

Admission
Pack 2024-25

MILANO FASHION
MILANO DESIGN
FIRENZE
PARIS
LONDON

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE**	COURSE TYPE	ENROLMENT FEE PER YEAR	TUITION FEE PER YEAR EU STUDENTS ¹	TUITION FEE PER YEAR INTERNATIONAL STUDENTS ²
UNDERGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Foundation in Fashion	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Preparatory	4.000 €	14.300 €	14.300 €
<input type="checkbox"/> Fashion Design Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Styling & Multimedia Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Business & Digital Marketing Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Design & Accessories (Womenswear / Menswear)	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	21.750 €	25.400 €
<input type="checkbox"/> Fashion Styling & Creative Direction	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.500 €	24.750 €
<input type="checkbox"/> Fashion Product	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.500 €	24.750 €
<input type="checkbox"/> Fashion Management	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year	4.000 €***	20.500 €	24.750 €
<input type="checkbox"/> Fashion Management, Digital Communication & Media	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.500 €	24.750 €
<input type="checkbox"/> Fragrances & Cosmetics Product and Communication	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	16.400 €	18.150 €
<input type="checkbox"/> Fashion Design Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Design & Accessories (Womenswear) Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Management Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Management, Digital Communication & Media Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Styling & Creative Direction Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
POSTGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Fashion Design (Womenswear / Menswear)	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Styling, Creative Direction & Digital Content	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Promotion, Communication & Digital Media	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion & Luxury Brand Management	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Buying & Merchandising	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Product Management	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Start-Up	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Fashion Omnichannel & E-commerce	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	30.000 €	32.450 €
<input type="checkbox"/> Marketing and Communication Management for Fragrances and Cosmetics	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	28.600 €	31.200 €
<input type="checkbox"/> Fragrances & Cosmetics Brand Management and Licensing	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	28.600 €	31.200 €
<input type="checkbox"/> Fashion Design & Innovation	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Two-Year Master	5.500 €	18.000 €	21.500 €

*Lessons may be held in either language with a translation service (for example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

**Related credits will be recognized by the origin University.

***The enrollment fee is due every year.

1. Students holding a passport of the European Union including Schengen area.

2. Students who need an entry Visa for Italy including UK students.

3. **For Three-Year programmes:** participants who successfully complete the three year courses 'Fashion Design & Accessories*', 'Fashion Styling & Creative Direction', 'Fashion Product', 'Fashion Management', 'Digital Communication & Media' and 'Fragrances & Cosmetics Product and Communication' will be awarded the AFAM First Level Academic Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university undergraduate level degree, participants will obtain 180 CFA (crediti formativi accademici) equivalent to 180 ECTS credits. The course 'Fashion Design & Accessories (Womenswear/Menswear)' is a specialisation of the recognised AFAM main course 'Fashion Design & Accessories' (the final diploma will state the main course title).

For Master Programmes: participants who successfully complete the Master Programmes in the Milano School will be awarded with an AFAM First Level Academic Master Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university postgraduate Master degree, participants will obtain 60 CFA (crediti formativi accademici) equivalent to 60 ECTS credits.

For Two-Year Master Programmes: participants who successfully complete the Two-Year Master's programme in Fashion Design & Innovation will be awarded a Second Level Academic Diploma. Recognised by the Italian Ministry of Education, participants will obtain 120 CFA (Crediti Formativi Accademici) equivalent to 120 ECTS credits.

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE*	COURSE TYPE	ENROLMENT FEE PER YEAR	TUITION FEE PER YEAR EU STUDENTS ¹	TUITION FEE PER YEAR INTERNATIONAL STUDENTS ²
UNDERGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Foundation in Design	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Preparatory	4.000 €	14.300 €	14.300 €
<input type="checkbox"/> Interior Design Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	21.100 €	23.300 €
<input type="checkbox"/> Interior Design	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	18.700 €	22.800 €
<input type="checkbox"/> Product Design	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	16.700 €	18.700 €
<input type="checkbox"/> Visual Design	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	16.700 €	18.700 €
<input type="checkbox"/> Interior Design Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Product Design Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Visual Design Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Jewellery Design Semester	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Semester Intensive	4.000 €	7.800 €	7.800 €
POSTGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Advanced Interior Design	Sep 2024	23 Sep 2024	22 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Semester	4.000 €	9.000 €	9.000 €
<input type="checkbox"/> Interior Design	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	26.200 €	29.300 €
<input type="checkbox"/> Interior Contract Design (pathway)	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	26.200 €	29.300 €
<input type="checkbox"/> Product & Furniture Design	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Product Design for Human-Robot Interaction	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Fine Jewellery Design	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	26.200 €	29.300 €
<input type="checkbox"/> Design Management & Strategic innovation	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Digital Art Direction	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Digital Design for Immersive Experiences	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Design for Gaming and Virtual Reality	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	23.750 €	25.400 €
<input type="checkbox"/> Communication Design	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Two-Year Master	5.500 €	18.000 €	21.500 €

*Lessons may be held in either language with a translation service (for example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

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***The enrollment fee is due every year.

1. Students holding a passport of the European Union including Schengen area.

2. Students who need an entry Visa for Italy including UK students.

3. **For Three-Year Programmes:** participants who successfully complete the three year courses 'Interior Design', 'Product Design', and 'Visual Design', will be awarded the AFAM First Level Academic Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university undergraduate level degree, participants will obtain 180 CFA (crediti formativi accademici) equivalent to 180 ECTS credits.

For Master Programmes: participants who successfully complete the Master Programmes in the Milano School (except for the Master in 'Design for Gaming and Virtual Reality') will be awarded with an AFAM First Level Academic Master Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university postgraduate Master degree, participants will obtain 60 CFA (crediti formativi accademici) equivalent to 60 ECTS credits.

For Two-Year Master Programmes: participants who successfully complete the Two-Year Master's programme in Communication Design will be awarded a Second Level Academic Diploma. Recognised by the Italian Ministry of Education, participants will obtain 120 CFA (Crediti Formativi Accademici) equivalent to 120 ECTS credits

ISTITUTO MARANGONI FIRENZE • THE SCHOOL OF FASHION & ART • Academic Offer 2024-25

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE*	COURSE TYPE	ENROLMENT FEE PER YEAR	TUITION FEE PER YEAR EU STUDENTS ¹	TUITION FEE PER YEAR INTERNATIONAL STUDENTS ²
UNDERGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Foundation in Art & Fashion	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Preparatory	4.000 €	14.300 €	14.300 €
<input type="checkbox"/> Fashion Design Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Styling & Multimedia Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Business & Digital Marketing Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Product Management for fragrances and cosmetics Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	20.800 €	22.900 €
<input type="checkbox"/> Shoes & Accessories Design Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Digital Fine Art Intensive	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Design & Accessories (Womenswear / Menswear)	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.300 €	24.600 €
<input type="checkbox"/> Fashion Styling & Creative Direction	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.300 €	24.600 €
<input type="checkbox"/> Fashion Product	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	20.300 €	24.600 €
<input type="checkbox"/> Fashion Management	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year	4.000 €***	20.300 €	24.600 €
<input type="checkbox"/> Multimedia Arts	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	11.400 €	13.700 €
<input type="checkbox"/> Arts Curating	Sep 2024	23 Sep 2024	12 Jul 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Three-Year / BA (Hons)	4.000 €***	11.400 €	13.700 €
<input type="checkbox"/> Fashion Design & Accessories (Womenswear) Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Management Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Styling & Creative Direction Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Multimedia Arts Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester**	4.000 €	7.800 €	7.800 €
POSTGRADUATE PROGRAMMES ³								
<input type="checkbox"/> Arts Curating Semester	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Study Abroad Semester	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Business & Buying	Sep 2024	23 Sep 2024	21 Feb 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Semester PG	4.000 €	9.300 €	9.300 €
<input type="checkbox"/> Fashion Design (Womenswear / Menswear / Kidswear)	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion, Art & Textile Innovation	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion Styling, Creative Direction & Digital Content	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion & Luxury Brand Management	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion Buying & Merchandising	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Luxury Accessories Design & Management	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Olfactory Experience Management for the Luxury Industry	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	28.600 €	31.200 €
<input type="checkbox"/> Creative Digital Media	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	19.000 €	19.000 €
<input type="checkbox"/> Art Management	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	19.000 €	19.000 €
<input type="checkbox"/> Curating Art and Fashion	Sep 2024	23 Sep 2024	19 Dec 2025	<input type="checkbox"/> IT <input type="checkbox"/> EN	Master	5.500 €	19.000 €	19.000 €

*Lessons may be held in either language with a translation service (for example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

**Related credits will be recognized by the origin University.

***The enrollment fee is due every year

1. Students holding a passport of the European Union including Schengen area.

2. Students who need an entry Visa for Italy including UK students.

3. **For Three-Year Programmes:** participants who successfully complete the ThreeYear courses 'Fashion Design & Accessories', 'Fashion Styling & Creative Direction', 'Fashion Product', 'Multimedia Arts', and 'Arts Curating' will be awarded the AFAM First Level Academic Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university undergraduate level degree, participants will obtain 180 CFA (crediti formativi accademici) equivalent to 180 ECTS credits. The course 'Fashion Design & Accessories (Womenswear/Menswear)' is a specialisation of the recognised AFAM main course 'Fashion Design & Accessories' (the final diploma will state the main course title).

For Master Programmes: participants who successfully complete selected programmes in the Firenze School (Master Fashion Design, Master Fashion, Art & Textile Innovation, Master Luxury Accessories Design & Management, Master Creative Digital Media, Master Fashion & Luxury Brand Management, Master Fashion Styling Creative Direction & Digital Content, Master Fashion Buying & Merchandising) will be awarded with a First Level Academic Master Diploma. Recognised by the Italian Ministry of Education as an academic diploma equivalent to a university postgraduate Master degree, participants will obtain 60 CFA (crediti formativi accademici) equivalent to 60 ECTS credits. The course 'Fashion Design (Womenswear / Menswear / Kidswear)' is a specialisation of the recognised AFAM main course 'Fashion Design & Accessories' (the final diploma will state the main course title).

ISTITUTO MARANGONI • MILANO • FIRENZE • Academic Offer 2024-25
APPLICATION FORM

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website <http://admission.istitutomarangoni.com/>
2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

- Istituto Marangoni Milano • The School of Fashion • Via Verri, 4 • 20121 Milano • Italia
admissions.milano@istitutomarangoni.com • t. +39 02 3929 6500
- Istituto Marangoni Milano • The School of Design • Via Cerva, 24 • 20122 Milano • Italia
admissions.design@istitutomarangoni.com • t. +39 02 3929 6500
- Istituto Marangoni Firenze • The School of Fashion & Art Via De' Tornabuoni 17 • 50123 Firenze • Italia
admissions.firenze@istitutomarangoni.com • t. +39 055 03 51 301

1a • Personal data

Family name	Name	
Place of birth	Date of birth (dd/mm/yy)	Sex m / f
Nationality	Fiscal code (only for Italian residents)	

1b • Permanent address

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile Number	

1c • Address for correspondence (only if different from permanent address)

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile Number	

2 • Previous studies

Name of High School	
From/to	City and country
Qualification and subject	

3 • Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course? No

4 • I pay the tuition fee of the chosen course to:

- Istituto Marangoni / Milano School Istituto Marangoni / Firenze School

Bank: BNL – Agenzia Milano Centrale Address: Via Santa Margherita 12/14, Milano Account: 0000 0001 6296
 Swift: BNLITRRXXX
 Iban: IT42U0100501600000000016296

When making the bank transfer, please use full name as state in your passport as payment reference.
 Please provide a copy of the remittance.

5 • Please send the application documents (list available in the following page) for the chosen course
ADDITIONAL INFORMATION

€ 3.000 deduction for combined programmes: Foundation Year and Three-Year Course

€ 5.000 deduction for combined programmes: One-Year and Master Course

€ 5.000 deduction for combined programmes: Three-Year and Master Course

FOUNDATION + THREE YEAR COMBINED PROGRAMME (AVAILABLE FOR MILANO SCHOOLS)

For students who choose combined programmes, € 3.000 will be deducted from the tuition fee of the first year of the three year programme with October 2025 intake, on the basis of the didactical offer and prices for 2025-26. This is on the condition that the student pays the enrolment fee no later than 30 April 2025 for those who enrolled on the Foundation Year in October 2024 no later than 14 June 2025 for those who enrolled on the Foundation Year in January 2025. After this period no deduction will be applicable on the tuition fee.

I am interested in applying for a combined programme

ONE YEAR COURSE + MASTER COMBINED PROGRAMME

For students who choose combined programmes, € 5.000 will be deducted from the tuition fee of the master programme with October 2025 intake, on the basis of the didactical offer and prices for 2025-26. This is on the condition that the student pays the enrolment fee no later than 30 April 2025 for those who enrolled on the intensive course in October 2024 and no later than 14 June 2025 for those who enrolled on the intensive course in January 2025. After this period no deduction will be applicable on the tuition fee.

I am interested in applying for a combined programme

THREE YEAR + MASTER COMBINED PROGRAMME

For students who choose this combined programme, € 5.000 will be deducted from the tuition fee of the Master's Degrees · Master's Courses for the October 2027 intake, on the basis of the didactical offer and prices for 2027/28. This is on the condition that the student pays the enrolment fee no later than 30 April 2027 for those who enrolled on the BA (Hons) Degrees · Three Year Course in October 2024 and January 2025. After this period no deduction will be applicable on the tuition fee.

The enrollment at the Master's Degrees · Master's Courses · Cycles De Spécialisation can be done either in the same school or in any other Istituto Marangoni school in Firenze, Paris and London, provided student successfully complete the Three Year Course.

I am interested in applying for a combined programme

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 17 years of age.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

Date _____ Student's (or legal representative's) signature _____

APPLICATION & ENROLMENT INFORMATION for Foundation Programmes

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for One-Year Programmes

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

It is envisaged to have a minimum language knowledge equal to B1 CEFR level.

APPLICATION & ENROLMENT INFORMATION for Semester Programmes
Please send the following documents for the semester course:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of a recognised and field-related university undergraduate degree and transcript
- Portfolio or Piece of Written Work (where required)
- Copy of passport
- Copy of bank transfer of enrolment fee
- For non English or Italian native speakers: certificate of language skills, level B1 of CEFR level with specific requirements (e.g. IELTS 5.0 without elements below 4.5)
- Signed terms and conditions 2024-25

Please send the following documents for the Jewellery Design intensive semester course:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

It is envisaged to have a minimum language knowledge equal to B1 CEFR level.

APPLICATION & ENROLMENT INFORMATION for Three-Year Programmes²
Please send the following documents for three year course¹:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates
- Copy of passport
- Copy of bank transfer of enrolment fee.
- Signed terms and conditions 2024-2

It is envisaged to have a minimum language knowledge equal to B1 CEFR level

Please send the following documents for three year course (Validated Afam)³

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates with a minimum of 12 years of study
- Copy of passport
- Copy of bank transfer of enrolment fee
- For non English or Italian native speakers: certificate of language skills level B1 of CEFR with specific requirements (e.g. IELTS 4.5 without elements below 4.0)
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for Postgraduate Semester Programmes

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Curriculum Vitae
- Copy of a recognised and field-related university undergraduate degree and transcript
- Portfolio (if required)*
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

It is envisaged to have a minimum language knowledge equal to B1 CEFR level.

APPLICATION & ENROLMENT INFORMATION for Postgraduate Programmes
Please send the following documents for the master's course:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of curriculum vitae
- 2 reference letters
- Copy of university degree and transcript
- Copy of passport
- Copy bank transfer of enrolment fee
- Portfolio (if required)*
- Signed terms and conditions 2024-25

It is envisaged to have a minimum language knowledge equal to B2 CEFR level.

Please send the following documents for the master's course (Validated Afam):

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of curriculum vitae
- 2 reference letters
- Copy of a recognized Bachelor's Degree and transcript
- Copy of passport
- Copy bank transfer of enrolment fee
- Portfolio (if required)*
- Non-native English speakers are required to provide an English language certificate at b2 CEFR level (ielts 5.5 or equivalent test or qualification)
- Signed terms and conditions 2024-25

* Portfolio to be admitted to the following programmes: Fashion Design (Womenswear/Menswear), Fashion Styling, Creative Direction & Digital Content, Interior Design (Interior Contract Design), Product & Furniture Design, Fine Jewellery Design, Digital Art Direction, Digital Design For Immersive Experiences, Product Design for Human-Robot Interaction, Fashion Design (Womenswear / Menswear / Kidswear), Fashion, Art & Textile Innovation, Luxury Accessories Design & Management, Digital Media Arts. It is necessary to submit a portfolio of 10-12 drawings, photographs and/or slides. The portfolio must demonstrate your creative abilities and technical skills, supported by a brief description of your personal contribution to the development the project.

1. Participants who successfully complete the three year courses will be awarded an Istituto Marangoni Certificate.
2. The access to the three year courses is subject to the successful completion of the entry test*. An aptitude interview will be required to access to the Afam validated courses.
3. Participants with the necessary requirements who successfully complete the three year courses 'Fashion Design & Accessories', 'Fashion Styling & Creative Direction', 'Fashion Product', 'Interior Design', 'Product Design', 'Visual Design', 'Multimedia Arts' and 'Arts Curating' in Milano Schools and Firenze School, will be awarded with a First Level Academic Diploma. Recognised by the Italian Ministry of University and Research as an academic diploma equivalent to a university undergraduate level degree, participants will obtain 180 CFA (crediti formativi accademici).

The admission to the Three-Year courses is subject to a selection process and to the evaluation of Istituto Marangoni Committee; the selection process is composed of:

- A. Personal statement
- B. Aptitude interview (only for AFAM validated courses)
- C. Skill test (for business related courses it consists of 10 multiple choice questions – for creative courses it consists of 4 multiple choice questions)
- D. 6 creative ideas to be submitted only for creative courses. They can be anything that visually describes their inspiration and the area of study that they have chosen. They can be submitted in the form of sketches, drawings, photographs, moodboards and collages. The 6 creative ideas might also be a mix of these. They can also be a personal reinterpretation of objects, environments, people, situations, etc. or design ideas such as a representation of personal creations such as outfits/fashion collections, objects, furniture pieces, interior spaces, etc. according to the desired course you are applying to. All items must be submitted in A4 or A3 format, in .pdf, .tiff, .jpg, .zip.
- E. Piece Of Written Work to be submitted only for business courses. 700-word document where candidates identify one emerging trend. The candidates will need to illustrate the emergence of one key trend in the fashion and/or luxury sector. The research should focus on a contemporary issue/trend related to consumer behaviour - such as digital, sustainability, new textiles. etc. The text should be accompanied by visual research and a list of references, and be submitted as a pdf file.

SPECIAL INSTRUCTIONS ABOUT HIGH SCHOOL DIPLOMAONLY FOR AFAM COURSES (3 YEAR STUDY PATH) FOR ALL STUDENTS FROM ANY NATIONALITY

Apart if you get an Italian Maturità, here are requirements you have to refer to.

About HIGH SCHOOL DIPLOMA, some general information:

- the foreign diploma must be obtained at the end of a period of study of at least 12 years; it has to be an official title of the foreign school system, that grants the entry to undergraduate studies
- student MUST hand in a certificate stating that the University Entrance Exam in the student's origin country has been passed, only if that country requires this type of exam
- i.e. Selectividad in Spain, Gao Kao in China, YKS in Turkey, Vestibular in Brasil; Bagrut in Israel (mandatory only for non-EU students)
- if the diploma is obtained after 11 years of education, it must be integrated with 1 additional years of college or university (or a Foundation Year)
- the High School Diploma provided MUST be translated in Italian by a certified translator, only in case it is not issued in one of the following languages: English, French or Spanish

Most common examples of high school diplomas:

- the International Baccalaureate (IB) diploma is valid for admission; while the International Baccalaureate (IB) "certificate" is NOT valid for admission to an Italian university
- the American High School diploma is NOT valid for direct entry to AFAM three-year courses. It must be supplemented by 3 advanced placement tests that relate to the chosen program, or by 2 AP tests related to the chosen program plus 1 AP test in Italian language and culture if applying for BA run in Italian language. In case students get an American High School Diploma without APs, this missing requirement could be filled with an Associate Degree, a subsequent year of University Studies, or Foundation Course
- GCE diplomas are valid only if 6 different subjects have been passed, and 3 of them are A levels related to the requested programme. In case students get a General Certificate of Education (GCE) or International General Certificate of Education (IGCE) and not all A-Levels are implemented, students can go through the Foundation course and then access a Three-year AFAM course thereafter.

IMPORTANT: please note that at least 1 A-Level is still required, as without at least one of these subjects need to be taken in order to get the final High School Diploma

Remarks:

- the diploma must be translated into Italian and legalised by the Italian Embassy or Consulate in the country where the diploma was issued, regardless of the school's actual location. For example, the diploma of a German school which is located in France must be validated by the Italian Consulate in Germany
 - please be reminded that you might be asked to provide us with: legalization; translation; Diploma Supplement; attestation of ENIC-NARIC centers, Declaration of Value
 - or any other useful certificate in order to evaluate the foreign title
-

COURSE TITLE	ECTS	INTAKE	START DATE	END DATE	LANGUAGE	COURSE TYPE	ENROLMENT FEE PER YEAR	TUITION FEE PER YEAR EU STUDENTS ²	TUITION FEE PER YEAR INTERNATIONAL STUDENTS ³
UNDERGRADUATE PROGRAMMES*									
<input type="checkbox"/> Foundation in Fashion	120	Oct 2024	01 Oct 2024	13 Jun 2025	EN	Preparatory ⁵	4.000 €	14.300 €	14.300 €
<input type="checkbox"/> Fashion Design Intensive	NA	Oct 2024	01 Oct 2024	13 Jun 2025	EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Styling & Digital Art Direction Intensive	NA	Oct 2024	01 Oct 2024	13 Jun 2025	EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Fashion Business & Digital Marketing Intensive	NA	Oct 2024	01 Oct 2024	13 Jun 2025	EN	One Year Intensive	4.000 €	23.250 €	25.250 €
<input type="checkbox"/> Global Fashion	NA	Oct 2024	01 Oct 2024	13 Jun 2025	EN	One Year Intensive	4.000 €	13.600 €	13.600 €
<input type="checkbox"/> Fashion Design	180	Oct 2024	01 Oct 2024	13 Jun 2025	EN	Three-Year / BA (Hons) ¹⁻⁵	4.000 € ⁶	20.300 €	24.600 €
<input type="checkbox"/> Fashion Styling & Creative Direction	180	Oct 2024	01 Oct 2024	13 Jun 2025	EN	Three-Year / BA (Hons) ¹⁻⁵	4.000 € ⁶	20.300 €	24.600 €
<input type="checkbox"/> Fashion Business	180	Oct 2024	01 Oct 2024	13 Jun 2025	EN	Three-Year / BA (Hons) ¹⁻⁵	4.000 € ⁶	20.300 €	24.600 €
<input type="checkbox"/> Fragrances and Cosmetics Management	180	Oct 2024	01 Oct 2024	13 Jun 2025	EN	Three-Year / BA (Hons) ¹⁻⁵	4.000 € ⁶	16.400 €	18.150 €
<input type="checkbox"/> Fashion Design Semester	**	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Business Semester	**	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester	4.000 €	7.800 €	7.800 €
<input type="checkbox"/> Fashion Styling & Creative Direction Semester	**	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester	4.000 €	7.800 €	7.800 €
POSTGRADUATE PROGRAMMES***									
<input type="checkbox"/> Fashion Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion Styling, Creative Direction & Digital Content	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Luxury Accessories Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion Promotion, Communication & Digital Media	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion & Luxury Brand Management	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fashion Buying & Merchandising	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	29.600 €	32.450 €
<input type="checkbox"/> Fragrances and cosmetics Brand Management and Licensing	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master ⁴⁻⁵	5.500 €	28.600 €	31.200 €

** Related credits will be recognized by the origin University.

1. The Three-Year programmes, as recognised vocational training, level 6 RNCP correspond to the competences of a bachelor degree with participants obtaining 180 ECTS credits upon successful completion
2. Students holding a passport of the European Union including Schengen area
3. Students who need an entry Visa for France including UK students

4. In these Master Programmes, as recognised vocational training, level 7 RNCP corresponds to the competences of a Master's Degree with participants obtaining 90 ECTS credits upon successful completion
5. Validated by Regent's
6. The enrollment fee is due every year

*Participants who successfully complete the Three-year Fragrances & Cosmetic Management RNCP course taught in Paris will receive the title of 'Responsable de la stratégie marketing et commerciale de mode.'. As recognised vocational training, level 6 RNCP corresponds to the competences of a bachelor degree with participants obtaining 180 ECTS credits upon successful completion of the programme. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris school.

