



MARANGONI /LIFE MUTATION

Admission Pack • Semester Winter 2020

STUDY PROGRAMMES



UNDERGRADUATE PROGRAMMES

Study Abroad Semester Courses

Aimed at students with at least one year of previous study in their selected area, study abroad semesters (5 – 6 months) offer participants a chance to gain invaluable insights into European style and lifestyle, cultural influences, trends, contemporary issues as well as the impact of luxury companies and brands, and creative and contemporary issues in art and design in Europe's capitals. The study abroad level is structured and taught at year two of a three year undergraduate programme.

- Fashion Design Semester
- Fashion Design & Womenswear Semester
- Fashion Design & Accessories Semester
- Fashion Business Semester
- Fashion Business & Buying Semester
- Fashion Business Communication & Media Semester
- Fashion Styling & Creative Direction Semester
- Fashion Styling & Visual Merchandising Semester
- Multimedia Arts Semester
- Art History & Culture Semester
- Interior Design Semester
- Product Design Semester
- Visual Design Semester

POSTGRADUATE PROGRAMMES

Postgraduate Semester Courses

These full time courses offer specialist activities for participants who are looking for study abroad opportunities at postgraduate level, or for professionals who have the desire to 'up-skill' or take a career break to study subject-specific training in relation to the world of fashion and business. The courses aim to develop practical, creative, and business and management skills useful for career future development.

- Fashion Business & Marketing
- Fashion Buying & Merchandising

	Milano		Firenze	Paris	London
Undergraduate Programmes	School of Fashion	School of Design	School of Fashion & Art	School of Fashion	School of Fashion & Design
Study Abroad - Semester courses ¹					
FASHION DESIGN SEMESTER	Jan 2020 eng - ita			Jan 2020 eng	Jan 2020 eng
FASHION DESIGN & WOMENSWEAR SEMESTER	Mar 2020 eng - ita				Jan 2020 eng
FASHION DESIGN & ACCESSORIES SEMESTER	Mar 2020 eng - ita				Jan 2020 eng
FASHION BUSINESS SEMESTER	Jan 2020 eng - ita		Jan 2020 eng - ita	Jan 2020 eng	Jan 2020 eng
FASHION BUSINESS & BUYING SEMESTER	Jan 2020 eng - ita				Jan 2020 eng
FASHION BUSINESS COMMUNICATION & NEW MEDIA SEMESTER	Jan 2020 eng - ita				Jan 2020 eng
FASHION STYLING & CREATIVE DIRECTION SEMESTER	Jan 2020 eng - ita		Jan 2020 eng - ita	Jan 2020 eng	Jan 2020 eng
FASHION STYLING & VISUAL MERCHANDISING SEMESTER	Jan 2020 eng - ita				Jan 2020 eng
INTERIOR DESIGN SEMESTER		Mar 2020 eng - ita			
PRODUCT DESIGN SEMESTER		Mar 2020 eng - ita			
VISUAL DESIGN SEMESTER		Mar 2020 eng - ita			
MULTIMEDIA ARTS SEMESTER			Jan 2020 eng - ita		
ART HISTORY & CULTURE SEMESTER			Jan 2020 eng - ita		

1) The admission to the Semester courses is subject to a selection process and to the evaluation of Istituto Marangoni Committee; the selection process is composed of:

- Signed Personal Statement (How will a Semester Abroad at IM support your studies)
- Grades Transcript* (with the list of subjects studied at first year/L4)
- Language Certificate (B1/B2 level)
- Portfolio (only for Creative courses)
- Piece of Written Work/Essay (only for Business / Art courses**)

* if the Transcript is not deemed sufficient to do a complete evaluation of the eligibility of the candidate, additional documents might be requested (such as a Syllabus of the exams sustained so far)

** for Business / Art courses, applicants are requested to submit either:

- A piece of written work/Essay/Exam/Business case developed in his/her study pathway completed before the application
- If the applicant doesn't have a written work to submit, he/she might requested to develop a business case/essay based on indications received by the School he/she wants to attend, and related to the area of study or pathway he/she is applying to

	Milano		Firenze	Paris	London
	School of Fashion	School of Design	School of Fashion & Art	School of Fashion	School of Fashion & Design
Postgraduate Semester					
FASHION BUSINESS & MARKETING			Feb 2020 eng - ita		
FASHION BUYING & MERCHANDISING			Feb 2020 eng - ita		

UNDERGRADUATE PROGRAMMES

Pre-Requisites for study abroad programme - Semester Courses

MILANO			
FASHION DESIGN	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing skills
FASHION DESIGN & WOMENSWEAR (AFAM Course)	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing and Digital skills
FASHION DESIGN & ACCESSORIES (AFAM Course)	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing and Digital skills
FASHION BUSINESS	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION BUSINESS & BUYING	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION BUSINESS COMMUNICATION & MEDIA	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION STYLING & CREATIVE DIRECTION	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of photography, graphic design and new media
FASHION STYLING & VISUAL MERCHANDISING	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of photography, graphic design and new media
INTERIOR DESIGN (AFAM Course)	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Interior Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of design methodology, technical drawings and digital tools
PRODUCT DESIGN (AFAM Course)	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Product Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of design methodology, technical drawings and digital tools
VISUAL DESIGN (AFAM Course)	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Visual Design or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Base knowledge of graphic design, design process, photography and digital tools
FIRENZE			
FASHION BUSINESS	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION STYLING & CREATIVE DIRECTION	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of photography, graphic design and new media
MULTIMEDIA ARTS	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Arts or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Portfolio Good knowledge of photography and digital applications for visual arts Drawing skills
ART HISTORY & CULTURE	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Arts or similar.	For non English/Italian native speakers: certificate of language skills, level b1 of CEFR ¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).	Piece of Written Work/Essay* Good knowledge of applied arts and design history

* for Business / Art courses, applicants are requested to submit either:

a piece of written work/Essay/Exam/Business case developed in his/her study pathway completed before the application.