Participants who successfully complete the three-year Fashion Design RNCP course taught in Paris will receive the title of 'Fashion Designer (Styliste-Créateur/trice)'. As recognised vocational training, level 6 RNCP corresponds to the competences of a bachelor degree with participants obtaining 180 ECTS credits upon successful completion of the programme. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris school.

Participants who successfully complete the three-year Fashion Styling RNCP course taught in Paris will receive the title of 'Fashion Stylist (Responsable de la communication et de l'image de mode)'. As recognised vocational training, level 6 RNCP corresponds to the competences of a bachelor degree with participants obtaining 180 ECTS credits upon successful completion of the programme. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris school.

Participants who successfully complete the three-year Fashion Business RNCP course taught in Paris will receive the title of 'Fashion Business (Responsable de la stratégie marketing et commercial des entreprises de mode)'. As recognised vocational training, level 6 RNCP corresponds to the competences of a bachelor degree with participants obtaining 180 ECTS credits upon successful completion of the programme. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris School.

***Participants who successfully complete the Fashion Design course taught in Paris will receive the corresponding 'RNCP' title of: "Directeur de Collection", recognised by the French State by decision of France Comp tences (French Ministry of Labour) of 10-11-2021. As recognised vocational training, level 7 RNCP corresponds to the competences of a master's degree with participants obtaining 90 ECTS credits upon successful completion. Publication of the State certification RNCP is with France Comp tences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris School.

Participants who successfully complete the Fashion & Luxury Brand Management course and Fragrances and Cosmetics Brand Management and Licensing course taught in Paris will receive the corresponding 'RNCP' title of: Manager en Marketing du Luxe (code NSF 312) As recognised vocational training, level 7 RNCP corresponds to the competences of a master's degree with participants obtaining 90 ECTS credits upon successful completion. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris School.

Participants who successfully complete the Fashion Promotion, Digital Communication & Media: will receive the corresponding 'RNCP' title of: "Manager de la communication globale" - as certified by the French State by decision of France Compétences (French Ministry of Labor). As recognised vocational training, level 7 RNCP corresponds to the competences of a master's degree with participants obtaining 90 ECTS credits upon successful completion. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor).

Participants who successfully complete the Fashion Buying & Merchandising: will receive the corresponding 'RNCP' title of: "Manager de la performance achats" - as certified by the French State by decision of France Compétences (French Ministry of Labor). As recognised vocational training, level 7 RNCP corresponds to the competences of a master's degree with participants obtaining 90 ECTS credits upon successful completion. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor).

Participants who successfully complete the Fashion Styling, Creative Direction & Digital Content will receive the corresponding 'RNCP' title of: "Manager de la communication globale" - as certified by the French State by decision of France Compétences (French Ministry of Labor). As recognised vocational training, level 7 RNCP corresponds to the competences of a master's degree with participants obtaining 90 ECTS credits upon successful completion. Publication of the State certification RNCP is with France Compétences (French Ministry of Labor). For further details please do not hesitate to contact the information office at the Paris School.

APPLICATION FORM

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website <http://admission.istitutomarangoni.com/>
2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni Paris • The School of Fashion • 48, Rue de Miromesnil • 75008 Paris • France
admissions.paris@istitutomarangoni.com • t. +33 (0)1 47 20 08 44

1a • Personal data

Family name	Name	
Place of birth	Date of birth (dd/mm/yy)	Sex m / f
Nationality	Fiscal code (only for Italian residents)	

1b • Permanent address

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile Number	

1c • Address for correspondence (only if different from permanent address)

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile Number	

2 • Previous studies

Name of High School	
From/to	City and country
Qualification and subject	

3 • Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course? No

4 • I pay the tuition fee of the chosen course to:

Istituto Marangoni / Paris School

Bank: BNP Paribas - 24 Avenue de la Grande Armée - 75017 Paris
 Swift: BNPAFRPPPCP
 Account: 00010088264 33
 IBAN: FR 76 3000 4025 8700 0100 8826 433

When making the bank transfer, please use full name as state in your passport as payment reference.
 Please provide a copy of the remittance.

5 • Please send the application documents (list available in the following page) for the chosen course

ADDITIONAL INFORMATION

€ 3.000 deduction for combined programmes: Foundation Year and Three-Year Course

€ 5.000 deduction for combined programmes: One-Year and Master Course

€ 5.000 deduction for combined programmes: Three-Year and Master Course

FOUNDATION + THREE YEAR COMBINED PROGRAMME

For students who choose combined programmes, € 3.000 will be deducted from the tuition fee of the first year of the three year programme with October 2025 intake, on the basis of the didactical offer and prices for 2025-26. This is on the condition that the student pays the enrolment fee no later than 30 April 2025 for those who enrolled on the Foundation Year in October 2024 no later than 14 June 2025 for those who enrolled on the Foundation Year in January 2025. After this period no deduction will be applicable on the tuition fee.

I am interested in applying for a combined programme

ONE YEAR COURSE + MASTER COMBINED PROGRAMME

For students who choose combined programmes, € 5.000 will be deducted from the tuition fee of the master programme with October 2025 intake, on the basis of the didactical offer and prices for 2025-26. This is on the condition that the student pays the enrolment fee no later than 30 April 2025 for those who enrolled on the intensive course in October 2024 and no later than 14 June 2025 for those who enrolled on the intensive course in January 2025. After this period no deduction will be applicable on the tuition fee.

I am interested in applying for a combined programme

THREE YEAR + MASTER COMBINED PROGRAMME

For students who choose this combined programme, € 5.000 will be deducted from the tuition fee of the Master's Degrees · Master's Courses for the October 2027 intake, on the basis of the didactical offer and prices for 2027/28. This is on the condition that the student pays the enrolment fee no later than 30 April 2027 for those who enrolled on the BA (Hons) Degrees · Three Year Course in October 2024 and January 2025. After this period no deduction will be applicable on the tuition fee.

The enrollment at the Master's Degrees · Master's Courses · Cycles De Spécialisation can be done either in the same school or in any other Istituto Marangoni school in Firenze, Paris and London, provided student successfully complete the Three Year Course.

I am interested in applying for a combined programme

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

Date

Applicant / Guardian's Signature

APPLICATION & ENROLMENT INFORMATION for **Foundation Programme**

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Original notarial copy of high school diploma and school certificates and, when not in English, an official English translation must be supplied (by post)
- Copy of passport
- Copy of bank transfer of enrolment fee
- Non-native English speakers are required to provide an English language certificate at b1 CEFR level: (ielts 5.0 without elements below 4.5)
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for **One-Year Programmes**

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

It is envisaged to have a minimum language knowledge equal to B1 CEFR level.

APPLICATION & ENROLMENT INFORMATION for **Semester Programmes**

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of a recognised and field-related university undergraduate degree and transcript
- Portfolio or Piece of Written Work (where required)
- Copy of passport
- Copy of bank transfer of enrolment fee
- For non English native speakers: certificate of language skills, level B2 of CEFR with specific requirements (e.g. IELTS 6.0 without elements below 5.5)
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for **Three-Year Programmes***

Please send the following documents in English for the BA (Hons) Degree course ':

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates and, when not in English, an official English translation must be supplied
- Copy of passport
- Copy of bank transfer of enrolment fee
- Non-native English speakers are required to provide an English language certificate at B2 CEFR level (ielts 6.0 without elements below 5.5)
- Signed terms and conditions 2024-25

Please send the following documents in English for the Three-Year Courses:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of high school diploma and school certificates
- Copy of passport
- Copy of bank transfer of enrolment fee
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for **Postgraduate Programmes**

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Copy of curriculum vitae
- 2 reference letters
- Copy of university degree and transcript and, when not in English, an official English translation must be supplied
- Copy of passport
- Copy bank transfer of enrolment fee
- Portfolio (if required)**
- Non-native English speakers are required to provide an English language certificate at B2 CEFR3 level (ielts 6.5 without elements below 5.5)
- Signed terms and conditions 2024-25

****Portfolio to be admitted to the following programmes: Fashion Design Womenswear, Fashion Styling, Creative Direction & Digital Content. It is necessary to submit a portfolio of 10-12 drawings, photographs and/or slides. The portfolio must demonstrate your creative abilities and technical skills, supported by a brief description of your personal contribution to the development the project.**

1. Validated by Regent's University London.

* The admission to the course is subject to a selection process and to the evaluation of Istituto Marangoni Committee; the selection process is composed of:

- Personal statement
- Skill test (for business related courses it consists of 10 multiple choice questions – for creative courses it consists of 4 multiple choice questions)
- 6 creative ideas to be submitted only for creative courses. They can be anything that visually describes their inspiration and the area of study that they have chosen. They can be submitted in the form of sketches, drawings, photographs, moodboards and collages. The 6 creative ideas might also be a mix of these. They can also be a personal reinterpretation of objects, environments, people, situations, etc. or design ideas such as a representation of personal creations such as outfits/fashion collections, objects, furniture pieces, interior spaces, etc. according to the desired course you are applying to. All items must be submitted in A4 or A3 format, in .pdf, .tiff, .jpg, .zip
- Piece Of Written Work to be submitted only for business courses. 700-word document where candidates identify one emerging trend. The candidates will need to illustrate the emergence of one key trend in the fashion and/or luxury sector. The research should focus on a contemporary issue/trend related to consumer behaviour - such as digital, sustainability, new textiles. etc. The text should be accompanied by visual research and a list of references, and be submitted as a pdf file.

COURSE TITLE	ECTS	INTAKE	START DATE	END DATE	LANGUAGE	COURSE TYPE	ENROLMENT FEE PER YEAR	TUITION FEE PER YEAR EU STUDENTS ¹	TUITION FEE PER YEAR INTERNATIONAL STUDENTS ²
UNDERGRADUATE PROGRAMMES									
<input type="checkbox"/> Foundation in Fashion & Design	120	Oct 2024	01 Oct 2024	20 Jun 2025	EN	Preparatory	£3.300	£13.600	£13.600
<input type="checkbox"/> Fashion Design	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.900	£21.800
<input type="checkbox"/> Fashion Design & Marketing	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.900	£21.800
<input type="checkbox"/> Fashion Design & Accessories	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.900	£21.800
<input type="checkbox"/> Fashion Styling & Creative Direction	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.050	£21.800
<input type="checkbox"/> Fashion Styling & Visual Merchandising	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.050	£21.800
<input type="checkbox"/> Fashion Business	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.050	£21.800
<input type="checkbox"/> Fashion Business & Buying	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.050	£21.800
<input type="checkbox"/> Fashion Business, Digital Communication & Media	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£13.050	£21.800
<input type="checkbox"/> Interior Design	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£12.750	£20.500
<input type="checkbox"/> Product Design	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£11.300	£16.600
<input type="checkbox"/> Visual Design	180	Oct 2024	01 Oct 2024	20 Jun 2025	EN	BA (Hons) Degree	£3.300 **	£11.300	£16.600
<input type="checkbox"/> Fashion Design Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Design & Womenswear Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Design & Accessories Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Business Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Business & Buying Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Business, Digital Communication & Media Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Styling & Creative Direction Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Fashion Styling & Visual Merchandising Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> Interior Design Semester	*	Oct 2024	01 Oct 2024	28 Mar 2025	EN	Study Abroad Semester*	£3.300	£7.000	£7.000
<input type="checkbox"/> I am applying for admission to the one year Sandwich Course						BA (Hons) Degree	—	£8,750	£8,750
<small>This course includes a 36-week placement within the academic pathway in the third year (sandwich year). In the fourth year students will return to school for the final year of study.</small>									
POSTGRADUATE PROGRAMMES									
<input type="checkbox"/> Fashion Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Fashion Styling, Creative Direction & Digital Content	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Fashion Promotion, Communication & Digital Media	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Fashion & Luxury Brand Management	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Fashion Buying & Merchandising	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Luxury Accessories Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450
<input type="checkbox"/> Interior Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£17.950	£26.000
<input type="checkbox"/> Product Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£16.800	£22.800
<input type="checkbox"/> Jewellery Design	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£17.400	£25.400
<input type="checkbox"/> Responsible Fashion	90	Oct 2024	01 Oct 2024	19 Dec 2025	EN	Master's Degree	£4.400	£19.250	£28.450

*Related credits will be recognized by the origin University.

**The enrollment fee is due every year.

1) Students holding a UK passport or a UK domicile;

2) All students who need an entry Visa for UK including students who are holding an European Union passport.

All courses are validated by Regent's University London except for Interior Design Semester that is under validation by Regent's University London. Study Abroad courses will allow students to receive recognised credits by Regent's University London.

ISTITUTO MARANGONI LONDON • THE SCHOOL OF FASHION & DESIGN • Academic Offer 2024-25
APPLICATION FORM

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website <http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni London • The School of Fashion & Design • 30, Fashion Street • London E1 6px • UK
admissions.london@istitutomarangoni.com • t. +44 (0)20 3608 2401

If you have a specific learning difficulty that may have an impact on your studies or if you have a disability and require specific support, please tick this box
 our London School admissions office will contact you to make the arrangements to welcome you.

Have you studied in UK before? If yes, please give exact details and attach copies of your previous visas with this application form.

1a • Personal data

Mr Mrs Mx _____ Family name

 Name Middle Name/s

 Place of birth Date of birth (dd/mm/yy) Sex m / f / x

 Nationality Fiscal code (only for Italian residents)

1b • Residency address

 Street address City/state

 Postcode/zip code Country

 Tel. - country code Area code Number

 Email Mobile Number

1c • Residential Category

If the country of residency address is United Kingdom, choose one of the option:

UK Citizen - England UK Citizen - Wales British Citizen - Channel Islands and Isle of Man British Citizen - British Overseas Territories

UK Citizen - Scotland UK Citizen - Northern Ireland Settled in the UK

1d • VISA Tier

If residential category is Settled in the United Kingdom, choose one of the option:

UK National Tier 5 (GAE) Dependant Indefinite Leave to Remain

Tier 1 (Investor) EU Settled / EU Pre-Settled Skilled worker Asylum Seeker

Tier 2 Student Visitor Refugee

Tier 4 Spouse Start-Up BNO Visa

Tier 5 (Youth Mobility) Family member of an EU / EEA national Innovator Global Talent

1e • Address for correspondence (only if different from permanent address)

 Street address City/state

 Postcode/zip code Country

 Tel. - country code Area code Number

 Email Mobile Number

1f • Ethnicity

White Black or Black British - Caribbean Asian or Asian British - Bangladeshi Mixed - White and Asian

White - Scottish Black or Black British - African Chinese Other mixed background

Irish Traveller Other Black background Other Asian background Arab

Gypsy or Traveller Asian or Asian British - Indian Mixed - White and Black Caribbean Other ethnic background

Other White background Asian or Asian British - Pakistani Mixed - White and Black African Information refused

2 • Previous studies

 Name of High School

 From/to City and country

 Qualification and subject

3 • Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course? No

4 • I pay the tuition fee of the chosen course to:

Istituto Marangoni / London School

Bank: RBS - Royal Bank of Scotland - 62/63, Threadneedle st. - EC2R 8LA London

Account number: 23154083

Sort Code: 16-00-15

SWIFT CODE: RBOSGB2L

IBAN NUMBER: GB95 RBOS 1600 1523 1540 83

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form. For the London School, payments must be made in the local currency (GBP).

5 • Please send the application documents (list available in the following page) for the chosen course
ADDITIONAL INFORMATION

£ 2,500 deduction for combined programmes: Foundation Year and Bachelor Degree Course

£ 4,000 deduction for combined programmes: Bachelor Degree Course and Master's Degree Course

FOUNDATION + THREE YEAR COMBINED PROGRAMME

For students who choose combined programmes, £ 2,500 will be deducted from the tuition fee of the first year of the three year programme with October 2025 intake, on the basis of the didactical offer and prices for 2024-25. This is on the condition that the student pays the enrolment fee no later than 30 April 2025 for those who enrolled on the Foundation Year in October 2024. After this period no deduction will be applicable on the tuition fee.

Students who successfully complete the Foundation Year course and meet the pre-requisites, will be entitled to access one of the three year course in London, Paris, Milano or Firenze. For further information please contact the admission office at the London School admissions.london@istitutomarangoni.com

I am interested in applying for a combined programme

THREE YEAR + MASTER COMBINED PROGRAMME

For students who choose this combined programme, £ 4,000 will be deducted from the tuition fee of the Master's Degrees · Master's Courses with October 2027 intake, on the basis of the didactical offer and prices for 2026-27. This is on the condition that the student pays the enrolment fee no later than 30 April 2027 for those who enrolled on the BA (Hons) Degrees · Three Year Course in October 2024. After this period no deduction will be applicable on the tuition fee.

The enrollment at the Master's Degrees · Master's Courses can be done either in the same school or in any other Istituto Marangoni school in Milano, Firenze and Paris, provided student successfully complete the Three Year Course and students are only accepted onto the MA if they achieve the necessary entry qualifications. For further information please contact the admission office at admissions.london@istitutomarangoni.com

I am interested in applying for a combined programme

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

 Date Applicant / Guardian's Signature

APPLICATION & ENROLMENT INFORMATION for Foundation Programmes

Required application documents:

- Application form
- 1 passport size photo
- Signed personal statement
- Original notarial copy of high school diploma and school certificates and, when not in English, an official English translation must be supplied (by post)
- Copy of passport
- Copy of bank transfer of enrolment fee
- Non-native English speakers are required to provide an English language certificate at b1 CEFR level: (ielts 5.0 without elements below 4.5)
- Signed terms and conditions 2024-25

APPLICATION & ENROLMENT INFORMATION for Semester Programmes

Required application documents:

- Application form
- 1 passport size photo.
- Signed personal statement.
- Copy of the transcript of the first year of an Undergraduate Bachelor Programme in a related field of study.
- Portfolio or Piece of Written Work (where required).
- Copy of passport.
- Copy of bank transfer of enrolment fee.
- For non English native speakers: certificate of language skills, level B2 of CEFR level with specific requirements (e.g. IELTS 6.0 without elements below 5.5 or equivalent test or qualification).
- Signed terms and conditions 2024-25.

APPLICATION & ENROLMENT INFORMATION for BA (Hons) Degrees Programmes**

Required application documents

- Application form
- 1 passport size photo.
- Signed personal statement.
- Original notarial copy of high school diploma and school certificates and, when not in English, an official English translation must be supplied (by post).
- Copy of passport.
- Copy of bank transfer of enrolment fee.
- Non-native English speakers are required to provide an English language certificate at B2 CEFR level (ielts 6.0 without elements below 5.5 or equivalent test or qualification).
- Signed terms and conditions 2024-25.

APPLICATION & ENROLMENT INFORMATION for Master's Degree Programmes

Required application documents:

- Application form
- 1 passport size photo.
- Signed personal statement.
- Copy of curriculum vitae.
- 2 reference letters.
- Original notarial copy of university degree and transcript and, when not in English, an official English translation must be supplied (by post).
- Copy of passport.
- Copy bank transfer of enrolment fee.
- Portfolio (if required).
- Non-native English speakers are required to provide an English language certificate at B2 CEFR level (ielts 6.5 without elements below 5.5 or equivalent test or qualification).
- Signed terms and conditions 2024-25.

**Portfolio. To be admitted to the following programmes:*

Fashion Design Womenswear, Fashion Styling, Creative Direction & Digital Content, Luxury Accessories Design, Interior Design, Product Design, Fine Jewellery Design. It is necessary to submit a portfolio of 10-12 drawings, photographs and/or slides. The portfolio must demonstrate your creative abilities and technical skills, supported by a brief description of your personal contribution to the development the project.

****For Undergraduate BA (Hons) Degrees, the admission to the course is subject to a selection process and to the evaluation of Istituto Marangoni Committee; the selection process is composed of:**

- Personal statement
- Skill test (for business related courses it consists of 10 multiple choice questions – for creative courses it consists of 4 multiple choice questions)
- 6 creative ideas to be submitted only for creative courses. They can be anything that visually describes their inspiration and the area of study that they have chosen. They can be submitted in the form of sketches, drawings, photographs, moodboards and collages. The 6 creative ideas might also be a mix of these. They can also be a personal reinterpretation of objects, environments, people, situations, etc. or design ideas such as a representation of personal creations such as outfits/fashion collections, objects, furniture pieces, interior spaces, etc. according to the desired course you are applying to. All items must be submitted in A4 or A3 format, in .pdf, .tiff, .jpg, .zip.

All courses are validated by Regent's University London.

Terms & Conditions
2024-25

MILANO FASHION
MILANO DESIGN
FIRENZE
PARIS
LONDON

CONDIZIONI GENERALI per l’iscrizione ai Programmi 2024-25

Il modulo di domanda di ammissione (“la domanda) e le seguenti clausole contrattuali (“le clausole”) dettano le basi per la vostra richiesta di studio all’Istituto Marangoni Srl (“l’istituto”, “noi”, “nostro”) e saranno parte integrante del presente contratto (“il contratto) tra voi e l’istituto. Le clausole illustrano i vostri diritti e doveri, così come i nostri obblighi e i limiti delle nostre responsabilità nei vostri confronti. È pertanto molto importante leggere e comprendere tali clausole prima di completare la domanda di ammissione. Per ulteriori chiarimenti, vi preghiamo di contattare un membro del nostro personale prima di presentare la vostra domanda di ammissione.

1. Domanda e iscrizione

1.1 La domanda di ammissione (una volta da noi accettata in conformità con il punto 1.4) e il presente contratto regolano l’intero accordo tra le parti. Prima di presentare la domanda si prega di controllare che tutte le parti nel modulo della domanda di ammissione siano compilate correttamente.

1.2 Presentando la domanda di ammissione (sia direttamente che attraverso un rappresentante autorizzato ad agire in nome e per vostro conto):

a) dichiarate di volervi iscrivere al corso prescelto in base alle presenti clausole contrattuali, e l’Istituto può accettare o rifiutare tale offerta a propria discrezione; b) accettate di versare una tassa di iscrizione (o tassa unica) nell’ammontare definito dal modulo di domanda di ammissione. L’Istituto non potrà accettarvi a un corso ove non venga pagata la tassa d’iscrizione (o tassa unica) nei tempi indicati, non vengano forniti i documenti elencati nella domanda di ammissione e non vengano da voi accettate tutte le clausole contrattuali.

1.3 Il versamento della tassa d’iscrizione (o tassa unica) dovrà essere effettuato precedentemente o contestualmente alla presentazione della domanda di ammissione e secondo le modalità specificate nel modulo stesso. Se il versamento fosse effettuato attraverso bonifico bancario, una copia del bonifico dovrà essere allegata alla domanda.

1.4 Al ricevimento della tassa d’iscrizione (o tassa unica), della domanda di ammissione compilata e dei documenti elencati sul modulo stesso o nel presente contratto, controlleremo la vostra conformità ai criteri di idoneità al corso da voi prescelto e vi verrà comunicata per iscritto l’accettazione o non accettazione al corso. Il contratto si intenderà concluso solo nel momento in cui l’Istituto vi invierà l’accettazione scritta.

1.5 Per tutti gli studenti del secondo e terzo anno, con e senza obbligo di visto, il versamento della tassa di iscrizione dovrà essere ricevuto in un’unica soluzione entro il 30 giugno, anche se iscritti agli esami di rivalutazione (resit 1).

1.6 La tassa d’iscrizione (o tassa unica) è rimborsabile unicamente nei seguenti casi:

a) se l’Istituto respinge la vostra domanda in conformità a quanto previsto al punto 1.4; b) se la vostra domanda di visto non viene accolta e ci viene fornita una copia della lettera di rifiuto in conformità con il punto 8.3; c) se il corso viene cancellato in base al punto 7.5;

d) se la vostra domanda viene presentata in base al punto 9.1, qualora decidiate di avvalervi del diritto ivi previsto .

In caso di rifiuto del visto, il rimborso della tassa di iscrizione potrà avvenire solo se lo studente presenti la documentazione ufficiale entro e non oltre 15 giorni dell’inizio del corso. Successivamente a tale data, sarà possibile solo posticipare l’iscrizione al primo inizio disponibile.

1.7 Se la tassa d’iscrizione (o tassa unica) viene pagata con assegno, carta di credito o bonifico bancario, la domanda non verrà esaminata fino a che gli importi non verranno incassati. Provvederemo a fornirvi la conferma del versamento successivamente alla conferma di pagamento da parte della banca.

1.8 Previa verifica di tutti i requisiti all’accesso, gli studenti che non hanno ancora compiuto 18 anni entro il primo giorno dell’inizio dei corsi dovranno fornire ad Istituto Marangoni copia delle condizioni generali di contratto oltre al modulo di consenso debitamente sottoscritto dal/i genitore/i con allegata fotocopia del documento di identità (Dichiarazione di presa in carico e affidamento del minore).

1.9 Qualora al momento della conclusione del contratto l’interessato non abbia rag- giunto la maggiore età, la sottoscrizione dovrà essere apposta dal genitore esercente la patria potestà, il quale dovrà altresì allegare copia del proprio documento oltre a quello del minore rappresentato.

1.10 Gli studenti che completano con successo il corso Foundation, potranno fare domanda per uno dei corsi triennali presso Istituto Marangoni di Londra, Parigi, Milano o Firenze (l’accesso ai percorsi di studio di 3 anni è subordinato all’ottenimento del certificato del corso annuale del Foundation, in base all’offerta dell’anno accademico, ai requisiti di ingresso delle singole scuole di destinazione e previa approvazione di un admission committee). Per i corsi validati AFAM: le domande di ammissione dovranno soddisfare tutti i requisiti ministeriali secondo i regolamenti che saranno stabiliti dal Ministero della Pubblica Istruzione italiano; gli studenti dovranno completare le procedure di pre-iscrizione presso le autorità diplomatiche del paese di origine per richiedere un nuovo visto di studio.

2. Rette e costi aggiuntivi

2.1 Le rette scolastiche (“le rette”) sono definite nel nostro admission pack e sul nostro sito web www.istitutomarangoni.com e sono da voi dovute in conformità a quanto segue:

2.1.1 Per gli studenti con obbligo di visto, il versamento della retta scolastica dovrà essere effettuato in un’unica soluzione in modo da essere ricevuto 90 giorni prima dell’inizio del corso. In caso contrario Istituto Marangoni si riserva il diritto di risolvere l’accordo a meno della concessione di una proroga, per iscritto, a nostra assoluta discrezione.

2.1.2 Per gli studenti senza obbligo di visto, il versamento della retta scolastica dovrà essere ricevuto in un’unica soluzione entro le seguenti date:

a) per corsi con inizio a febbraio, entro e non oltre il 4 gennaio dello stesso anno;

b) per corsi con inizio a ottobre, entro e non oltre il 2 luglio dello stesso anno.

2.2 Per tutti gli studenti del secondo e terzo anno con e senza obbligo di visto, il versamento della retta scolastica dovrà essere ricevuto in un’unica soluzione entro e non oltre il 31 luglio dello stesso anno;

2.3 La retta scolastica per ogni anno successivo al primo potrebbe subire incrementi per un valore massimo pari al 3% della retta scolastica del primo anno (valore indicato nell’admission pack e sito web dell’Istituto)

2.4 Per le iscrizioni avvenute oltre le scadenze sopra riportate, il pagamento della retta scolastica dovrà avvenire in un’unica soluzione entro e non oltre un mese dopo la data di conferma di accettazione al corso; per le iscrizioni avvenute oltre il 25 agosto, il pagamento della retta scolastica dovrà avvenire in un’unica soluzione entro la data di inizio dei corsi.

2.5 In aggiunta alle rette potrebbe essere necessario il pagamento dei seguenti costi, a titolo esemplificativo ma non esaustivo:

a) spese amministrative a noi dovute, tra cui:

I) sanzioni per ogni ritardato pagamento o respinto (“pagamenti inadempienti”);

II) una tassa per ogni trasferimento di corso o corso differito concesso in conformità con il punto 9.3;

III) i costi che potremmo ragionevolmente sostenere in seguito alla vostra incapacità di rispettare questo contratto o il manuale dello studente;

IV) eventuali tasse o imposte dovute in base a leggi statali o regionali in vigore o che dovessero entrare in vigore.

V) per i corsi Afam: un costo per gli eventuali corsi di recupero delle lezioni non frequentate, laddove previsti da Regolamento Didattico dei singoli corsi.

b) spese pagabili a terzi, tra cui:

I) qualsiasi altro costo o spesa che potrete sostenere nel corso dei vostri studi o in relazione a questo accordo (compresi, ma non a titolo esaustivo, il costo per l’acquisto di libri di testo, di materiale per il corso, le spese di alloggio, cibo e trasporti).

2.6 Il mancato versamento delle rette entro le date stabilite comporta la risoluzione dell’accordo salva la concessione di una proroga, per iscritto, ad assoluta discrezione di Istituto Marangoni.

2.7 Ci riserviamo comunque il diritto, in caso di mancato pagamento totale o parziale delle rette o di qualunque costo aggiuntivo, (a nostra ragionevole discrezione) di prendere uno o più dei seguenti provvedimenti:

a) sospendervi o espellervi dal corso;

b) impedirvi di iscrivervi agli esami del corso;

c) vietarvi di prendere parte agli esami del corso;

d) trattenerne i risultati dei vostri esami;

e) sospendere l’emissione di qualsiasi certificato;

f) sospendere l’emissione di ogni documentazione per l’estensione del visto; e/o

g) comunicare alla questura e ad altri uffici preposti l’interruzione della vostra frequenza al corso;

h) recedere da questo accordo su preavviso scritto.

3. Obblighi degli studenti

3.1 Dichiarate sotto la vostra esclusiva responsabilità che tutte le informazioni fornite nella vostra domanda d’iscrizione siano complete, aggiornate e veritiere.

a) qualora in fase di verifica dei documenti necessari all’iscrizione, o in una fase successiva, venga riscontrato che lo studente o un suo incaricato/delegato, abbia fornito informazioni o documenti contraffatti o nulli inerenti i propri titoli di studio e/o attributi personali, il contratto con Istituto Marangoni si intenderà risolto ipso iure e lo studente rimarrà obbligato a versare l’intero importo delle rette, se ancora non versato, che verrà trattenuto da Istituto Marangoni a titolo di risarcimento del danno; in tale evenienza Istituto Marangoni potrà altresì espellere lo studente con effetto immediato dandone, se necessario, notizia alla pubblica autorità

3.2 Accettate e vi impegnate a:

a) iscrivervi all’inizio del corso e all’inizio di ogni successivo anno del corso, al momento e nel luogo da noi stabilito;

b) rispettare il presente accordo, il manuale dello studente e il regolamento dell’Istituto, così come le ragionevoli richieste del nostro personale;

c) Leggere con attenzione e rispettare tutti i regolamenti vigenti, in particolare i Regolamenti Didattici dei singoli corsi, i Regolamenti di Tesi e laddove previsto il Regolamento di Tirocinio Curriculare;

d) rispettare in ogni momento tutti i requisiti imposti dalla legge, dai regolamenti e dagli ordini giudiziari, che possono includere la verifica dei precedenti penali e/o controlli medici. In partico-

lare, per gli studenti con visto, vi impegnate a presentare la domanda di permesso di soggiorno entro 8 giorni dall’ingresso in Italia ed a richiedere successivamente il rinnovo dello stesso prima della scadenza. Copia della relativa documentazione dovrà essere fornita all’Istituto;

e) Rispettare gli obblighi di frequenza indicati nei Regolamenti Didattici dei singoli corsi;

f) Sostenere e superare tutti gli esami finali di profitto e le verifiche previste dal percorso di studi;

g) tenere informato l’Istituto di:

I) ogni cambiamento di stato del vostro visto; e

II) ogni cambiamento di informazioni personali (compreso il vostro domicilio e il contatto in caso di emergenza) fornite nella domanda di ammissione;

h) non plagiare i lavori eseguiti da terzi come espressamente previsto all’art. 14;

i) comportarvi in ogni momento in maniera adeguata e tale da non:

I) causare disturbo, lesione o danno ad altri (in particolare ad altri studenti, al nostro personale, a collaboratori, rappresentanti e visitatori) o ad alcuno dei nostri beni;

II) ostacolare o impedire il regolare svolgimento dei programmi di studi da noi offerti; o

III) nuocere alla nostra reputazione.

j) accettate e vi impegnate a non effettuare con nessun mezzo riprese foto e video all’interno delle lezioni a meno che non siano autorizzate espressamente dalla direzione dell’istituto.

3.3 Nel caso di mancato adempimento degli obblighi previsti a vostro carico al punto 3.2, a nostra discrezione potremo:

a) informarvi di tale inadempienza e, se opportuno, fissare un appuntamento con voi; e/o

b) se l’infrazione è sostanziale o continuativa, espellervi dal corso con effetto immediato e in qualunque momento risolvere il contratto previa comunicazione scritta.

Siete obbligati a frequentare regolarmente il corso a cui siete iscritti per la sua intera durata; tutte le attività didattiche – salvo diverse disposizioni di Istituto Marangoni – si svolgono in presenza. Se la vostra frequenza al corso scendesse al di sotto dei limiti stabiliti nei Regolamenti Didattici dei singoli corsi (indipendentemente dalla ragione di ogni assenza), la mancanza di frequenza al corso può comportare la mancata ammissione agli esami finali di profitto, oppure l’impossibilità di iscriversi al successivo anno di corso (nel caso di percorsi con durata superiore ad un anno accademico), o nei casi più gravi l’espulsione dal corso. Il mancato superamento degli esami finali di profitto e delle verifiche comporta l’impossibilità di iscriversi al successivo anno di corso (nel caso di percorsi con durata superiore ad un anno accademico) o il mancato ottenimento del titolo finale.

In caso di grave, prolungata e ingiustificata mancanza di frequenza, l’Istituto si riserva il diritto - in qualsiasi momento - di informare la Questura e le altre autorità competenti. Se non raggiungerete i voti minimi richiesti, come disposto nei Regolamenti vigenti, non avrete diritto a ricevere il titolo e il certificato finale. Sarà a discrezione dell’Istituto, permettervi di prendere di nuovo parte ad uno o più esami tenendo in considerazione tutti i ragionevoli fattori compresa (ma non a titolo esclusivo) la vostra frequenza al corso.

3.4 Ove previsti, lo studente potrà cambiare pathway entro la fine del primo anno di corso. Ogni cambiamento di pathway sarà valutato a discrezione della Direzione e in base alla disponibilità di posti.

3.5 In alcuni casi le lezioni potrebbero essere erogate con servizio di traduzione.

3.6 Per trasferirsi in una delle scuole europee dell’Istituto Marangoni (Milano, Parigi, Londra e Firenze) lo studente deve avere un livello di conoscenza della lingua sufficiente per comprendere i programmi e sostenere gli esami nella scuola prescelta. Il trasferimento è soggetto a indiscutibile decisione di un comitato interno ed è disciplinato da un regola- mento fornito agli studenti durante il primo term/semestre di ogni anno. Il trasferimento da una scuola all’altra può non garantire la continuità di un corso di studi validato.

4. Requisiti per l’iscrizione ai corsi triennali riconosciuti dal Ministero dell’Istruzione e dell’Università e della Ricerca

4.1 Per l’iscrizione ai corsi triennali di Istituto Marangoni riconosciuti dal Ministero dell’Istruzione dell’Università e della Ricerca nel settore dell’Alta Formazione Artistica e Musicale (AFAM), gli studenti comunitari e non comunitari, devono:

a) essere in possesso di un titolo di studio equivalente a quello della scuola secondaria italiana (maturità);

b) per i diplomati stranieri, il titolo di studio deve essere tradotto in lingua, salvo nel caso in cui i documenti vengano rilasciati nelle seguenti lingue: inglese, francese, spagnolo

c) Il titolo di studio deve essere conseguito al termine di un periodo di studio non inferiore a 12 anni; nel caso in cui sia stato ottenuto dopo un periodo di studio di 11 anni deve essere integrato con un ulteriore periodo di studio di uno o due anni. Per qualsiasi domanda circa la validità del titolo di studio potete rivolgervi all’Autorità Diplomatica Italiana del paese che ha rilasciato il titolo di studio. La lista completa delle rappresentanze diplomatiche italiane competenti per territorio è disponibile sul sito Internet <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

4.2 A tutti gli studenti che abbiano conseguito un titolo di studio estero, Istituto Marangoni si riserva il diritto di richiedere documentazione aggiuntiva tra cui: eventuali traduzioni, legalizzazioni, Supplemento al diploma (Diploma Supplement), certificati degli esami, attestazioni del centro ENIC-NARIC italiano (CIMEA), eventuali dichiarazioni di valore rilasciate dalle Rappresentanze diplomatiche competenti o altra attestazione utile al fine di verificare gli elementi del titolo estero. Per maggiori informazioni consultate il sito: <https://www.cimea.it/pagina-glossario>

4.3 Gli studenti non-EU devono inoltre seguire la procedura di pre-iscrizione accedendo alla piattaforma University (<https://www.university.it/>) e, in seguito, contattare le Autorità Diplomatiche per fissare l’appuntamento e completare la procedura di richiesta del visto. La domanda di preiscrizione deve essere effettuata inderogabilmente entro il termine stabilito ogni anno dall’autorità italiana. Sarà responsabilità dello studente verificare per tempo i prerequisiti consultando

i consolati/ambasciate italiane del proprio paese ai fini di completare la procedura nelle corrette tempistiche.

4.5. L’iscrizione degli studenti in possesso di un diploma straniero è accettata alle seguenti condizioni: a) che il diploma consenta l’accesso al corso accademico scelto dallo studente; b) che il diploma straniero sia stato attribuito dopo il periodo minimo di anni di studio richiesto dalle disposizioni ministeriali per l’iscrizione agli istituti universitari.

Una Commissione designata dall’istituto valuterà la validità del diploma. Nel caso in cui il titolo non fosse ritenuto valido dalla Commissione, lo studente potrà essere iscritto come uditore al corso prescelto, senza ottenere i crediti formativi ed il rilascio del titolo di diploma accademico di I livello.

4.6 Le materie di studio potrebbero essere modificate per scopi accademici o in conseguenza di una riforma ministeriale delle Istituzioni di Alta Formazione Artistica e Musicale (AFAM)

4.7 Gli studenti che non completino con successo l’anno di corso a cui sono iscritti e che non rispettino gli obblighi di frequenza (come previsti dai Regolamenti dei singoli corsi), non potranno iscriversi al successivo anno. Potranno, invece, ripetere il medesimo anno:

- coloro che devono ripetere tutti i corsi fondamentali, dovranno frequentare le lezioni e procedere al versamento per intero della tassa di iscrizione e retta scolastica;

- coloro che devono ripetere alcuni corsi fondamentali, potranno frequentare, qualora non assolto l’obbligo di frequenza, le relative lezioni e versare una tassa di iscrizione pari a 5000 euro e il 50% della retta scolastica prevista;

- coloro che devono solo ripetere esami e hanno già assolto l’obbligo di frequenza dovranno versare una tassa di iscrizione di 5000 euro.

5. Requisiti per l’iscrizione ai corsi Master riconosciuti dal Ministero dell’Istruzione e dell’Università e della Ricerca

5.1 Per l’iscrizione ai corsi Master di Istituto Marangoni riconosciuti dal Ministero dell’Istruzione dell’Università e della Ricerca nel settore dell’Alta Formazione Artistica e Musicale (AFAM), gli studenti comunitari e non comunitari, devono:

a) dichiarare di essere in possesso di un titolo di studio equivalente a un diploma di laurea di primo livello;

b) per i diplomati stranieri, il titolo di studio deve essere tradotto in lingua italiana, salvo nel caso in cui i documenti vengano presentati nelle seguenti lingue: inglese, francese, spagnolo;

c) Il titolo di studio deve essere conseguito al termine di un periodo di studio non inferiore a 3 anni e rilasciato da un’Istituzione riconosciuta dal Governo del Paese in cui si trova. Per qualsiasi domanda circa la validità del titolo di studio potete rivolgervi all’Autorità Diplomatica Italiana del paese che ha rilasciato il titolo di studio. La lista completa delle rappresentanze diplomatiche italiane competenti per territorio è disponibile sul sito Internet <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

5.2 Gli studenti non-EU devono inoltre seguire la procedura di pre-iscrizione accedendo alla piattaforma University (<https://www.university.it/>) e, in seguito, contattare le Autorità Diplomatiche per fissare l’appuntamento e completare la procedura di richiesta del visto. La domanda di preiscrizione deve essere effettuata inderogabilmente entro il termine stabilito ogni anno dall’autorità italiana. Sarà responsabilità dello studente verificare per tempo i prerequisiti consultando

i consolati/ambasciate italiane del proprio paese ai fini di completare la procedura nelle corrette tempistiche.

5.3 L’iscrizione degli studenti in possesso di un titolo di laurea straniero è accettata alle seguenti condizioni: a) che il diploma consenta l’accesso al corso accademico scelto dallo studente; b) che il diploma straniero sia stato attribuito dopo il periodo minimo di 3 anni. A tutti gli studenti che hanno conseguito un titolo di studio universitario estero, Istituto Marangoni si riserva di richie-

dere documentazione aggiuntiva tra cui: eventuali traduzioni, legalizzazioni, Supplemento al diploma (Diploma Supplement), certificati degli esami, attestazioni del centro ENIC-NARIC italiano (CIMEA), eventuali dichiarazioni di valore rilasciate dalle Rappresentanze diplomatiche competenti o altra attestazione utile al fine di verificare gli elementi del titolo estero. Una Commissione designata dall’istituto valuterà la validità del titolo. Nel caso in cui la dichiarazione di valore non fosse ritenuta valida dalla Commissione, lo studente potrà essere iscritto come uditore al corso prescelto, senza ottenere i crediti formativi ed il rilascio del titolo di diploma accademico di I livello.

5.4 Le materie di studio potrebbero essere modificate per scopi accademici o in conseguenza di una riforma ministeriale delle Istituzioni di Alta Formazione Artistica e Musicale (AFAM).

6. Requisiti per l’iscrizione ai corsi di Diploma Accademico di Il Livello riconosciuti dal Ministero dell’Istruzione e dell’Università e della Ricerca

6.1 Per l’iscrizione ai corsi di Diploma Accademico di Il Livello di Istituto Marangoni riconosciuti dal Ministero dell’Università e della Ricerca nel settore dell’Alta Formazione Artistica e Musicale (AFAM), gli studenti comunitari e non comunitari, devono:

a) essere in possesso di un titolo di studio equivalente a quello della laurea triennale (Bachelor Degree) con relativo certificato degli esami sostenuti;

b) per i diplomati stranieri, il titolo di studio deve essere tradotto in lingua, salvo nel caso in cui i documenti vengano rilasciati nelle seguenti lingue: inglese, francese, spagnolo;

c) Il titolo di studio deve essere conseguito al termine di un periodo di studio non inferiore a 15 anni.

Per qualsiasi domanda circa la validità del titolo di studio potete rivolgervi all’Autorità Diplomatica Italiana del paese che ha rilasciato il titolo di studio.

La lista completa delle rappresentanze diplomatiche italiane competenti per territorio è disponibile sul sito Internet <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

INFORMATIVA PRIVACY • AGGIORNAMENTO DEL 29/09/2023

Informativa art. 13 Regolamento UE 679/16 (GDPR)

1) Perché ricevi questa comunicazione

Istituto Marangoni S.r.l. in qualità di Titolare del Trattamento, vuole informarti su quali dati raccoglie e con quali modalità, in modo da garantire il rispetto dei tuoi diritti e delle tue libertà fondamentali, con particolare riferimento alla riservatezza e alla sicurezza con cui i dati vengono trattati.

2) Quali dati personali raccogliamo

Istituto Marangoni S.r.l. raccoglie e conserva i tuoi dati:

- anagrafici e identificativi (quali ad esempio nome, cognome, indirizzo di residenza, indirizzo e-mail, corsi di interesse, cittadinanza, sesso, luogo e data di nascita, numero di telefono, copia del documento d'identità);
- bancari propri e/o di chi effettua il pagamento;
- carriera scolastica/curriculum vitae;

I dati vengono raccolti al momento dell'iscrizione e/o successivamente, attraverso i seguenti canali:

- Admission Online;
- Form raccolti in occasione dell'accredito all'Open Day Istituto Marangoni;
- Altri eventi organizzati presso il nostro Campus o in altre sedi.

Possiamo chiedere ai canali social di inviare informazioni sui nostri corsi in base ai profili dei loro utenti e secondo quanto previsto dalla loro politica sul trattamento dei dati, ma non siamo a conoscenza del tuo nominativo.

3) Per quali finalità usiamo i tuoi dati personali

Istituto Marangoni S.r.l. utilizza i tuoi dati per le seguenti finalità:

- Consentire di immatricolarti al corso di tua scelta, nonché per l'erogazione di servizi correlati;
- Accreditarti per eventi legati al tuo piano di formazione. In relazione alle finalità di cui ai punti 3 (a) e (b), il trattamento è necessario all'esecuzione di misure precontrattuali (Art. 6, par. 1, Lett. b) del GDPR).
- Esercitare i diritti del Titolare del Trattamento. In relazione alla finalità di cui al punto c), il trattamento è necessario per il perseguimento del legittimo interesse (Art. 6 par. 1, Lett. f) del GDPR).
- Contattarti ed inviarti informazioni sui nostri corsi tramite mail o telefono a seguito delle tue richieste;
- Inviarti informazioni ed aggiornamenti su Istituto Marangoni e sulla tua iscrizione tramite Whatsapp;
- Per finalità di profilazione. In relazione alle finalità di cui al punto d), e) e f) la base giuridica del trattamento è il tuo consenso (Art. 6, par. 1, Lett. a) del GDPR).

4) Per quanto tempo conserviamo i tuoi dati personali

Per le finalità di cui al punto 3 (a), (b), (c), conserviamo i tuoi dati personali per tutta la durata dell'istaurando rapporto contrattuale ed anche oltre il termine decennale di prescrizione dalla cessazione del rapporto per adempiere ad obblighi di legge nonché per finalità di tutela giurisdizionale.

Nel caso in cui il processo di iscrizione, per qualsiasi ragione, non venga portato a termine, Istituto Marangoni conserverà i tuoi dati per un periodo di tempo non eccedente 12 mesi dalla raccolta.

Per le finalità di cui ai punti (d), (e) e (f) conserviamo i tuoi dati fino a 3 anni, fermo restando la tua facoltà di revocare il consenso in qualsiasi momento.

Una volta decorso il termine di conservazione, i dati saranno distrutti o resi anonimi.

N.B. Qualora, in caso di contenzioso, sia necessario accertare, esercitare o difendere i diritti del Titolare, il periodo di conservazione dei dati raccolti, per le finalità di cui sopra, potrà essere prolungato in ragione della possibilità che sia necessario predisporre elementi difensivi in tale arco temporale. In tal caso, la conservazione dei dati avverrà esclusivamente fino alla conclusione del contenzioso.

5) La sicurezza dei tuoi dati personali

Il trattamento dei tuoi dati avverrà mediante strumenti idonei a garantirne la riservatezza, l'integrità e la disponibilità. Il trattamento può essere effettuato in modalità cartacea o mediante sistemi informativi e/o automatizzati e comprenderà tutte le operazioni o complesso di operazioni previste dall'art.4 del GDPR e necessarie al trattamento in questione, ivi inclusa la comunicazione nei confronti dei soggetti incaricati al trattamento stesso. I dati in questione non saranno soggetto di diffusione; invece, saranno o potranno essere comunicati a soggetti, pubblici o privati, che operano nell'ambito delle finalità sopra descritte.

6) Chi può accedere ai tuoi dati personali

Possono accedere ai tuoi dati esclusivamente persone autorizzate nell'ambito delle mansioni assegnate da Istituto Marangoni S.r.l., anche in sedi collocate al di fuori dell'Unione Europea. Istituto Marangoni S.r.l. fa parte di Galileo Global Education Italia. Potrebbero altresì avere accesso ad alcuni dei tuoi dati gli incaricati dipendenti di Galileo Global Education Italia, nonché dipendenti di NABA (Nuova Accademia S.r.l.) e Domus Academy, appartenenti allo stesso Gruppo Galileo Global Education Italia.

Potranno avere accesso ad alcuni tuoi dati anche enti pubblici non economici (es. MIUR, Regione Lombardia) quando la comunicazione sia necessaria per lo svolgimento delle funzioni istituzionali dell'ente richiedente.

I dati personali non saranno in alcun modo diffusi, potranno essere inoltre comunicati e trattati da soggetti terzi debitamente nominati quali Responsabili del Trattamento, come ad esempio collaboratori esterni e società che forniscono specifici servizi strumentali.

I dati personali potranno inoltre essere accessibili o potranno essere comunicati a soggetti cui la facoltà di accedere ai tuoi dati personali sia riconosciuta da disposizioni di legge o di normativa secondaria o comunitaria.

7) Dove risiedono i tuoi dati personali

I tuoi dati personali saranno gestiti e conservati su server ubicati all'interno dello Spazio Economico Europeo (SEE) e appartenenti al Titolare del trattamento e/o a società terze nominate debitamente identificate come Responsabili del trattamento.

I tuoi dati potranno altresì essere trattati dalle altre società appartenenti al gruppo di Istituto Marangoni, situate all'esterno dello Spazio Economico Europeo (SEE), adottando idonee misure di sicurezza al fine di garantire un livello di protezione adeguato.

Inoltre, alcune società terze nominate Responsabili del trattamento potrebbero trasferire i tuoi dati personali su server situati all'esterno dello Spazio Economico Europeo (SEE) In tal caso ciò avverrà in conformità agli articoli 44 e seguenti del GDPR, utilizzando garanzie adeguate ad assicurarne la protezione. Ulteriori informazioni su tali garanzie possono essere richieste al Titolare del trattamento.

8) È obbligatorio acconsentire al conferimento dei tuoi dati?

Il conferimento dei tuoi dati di cui al punto 3 (a), (b) e (c) necessario per stipulare e dare esecuzione al contratto. Per le finalità di cui al punto 3 (d), (e), (f) è facoltativa, se non acconsenti non potrai venire a conoscenza delle nostre iniziative, dei nostri eventi, dei corsi che attiveremo.

9) Quali sono i tuoi diritti in relazione al GDPR?

Secondo le disposizioni del GDPR, Istituto Marangoni S.r.l. garantisce i seguenti diritti:

- Diritto di revoca del consenso [art. 7, par. 3, del Regolamento UE] (diritto di revocare il consenso prestato. Nota: la revoca del consenso non pregiudica la liceità del trattamento basata sul consenso prima della revoca);
- Diritto di accesso dell'interessato [art. 15 del Regolamento UE] (diritto di ottenere la conferma dell'esistenza o meno dei dati personali a lui relativi e la loro copia in forma intelligibile);
- Diritto di rettifica [art. 16 del Regolamento UE] (diritto alla rettifica dei dati personali inesatti che lo riguardano);
- Diritto alla cancellazione ("diritto all'oblio") [art. 17 del Regolamento UE] (diritto alla cancellazione dei propri dati. Nota: qualora i dati siano già stati diffusi, cioè messi a disposizione di un numero indeterminato di destinatari - ad esempio tramite pubblicazione sul sito di Istituto Marangoni S.r.l.-, potrebbe risultare impossibile per Istituto Marangoni S.r.l. cancellarli / distruggerli; pertanto, qualora dovesse essere risultare impossibile procedere con la cancellazione dei dati in virtù di quanto appena indicato, Istituto Marangoni S.r.l. La informerà delle ragioni per le quali risulta impossibile procedere in tal senso nel caso di specie e perseguirà il diritto all'oblio);
- Diritto di limitazione di trattamento [art. 18 del Regolamento UE] (diritto di ottenere la limitazione del trattamento, ad esempio, in caso di contestazione dell'esattezza dei dati o in caso di trattamenti illeciti);
- Diritto alla portabilità dei dati [art. 20 del Regolamento UE] (diritto di ricevere in un formato strutturato, di uso comune e leggibile da dispositivo automatico i dati personali che lo riguardano

forniti a Istituto Marangoni S.r.l. e diritto di trasmettere tali dati a un altro Titolare del trattamento senza impedimenti da parte di Istituto Marangoni S.r.l. qualora il trattamento sia eseguito sulla base di un consenso e sia effettuato con mezzi automatizzati);

- Diritto di opposizione [art. 21 del Regolamento UE] (diritto di opposizione al trattamento dei propri dati personali);

- Diritto di non essere sottoposto a processi decisionali automatizzati [art. 22 del Regolamento UE] (diritto a non essere sottoposto ad una decisione basata unicamente sul trattamento automatizzato). I suddetti diritti possono essere esercitati in forma scritta, inviando una e-mail a dpo@istitutomarangoni.com Al medesimo contatto potranno essere richieste in ogni momento maggiori informazioni in merito al trattamento dei dati personali. Si precisa anche che l'esercizio dei propri diritti non deve pregiudicare e/o ledere i diritti e le libertà altrui. Istituto Marangoni S.r.l. si impegna a rispondere alle richieste entro il termine di un mese, salvo il caso di richieste di particolare complessità, per le quali potrebbe essere impiegato un massimo di 3 mesi. In ogni caso, Istituto Marangoni S.r.l. provvederà a spiegare il motivo dell'attesa entro un mese dalla richiesta. L'esito della richiesta verrà fornito per iscritto (a richiesta dell'interessato) o su formato elettronico (e, in questo caso, gratuitamente). Istituto Marangoni S.r.l. specifica che potrà essere richiesto all'interessato un eventuale contributo qualora le sue domande risultino manifestamente infondate, eccessive o ripetitive: a tal proposito Istituto Marangoni S.r.l. terrà traccia delle richieste. Istituto Marangoni S.r.l., in ossequio all'art. 19 del Regolamento UE, si impegna a riferire ai destinatari cui sono stati comunicati i dati personali dell'interessato le eventuali rettifiche, cancellazioni o limitazioni del trattamento richieste dall'interessato, ove ciò sia possibile.

10) Diritto di proporre reclamo (art. 77 del Regolamento UE)

L'interessato, qualora ritenga che i propri diritti siano stati compromessi o lesi, o che il trattamento dei propri dati sia contrario alla normativa in vigore, ha diritto di proporre reclamo all'Autorità Garante per la protezione dei dati personali secondo le modalità indicate dalla stessa Autorità al seguente indirizzo Internet: <https://www.garanteprivacy.it/home/docweb/-/docweb-display/docweb/4535524>.

11) Titolare del Trattamento

Il Titolare del Trattamento è: Istituto Marangoni S.r.l. – Via Pietro Verri, 4 20121 Milano MI

Mail: privacy@istitutomarangoni.com

Il Responsabile per la Protezione dei Dati è contattabile al seguente indirizzo e-mail: dpo@istitutomarangoni.com

12) Aggiornamento della presente informativa

La presente informativa può subire variazione. Eventuali modifiche sostanziali ti saranno comunicate via mail o attraverso il nostro sito internet.

PRESA VISIONE DELL'INFORMATIVA SULLA PRIVACY E RILASCIO DEI CONSENSI

Dichiaro di aver letto attentamente e compreso ogni parte della suddetta Informativa sulla Privacy. Inoltre:

Acconsento a ricevere informazioni sui corsi via e-mail o telefono a seguito delle mie richieste.

Acconsento a ricevere informazioni ed aggiornamenti su Istituto Marangoni e sulla tua iscrizione anche tramite Whatsapp.

Acconsento al trattamento dei miei dati per finalità di profilazione.

GENERAL CONDITIONS for the Enrollment on to the Programmes 2024-25

The application form ("the application") and the following terms ("the terms") set out the basis of your application to study at Istituto Marangoni Srl ("the Istituto", "we", "our"/"us") and will be an integral part of the present agreement ("the agreement") between you and the Istituto. The terms determine your rights and obligations, as well as our obligations and the limitations of our liabilities to you. It is therefore very important that you read and understand these terms before you fill in the application form. For any further information, we kindly ask you to contact a member of our staff before you submit the application form.

1. Application and enrolment

1.1 The application (once it has been accepted by us in accordance with clause 1.4) and the present contract regulate the entire agreement between the parties. Before you submit your application, please check that all sections of the form have been duly filled out.

1.2 By submitting the application form (whether you do so directly or by means of a representative who is authorised to act in your name and on your behalf):

a) You declare that you wish to enrol in the chosen course on the basis of these terms, and the Istituto can accept or decline your offer at its own discretion;
 b) You accept to pay an Enrollment Fee (or single fee) equal to the amount established in the application form. The Istituto cannot admit you to a course unless you have paid the Enrollment Fee (or single fee) within the required deadline, and unless you have provided the documentation listed in the application form and accepted all the terms of this agreement.

1.3 The payment of the Enrollment Fee (or single fee) will need to be effective prior to or at the time of submitting the application form, and according to the methods of payment specified in the form itself. If the payment is made by bank transfer, a copy of the bank operation will need to be attached to the application form.

1.4 On receipt of your Enrollment Fee (or single fee), of the completed application form and of the documents listed in the form itself or in the present contract, we will check that you satisfy the eligibility criteria of the course you have chosen, and we will send you a written notice about whether you have been admitted to the course or not. This contract will become effective only when the Istituto sends you this written acceptance of your application.

1.5 For all second and third year students who do or do not need a visa to stay in Italy, the payment of the Enrollment Fee must be received by the Istituto in one single payment by June 30th, even if the students in question are signed up in the payment for the re-assessment exams (resit 1).

1.6 The Enrollment Fee (or single fee) can only be refunded in the following cases:

a) if the Istituto declines your application in accordance with clause 1.4;
 b) if your application for a visa is not accepted and we receive a copy of the letter of rejection issued by the authorities in accordance with clause 8.3;
 c) if the course is cancelled pursuant to clause 7.5;
 d) if your application is presented pursuant to clause 9.1, in case you decide to exert the right described therein. In case your visa application is rejected, the reimbursement of the Enrollment Fee will be possible only if you present the official documentation within and no later than 15 days after the beginning of the course. After this date, it will only be possible to defer the enrolment to the first available date.

1.7 If the Enrollment Fee (or single fee) is paid by cheque, credit card or bank transfer, the application will not be assessed until the amount has been collected by us. We will proceed to give you a confirmation of the payment after we have received a confirmation from our bank.

1.8 After an assessment of all the entry requirements, students who are still minor at the course start date are required to submit to Istituto Marangoni a copy of the Terms and Conditions signed by their parents, accompanied by parents' passport/ID copy as well as the Declaration of Custody and Guardianship for Minor Students.

1.9 For those students who are still minor at the moment of submitting their application, hence of the relative Terms and Conditions, the documents should be signed by the parent who exercises the parental authority along with a copy of both student and parent passport/ID.

1.10 Students who successfully complete the Foundation Course, can apply for a three-year Course run in Istituto Marangoni London, Paris, Milan or Florence (access to three-year courses is subject to the obtaining of the Foundation completion Certificate, according to the education offer of the relevant year, to the entry requirements of each and single School and after approval of an Admission Committee). For AFAM validated programmes: applications should be compliant with all Ministerial requirements according to the rules established by the Italian Ministry of Education; students must complete the pre-enrolment process at the Diplomatic Authorities in their Countries to require a new study visa.

2. Fees and additional costs

2.1 The tuition fees ("tuition") are detailed in our admission pack and on our website www.istitutomarangoni.com. They are payable in accordance with the following:

2.1.1 For students who need a visa, the payment of the tuition fees will need to be made in one single payment and be received by the school 90 days before the beginning of the course. Otherwise, Istituto Marangoni reserves the right to terminate this agreement, unless an extension is granted, in writing, at our absolute discretion.

2.1.2 For students who do not need a visa, the payment of the tuition fees will need to be received by the school, in one single payment, by the following deadlines:

a) for courses starting in February, by and no later than January 4th of the same year; or
 b) for courses starting in October, by and no later than July 2nd of the same year;
 2.2 For all second and third year students who do or do not need a visa, the payment of the tuition fees will need to be received by the Istituto in one single payment by and no later than July 31st of the same year.

2.3 The tuition fee for each year subsequent to the first year may increase by a maximum of 3% year on year (please refer to the admission pack and the website of the Institute)

2.4 For enrolments after the abovementioned deadlines, the payment of the tuition fees will need to be made in one single payment within and no later than a month after the date of the confirmation of admittance to the course; for enrolments after August 25th of the same year, the payment of the tuition fee will need to be made in one single payment within and no later than after the beginning of the course itself.

2.5 In addition to these fees, you may also be required to pay the following additional costs. The following is an example, but not an exhaustive list:

a) administration fees, including:
 I) sanctions for every late or dishonoured payment ("default payments");
 II) a tax for any course transfer or course deferral granted in accordance with clause 9.3;
 III) any other costs we may reasonably incur as a consequence of your failure to comply with these terms or with the student handbook;
 IV) any taxes or duties to be paid according to the national or regional laws in force at the time this contract is signed or that should be enacted later.
 V) for AFAM courses: fees for any eventual make-up courses which might be needed because of any missed lesson, when foreseen within the Didactic Regulations of each and single course.
 b) fees payable to third parties, including:
 I) any other cost or expense you may incur in the course of your studies or in relation to this agreement (including, but not limited to, the cost of purchasing textbooks, course materials, accommodation, food, and transportation).

2.6 If you fail to pay the fees by the established deadlines, the agreement will be terminated, except in case of an extension granted in writing, at the absolute discretion of Istituto Marangoni.

2.7 In case you fail to pay part or all of the fees or any additional cost, we reserve the right to take one or more of the following actions (at our reasonable discretion):

a) suspend or expel you from the course;
 b) prevent you from registering for the course examinations;
 c) prohibit you to take part in the course examinations;
 d) withhold your exam results;
 e) suspend the issuing of any certificate;
 f) suspend the issuing of any documentation to extend your visa; and/or
 g) inform the police station and any other relevant offices about the interruption of your studies and attendance of the course;
 h) terminate this agreement on written notice.

3. Students' obligations

3.1 You declare, under your exclusive liability, that all the information provided in your application form is complete, up-to-date, and true in all respects.

a) in the event that during the verification process of the documents required for enrolment into the course, or at a later stage, it emerges that the student or any of his/her representatives, has provided Istituto Marangoni with forged or invalid documents related to their educational qualifications and/or personal attributes, the contract with Istituto Marangoni shall be deemed terminated by operation of law, and the student will remain obligated to pay the full tuition fees, if not already paid, which will be withheld by Istituto Marangoni as compensation for the damage. Under these circumstances, Istituto Marangoni may also expel the student with immediate effect, notifying the relevant public authorities - if necessary.

3.2 You agree and commit to:

a) officially enrol at the beginning of the course and at the beginning of every following year of your course, at a time and place established by us;
 b) comply with the present agreement, the student handbook, and the regulations of the Istituto, as well as with any reasonable request of our staff;
 c) Carefully read and comply with all the regulations in force, in particular the Didactic Regulations of the courses, the Thesis Regulations and, where required, the Curricular Internship Regulations;
 d) at all times comply with all requirements imposed by the law, by the regulations and judicial orders, which may include assessments of your criminal record and/or medical check-ups. In particular, for students holding a visa, you commit to apply for the residence permit within 8 days of your arrival in Italy and to apply for its renewal before it expires. A copy of the respective documentation shall be provided to the Istituto;
 e) Comply with the attendance obligations indicated in the Didactic Regulations of the courses;

f) Take and pass all the final exams and the tests required by the course of study;

g) keep the Istituto informed about:

I) any change in your visa status; and
 II) any change in your personal data (including your domicile and contacts in case of emergency) provided in the application form;
 h) not plagiarise the work produced by third parties, as is expressly stated in art. 14;

i) behave appropriately at all times and in such a way as not to:

I) cause disturbance, injury or damage to others (in particular, to other students, our staff, collaborators, representatives and visitors) or to any of our property;
 II) hinder or prevent the regular development of the course programmes we offer; or
 III) damage our reputation.

j) observe the policy prohibiting photo or video recording during the lessons, unless the Direction gives specific approval.

3.3 If you fail to comply with your obligations under clause 3.2, we may, at our discretion:

a) notify you of your failure to comply and, if appropriate, arrange a meeting with you; and/or
 b) if the breach is substantial and persistent, expel you from your course with immediate effect and terminate the contract at any time on written notice.

You are required to regularly attend the course in which you are enrolled for its entire duration; all teaching activities – unless otherwise provided by Istituto Marangoni – are on site. If your attendance falls below the limits established in the Didactic Regulations of the courses (regardless of the reason), the lack of attendance may result in non-admission to the final exams, or the impossibility of enrolling in the next year of the course (in the case of courses with a duration of more than one academic year), or in severe cases expulsion from the course. Failure to pass the final exams and tests will make it impossible to enroll in the next year of the course (in the case of courses lasting more than one academic year) or failure to obtain the final qualification.

In case of severe, prolonged and unjustified lack of attendance, the Institute reserves the right - at any time - to inform the Police Force and other competent authorities. If you do not reach the minimum grades, as provided in the Regulations in force, you will not be entitled to receive the title and the final certificate. It will be at the discretion of the Institute to allow you to take part again in one or more examinations taking into account all reasonable factors including (but not limited to) your attendance at the course.

3.4 If applicable, students can select the study pathway within the end of the first year of studies. Any other amendment would be assessed at the sole Direction discretion and according to availability.

3.5 In some cases classes might be provided with translation service.

3.6 Istituto Marangoni offers students the possibility to transfer to another Istituto Marangoni European School (Milan, Paris, London and Florence) at any academic year. In order to do so, students are required to have a language knowledge sufficient to understand the lessons and undertake the exams in the chosen school. Transfer is subject to and at sole discretion of an internal Committee and regulated by the relevant directories provided to students during the first term/semester. Transfer to another school can not grant the continuity of a validated programme.

4. Requirements for enrolling into three-year courses that are recognised by the Ministry of Education, University and Research

4.1 To enrol in Istituto Marangoni three-year courses recognised by the Ministry of Education, University and Research in the field of Higher Education in Arts and Music (AFAM), EU and non-EU students shall:

a) hold a diploma equivalent to that of the Italian High School diploma (maturità);
 b) for foreign diplomas, the diploma must be translated to Italian, translation in Italian is not required on case the documents are issued in English, French or Spanish;
 c) the diploma must have been obtained at the end of a period of study of no less than 12 years; if it was obtained after a period of study of 11 years, it must be integrated with a further period of study of one or two years.

For any questions regarding the validity of your diploma, you can contact the Italian Diplomatic Authority in the country that has issued your diploma.

The complete list of competent Italian diplomatic missions in different territories is available on the website: <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

4.2 For all students who have obtained an undergraduate title different from an Italian one, Istituto Marangoni reserves the right to require additional documents, among which: eventual translations, legalisations, Diploma Supplements, exam certificates, Italian ENIC-NARIC (CIMEA) centre statements and Declaration of Value (Dichiarazione di Valore) produced by diplomatic Missions or other declarations that might serve to check the elements of the foreign qualification. For further information consult the website: www.studyin-italy.it/studying/info-07.html

4.3 Non-EU students must carry out the pre-enrolment procedure through Universitaly platform (<https://www.universitaly.it>) and, thereafter, contact the Italian Diplomatic Authorities to schedule their appointment and finalize their visa application. Pre-enrolment application must be mandatorily completed by the deadline, prescribed every year by the Italian Authority. It will be students' responsibility to cross check in time all the requirements with the Italian Consulates/Embassies in their Country to complete the procedure within the deadline.

4.4 The enrolment of students who hold a foreign diploma shall be accepted on the following conditions:

a) that the diploma is valid to access the academic course chosen by the student;
 b) that the foreign diploma was granted to the student after the minimum number of years of study required. A Committee appointed by the Institute will assess the validity of the diploma. If the title should not be considered valid by the Committee, the student can be enrolled in the chosen course as a listener, without being assigned the educational credits and without receiving the 1st level academic diploma.

4.5 The subjects of the course could be changed for academic purposes or as a consequence of a ministerial reform concerning Institutions of Higher Education in Arts and Music (AFAM).

4.6 Students who do not successfully complete the academic year they are enrolled at and who do not comply with the attendance requirements (as required by the Didactic Regulations of each course, are not entitled to continue at subsequent year. Instead, they can repeat the year as per the indications below:

students who will have to repeat all fundamental subjects, will need to attend all classes and pay both Enrollment Fee and tuition fee in full; students who have not been compliant with attendance requirements for previous year and have to repeat some fundamental subjects, will need to attend relevant classes and pay Enrollment Fee - amounting to 5000.00 euro - and 50% of the tuition fee;

students who have been compliant with attendance requirements for previous year and have to repeat exams only, will need to pay Enrollment Fee amounting to 5000 euro.

5. Requirements for enrolling into Master's courses recognised by the Ministry of Education, University and Research

5.1 To enrol in Istituto Marangoni Master's courses recognised by the Ministry of Education, University and Research in the field of Higher Education in Arts and Music (AFAM), EU and non-EU students shall:

a) hold a diploma equivalent to an Italian university title;
 b) for foreign diplomas, the diploma must be translated to Italian; translation is not required in case documents are issued in English, French or Spanish;
 c) the diploma must have been obtained at the end of a period of study of no less than 3 years and issued by an Institution accredited by the Government of the Country where it is located. For any questions regarding the validity of your diploma, you can contact the Italian Diplomatic Authority in the country that has issued your diploma. The complete list of competent Italian diplomatic missions in different territories is available on the website: <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

5.2 Non-EU students must carry out the pre-enrolment procedure through Universitaly platform (<https://www.universitaly.it>) and, thereafter, contact the Italian Diplomatic Authorities to schedule their appointment and finalize their visa application. Pre-enrolment application must be mandatorily completed by the deadline, prescribed every year by the Italian Authority. It will be students' responsibility to cross check in time all the requirements with the Italian Consulates/Embassies in their Country to complete the procedure within the deadline.

5.3 The enrolment of students who hold a foreign title shall be accepted on the following conditions:

a) that the diploma is valid to access the academic course chosen by the student;
 b) that the foreign diploma was granted to the student after the minimum number of years of study. For all students who have obtained an undergraduate title different from an Italian one, Istituto Marangoni reserves the right to require additional documents, among which: eventual translations, legalisations, Diploma Supplements, exam certificates, Italian ENIC-NARIC (CIMEA) centre statements and Declaration of Value (Dichiarazione di Valore) produced by diplomatic Missions or other declarations that might serve to check the elements of the foreign qualification. A Committee appointed by the Institute will assess the validity of the declaration of value of the diploma. If the declaration of value should not be considered valid by the Committee, the student can be enrolled in the chosen course as a listener, without being assigned the educational credits and without receiving the 1st level Master diploma.

5.4 The subjects of the course could be changed for academic purposes or as a consequence of a ministerial reform concerning Institutions of Higher Education in Arts and Music (AFAM).

6. Requirements for enrolling into Master of Arts recognised by the Ministry of Education, University and Research

6.1 To enrol in Istituto Marangoni Master of Arts validated by the Italian Ministry of University and Research, EU and non-EU students shall:

a) hold a diploma equivalent to a Bachelor Degree and provide the Academic Transcript;
 b) for foreign diplomas, the diploma must be translated to Italian, translation in Italian is not required on case the documents are issued in English, French or Spanish;
 c) the diploma must have been obtained at the end of a period of study of no less than 15 years.

For any questions regarding the validity of your diploma, you can contact the Italian Diplomatic Authority in the country that has issued your diploma.

The complete list of competent Italian diplomatic missions in different territories is available on the website: <https://www.esteri.it/it/ministero/struttura/laretediplomatica/>

6.2 Non-EU students must carry out the pre-enrolment procedure through Universitaly platform (<https://www.universitaly.it>) and, thereafter, contact the Italian Diplomatic Authorities to schedule their appointment and finalize their visa application. Pre-enrolment application must be mandatorily completed by the deadline, prescribed every year by the Italian Authority. It will be students' responsibility to cross check in time all the requirements with the Italian Consulates/Embassies in their Country to complete the procedure within the deadline.

6.3 The enrolment of students who hold a foreign title shall be accepted on the following conditions:

GENERAL CONDITIONS for the Enrollment on to the Programmes 2024-25

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- a) that the diploma is valid to access the academic course chosen by the student;
 b) that the foreign diploma was granted to the student after the minimum number of three years of study.

For all students who have obtained an undergraduate title different from an Italian one, Istituto Marangoni reserves the right to require additional documents, among which: eventual translations, legalisations, Diploma Supplements, exam certificates, Italian ENIC-NARIC (CIMEA) centre statements and Declaration of Value (Dichiarazione di Valore) produced by diplomatic Missions or other declarations that might serve to check the elements of the foreign qualification. A Committee appointed by the Institute will assess the validity of the declaration of value of the diploma. If the declaration of value should not be considered valid by the Committee, the student can be enrolled in the chosen course as a listener, without being assigned the educational credits and without receiving the 1st level Master diploma.

6.4 The subjects of the course could be changed for academic purposes or as a consequence of a ministerial reform concerning Institutions of Higher Education in Arts and Music (AFAM).

7. The Istituto's rights and obligations

- 7.1 We shall provide an education service with reasonable skill and care.
 7.2 We reserve the right to revise and amend the terms of this contract, upon prior notice to you.
 7.3 The courses will be held according to the times, dates, and programmes established by the management of the Istituto, which reserves the right to make any necessary variations at any time.
 7.4 If the Istituto makes any changes pursuant to clauses 7.2 and/or 7.3 that substantially modify this agreement, you may choose to withdraw from the course and terminate our agreement. The Istituto will provide an appropriate refund (for instance: considering the remaining part of the course at the time of termination).
 7.5 The Istituto reserves the right to cancel the course prior to its commencement by giving you notice in writing (if possible, at least 2months before the beginning of the course) if:
 a) an insufficient number of students should enrol in the course; or
 b) the necessary conditions to commence the course do not exist.
 7.6 In the event that we cancel the course pursuant to clause 7.5, you will be entitled to a full refund of the Enrollment Fee (or single fee) and of any fee already paid to us under this agreement.

8. Compliance with visa procedure. Students who need a visa need to respect the following points:

- 8.1 observe all norms, regulations and requirements established by the Italian government regarding student visas. Norms, regulations, and requirements are available on the website <http://www.interno.gov.it>
 8.2 provide us with a copy of your student visa immediately after you receive it and in any case before the date of the beginning of your course, and inform us immediately about any delay in the reception of your student visa.
 8.3 inform us immediately if your application for a visa is declined, and send us a copy of the letter of decline. In this case we will refund the Enrollment Fee (or single fee) and any other fees you have paid;
 8.4 if this agreement is terminated for any reason, do not proceed with any request for a visa based on your original enrolment in the Istituto and do not use the documentation provided by the Istituto for any other purposes. We will notify the Police and the competent authorities about the termination of the present contract;
 8.5 complete the course within the timeframe specified on your visa. If you fail to do so, the Istituto will not be able to guarantee the visa extension;
 8.6 provide us with the following information and documents:
 a) your valid passport in the original version, containing the documents stating your immigration status in Italy, your application for a resident permit with the postal stamp receipt and the original biometric residence permit (as applicable and once it has been released) to allow us to make a photocopy/digital copy;
 b) on request, any original documents you have attached in copy to your application form;
 c) your updated contact details, including your residential address in Italy, telephone number (landline and mobile) and contact person in case of emergency;
 d) prior notification of any intended absence from your course for any period in accordance with clause 3.4 and the student handbook;
 e) prior notification of any intended withdrawal from the course, with supporting evidence of return to your country of origin in accordance with the student handbook;
 f) any other information or change in circumstances, which could have an impact on your immigration and visa status.
 8.7 Before you complete your course, you must inform us in writing if you are:
 a) leaving Italy, or
 b) remaining in Italy and, in this case, on what basis (for example, if you plan to stay as a student to take a further course).
 8.8 Complying with the Italian regulations concerning entry visas and residence permits is the student's sole responsibility.
 8.9 Whenever the national legislation of the home country of the student requires a mandatory travel authorisation signed by the parents/ guardians of the student to travel to a country other than his/her own, it will be the responsibility and duty of the student and his/her parents to meet such requirements of law.

9. Cancellation rights, course transfers, and termination

- 9.1 If you submitted your application form online, by fax, regular mail or electronic mail (but not in person), a fourteen (14) day cancellation right will apply. You are entitled to cancel the agreement within fourteen days of the date on which you receive our acceptance letter in accordance with clause 1.4. If you decide to cancel the present agreement, you must notify us within fourteen days by post (with return receipt), fax or certified e-mail to the contact details provided on our website. In the event of cancellation in accordance with the present clause, we will refund the Enrollment Fee (or single fee) and any other fees already paid by you (or by your representative) within 30 days of receiving such notice.
 9.2 In addition to the termination rights set forth in this agreement, each party may, in the event of a substantial or persistent breach by the other party, terminate the agreement with immediate effect by providing written notice to the breaching party.
 9.3 At our own discretion, we may allow you to transfer to a different course from the one you have chosen, provided that you request to do so in writing no later than one week after the beginning of the course and that you pay the non-refundable administration fee, pursuant to clause 2.5 a)
 9.4 Only for students who need a visa, the request to defer the course may imply the cancellation of the present agreement, except for cases in which Istituto Marangoni wishes to grant an extension for exceptional reasons. In this case, you will need to submit a new application form in accordance with clause 1, before the date of commencement of the course. If you are in Italy at the time of the cancellation of the course, you may be forced to leave the country.

10. Refund policy

- 10.1 We will refund the Enrollment Fee (or single fee) and any other fee you have paid to us if we do not accept you on the course pursuant to clauses 1.4, 7.6 and 8.3. If you cancel this agreement in writing, no later than the first day of the beginning of the course, we will refund your fees according to clauses.
 10.2 In case of cancellation - that has to be mandatorily communicated in written notice through certified email (istitutomarangoni@pec.istitutomarangoni.com) or through ordinary mail to our Milan address Via Verri 4/Via Cerva 24 - refunds will be applied as follows according to the receipt of the written notice:
 a) 100% of the tuition fee up to 90 days before the academic year start (i.e., for academic year starting on October 1st, 100 % refund if foreseen if the notice is received by July 3rd);
 b) 50% of the tuition fee up to 60 days before the academic year start (i.e., for academic year starting on October 1st, 50% refund if foreseen if the notice is received by August 3rd);
 c) 30% of the tuition fee up to 30 days before the academic year start (i.e., for academic year starting on October 1st, 30% refund if foreseen if the notice is received by September 2nd);
 d) From 29 days before the academic year start no refund will be applied (i.e. for academic year starting on October 1st, if the notice is received from September 3rd). In accordance with the decree RD 04/06/38 n. 1269 art. 27 we may withhold reasonable costs and losses incurred due to cancellation or interruption, including, but not limited to, administrative costs, any of our payments to representatives or third parties in the context of your selection, teaching and assessment costs up to the date of such cancellation or interruption.
 10.3 With the exception of the provisions in clauses 7.4, 7.6, 9.1, 10.1, 10.2, you are not entitled to a refund or discount and will have to pay all outstanding fees.
 10.4 In order to claim a refund of your Enrollment Fee (or single fee) or of the tuition fees, you must provide proof of the rejection of your student visa (letter issued by the embassy confirming the refusal of the visa/entry).
 10.5 Postponements are allowed only prior authorization of the School Commission and only in case students will pay the entire fee in order to proceed to the first available intake so to enrol in the first available intake.

11 Information sharing and data protection

- 11.1 Pursuant to Law Decree 196/2003 "code of privacy" and following amendments, the student authorizes Istituto Marangoni S.r.l. to process his/her personal data in respect of the current law, as stated in the attached form containing the student's consent.

12 Limitations of liability

- 12.1 Neither party shall be responsible for any loss suffered by the other party as a consequence of this agreement, unless such loss was caused by negligence or serious misconduct.
 12.2 The total liability of either party under this agreement (whether in contract or tort, including negligence) shall not in any event exceed the fees for the course or for any insurance cover we may have, whichever may be highest.

12.3 You will be liable to pay for any damage caused by you to our premises or property.

12.4 This clause does not in any way exclude or limit:

- a) either party's liability for the death or personal injury caused by its negligence; or
 b) either party's liability for fraud or fraudulent misrepresentation; or
 c) any other matter for which it would be illegal or unlawful to exclude or attempt to exclude either party's liability.

13 Events beyond our control

13.1 We will not be liable or responsible for any failure to perform, or delay in performing, any of our obligations under this agreement due to reasons of force majeure or to an event beyond our reasonable control, including, but not limited to, changes in the current laws and regulations, actions or delays by any government authority, or refusals on behalf of any such authority to grant the necessary consents or licenses, and in general due to reasons of force majeure that cannot be attributed to the Istituto, including national and local strikes and delays or defaults of third parties or suppliers.

14 Intellectual property

- 14.1 Lessons, both in person and online (synchronous and asynchronous), teaching materials and any related content (i.e., but not limited to, handouts, slides and manuals, software, trademarks, logos, signs, names, trade names, designs, models, inventions, etc.) created and prepared for the courses by Istituto Marangoni group (by its employees and collaborators and/or licensees) ("Materials") are subject to copyright and related rights, and to industrial property rights, according to current applicable laws and regulations.
 14.2 Any and all Intellectual Property Rights on the Materials provided and/or made available to Students are owned and/or at full disposal of Istituto Marangoni group and/or its licensors.
 14.3 For the whole course period, and even after its completion, Students are not allowed to use the Materials for purposes which differ from and are not strictly related to the execution and the attendance of the courses object of this contract. The Materials may be used by Students only for carrying out the activities directly related to the attendance of educational services offered by Istituto Marangoni group and may be reproduced, even in a form that is different than the one in which they were provided, only if and in the manner expressly indicated by Istituto Marangoni group. In the specific case of the streaming of audiovisual contents, synchronous and asynchronous, Students are authorized to perform only the transitory or accessory acts, essential and functional to the visualization on screen. Unless otherwise indicated, the download of the Materials is prohibited. Also, it is forbidden to use the Materials, in whole or in part and in any form, for commercial purposes and for any other purpose beyond the scope of this contract.
 14.4 Students undertake to observe the utmost diligence in the use of the Materials, avoiding taking, directly or indirectly, any action and/or deed that may be detrimental of Intellectual Property Rights on the Materials.
 14.5 Students shall promptly notify in writing Istituto Marangoni group of any actual or potential infringement of Intellectual Property Rights on the Materials deriving from any action and/or deed of third party of which they become aware during the course period.
 14.6 Papers and any other material resulting from the creative and productive activity carried out by Students, individually or in groups, during the courses and on the occasion of workshop activities, projects, exams and written tests - also carried out in e-learning mode- (i.e., but not limited to, drawings, sketches, samples, models, tests and finished pieces, etc. "Works") are property of Istituto Marangoni Group.
 14.7 By signing this contract, Students agree that Istituto Marangoni group is entitled to the Intellectual Property Rights on Works from the moment of their creation, without the need for any formalities and any territorial or temporal limitations.
 14.8 Istituto Marangoni group may freely use the Works for commercial and non-commercial purposes, in particular for their display, reproduction, publication and communication to the public, in whole or in part and in any form, media or technology already known or hereafter developed. If conditions are met, Istituto Marangoni group may also apply for the registration of the Works at the competent national, European and international offices for intellectual property protection. In any case, Students maintain the right to be recognized as authors of their Works in accordance with the current common practice.
 14.9 Students declare and guarantee the authorship and originality of their Works, as well as the full ownership of the Intellectual Property Rights on them. Therefore, Students declare and guarantee that their Works are not subject to or violate third party rights. To this end, Students undertake to indemnify and hold Istituto Marangoni group harmless from and against any and all third party claims in respect of the Intellectual Property Rights on the Works.

15 Jurisdiction

- 15.1 Any dispute concerning the execution and interpretation of the present agreement shall be submitted to the exclusive jurisdiction of the Court of Milan and the Italian law will be applied.

16 Internship

- 16.1 Istituto Marangoni Srl commits, without any guarantee, to act as an intermediary between the student and any interested company in developing internships which may be undertaken pending the necessary authorizations and in compliance with the current applicable laws.

Pursuant and consequent to art. 1341 of the Italian Civil Code, I declare that I have read, understood, and accepted the following clauses art. 2 (fees and additional costs), art. 3 (students' obligations), art. 7 (the Istituto's rights and obligations), art. 9 (cancellation rights, course transfers and termination), art. 10 (refund policy), art. 12 (limitations of liability), art. 13 (events beyond our control), art. 14 (intellectual property), art. 15 (jurisdiction).

Place, date

Student's (or legal representative's) signature

PRIVACY POLICY • UPDATED ON 28/09/2023

Information pursuant to art. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni S.r.l. as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni S.r.l. collects and stores your data:

- personal and identifying information (such as name, surname, residential address, e-mail address, courses of interest,
- citizenship, gender, place and date of birth, telephone number, copy of identity document)
- own bank account and/or the bank account of the person making the payment;
- educational background/curriculum vitae;

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- Web form completion.
- Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data

Istituto Marangoni S.r.l. uses your data for the following purposes:

- To enable you to enroll in the course of your choice, as well as for the provision of related services.
- Accrediting you for events related to your training plan.

In relation to the purposes under 3 (a) and (b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c. Exercising the rights of the Data Controller.

In relation to the purpose under d), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d. Contacting you and sending you information about our courses by e-mail or telephone following your requests

e. Send you information and updates on Istituto Marangoni and your membership via Whatsapp.

f. For profiling purposes.

In relation to the purposes in (d), (e) (f) the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data

For the purposes under 3 (a), (b), (c), we keep your personal data for the duration of the contractual relationship being established and also beyond the ten-year limitation period from the termination of the relationship in order to fulfil legal obligations as well as for the purposes of legal protection.

In the event that the registration process is not completed for any reason, Istituto Marangoni will retain your data for a period not exceeding 12 months after collection.

For the purposes of (d), (e) and (f) we will keep your data for up to 3 years, without prejudice to your right to revoke your consent at any time.

Once the retention period has expired, the data will be destroyed or made anonymous.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the retention period of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni S.r.l., including those located outside the European Union, can access your data.

Istituto Marangoni S.r.l. is part of Galileo Global Education Italia. Employees of Galileo Global Education Italia, as well as employees of NABA (Nuova Accademia S.r.l.) and Domus Academy, belonging to the same Galileo Global Education Italia Group, may also have access to some of your data.

Non-economic public entities (e.g. MIUR, Lombardy Region) may also have access to some of your data when the communication is necessary for the performance of the institutional functions of the requesting entity.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 a), b) and c) is necessary to enter into and execute the contract. For the purposes of point 3 d), e) and f) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni S.r.l. guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indeterminate number of recipients - for example, by publication on the website of Istituto Marangoni S.r.l. -, it may be impossible for Istituto Marangoni S.r.l. to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni S.r.l. Will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).
- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni S.r.l. and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni S.r.l. if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);
- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights can be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com. Further information on the processing of personal data can be requested at any time from the same contact. It should also be noted that the exercise of one's rights must not prejudice and/or infringe on the rights and freedoms of others. The Data Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be necessary. In any case, the Data Controller will explain the reason for the delay within one month of the request. The outcome of the request will be provided in writing (upon your request) or electronically (in this case, free of charge). The Data Controller specifies that a fee may be charged if requests are manifestly unfounded, excessive, or repetitive: in this regard, the Data Controller will keep track of requests.

The Data Controller, in accordance with Article 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been disclosed of any rectification, erasure, or restriction of processing requested by you, where possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation)

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Italian Data Protection Authority in the manner specified by the Authority at the following Internet address: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>

11) Data Controller

The Data Controller is: Istituto Marangoni S.r.l. - Via Pietro Verri, 4 20121 Milano MI

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

ACKNOWLEDGEMENT OF THE PRIVACY NOTICE AND GIVING OF CONSENT:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice.

In addition:

- I give my consent for receive information about courses via email or telephone as a result of my requests.
- I agree to receive information and updates about Istituto Marangoni and your membership also via Whatsapp.
- I give my consent for profiling purposes.

Student's (or legal representative's) signature

Place and date

CONDITIONS GÉNÉRALES d’Inscription au Cours 2024-25

1. Champ d’application

Les présentes conditions générales d’inscription s’appliquent à tout étudiant (l’« étudiant »), français ou étranger, souhaitant s’inscrire à un ou plusieurs modules de formation offerts par Istituto Marangoni Sas (l’« institut ») dans son établissement d’enseignement supérieur privé situé à Paris et dont le fonctionnement est régi par les articles L. 731-1 et suivants du Code de l’éducation. Par l’envoi d’un dossier d’inscription, l’étudiant déclare avoir pris pleinement connaissance des pré- sentes conditions générales et s’engage à les respecter dans leur intégralité. L’institut se réserve la possibilité de modifier les pré- sentes conditions générales d’inscription sous ré- serve d’en informer l’étudiant préalablement.

2. Conditions d’inscription de l’étudiant

2.1 Qualifications préalables

Selon les cours sélectionnés par l’étudiant, ce der- nier devra justifier de l’obtention de qualifications particulières. Les conditions de prérequis sont dé- taillées dans le dossier d’inscription pour chaque programme.

2.2 Formalités de séjour (visas)

Tout étudiant étranger, intra ou extra communautaire, s’engage à respecter toutes les conditions nécessaires pour étudier en France au sein du programme choisi (contrôles de santé et d’immi- gration ou obtention de visas) et à solliciter tous permis, autorisations, certificats, visas etc. dans un délai suffisant, lui per- mettant de séjourner et d’étudier en France.

L’institut ne saurait être tenu responsable de tout changement des conditions et modalités d’obtention de ces autorisations, permis, certificats ou visas, ni de toute modification ou refus de pièces nécessaires à l’obtention de ces documents, dont seules les autorités compétentes sont décisionnaires.

2.3 Prix de la formation

Les prix de chaque formation sont consultables sur le site internet de l’institut, www.istitutomarangoni.com, lesquels n’incluent pas la contribution vie étudiante et de campus qui s’élève à 95 euros.

Les frais de scolarité sont définies sur l’admission pack et sur notre site internet <https://www.istitutomarangoni.com/fr> La liste des frais actuels sera valide jusqu’à le 28 Février 2024, après Istituto Marangoni a le droit de modifier les frais de scolarité selon l’augmentation de l’inflation. Les frais modifiés sont valables pour les étudiants qui s’inscriront après cette date.

Les frais susmentionnés n’incluent pas les frais inhérents au logement, à la nourriture et au transport, ainsi que l’acquisition du matériel pédagogique spécifique au programme auquel l’étudiant est inscrit.

2.4 Conditions de paiement

L’institut peut, à sa seule discrétion, décider d’exclure des cours et/ou des examens un étudiant qui n’aurait pas réglé les droits d’inscription, frais de scolarité ou droits d’inscription au régime étudiant de la sécurité sociale dans les conditions définies à l’article 2.3 et au présent article 2.4, et au plus tard 30 jours avant le début des cours.

a. conditions applicables à l’étudiant français et européen

Les droits d’inscription sont payables par l’étudiant lors de l’envoi du dossier d’inscription.

Les frais de scolarité et les droits d’inscription au régime étudiant de la sécurité sociale sont payables en une seule fois par l’étudiant au plus tard le 4 janvier pour les cours débutant en février de cette même année, et au plus tard le 2 juillet pour les cours débutant en octobre de cette même année.

Le paiement des droits d’inscription, des frais de scolarité et des droits d’inscription au régime étudiant de la sécurité sociale est effectué par chèque émis par une banque française ou par virement bancaire sur le compte bancaire indiqué par l’institut.

L’institut adressera une confirmation de réception du paiement à réception de la confirmation par la banque de l’institut du parfait encaissement du chèque ou de la bonne réception du virement bancaire.

Pour les étudiants qui s’inscrivent après les dates limites mentionnées ci-dessus, le paiement des frais de scolarité au régime étudiant de la sécurité sociale doit parvenir à l’Istituto Marangoni en une seule fois et doit être effectué au plus tard à la formation ; pour les étudiants qui s’inscrivent après le 25 aout, le paiement des frais de scolarité au régime étudiant de la sécurité sociale doit parvenir à l’Istituto Marangoni en une seule fois et doit être effectué au plus tard une semaine après que le candidat ait été accepté à la formation.

b. conditions applicables à l’étudiant non européen Les droits d’inscription sont payables par l’étudiant étranger lors de l’envoi du dossier d’inscription. L’étudiant étranger devant obtenir un visa étudiant pour les besoins de la formation doit quant à lui effectuer le paiement des frais de scolarité et des droits d’inscription au régime étudiant de la sécurité sociale en une seule fois jusqu’à quatre-vingt-dix jours avant le début des cours.

L’étudiant étranger n’ayant pas de compte en banque en France procède au règlement des droits d’inscription, frais de scolarité et droits d’inscription au régime étudiant de la sécurité sociale, susvisés par virement bancaire sur le compte indiqué par l’institut pour les étudiants non domiciliés fiscalement en France. L’institut adressera une confirmation de réception du paiement à l’étudiant à réception de la confirmation par la banque de l’institut du virement.

Pour les étudiants étrangers qui s’inscrivent après les dates limites mentionnées ci-dessus, le paiement des frais de scolarité et des droits d’inscription au régime étudiant de la sécurité sociale doit parvenir à l’Istituto Marangoni en une seule fois et doit être effectué au plus tard une semaine après que le candidat ait été accepté à la formation.

c. conditions applicables à l’étudiant s’inscrivant en deuxième ou troisième année

Pour tous les étudiants (français, européens et non européens), le paiement des droits d’inscription des étudiants de deuxième et troisième années doit être reçu en un seul paiement avant le 30 juin, même si l’étudiant doit repasser un examen « resit1 ».

En cas de non réception des frais dans les délais indiqués, l’étudiant ne sera pas considéré comme "inscrit" à l’année académique suivante.

Les frais de scolarité les droits d’inscription au régime étudiant de la sécurité sociale sont payables par l’étudiant au plus tard le 29 août pour les cours débutant en octobre de cette même année.

2.5. Droit de rétractation

L’étudiant dispose, conformément à la loi, d’un délai de 14 jours à compter de la date de son inscription (même si le dossier est incomplet), symbolisée par un email de l’institut accusant réception du dossier, pour exercer son droit de rétractation, sans avoir à justifier de motifs, ni à payer de pénalités. Dans le cas où le délai de rétractation expire un samedi, un dimanche ou un jour férié, il est prorogé jusqu’au premier jour ouvré suivant.

Le droit de rétractation est obligatoirement exercé par voie postale par lettre recommandée avec accusé de réception à l’adresse suivante : Istituto Marangoni - 48 Rue de Miromesnil, 75008 Paris, France. Toute demande de rétractation qui ne respecterait pas le délai légal ou les formalités de l’alinéa précédent ne sera pas prise en considération.

En cas d’exercice du droit de rétractation dans le délai susvisé, seuls les droits d’inscription, les frais de scolarité et les droits d’inscription auprès de la sécurité sociale seront remboursés. Le remboursement des sommes effectivement réglées par l’étudiant sera effectué dans un délai de 14 jours à compter de la réception, par l’institut, de la notification de la rétractation de l’étudiant.

L’institut remboursera l’étudiant par virement ou chèque, selon le moyen de paiement utilisé par ce- lui-ci lors de son inscription.

L’étudiant ne peut exercer son droit de rétractation si les cours ont commencé à lui être dispensés, avec son accord, avant la fin du délai de rétractation.

Les demandes de report à la prochaine inscription ne seront possibles qu’après l’autorisation de la Commission scolaire. Les étudiants doivent assurer le paiement immédiat de la totalité des frais de scolarité afin de pouvoir accéder à la prochaine inscription.

2.6. Conditions de renonciation et de rembourse- ment L’institut s’engage à rembourser l’intégralité des droits d’inscription, des frais de scolarité et des droits d’inscription au régime étudiant de la sécurité sociale en cas de rejet de la candidature de l’étudiant pour des motifs liés au niveau de l’étudiant, à la capacité d’accueil de l’établissement ou en cas de non obtention d’un visa d’entrée pour un étudiant étranger. En dehors des motifs susmentionnés, et sous réserve du droit de rétractation visé à l’article 2.5 ci-avant, les droits d’inscription ne sont pas rem- boursables. En cas de refus de visa, le remboursement des droits d’inscription sera accordé uniquement si l’étudiant présente un document officiel de ce refus de visa dans un délai maximum de 30 jours après le démarrage des cours. Après cette date, il sera uniquement possible de différer l’inscription à la première opportunité d’admission disponible.

Après expiration du délai de rétractation, l’étudiant est en droit de renoncer à l’inscription par envoi d’une lettre recommandée avec avis de réception. Dans ce cas l’institut remboursera l’in- tégralité des droits d’inscription à la sécurité sociale.

a) 100 % des frais de scolarité jusqu’à 90 jours avant le début de l’année académique (par exemple : pour l’année académique commençant le 1er octobre, 100 % de remboursement si l’avis est reçu avant le 3 juillet) ;

b) 50% des frais de scolarité jusqu’à 60 jours avant le début de l’année académique (par exemple : pour l’année académique commençant le 1er octobre, 50% de remboursement si l’avis est reçu avant le 3 août) ;

c) 30% des frais de scolarité jusqu’à 30 jours avant le début de l’année académique (par exemple : pour l’année académique commençant le 1er octobre, 30% de remboursement si l’avis est reçu avant le 2 septembre) ;

d) A partir de 29 jours avant le début de l’année académique, aucun remboursement ne sera appliqué (par exemple : pour l’année académique commençant le 1er octobre, si l’avis est reçu à partir du 3 septembre).

3. Déroulement des cours et des épreuves d’examen

La participation aux cours requiert l’observation et le strict respect des règles contenues dans les manuels des étudiants, dans le détail du programme et le règlement intérieur de l’institut, prés- ents dans l’intranet de l’étudiant, et qu’il s’engage à respecter. Le respect de ces règles est une condition essentielle du contrat entre l’étudiant et l’institut.

Les horaires, dates et contenus de cours sont établis par la direction de l’établissement et doivent être strictement respectés. L’étudiant qui arriverait en re- tard ou quitterait la classe avant la fin d’un cours ne recevra pas de point de présence. L’étudiant s’en- gage à observer une attitude respectueuse, tant à l’égard des autres étudiants et du personnel et de l’établissement, que du matériel et des locaux mis à sa disposition. L’institut se réserve le droit d’exclure l’étudiant qui ne respecterait pas le règlement intérieur de l’institut et de lui demander une indemnisation pour les dommages causés à l’institut, aux locaux, aux matériels ou à toute personne. L’institut ne pourra pas être tenu responsable de toute perte et tout dommage subis par l’étudiant pendant les périodes de cours, hormis dans les cas prévus par la loi.

Pour des raisons organisationnelles, la direction de l’établissement se réserve le droit de modifier certains aspects des formations (horaires, dates ou contenus) à tout moment, sous réserve d’en informer préalablement l’étudiant.

L’institut se réserve également le droit d’annuler une ou plusieurs formations, même si elle est présente dans son offre didactique dans le cas où le nombre d’inscrits ou toute autre situation imprévue pourrait compromettre la qualité des standards poursuivis par l’institut. Une telle annulation sera communiquée, sauf cas de force majeure, au moins deux mois avant le début prévu de la formation sans aucune responsabilité de la part de l’institut. Dans ce cas, les éventuels droits d’inscription, les frais de scolarité et les droits d’inscription au régime étudiant de la sécurité sociale, relatifs à la formation annulée déjà payés seront intégralement remboursés.

Aucun certificat final de suivi de formation ne sera délivré si l’étudiant n’a pas satisfait aux conditions d’assiduité aux cours et réussi les épreuves des examens. L’admission aux examens est subor- donnée à une fréquentation obligatoire, selon les modalités prévues dans les manuels des étudiants et dans le détail du programme. L’étudiant doit se présenter aux examens aux dates établies par les secrétariats de l’établissement et selon les modalités spécifiées au sein des règlements scolaires, dans les manuels des étudiants et dans le détail du programme.

Sur demande de l’étudiant, l’institut pourra préparer et orienter l’étudiant afin de l’aider dans sa recherche de stages en conformité avec les lois en vigueur dans le pays concerné.

En aucun cas l’institut ne garantit l’obtention d’un stage.

4. Responsabilité

La responsabilité de l’institut ne pourra être engagée lors de l’inscription en ligne pour tous les inconvénients ou dommages inhérents à l’utilisation du ré- seau internet par l’étudiant, notamment une rupture de service, un dysfonctionnement dans l’accès aux services proposés, une faible vitesse d’ouverture et de consultation des pages, l’utilisation frauduleuse par des tiers des informations mises à disposition sur le site, la présence de virus informatique.

En conséquence également, il incombe à l’étudiant de protéger son matériel informatique ou autre, notamment contre toute forme d’intrusion ou de contamination par des virus : l’institut ne saurait en aucun cas être tenu pour responsable de ce fait.

Plus généralement, l’institut dégage toute responsabilité si un manquement à l’une quelconque de ses obligations était le fait d’un cas de force majeure tel que prévu à l’article 5 ci-dessous.

5. Force Majeure

L’institut ne pourra être retenu responsable si un manquement à l’une quelconque de ses obligations était le fait d’un cas de force majeure échappant au contrôle de l’institut de nature à empêcher ou retarder la réalisation d’une formation.

De façon expresse, est considéré comme cas de force majeure, tout événement, extérieur à l’institut, irrésistible et imprévisible, rendant impossible l’exécution des présentes, tel que défini par la jurisprudence des Tribunaux.

Dès la survenance d’un cas de force majeure, l’insti- tut avertira l’étudiant par tous moyens, dans un délai raisonnable. La notification précisera la nature de l’événement invoqué et son effet sur les obligations de l’institut.

Il appartient à l’institut de déterminer si la survenance d’un tel cas de force majeure constitue une cause de suspension ou d’extinction de ses obligations. Aucuns dommages et intérêts ne pourront être dus en cas de survenance d’un cas de force majeure tel que défini ci-dessus.

6. Assurance

Pendant toute la durée de la formation, l’étudiant s’engage à souscrire les assurances garantissant sa protection sociale complète et sa responsabilité civile.

7. Propriété intellectuelle

7.1 Les cours, en présence et en ligne (synchrone et asynchrone), le matériel didactique et son conte- nu (à titre d’exemple et non exhaustif : fascicules, diapositives et manuels, logiciels, marques, logos, enseignes, noms commerciaux, noms de domaine, dessins, modèles, inventions, etc.) conçus, réalisés et produits par l’institut (par ses employés et collaborateurs et/ou titulaires de licence) pour l’exécution des cours (le « Matériel »), font l’objet de la protection prévue par le droit d’auteur, les droits assimilés et la propriété industrielle, en application des exigences prévues au fur et à mesure par la réglementation applicable et en vigueur.

7.2 Tous les droits de propriété intellectuelle sur le Matériel fourni et/ou mis à la disposition des étudiants sont la propriété et/ou dans la pleine disponibilité de l’institut et/ou de ses titulaires de licence.

7.3 Pendant toute la durée des cours, et également par la suite, il est interdit aux Étudiants d’utiliser le Matériel autrement qu’à des fins de formation strictement liées au déroulement et à la par- ticipation aux cours couverts par le présent accord. Les Étudiants ont le droit d’utiliser le Matériel en se limitant à effectuer les actes indispensables à l’utilisation des services didactiques offerts par l’institut et peuvent procéder à la reproduction du matériel, même dans un format différent de celui dans lequel il a été fourni, uniquement si cela est expressément prévu et de la manière expressément indiquée par celui-ci. Dans le cas spécifique des contenus audiovisuels en streaming, synchrones et asynchrones, les Étudiants ont uniquement le droit d’effectuer que les actes transitoires ou accessoires indispensables et fonctionnels pour leur affichage à l’écran. Sauf indication contraire, le téléchargement de matériel est interdit. L’utilisation du Matériel, en tout ou en partie et sous quelque forme que ce soit, à des fins commerciales et à toute autre fin dépassant le cadre du présent accord est également interdite.

7.4 Les Étudiants s’engagent à faire preuve de la plus grande diligence lors de l’utilisation du Matériel et à s’abstenir de réaliser, directement ou indirecte- ment, toute action et/ou acte pouvant constituer une atteinte aux droits de propriété intellectuelle sur le Matériel.

7.5 Les Étudiants s’engagent à communiquer immédiatement par écrit à l’institut tout acte ou fait de tiers préjudiciable voire potentiellement préjudiciable aux droits de propriété intellectuelle sur le Matériel dont ils pourraient avoir connaissance pendant la période de déroulement et de fréquentation des cours objet du présent accord.

7.6 Les Travaux écrits et tout autre matériel résultant de l’activité créative et productive exercée par les étudiants, individuellement ou en groupe, pendant le déroulement des cours et à l’occasion d’exercices, de projets, d’examens et d’épreuves écriteségalement réalisées en mode e-learning (à titre d’exemple et non exhaustif : dessins, croquis, échantillons, modèles, essais et pièces finies, etc. « Tra- vaux ») sont la propriété de l’institut.

7.7 En signant le présent accord, les Étudiants consentent à ce que tous les droits de propriété intellectuelle sur les Travaux soient la propriété exclusive de l’institut, dès leur création, sans aucune formalité et sans aucune limitation de caractère territorial ou temporel.

7.8 L’institut pourra utiliser librement les Travaux à des fins commerciales et non commerciales, et en particulier à leur exposition, reproduction, publication et communication au public, en tout ou en partie et sous quelque forme que ce soit, par tout moyen et/ou support et/ou procédé déjà inventé ou de fu- ture invention. Si les conditions sont réunies, l’institut aura également la faculté de procéder au dépôt des Travaux, afin d’en obtenir l’enregistrement, auprès des offices nationaux, européens et internationaux compétents en matière de protection de la propriété intellectuelle. Les étudiants conserveront, en tout état de cause, le droit d’être reconnus auteurs de leurs propres Travaux en fonction des différentes formes d’utilisation.

7.9 Les étudiants déclarent et garantissent la paternité et l’originalité des Travaux, ainsi que la pleine titularité des droits de propriété intellectuelle sur ceux- ci. Les étudiants déclarent et garantissent donc que leurs travaux ne sont pas grevés par des droits de tiers et ne portent pas atteinte à ces droits. À cette fin, les étudiants s’engagent à indemniser et à dé- gager de toute responsabilité l’institut, en cas de revendications de droits de propriété intellectuelle formulées par des tiers sur les Travaux.

8. Droit à l’image

L’étudiant autorise l’institut, de manière non exclusive, à utiliser son image, son nom et son âge, ainsi qu’à rapporter toute information concernant son éducation ou son parcours professionnel. Si l’étudiant est mineur, l’autorisation est accordée par son/ses représentant(s) légal(aux). Cette autorisation couvre tous les supports existants et les médias de communication, notamment les suivants : le site Web de l’institut, les médias sociaux, les actualités, les médias, les publications, diverses brochures, répertoires et autres supports promotionnels de l’institut (affiches, publicités dans des magazines régionaux, nationaux et internationaux). Cette autorisation s’applique également à toutes les images, entretiens, enregistrements audio ou vidéo de l’étudiant que l’institut serait susceptible de détenir, que l’étudiant les ait fournis directement à l’institut ou que l’institut les ait produits lui-même. L’institut aura la possibilité de les utiliser en totalité ou en partie. En particulier, il est précisé que, dans le cas de supports vidéo, l’institut est autorisé à extraire des photographies. Cette autorisation, accordée gratuitement, est valable dans le monde entier sans limite de temps. Elle vise à assurer la présentation et la promotion de l’activité de l’institut. L’institut s’engage à ne pas transférer sa banque d’images à des tiers et à ne pas l’exploiter à des fins commerciales.

9. Loi "Informatique et Libertés"

Conformément à la loi 78-17 du 6 janvier 1978, il est rappelé que les données personnelles demandées à l’étudiant sont nécessaires au traitement de son inscription. Ces données peuvent être communiquées aux partenaires de l’institut chargés de la mise en œuvre, du traitement, de la gestion et du paiement de l’inscription. L’étudiant dispose, conformément à la réglementation nationale et européenne, d’un droit permanent d’accès, de modification, de rectification et d’opposition concernant les informations le concernant. Ce droit peut être exercé par lettre adressée à l’institut.

10. Loi applicable et juridictions

Les présentes conditions d’inscription sont soumises au droit français, et les parties conviennent que, en cas de litige, seuls les tribunaux français seront compétents.

Ces conditions d’inscription sont établies en deux exemplaires, datées et signées par l’étudiant.

J’ai lu et j’accepte les conditions générales du contrat:

Place, date	Signature de l’étudiant
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POLITIQUE DE CONFIDENTIALITÉ • Mise à jour le 16/10/2023

Informations conformes à l’art. 13 du Règlement de l’UE 679/16 (RGPD)

1. Raison de la réception de cette communication

Istituto Marangoni France SAS, en tant que responsable du traitement des données, souhaite vous informer sur les données qu’il collecte et la manière dont il le fait, afin de garantir le respect de vos droits fondamentaux et de vos libertés, en mettant particulièrement l’accent sur la confidentialité et la sécurité avec lesquelles les données sont traitées.

2. Les données personnelles que nous collectons

Istituto Marangoni France SAS collecte et conserve vos données :

- Informations personnelles et d’identification (telles que le nom, le prénom, l’adresse résidentielle, l’adresse e-mail, les cours d’intérêt, la citoyenneté, le genre, le lieu et la date de naissance, le numéro de téléphone, une copie du document d’identité) ;
- Compte bancaire personnel et/ou compte bancaire de la personne effectuant le paiement ;
- Parcours éducatif/curriculum vitae.

Les données sont collectées au moment de l’inscription et/ou ultérieurement, par le biais des canaux suivants :

- Remplissage du formulaire en ligne.
- Formulaires recueillis lors de l’accréditation à la Journée Portes Ouvertes de l’Istituto Marangoni.
- Autres événements organisés sur notre campus ou d’autres lieux. Nous pouvons demander aux réseaux sociaux d’envoyer des informations sur nos cours en fonction des profils de leurs utilisateurs et conformément à leur politique de traitement des données, mais nous ne sommes pas informés de votre nom.

3. À quelles fins utilisons-nous vos données personnelles

Istituto Marangoni France SAS utilise vos données à des fins précises :

- Vous permettre de vous inscrire dans le cours de votre choix, ainsi que pour la fourniture de services connexes.
 - Vous accréditer pour les événements liés à votre plan de formation. En ce qui concerne les finalités 3 a) et b), le traitement est nécessaire à l’exécution d’un contrat auquel vous êtes partie (Art. 6(1)(b) RGPD).
 - Exercice des droits du responsable du traitement. Pour la finalité c), le traitement est nécessaire à la poursuite d’un intérêt légitime (Art. 6 par. 1, Lett. f) du RGPD).
 - Vous contacter et vous envoyer des informations sur nos cours par e-mail ou téléphone, suite à vos demandes.
 - Vous envoyer des informations et des mises à jour sur l’Istituto Marangoni et votre adhésion via Whatsapp.
 - À des fins de profilage.
- Pour les finalités d), e), f), la base juridique du traitement est votre consentement (Art. 6(1)(a) RGPD).

4. Durée de conservation de vos données personnelles.

Pour les finalités mentionnées au point 3 (a), (b), (c) ci-dessus, nous conservons vos données personnelles pendant toute la durée de la relation contractuelle établie et au-delà de la période de prescription de six ans à compter de la résiliation de la relation, afin de respecter des obligations légales ainsi que pour des motifs de protection juridique.

Pour les finalités mentionnées au point 3 (d), (e), (f), nous conservons vos données pendant une période pouvant aller jusqu’à 3 ans, sans préjudice de votre droit de retirer votre consentement à tout moment.

Dans le cas où le processus d’inscription, pour quelque raison que ce soit, n’est pas achevé, l’Istituto Marangoni conservera vos données pendant une période n’excédant pas 12 mois après la collecte.

Lorsqu’une limite de temps est spécifiée, une fois expirée, les données seront détruites ou anonymisées.

Veillez noter : En cas de litige, s’il est nécessaire d’établir, d’exercer ou de défendre les droits du responsable du traitement, la période de conservation des données collectées, pour les finalités susmentionnées, pourrait être prolongée en raison de la nécessité de préparer des éléments de défense dans ce délai. Dans ce cas, les données ne seront conservées que jusqu’à la conclusion du litige.

5. La sécurité de vos données personnelles

Le traitement de vos données sera effectué par des moyens propres à garantir leur confidentialité, intégrité et disponibilité. Le traitement s’effectue au moyen de systèmes d’information et/ou de systèmes automatisés et comprendra toutes les opérations ou l’ensemble d’opérations prévues à l’article 4 du RGPD et nécessaires pour le traitement en question, y compris la communication aux personnes chargées du traitement elle-même. Les données en question ne seront pas soumises à une diffusion ; au contraire, elles seront ou pourront être communiquées à des entités publiques ou privées opérant dans le cadre des finalités décrites ci-dessus.

6. Qui peut accéder à vos données personnelles

Seules les personnes autorisées dans le cadre des tâches attribuées par Istituto Marangoni France SAS, y compris celles situées en dehors de l’Union européenne, peuvent accéder à vos données. Istituto Marangoni France SAS fait partie de Galileo Global Education France. Les employés de Galileo Global Education, ainsi que les employés de NABA (Nuova Accademia Belle Arti) et de Domus Academy, appartenant au même groupe Galileo Global Education, peuvent également avoir accès à certaines de vos données. Les données personnelles ne seront en aucun cas divulguées ; elles peuvent également être communiquées et traitées par des tiers dûment désignés en tant que sous-traitants, tels que des collaborateurs externes et des entreprises fournissant des services spécifiques.

Les données personnelles peuvent également être accessibles ou peuvent être communiquées à des parties dont le droit d’accéder à vos données personnelles est reconnu par des dispositions légales, secondaires ou des réglementations de l’Union européenne.

7. Où résident vos données personnelles.

Vos données personnelles seront gérées et stockées sur des serveurs situés dans l’Espace économique européen (EEE) et appartenant au responsable du traitement et/ou à des entreprises tierces désignées et dûment identifiées en tant que sous-traitants. Vos données peuvent également être traitées par d’autres entreprises appartenant au groupe Istituto Marangoni, situées en dehors de l’Espace économique européen (EEE), en adoptant des mesures de sécurité appropriées pour garantir un niveau de protection adéquat. De plus, certaines entreprises tierces désignées en tant que sous-traitants peuvent transférer vos données personnelles vers des serveurs situés en dehors de l’Espace économique européen (EEE). Dans ce cas, cela sera fait en conformité avec les articles 44 et suivants du RGPD, en utilisant des garanties appropriées pour assurer la protection. Des informations supplémentaires sur ces garanties peuvent être obtenues auprès du responsable du traitement.

8. Est-il obligatoire de consentir à la fourniture de vos données ?

La fourniture de vos données aux points 3 (a), (b) et (c) est nécessaire pour conclure et exécuter le contrat. Pour les points 3 (d), (e) et (f), c’est facultatif ; si vous ne consentez pas, vous ne pourrez pas être informé de nos initiatives, événements et cours que nous activerons.

9. Quels sont vos droits en relation avec le RGPD?

Conformément aux dispositions du RGPD, Istituto Marangoni France SAS garantit les droits suivants :

- Droit de retirer le consentement [Art. 7(3) du Règlement de l’UE] (Droit de retirer le consentement donné. Note : le retrait du consentement n’affecte pas la licéité du traitement basé sur le consentement avant le retrait).
- Droit d’accès du titulaire des données [Art. 15 du Règlement de l’UE] (droit d’obtenir la confirmation de l’existence ou de l’inexistence de données personnelles le concernant et leur copie de manière intelligible).
- Droit de rectification [Art. 16 du Règlement de l’UE] (droit de rectification des données personnelles inexactes le concernant).
- Droit à l’effacement (“droit à l’oubli”) [Art. 17 du Règlement de l’UE] (droit à l’effacement de ses propres données. Note : Si les données ont déjà été diffusées, c’est-à-dire mises à la disposition d’un nombre indéterminé de destinataires - par exemple, par publication sur le site Web d’Istituto Marangoni France SAS -, il peut être impossible pour Istituto Marangoni France SAS de les supprimer/ détruire ; par conséquent, s’il est impossible de procéder à la suppression des données en vertu de ce qui vient d’être indiqué, Istituto Marangoni France SAS vous informera des raisons pour lesquelles il est impossible de le faire dans le cas présent et poursuivra le droit à l’oubli).
- Droit à la limitation du traitement [Art. 18 du Règlement de l’UE] (droit d’obtenir la limitation du traitement, par exemple, si l’exactitude des données est contestée ou en cas de

traitement illicite).

- Droit à la portabilité des données [art. 20 du Règlement de l’UE] (droit de recevoir dans un format structuré, couramment utilisé et lisible par machine les données personnelles le concernant fournies à Istituto Marangoni France SAS et droit de transmettre ces données à un autre responsable du traitement sans entrave par Istituto Marangoni France SAS si le traitement est effectué sur la base du consentement et est effectué par des moyens automatisés).
- Droit d’opposition [Art. 21 du Règlement de l’UE] (droit de s’opposer au traitement de ses données personnelles).
- Droit de ne pas être soumis à une décision automatisée [Art. 22 du Règlement de l’UE] (droit de ne pas être soumis à une décision basée uniquement sur un traitement automatisé).

Les droits susmentionnés peuvent être exercés par écrit en envoyant un e-mail à dpo@istitutomarangoni.com. La même personne de contact peut être sollicitée à tout moment pour plus d’informations concernant le traitement des données personnelles. Il convient également de noter que l’exercice de ses droits ne doit pas porter atteinte et/ou enfreindre les droits et libertés d’autrui.

Istituto Marangoni France SAS s’engage à répondre aux demandes dans un délai d’un mois, sauf dans le cas de demandes particulièrement complexes, pour lesquelles cela peut prendre jusqu’à 3 mois. Dans tous les cas, Istituto Marangoni France SAS expliquera la raison de l’attente dans un délai d’un mois à compter de la demande.

Le résultat de la demande sera fourni par écrit (à la demande de la partie intéressée) ou sous forme électronique (et, dans ce cas, gratuitement). Istituto Marangoni France SAS précise qu’une contribution éventuelle peut être demandée à la partie intéressée si ses demandes sont manifestement infondées, excessives ou répétitives : à cet égard, Istituto Marangoni France SAS suivra les demandes.

Istituto Marangoni France SAS, conformément à l’article 19 du Règlement de l’UE, s’engage à informer les destinataires auxquels les données personnelles de la partie intéressée ont été communiquées de toute rectification, annulation ou limitation du traitement demandée par la partie intéressée, lorsque cela est possible.

10. Droit de porter plainte (Art. 77 du Règlement de l’UE).

Si vous estimez que vos droits ont été compromis ou violés, ou que le traitement de vos données est contraire à la loi applicable, vous avez le droit de déposer une plainte auprès de l’Autorité de protection des données, selon la procédure spécifiée par l’Autorité à l’adresse Internet suivante : <https://www.cnil.fr/fr/agir/saisir-la-cnil>.

11. Responsable du traitement des données

Le responsable du traitement des données est : Istituto Marangoni France SAS - 48 Rue de Miromesnil, 75008 Paris, France. Courriel : privacy@istitutomarangoni.com Le délégué à la protection des données peut être contacté à l’adresse e-mail suivante : dpo@istitutomarangoni.com

12. Mise à jour de cette politique

Cette politique est sujette à modification. Tous changements importants vous seront communiqués par courriel ou via notre site web.

Reconnaissance de l’avis de Confidentialité et don de Consentement :

Je déclare avoir lu attentivement et compris chaque partie de l’avis de confidentialité mentionné ci-dessus. De plus :

- Je donne mon consentement pour recevoir des informations sur les cours par courriel ou téléphone suite à mes demandes.
- J’accepte de recevoir des informations et des mises à jour sur Istituto Marangoni et votre adhésion également via Whatsapp.
- Je donne mon consentement à des fins de profilage.

Lieu et date

Signature (lisible) du sujet de données

GENERAL CONDITIONS to the Enrolment in the Programmes 2024-25

1. Scope

These terms and conditions apply to any student (the "student"), French or foreign, who wishes to enrol on one or more teaching programmes offered by Istituto Marangoni Sas (the "institute") at its private school of higher education located in Paris, which functioning is regulated by Articles I. 731-1 et seq. of the French Education Code. By sending his/her application, the student declares to have acknowledged the present terms and conditions and undertakes to fully respect them. The institute reserves the right to modify the present general terms and conditions subject to in-form the student in advance.

2. Enrolment conditions for students

2.1 Preliminary qualifications

Depending on the course selected by the student, he/she should be able to provide evidence of the necessary qualifications required for entry. The entry prerequisites are detailed in the enrolment file of each programme.

2.2 Formalities concerning the stay (visas)

All foreign students, whether European or non- European citizens, undertake to respect the conditions necessary to study in France within the chosen programme (health and immigration checks or obtaining visas for staying in France) and to apply for any necessary authorization, permit, certificate, visa, etc. with sufficient anticipation in order to be able to stay and study in France.

The institute will not be held responsible for any change in the conditions or procedures for obtaining such an authorization, permit, certificate or visa, nor for any modification or refusal of any paper necessary to obtain these documents, concerning which only the competent authorities have decisional powers.

2.3 Cost of education

Each programme's price is displayed on the institute's website, www.istitutomarangoni.com, which does not include the contribution to campus and student life amounting to 95 euros.

The tuition fees ("the fees") are listed in our admission package and Istituto Marangoni website www.istitutomarangoni.com. The current price list will be applicable until the 28th February 2024, after which Istituto Marangoni reserves the right to adjust the price of the fees in proportion to the increase of the inflation. The fees modified will be valid for students who enrol after that date.

The aforementioned costs do not include costs related to housing, food and transportation, nor the acquisition of specific teaching materials for the programme in which the student is enrolled.

2.4 Payment terms

The institute may, in its sole discretion, decide to exclude from courses and/or exams, a student who has not paid the enrolment fee, tuition fee or the student social security fee under the conditions defined in section 2.3 and section 2.4. These fees must be received no later than 30 days before the course starts.

a. Conditions that apply to French and European students

The enrolment fee must be paid when the application form is sent.

Tuition and student social securities fees must be paid in a single payment by the student no later than January 4th for courses starting in February of the same academic year, and by July 2nd for courses starting in October of that same year.

The payment of enrolment, tuition and student social security fees can be paid by cheque issued by a French bank or by bank transfer to the bank account indicated by the institute.

The institute will send confirmation of receipt of payment to the student upon confirmation from the bank of the institute of the clearing of funds from either the cheque or bank transfer.

Any student applying after the aforementioned deadlines, he/she must ensure payment of the tuition in a single payment and must be made no later than one month after the candidate has been accepted onto the course; for enrolments after August 25th of the same year, the payment of the tuition fee will need to be made in one single payment within and no later than after the beginning of the course itself.

b. Conditions for non-European students

The enrolment fee must be paid by the foreign student when the application form is sent.

Foreign students who must obtain a student visa for educational purposes must make a single payment for the tuition fee and student social security fee up to ninety days before the start of the course.

Foreign students without fiscal or bank facility in France can pay enrolment, tuition and social security fees by bank transfer to the bank account indicated by the institute. On receipt of the payment by the bank the institute will issue confirmation to the student of the transfer.

For foreign students who enrol after the aforementioned deadlines, payment of tuition must reach Istituto Marangoni in one single payment, which must be made no later than one week after the candidate has been accepted onto the course.

c. conditions for students enrolling in second or third year

For all students (French, European and non- European), payment of enrolment fee for students of second and third years must be received in a single payment before June 30th, even if the student has to resit exams (resit 1).

If the payment of the enrolment fee is not received within the specified deadline, the student will not be considered as "enrolled" for the following academic year.

Tuition and student social security fees are to be paid by the student on or before August 29th for courses starting in October of that year.

2.5 Right of withdrawal

The student has, in accordance with the law, 14 days from the date stated on the application receipt confirmation e-mail (even if the application is incomplete), a right of withdrawal without having to justify reasons, or pay penalties. If the withdrawal period expires on a Saturday, Sunday or public holiday, it is extended to the next business working day.

To use his/her right of withdrawal, the student must send a letter with acknowledgement of receipt to the following address: Istituto Marangoni - 48 Rue de Miromesnil, 75008 Paris, France.

Any request for withdrawal that does not meet the legal deadline or the formalities of the previous paragraph will not be considered.

In the case the student exercises his/her right of withdrawal within the aforementioned period, solely the tuition, enrolment and social security fees will be refunded.

The refund of the payments made by the student will be issued by the institute within 14 days of the receipt of withdrawal of the student.

The institute will reimburse the student by transfer or cheque according to the method of payment used by the student for his/her application.

The student may not exercise the right of withdrawal if he/she has already started the course, with his/her agreement before the end of the withdrawal period. Postponements are allowed only prior authorization of the School Commission and only in case students will pay the entire fee in order to proceed to the first available intake so to enrol in the first available intake.

2.6 Conditions of renunciation or refund

The institute will refund the total amount of the enrolment, tuition and social security fees in the event the institute refuses the student's application for reasons related to the academic level of the student, the institute's capacity to accept more students or in the case the student, if foreign, fails to obtain an entry visa. Apart from the above-mentioned cases, and the right of withdrawal referred to in section 2.5 above, the enrolment fee is not refundable.

In case of visa refusal, a refund of enrolment fee will be acknowledged only if the student provides an official document of the visa refusal within a maximum period of 30 days after the start of the course. After this date, it will only be possible to defer the enrolment to the first available intake opportunity. The student has the right to withdraw his/her application by sending a registered letter with acknowledgment of receipt. In this case the institute will refund the full student social security fee.

- 100% of the tuition fee up to 90 days before the academic year start (i.e. for academic year starting on October 1st, 100 % refund if foreseen if the notice is received by July 3rd);
- 50% of the tuition fee up to 60 days before the academic year start (i.e. for academic year starting on October 1st, 50% refund if foreseen if the notice is received by August 3rd);
- 30% of the tuition fee up to 30 days before the academic year start (i.e. for academic year starting on October 1st, 30% refund if foreseen if the notice is received by September 2nd);
- From 29 days before the academic year start no refund will be applied (i.e. for academic year starting on October 1st, if the notice is received from September 3rd).

3. Development of courses and exams

The participation in class requires the observation and strict compliance with the rules contained in the student handbook, the programme details and the internal regulations of the institute that the student commits to respect.

Compliance with these rules is an essential condition of the contract between the student and the institute. Schedules, dates and course contents are prepared by the management of the institution and must be strictly observed. Students who arrive late or leave the class before the end of a course will not be registered as present. The student commits to having a respectful attitude, both towards other students and the staff of the school and to the materials, equipment and premises at his/her disposal. The Institute reserves the right to expel a student who does not respect the rules of the institute, as well as ask for compensation for the damage caused to the institute, the premises, equipment or to any person. The Institute shall not be liable for any loss or damage suffered by the student during class times, except in cases provided by law.

For organisational reasons, the management of the school reserves the right to modify certain aspects of the programmes (schedules, dates or content) at any time, subject to prior notification to the student. The institute also reserves the right to cancel one or more courses, even if it they are present in its didactic offer, in case the number of enrolled students or any other unforeseen situation could undermine the quality standards aimed at by the Institute. Such cancellation will be communicated, except in cases of "force majeure", at least two months before the beginning of classes and without any liability on behalf of the institute. In this case, any enrolment fee, tuition fee and student social security scheme fee related to the cancelled course, will be entirely refund-ed.

A certificate will not be issued to students who do not satisfy the conditions of attendance of courses or who do not pass the exams. Admission to exams is subject to an obligatory attendance, according to the regulations set forth in the students' handbook and in the course programme. The student must sit the exams on the dates established by the school and according to the modalities specified in the didactic regulations, in the students' handbook and in the course programme.

At the request of the student, the institute can prepare and guide the student to help him/her in his/ her search for internships in accordance with the laws in force in the country concerned.

The institute does not guarantee the obtainment of an internship.

4. Liability

The institute cannot be held responsible for any inconveniences inherent to the use of the internet during the on-line registration by the student, notably a rupture in service, a dysfunction in the access to the services proposed, including a break in service, low speed opening and ability to open pages, misuse by third parties of the information provided on the site, the presence of computer viruses.

It is for the student to protect his/her own computer equipment, especially against any form of intrusion or contamination by viruses: the institute shall in no way be held responsible on this subject. More broadly, the institute accepts no liability for a breach of any of its obligations in the case of a "force majeure" detailed in Article 5 below.

5. Force majeure

The institute shall not be liable for a breach of any of its obligations if it is the result of a "force majeure" outside the control of the institute that prevents or delays the completion of the course. A "force majeure" is considered as any event, outside the institute, unpreventable and unpredictable, making impossible the execution hereof, as defined by the jurisprudence of the courts. In the event of a "force majeure", the institute will notify the student by any means, within a rea-sonable time. The notice shall specify the nature of the event and its possible effect to the obligations of the institute. It is up to the institute to determine whether the occurrence of such a "force majeure" is a cause for suspension or termination of its obligations. No compensation shall be due upon the occurrence of a "force majeure" as defined above.

6. Insurance

For the complete duration of the training, the student must agree to take out an insurance guarantee for his/her social protection and civil liability.

7. Intellectual Property

7.1 Lessons, both in person and online (synchronous and asynchronous), teaching materials and any related content (i.e., but not limited to, handouts, slides and manuals, software, trademarks, logos, signs, names, trade names, designs, models, inventions, etc.) created and prepared for the courses by the Institute (by its employees and collaborators and/or licensees) ("Materials") are subject to copyright and related rights, and to industrial property rights, according to current applicable laws and regulations.

7.2 Any and all Intellectual Property Rights on the Materials provided and/or made available to Students are owned and/or at full disposal of the Institute and/ or its licensors.

7.3 For the whole course period, and even after its completion, Students are not allowed to use the Materials for purposes which differ from and are not strictly related to the execution and the attendance of the courses object of this contract. The Materials may be used by Students only for carrying out the activities directly related to the attendance of educational services offered by the Institute and may be reproduced, even in a form that is different than the one in which they were provided, only if and in the manner expressly indicated by the Institute. In the specific case of the streaming of audiovisual contents, synchronous and asynchronous, Students are authorized to perform only the transitory or accessory acts, essential and functional to the visualization on screen. Unless otherwise indicated, the download of the Materials is prohibited. Also, it is forbidden to use the Materials, in whole or in part and in any form, for commercial purposes and for any other purpose beyond the scope of this contract.

7.4 Students undertake to observe the utmost diligence in the use of the Materials, avoiding taking, directly or indirectly, any action and/or deed that may be detrimental to Intellectual Property Rights on the Materials.

7.5 Students shall promptly notify in writing Institute of any actual or potential infringement of Intellectual Property Rights on the Materials deriving from any action and/or deed of third party of which they become aware during the course period.

7.6 Papers and any other material resulting from the creative and productive activity carried out by Students, individually or in groups, during the courses and on the occasion of workshop activities, projects, exams and written tests - also carried out in e-learning mode - (i.e., but not limited to, drawings, sketches, samples, models, tests and finished pieces, etc. "Works") are property of the Institute.

7.7 By signing this contract, Students agree that the Institute is entitled to the Intellectual Property Rights on Works from the moment of their creation, without the need for any formalities and any territorial or temporal limitations.

7.8 The Institute may freely use the Works for commercial and non-commercial purposes, in particular for their display, reproduction, publication and communication to the public, in whole or in part and in any form, media or technology already known or hereafter developed. If conditions are met, the Institute may also apply for the registration of the Works at the competent national, European and international offices for intellectual property protection. In any case, Students maintain the right to be recognized as authors of their Works in accordance with the current common practice.

7.9 Students declare and guarantee the authorship and originality of their Works, as well as the full ownership of the Intellectual Property Rights on them. Therefore, Students declare and guarantee that their Works are not subject to or violate third party rights. To this end, Students undertake to indemnify and hold the Institute harmless from and against any and all third party claims in respect of the Intellectual Property Rights on the Works.

8. Image right

The student authorises the institute, non-exclusively, to use his/her image, name and age and to report any details of his/her education or professional path. If the student is a minor, the authorisation is given by his/her legal representative(s).

This authorisation covers all existing supports and communication media, particularly the following: the Institute website, social media, news, media, publishing, various brochures, directories and other promotional materials of the institute (posters, advertising in regional magazines, national, international).

This authorisation also applies to all images, interviews, audio or video recordings of the student that the institute would be likely to hold, whether the student has given them directly to the institute or the institute has produced themselves. The Institute will have the opportunity to use them in whole or in part. In particular, it is specified that, in the case of video support, the institute is authorised to extract photographs.

This authorisation, given free of charge, is valid worldwide without time limit. It is intended to ensure the presentation and promotion of the activity of the institute. The institute undertakes not to transfer to third parties its image bank and not to exploit it for commercial purposes.

9. "Informatique et liberté" law

Pertaining to the law 78-17 of January 6, 1978, it is reminded that personal data requested from the student is required to process the enrolment.

This data may be disclosed to the institute's partners who are responsible for the implementation, processing, management and payment of enrolment. The student has, in accordance with national and European regulations, a permanent right of access, modification, rectification and opposition with regard to information about him/her.

This right may be exercised by letter addressed to the institute.

10. Applicable law and courts

The present terms and conditions for enrolment are subject to French law and the parties agree that in any case of dispute only the French courts will be competent authorities. These terms and conditions of enrolment are established in duplicate, dated and signed by the student.

I have read and I accept terms and conditions:

Place, date

Student's (or legal representative's) signature

PRIVACY POLICY • UPDATED ON 16/10/2023

Information pursuant to art. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni France SAS as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni France SAS collects and stores your data:

- Personal and identifying information (such as name, surname, residential address, e-mail address, courses of interest, citizenship, gender, place and date of birth, telephone number, copy of identity document);
- Own bank account and/or the bank account of the person making the payment;
- Educational background/curriculum vitae.

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- Web form completion.
- Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data.

Istituto Marangoni France SAS uses your data for the following purposes:

- To enable you to enroll in the course of your choice, as well as for the provision of related services.
- Accrediting you for events related to your training plan.

In relation to the purposes under 3 a) and b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c. Exercising the rights of the Data Controller.

In relation to the purpose under c), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d. Contacting you and sending you information about our courses by e-mail or telephone following your requests

e. Send you information and updates on Istituto Marangoni and your membership via Whatsapp.

f. For profiling purposes.

In relation to the purposes in (d), (e) (f), the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data.

For the purposes mentioned in 3 (a), (b), (c) above, we keep your personal data for the duration of the established contractual relationship and beyond the six-year limitation period from the termination of the relationship to fulfill legal obligations as well as for judicial protection purposes.

For the purposes of 3 (d), (e), (f), we retain your data for up to 3 years, without prejudice to your right to withdraw your consent at any time.

In the event that the registration process, for whatever reason, is not completed, Istituto Marangoni will retain your data for a period of time not exceeding 12 months after collection.

Where a time limit is provided, once it has expired, the data will be destroyed or anonymized.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the period of retention of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni France SAS, including those located outside the European Union, can access your data. Istituto Marangoni France SAS is part of Galileo Global Education France. Employees of Galileo Global Education, as well as employees of NABA (Nuova Accademia Belle Arti) and Domus Academy, belonging to the same Galileo Global Education Group, may also have access to some of your data.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside.

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 (a), (b) and (c) is necessary to enter into and execute the contract. For the purposes of point 3 (d), (e) and (f) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni France SAS guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indeterminate number of recipients - for example, by publication on the website of Istituto Marangoni France SAS-, it may be impossible for Istituto Marangoni France SAS to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni France SAS Will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).

- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni France SAS and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni France SAS if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);
- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights may be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com The same contact person may be asked at any time for more information regarding the processing of personal data. It should also be noted that the exercise of one's rights must not prejudice and/or infringe upon the rights and freedoms of others. Istituto Marangoni France SAS undertakes to respond to requests within a period of one month, except in the case of particularly complex requests, for which it may take up to 3 months. In any case, Istituto Marangoni France SAS will explain the reason for the wait within one month of the request.

The outcome of the request will be provided in writing (at the request of the interested party) or in electronic format (and, in this case, free of charge). Istituto Marangoni France SAS specifies that a possible contribution may be requested from the interested party if his requests are manifestly unfounded, excessive or repetitive: in this regard, Istituto Marangoni France SAS will keep track of the requests.

Istituto Marangoni France SAS, in compliance with art. 19 of the EU Regulation, undertakes to report to the recipients to whom the personal data of the interested party have been communicated any rectification, cancellation or limitation of processing requested by the interested party, where this is possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation).

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Data Protection Authority in the manner specified by the Authority at the following Internet address: <https://www.cnil.fr/fr/agir/saisir-la-cnil>.

11) Data Controller

The Data Controller is: Istituto Marangoni France SAS - 48 Rue de Miromesnil, 75008 Paris, France.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

Acknowledgement of the Privacy Notice and giving of consent:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice. In addition:

- I give my consent for receive information about courses via email or telephone as a result of my requests.
- I agree to receive information and updates about Istituto Marangoni and your membership also via Whatsapp.
- I give my consent for profiling purposes.

Place, date

Signature (legible) of Data Subject

GENERAL CONDITIONS for students enrolling on Programmes in October 2024

Welcome to the Istituto Marangoni's terms and conditions for students (the "Terms"). Please read these Terms and any documents referred to within them carefully and make sure you understand them before applying to Istituto Marangoni and accepting any offer that we may make.

Please note that during your time as a student with us, it is Istituto Marangoni's policy to use your personal email address to communicate with you. Any communication sent to you by Istituto Marangoni to your personal email account will be regarded as properly sent and received by you. It is your responsibility to check your emails regularly to make sure you stay up to date and to make us aware if you change your email address at any time.

If you do not understand any part of these Terms (or any of the documents referred to in the Terms), please discuss it with our admissions team by phone on +44 (0)20 7377 9347 or email them at admissions.london@istitutomarangoni.com before accepting our offer.

These Terms form part of any contract between you and Istituto Marangoni Ltd (registered in England and Wales with company number 4551096) ("Istituto Marangoni", "School", "we", "us", or "our") under which we agree to enrol you as a student on one of our programmes and provide you with our education and pastoral support services.

Unless otherwise stated in your offer letter and/or the relevant programme specifications, Regents University validates our programmes and is our degree awarding body.

These Terms set out your rights and obligations as well as our obligations and the limitations of liability to you under any agreement between you and us. In particular, please note the terms dealing with changes to the programme and other variations set out in term 8, changes to our policies and procedures at term 10 and our limitation of liability to you set out in term 14. To help you navigate through these Terms, we have set out hyperlinks below to the different sections. Please click on the links below to take you to the relevant section:

1. Our Contract
2. Conditions of Offer and Enrolment
3. Fees and Payment
4. Cancellation
5. Accuracy of Information
6. Your Obligations
7. Our Obligations
8. Changes to programmes and other variations
9. Events Outside of Our Control
10. Changes to Regulations, Policies and Procedures
11. Other Services
12. Withdrawal, Termination, Programme Transfer and Programme Deferrals
13. Data Protection
14. Liability
15. Intellectual Property
16. General
17. Complaints

Unless the context otherwise requires, words in the singular shall include the plural and words in the plural shall include the singular.

Term headings do not affect the interpretation of these Terms. Any words following the terms "including", "include", "in particular", "for example" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

1. Our Contract

1.1. These Terms and the following documents together form the contract between you and us ("our Contract"):

1.1.1. the application form and any terms set out within it (including in the assessment form), and in any terms contained in the admissions pack or provided in the online admissions system portal (as may be applicable to the programme you wish to apply for);

1.1.2. any terms contained in our offer letter or the certificate of admission;

1.1.3. our policies, procedures, and regulations:

(I) the student handbook: see - <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

(II) the relevant validated programme specifications: see - <https://www.istitutomarangoni.com/>

(III) the student code of conduct: see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

(IV) the terms set out in the complaints procedure and appeals procedure, see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

(V) the terms set out in the Refund and Compensation Policy, see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

(VI) the assessment regulations relevant to your level of study: see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

(VII) the Regent's University London policies, procedures and regulations that are applicable to your programme: see – [\[https://www.regents.ac.uk/policies\]](https://www.regents.ac.uk/policies) and

(VIII) if you are a visa student: see –

a) the "Responsibilities of international students studying on a visa and Istituto Marangoni reporting duties: <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

b) any terms accompanying the CAS preview: See - <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

1.2. Our Contract is formed when we receive your acceptance of an offer of a place on a programme at the School. Therefore, please check that you have read and understood these Terms and the documents listed in term 1.1 above, before accepting such an offer. In addition, please check that the details in your application form and in any other document you provide to the School in connection with your application (including, if you are an international student, the CAS review), are accurate and up to date with no material omissions.

2. Conditions of Offer and Enrolment

2.1. Where our offer is conditional and you do not meet the conditions of our offer by the date specified in our offer, we will notify you of this by email; you will not be entitled to enrol on the programme; you will be withdrawn from the programme and our Contract will terminate with immediate effect. In these circumstances we will refund you in accordance with the Refund and Compensation Policy at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

2.2. We might not permit you to enrol with the School, if:

2.2.1. you fail to report to the School within 2 weeks after the enrolment date notified to you;

2.2.2. you have not paid all the tuition fees for the first academic year or, where applicable, provided information regarding payment of the tuition fees as mentioned on <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>;

2.2.3. you do not have the correct visa documentation, for example where a student

2.2.4. visa has expired, will expire before the end of the programme, or does not permit you to study;

2.2.5. you have provided materially incorrect, misleading, untrue, or fraudulent information or

2.2.6. you have withheld any information that might be relevant to your application for a place on a programme; and/ or

2.2.7. you fail to provide us, by the date specified by us, with any documentation or any

2.2.8. other information reasonably requested by us in the application pack or otherwise (which includes a signed parental consent form if you are under 18 years old on 1 September of the year that you are enrolling on a programme).

In the circumstances described above, we may immediately on written notice either (a) suspend you from the programme or (b) withdraw you from the programme and terminate our Contract. If we withdraw you from the programme for the reasons described in term 2.2.1, you might not receive a refund as set out in our Refund and Compensation policy at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

If we withdraw you from the programme for the reasons described in term 2.2.2, you might not receive a refund: please see the Fees Policy at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>.

If we withdraw you from the programme for the reasons described in terms 2.2.3 to 2.2.5 we will refund any tuition fees, enrolment fee and any other fees paid to us under our Contract (subject to deduction of the administration charge described in the Refund and Compensation Policy).

In the circumstance described in term 2.2.2 (non- payment), we will contact you to discuss the options that may be available to you to resolve the issue prior to suspending or withdrawing you from the programme.

2.3. If you are an undergraduate student, you must enrol as a student of the School prior to the start of each academic year of your programme. Following the first academic year, you will be entitled to enrol with the School on the date notified to you by the School provided that you:

2.3.1. have paid (and we have received in cleared funds) the enrolment fees and the tuition fees for the forthcoming academic year as set out in the Fees Policy;

2.3.2. have not been withdrawn from the programme;

2.3.3. are not suspended, or on an approved leave of absence, at the relevant time; and

2.3.4. you have met the relevant progression requirements for the previous years of your programme, as described in the Regent's University regulations located at [<https://www.regents.ac.uk/policies>]

If you do not meet the criteria in term 2.3.1 (payment) or term 2.3.4 (progression), we will contact you to discuss the options available to you to try to resolve the situation. If we are unable to resolve the situation with you, or if you have been withdrawn from the programme, we may terminate our Contract immediately on written notice and: (i) if we terminate our Contract because you have not met the criteria in term 2.3 (payment), you might not receive a refund: please see the Fees Policy; or (ii) if we terminate our Contract because you have been withdrawn from the programme (term 2.3.2) or have not met the progression requirements(2.3.4), you may be entitled to a partial refund under the Refund and Compensation Policy.

3. Fees and Payment

3.1. You are responsible for paying your enrolment and tuition fees to the School each year of your programme. Information on how to pay your tuition fees can be found on the Tuition Fees web page <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation> and on the admission pack. By accepting your offer, you agree to pay the tuition fee and any other additional course-related costs and expenses as detailed to you in the application pack and your offer letter.

3.2. It is your responsibility to make arrangements at the beginning of your programme for the payment of your fees.

3.3. Istituto Marangoni reviews tuition fee levels annually and reserves the right to increase fees for academic years subsequent to your first year of entry to the School by inflation (RPI excluding mortgage interest payments) and/or the maximum permitted by law or government policy (which may exceed the rate of inflation). If we intend to exercise this right, we will let you know by the end of June in the academic year before the one in which we intend to exercise that right.

3.4. You are responsible for paying your tuition fees, even if you have applied for a loan from the Student Loans Company or a sponsor is paying the fees on your behalf. If your sponsor fails to pay or your student loan is withdrawn, you will be liable for any outstanding fees.

3.5. Where necessary, Istituto Marangoni reserves the right to take appropriate action against students who fail to pay their fees and may apply sanctions against you, including refusing to allow re-enrolment and withholding your degree certificate.

3.6. Your programme may require you to pay other costs which are not covered by your tuition fee. These are set out in the programme information on our website.

4. Cancellation

4.1. You have the legal right to change your mind and cancel our Contract without giving a reason within 14 days starting from the day after we receive your acceptance of the offer of a place on the programme (the "Cooling-off Period"). If you do so we will refund any fees already paid to us by you or on your behalf. Any refund payable under this term will be paid within 14 days of you cancelling our Contract. To help us provide a better service, we may ask you to let us know why you wish to cancel. You do not have to tell us why, but we will be grateful for any information you wish to share with us, and we may be able to suggest an alternative programme that better suits your needs.

4.2. If you accept an offer for a programme which starts during the Cooling-off Period and you cancel our Contract during the Cooling-off Period but after the programme has started, you must pay for the part of the programme that has been provided until the time that we are informed of your decision to cancel our Contract.

4.3. To exercise the right to cancel you must let us know by a clear statement that you wish to cancel our Contract by sending an email to admissions.london@istitutomarangoni.com to notify us. We will promptly acknowledge in writing receipt of your cancellation.

4.4. You may terminate our Contract after expiry of the Cooling-off Period, but we will not be obliged to refund any payments made by you. Depending on when you cancel (in particular, whether it is before or after your programme commences) you may be obliged to pay a proportion of your tuition fees as set out on the Tuition Fees web page <https://www.istitutomarangoni.com/en/gallery/tuition-fees-london-school>

5. Accuracy of Information

5.1. It is your responsibility to ensure that all the information provided to us is true and accurate. If the School discovers that you have provided incorrect or fraudulent information, or if you are found to have omitted key information, the School reserves the right to withdraw the offer made to you, or to terminate our Contract and if you have begun your programme, the School has the right to withdraw you from it.

5.2. It is your obligation to ensure that you keep your information, including your address and personal details, up-to-date throughout your studies with us, and promptly notify us of any changes.

6. Your Obligations

6.1. You agree to:

6.1.1. pay all fees due and enrol for each academic year of your programme, at the time and the place directed by us;

6.1.2. attend lectures, seminars and tutorials, submit assignments and undertake examinations as required for your programme and as described in our Attendance Policy set out on our website - see <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation> unless agreed otherwise with us because of extenuating circumstances;

6.1.3. comply with:

i. these Terms, the student handbook, the programme specification, the complaints and appeals procedure and the student code of conduct (see links in term 1.1 above);

ii. any applicable rules, regulations and/or policies related to your programme and notified to you: – see <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

iii. the reasonable requests of our staff; and

iv. if you are an international student, any rules and/or requirements imposed by the UKVI as a condition of your Student Visa.

6.1.4. declare any relevant criminal charges pending against you and any relevant unspent criminal convictions on your application form or immediately after receipt of any such charge or conviction if these arise during your programme, relevant convictions include:

- any kind of violence (including but not limited to) threatening behaviour, offences concerning the intention to harm or offences which resulted in actual bodily harm;

- sexual offences, including those listed in the Sexual Offences Act 2003;

- the unlawful supply of controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking (drug offences only involving possession are not relevant offences);

- offences involving firearms;

- offences involving arson; and

- offences involving terrorism;

6.1.5. submit your own work and not plagiarise the work of others;

6.1.6. comply with the Code of Conduct

6.2. If you are an international student, you must keep us informed of any change in your relevant visa status.

6.3. Breach of these Terms or any of our regulations, policies and procedures may result in Istituto Marangoni requiring you to withdraw from your programme, the withholding of related services and facilities and/or the termination of your enrolment.

6.4. It is important that you notify us of any welfare or medical conditions or disabilities that you have when you make your application so that we can make any reasonable adjustments as may be necessary. You should also notify us of any other medical conditions where special arrangements may be required.

6.5. You are required to attend your programme in full.

6.6. If your attendance on the programme falls below the limits set by the student handbook (regardless of the reason for any absence), we will, subject to our duty to make reasonable adjustments due to disability, will do the following: provide written notice to you that continued failure to attend the programme might result in your dismissal from the programme. If, following such notice, your attendance on the programme continues to be unsatisfactory in our reasonable discretion, we may:

6.6.1. prohibit you from sitting the examinations; and

6.6.2. on written notice, dismiss you with immediate effect at any time from the programme and terminate our Contract. In these circumstances, you would not be entitled to a full refund: please see our Refund and Compensation Policy. Prior to taking any action listed in terms 6.6.1 and 6.6.2, we will try to meet with you to discuss your attendance and any reasons you have for your absence(s). If there are, in our reasonable discretion, extenuating circumstances for your absence(s) and, taking into consideration UKVI guidance, we have reasonable grounds to believe you can complete your programme within the allocated time period, despite such absence(s), we may allow you to continue on your programme.

6.7. If you do not achieve the required pass marks for any examinations, assessments or coursework, as set out in the student handbook, you shall not be entitled to receive a final certificate, or progress to the next academic year or semester (as applicable) and we shall decide, in our reasonable discretion if you may re-sit the examination taking into consideration UKVI guidance and all relevant factors including (without limitation) your attendance on the programme.

GENERAL CONDITIONS for students enrolling on Programmes in October 2024

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7. Our Obligations

7.1. We shall provide an education service (programme delivery, tuition, supervision, assessment, and award), as well as ancillary services (academic/learning support and resources, careers support and pastoral support) with reasonable skill and care.

8. Changes to Programmes and Other Variations

8.1. The School will use all reasonable endeavours to deliver the programme in accordance with the validated programme specifications located at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design> otherwise notified to you). Programme start and end dates are not expected to change. However, we may need to alter dates, make variations to the content and methods of delivery of programmes, change tutors and locations from the published timetable, or make other reasonable changes with the overall aim of facilitating or improving the provision of any programme and to ensure that the School delivers the best quality of educational experience to you. Some examples of these changes and the reasons for such changes may include:

8.1.1. Keeping our programme content and delivery up to date and relevant. We may need to implement technical adjustments and/or improvements, for example: to reflect developments in academic teaching, research and/or professional standards/ requirements; to address any external examiner feedback received as part of their annual reports and/or results from our regular student feedback sessions. To set out further examples, we may make adjustments to: aspects of the curriculum – to ensure that this is current and reflects developments in the subject area; the methods of assessment, assessment weightings, and the word length of individual assignments; and adjustments to the learning outcomes and how these are assessed.

8.1.2. Changes as a result of a programme review. It is standard practice for the School to undertake a formal review of all of its taught provision in line with national, professional body and regulatory requirements. The aim of each programme review is to ensure, on a periodic basis, that the design, academic standards and quality of learning opportunities of existing programmes remain appropriate to the awards to which they lead, and are informed by reference to institutional regulations and policies, national benchmarks and relevant professional and employment demands. Programme review is normally carried out at 6- yearly intervals, but can take place at a more frequent interval where required. Programme review may result in certain changes to a programme of study. These changes will be made to enhance the quality of provision we provide to students.

8.1.3. To reflect changes in relevant laws, statutory, awarding body, regulatory and/or professional body requirements and/or sector regulation.

8.1.4. Altering the location of your programme. For example, following campus consolidation to allow the School to provide the best facilities and academic provision for its students.

8.2. In making any such changes, we will aim to keep the changes to the minimum necessary to achieve the required quality of experience and will notify the affected students and applicants in advance about any changes that are required.

8.3. If we intend to make a material change to your programme we will consult with you and take reasonable steps to obtain student consent (and, where appropriate, the consent of applicants who have accepted an offer who may be directly affected by the change) and we will inform the affected students and (where appropriate, affected applicants) if we decide to implement the change(s). If you did not consent to the change and our implementation of the change materially affects you to your detriment, where appropriate, we will work with you to try to reduce the effect on you or find an appropriate solution. Some examples of a material change include:

- A change of award or programme title.
- A change to the availability of or discontinuance of a core unit.
- A change to the overall type of assessment for your programme, for example by exams, coursework, or practical assessment, etc (or a combination of these).

8.4. If any change we make pursuant to term 8.1 above materially affects you to your detriment, you may withdraw from the programme, terminate our Contract immediately by written notice and claim a refund under our Refund and Compensation Policy by following our complaints procedure at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

9. Events Outside Our Control

9.1. The School will do all that it reasonably can to provide the Course, related educational and other services, and facilities as described in the material information set out on its website, in the prospectus or in other documents issued to appropriately enrolled students as described. Sometimes circumstances beyond the reasonable control of the School which could not have been prevented even if the School had taken reasonable care ("Events Outside the Our Control") mean that we are prevented from, hindered, or delayed in providing or otherwise cannot provide such services and facilities. Examples of Events Outside Our Control include (but are not limited to):

- Industrial action by third parties;
- The unanticipated and/or unavoidable absence or departure of key members of School or specialist staff;
- Power failure;
- Acts of terrorism;
- Pandemics, epidemics, and other threats to public health;
- Fire;
- Severe weather conditions;
- Natural disasters;
- Political or civil unrest;
- Damage, interruption, or lack of access to buildings, facilities or equipment;
- The acts or delays of any governmental or local authority;
- Legal or regulatory changes;
- Withdrawal by any government or local authority of any necessary licence;
- Insufficient uptake of a programme.

9.2. Where Events Outside Our Control occur, we will notify you that the events have occurred and will take all reasonable steps to minimise the resultant disruption to those students who are affected, by, for example:

- offering the opportunity where reasonably possible to move to another programme
- deferring the start date for the programme;
- delivering the programme in a different way, from another location or online, or at another time;
- delivering a modified version of the same programme
- assisting you to transfer to complete the programme at another School location or another institution;
- delivering other services and facilities in a different way, from a different location or online.

9.3. If you are not satisfied with any such steps to mitigate the disruption caused by Events Outside the Our Control you may terminate your contract with the School and we will follow our Refund and Compensation Policy. Alternatively, you may make a complaint under the Student Complaints Procedure, which will determine:

- any refund of the tuition fees and enrolment fees taking into consideration (where applicable) the proportion of the programme completed at the time of termination of our Contract; an
- any compensation payable to you under our Refund and Compensation Policy at <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

9.4. Where, as a result of Events Outside Our Control, it is necessary to close or discontinue or cease to deliver a programme, the School will follow its Student Protection Plan and its Refund and Compensation Policy. Where Events Outside of Our Control occur and the School is unable to take steps to minimise the resultant disruption to students then neither the School nor you will be liable for the breach of this contract nor for the continued compliance with the contract including the provision of further tuition or services, payment of further fees, making refunds of fees paid or other loss or damage of any kind.

10. Changes to Regulations, Policies and Procedures

10.1. The School reserves the right to add to, delete or make reasonable changes to regulations, policies, and procedures where, in the opinion of the School, this will assist in the proper delivery of education.

10.2. Changes are usually made for one or more of the following reasons:

- 10.2.1. to ensure that they are fit for purpose;
- 10.2.2. to reflect changes in the external environment, including legal or regulatory changes, changes to funding or financial arrangements or changes to government policy, requirements, or guidance;
- 10.2.3. to incorporate sector guidance or best practice;
- 10.2.4. to incorporate feedback from students; and/or
- 10.2.5. to aid in clarity or consistency of approach.

10.3. Wherever possible, the School will consult students on the impact of any substantive changes prior to implementation.

10.4. Any changes will normally come into effect at the start of the next academic year, although may be introduced during the academic year where the School reasonably considers this to be in the interests of students or where this is required by law or other exceptional circumstances. The School will take all reasonable steps to minimize disruption to students wherever reasonably possible, for example by giving reasonable notice of changes or by phasing in changes, if appropriate.

10.5. The updated regulations, policies and procedures will be made available on the School's website and may be publicised by other means so that students are made aware of any changes.

11. Other Services

11.1. Other, non-educational services provided by the School to you, for example residential accommodation and sports centre membership, are subject to separate terms and conditions.

11.2. You may also enter into separate contractual arrangements with other third parties such as a financial sponsor, the Student Loans Company, your employer (if applicable), or, in relation to work placements or internships, with the organisation providing such work placement or internship to you.

12. Withdrawal, Termination, Programme Transfer and Programme Deferrals.

12.1. Withdrawal by you after the Cooling-off Period: After the Cooling-off Period you may still withdraw from the programme and terminate our Contract at any time by giving notice in writing to academic.services.london@istitutomarangoni.com. Withdrawal from the programme and termination of our Contract will take effect from receipt of your written notice. You may be entitled to a full or partial refund as set out in the Refund and Compensation policy.

12.2. Withdrawal by us: In addition to any other rights of termination that we may have under these Terms, we may withdraw you from the programme and terminate our Contract immediately by notice in writing if:

- 12.2.1. we decide that you may not continue as a student of the School due to a breach of the student handbook, and/or our Code of Conduct – see: <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation> or
- 12.2.2. you commit a material breach of our Contract, and if such breach is remediable, you fail to remedy it within 30 days after being notified in writing to do so.
- 12.2.3. In such circumstances, you may be entitled to a full or partial refund as set out in the Refund and Compensation Policy.

12.3. Programme Transfers and Deferrals:

12.3.1. We may grant programme transfers (transfer from one programme at Istituto Marangoni London to another programme at Istituto Marangoni London) in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the programme and pay an administration fee of £250.

12.3.2. If you are an international student that wishes to transfer your programme to another programme any request to transfer to another programme must comply with the relevant UKVI requirements in force at that time.

12.3.3. We may grant programme deferrals in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the programme and pay an administration fee of £250.

12.3.4. If you are an international student a deferral will result in us cancelling your CAS, so you will need to request for a new CAS prior to your deferred programme start date. If you are in the UK when sponsorship is withdrawn, you will have to leave the UK, switch to another visa category, or change sponsor.

13. Data Protection

13.1. Please refer to our Privacy Policy at <https://www.istitutomarangoni.com/en/terms-of-use-and-privacy> for details of how we use the information that we collect from you.

13.2. You are also advised that any personal data that you provide to us may be shared us and our validating partner, Regent's University London. By agreeing to these terms you consent to your personal data being provided to and used by Regent's University London for the purposes of carrying out its obligations under our agreement with them, including being further shared with relevant third parties within Regent's University's data privacy policy for students which can be found here: [\[https://www.regents.ac.uk/privacy-and-cookies\]](https://www.regents.ac.uk/privacy-and-cookies)

14. Liability

14.1. Nothing in our Contract shall exclude or limit in any way our liability:

- 14.1.1. for death or personal injury caused by our negligence; or
- 14.1.2. for fraud or fraudulent misrepresentation.

14.2. We do not accept responsibility and expressly exclude liability to the fullest extent possible under the general law for loss or damage to students' property, or for infection of students' equipment caused by computer viruses, and for the consequences of any such damage.

15. Intellectual Property

15.1. If you create intellectual property rights (IPR) during your studies or research, the standard position is that, subject to term 15.2 below, you will own such rights, unless otherwise agreed.

15.2. You agree to allow us to use photographs or video clips of any works created by you while you are a student for any marketing or promotional purposes, including for use in our prospectuses, website and/or on our social media channels.

16. General

16.1. If any provisions of these Terms are or becomes illegal, invalid, void, or unenforceable that shall not affect the legality, validity or enforceability of the other provision. If we fail, at any time while these terms are in force, to insist that you perform any of your obligations under these terms, or if we do not exercise any of our rights or remedies under these terms, that will not mean that we have waived such rights or remedies and will not mean that you do not have to comply with those obligations. If we do waive a default by you that will not mean that we will automatically waive any subsequent default by you. No waiver by us of any of these terms shall be effective unless we expressly say that it is a waiver and we tell you so in writing.

16.2. The School's Contract with its students does not confer third party benefits for the purposes of the Contract (Rights of Third Parties) Act 1999.

16.3. The Contract shall be governed by and construed in accordance with the laws of England and Wales and the parties agree to the non-exclusive jurisdiction of the English courts.

17. Complaints

17.1. The School recognises there may be occasions where students wish to raise legitimate complaints relating to their programme, or the facilities and services provided by the School. It is important to both students and staff to know that such complaints will be dealt with seriously and transparently, and without fear of recrimination. To ensure that this happens, the School has in place a Student Complaints Procedure which details procedures and parameters for making a complaint, alongside what action may be taken in response to complaints: see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

17.2. If having exhausted all stages of the School's internal complaints procedure, a student considers that the School has failed to consider and respond to their complaint appropriately, the student can refer their complaint to the awarding body (in respect of validated provision) and then to the Office of the Independent Adjudicator for Higher Education, which provides an independent scheme for the review of student complaints.

17.3. If you have a complaint about our admission process, please see our complaints procedure for further information: see – <https://www.istitutomarangoni.com/en/schools/london-school-of-fashion-and-design/london-school-regulatory-documentation>

Place, date

Signature (legible) of Data Subject

PRIVACY POLICY • UPDATED ON 16/10/2023

Information pursuant to art. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni Limited as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni Limited collects and stores your data:

- Personal and identifying information (such as name, surname, residential address, e-mail address, courses of interest, citizenship, gender, place and date of birth, telephone number, copy of identity document);
- Special categories of personal data such as ethnicity, religious belief, sexual orientation;
- Own bank account and/or the bank account of the person making the payment;
- Educational background/curriculum vitae;

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- Web form completion.
- Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data

Istituto Marangoni Limited uses your data for the following purposes:

- To enable you to enroll in the course of your choice, as well as for the provision of related services.
- Accrediting you for events related to your training plan.

In relation to the purposes under 3 a) and b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c. Exercising the rights of the Data Controller.

In relation to the purpose under c), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d. To responds to requests received from HESA (Higher Education Statistics Agency) in order to enable it to conduct an analysis of data on higher education (HE) in the U.K..

In to the purpose under d), your personal data will be used to fulfill a legal obligation pursuant to Art. 6(1) lett. c). Processing of the Special categories of personal data is necessary to fulfil the obligations and exercise the specific rights of the data controller or the data subject in the field of labour law and social security and social protection (Art. 9(2) lett. b) of GDPR).

e. Contacting you and sending you information about our courses by e-mail or telephone following your requests

f. Send you information and updates on Istituto Marangoni and your membership via Whatsapp.

g. For profiling purposes.

In relation to the purposes in (e), (f) (g), the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data

For the purposes mentioned in 3 (a), (b), (c) and (d) above, we keep your personal data for the duration of the established contractual relationship and beyond the six-year limitation period from the termination of the relationship to fulfill legal obligations as well as for judicial protection purposes.

For the purposes of 3 (e), (f), (g), we retain your data for up to 3 years, without prejudice to your right to withdraw your consent at any time.

In the event that the registration process, for whatever reason, is not completed, Istituto Marangoni will retain your data for a period of time not exceeding 12 months after collection.

Where a time limit is provided, once it has expired, the data will be destroyed or anonymized.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the period of retention of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni Limited, including those located outside the European Union, can access your data.

Istituto Marangoni Limited is part of Galileo Global Education Italia. Employees of Galileo Global Education, as well as employees of NABA (Nuova Accademia Limited) and Domus Academy, belonging to the same Galileo Global Education Group, may also have access to some of your data.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 (a), (b), (c) and (d) is necessary to enter into and execute the contract. For the purposes of point 3 (e), (f) and (g) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni Limited guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indeterminate number of recipients - for example, by publication on the website of Istituto Marangoni Limited-, it may be impossible for Istituto Marangoni Limited to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni Limited Will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).
- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni Limited and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni Limited if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);

- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights can be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com. Further information on the processing of personal data can be requested at any time from the same contact. It should also be noted that the exercise of one's rights must not prejudice and/or infringe on the rights and freedoms of others. The Data Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be necessary. In any case, the Data Controller will explain the reason for the delay within one month of the request. The outcome of the request will be provided in writing (upon your request) or electronically (in this case, free of charge). The Data Controller specifies that a fee may be charged if requests are manifestly unfounded, excessive, or repetitive: in this regard, the Data Controller will keep track of requests.

The Data Controller, in accordance with Article 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been disclosed of any rectification, erasure, or restriction of processing requested by you, where possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation)

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Italian Data Protection Authority in the manner specified by the Authority at the following Internet address: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>.

11) Data Controller

The Data Controller is: Istituto Marangoni Limited - 30 Fashion Street, London, United Kingdom, E1 6PX.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

ACKNOWLEDGEMENT OF THE PRIVACY NOTICE AND GIVING OF CONSENT:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice.

In addition:

- I give my consent for receive information about courses via email or telephone as a result of my requests.
- I agree to receive information and updates about Istituto Marangoni and your membership also via Whatsapp.
- I give my consent for profiling purposes.

Signature (legible) of Data Subject

Place and date

Istituto Marangoni Milano

The School of Fashion

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milano@istitutomarangoni.com

The School of Design

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