If the applicant doesn't have a written work to submit, he/she might requested to develop a business case/essay based on indications received by the School he/she wants to attend, and related to the area of study or pathway he/she is applying to.

1) see the Common European Framework of Reference for Languages (CEFR) at page 17.

UNDERGRADUATE PROGRAMMES

Pre-Requisites for study abroad programme - Semester Courses

PARIS			
FASHION DESIGN	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing skills
FASHION BUSINESS	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION STYLING & CREATIVE DIRECTION	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of photography, graphic design and new media
LONDON			
FASHION DESIGN	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing skills
FASHION DESIGN WOMENSWEAR	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing skills
FASHION DESIGN & ACCESSORIES	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Design or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of pattern-making and fabrics Drawing skills
FASHION BUSINESS	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION BUSINESS & BUYING	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION BUSINESS COMMUNICATION & MEDIA	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Business or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Piece of Written Work/Essay* Good knowledge of marketing
FASHION STYLING & CREATIVE DIRECTION	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of photography, graphic design and new media
FASHION STYLING & VISUAL MERCHANDISING	Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in Fashion Styling or similar.	For non English native speakers: certificate of language skills, level b2 of CEFR ¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).	Portfolio Good knowledge of photography, graphic design and new media

* for Business / Art courses, applicants are requested to submit either:

a piece of written work/Essay/Exam/Business case developed in his/her study pathway completed before the application.

If the applicant doesn't have a written work to submit, he/she might be requested to develop a business case/essay based on indications received by the School he/she wants to attend, and related to the area of study or pathway he/she is applying to.

1) see the Common European Framework of Reference for Languages (CEFR) at page 17.

POSTGRADUATE PROGRAMMES

Pre-Requisites for Postgraduate Semester Courses

FIRENZE

FASHION BUSINESS & MARKETING

University degree or equivalent study in marketing, economics or similar, or proven work experience in these fields

A good knowledge of English language is recommended (level b2 of CEFR).

FASHION BUYING & MERCHANDISING

University degree or equivalent study in marketing, economics or similar, or proven work experience in these fields

A good knowledge of English language is recommended (level b2 of CEFR).

USEFUL INFORMATION

How and when to enrol

Every year Istituto Marangoni sets a limit to the number of students who may be admitted to each course.

This policy provides clear advantages, because it allows us to schedule in advance the assignments, and it ensures that Istituto Marangoni can guarantee strong academic support to all of its students.

Enrolments to each course are accepted until each course reaches the limit of places set.

Istituto Marangoni's London School is now part of the universities and colleges admissions service scheme - UCAS.

For more information please refer to the section 'applying to the London School'.

Waiting lists

Some programmes are often full well before the course start date.

In this case it is possible to add your name to the waiting list, without any obligation.

The admission office at the chosen school will contact the first applicants on the list, as soon as the opportunity of a place arises.

Orientation interview

Choosing the most suitable course of study, which best corresponds to one's aptitude is always a difficult choice.

For this reason, Istituto Marangoni offers a confidential orientation service reserved for all potential applicants, in each of its schools and it is also available online via skype.

The service is free and without obligation, and is particularly useful to obtain more detailed information on the programmes of study, to better define which may be the most suitable course for you, know in detail what are the present and future career opportunities and to discover the who's who of the companies that have contacted Istituto Marangoni graduates in the past years. To receive detailed information and clarifications regarding the enrolment process, please contact the information office at the chosen school.

Students coming from other schools

Students who are attending another school and wish to switch to one of the undergraduate programmes at Istituto Marangoni, must undertake an orientation interview, and on that occasion present their work (portfolio), if required, and the school certificate with assessment grades.

A teaching committee, chaired by the director of education, will assess the student's skills and knowledge.

Istituto Marangoni will decide whether to admit the student directly to the second or third year of the course.

For further information please visit the website <http://www.istitutomarangoni.com> or contact the information office at the chosen school.

Scholarships

Each year Istituto Marangoni offers scholarships and bursaries to particularly talented students. Applicants must submit their application through the official website

<http://scholarships.istitutomarangoni.com/>

For any information, please contact scholarships@istitutomarangoni.com

The committee will only consider complete applications.

The chosen candidates will be contacted in order of ranking, with a request to confirm the acceptance of the scholarship within two working days.

Entry requirements

Academic qualifications (portfolio where appropriate) and references are the main requirements for entry.

Validated programmes in London and in Paris are also subject to specific levels of proficiency in English. For London, 'IELTS for UKVI (Academic)' is the only secure English Language test applicable for Tier 4 visa applications by the UKVI (UK Visas and Immigration department). This test must be carried out at a UKVI recognised centre.

Applicants will receive notification of acceptance or refusal within 30 days from the date of receipt of the completed application form (direct applicants only).

Acceptance onto postgraduate programmes is subject to the decision of an internal admissions committee, and for undergraduate programmes acceptance is subject to successful completion of the entry test as indicated below.

To apply, the following documents are required:

Undergraduate Preparatory Courses

- Copy of high school diploma or equivalent
- Non-native English speakers are required to provide an English language certificate at B1 CEFR¹ level (IELTS 5.0 without elements below 4.5)

Intensive Courses

- Copy of high school diploma or equivalent

Study Abroad Semester courses

- Open to students who have completed the first year (L4) of an Undergraduate Bachelor programme in the related field of study.
- For non native speakers: certificate of language skills, level b1 of CEFR¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).
- Candidates enrolling onto creative programmes must present a portfolio of work.
- Candidates enrolling onto business or art programmes must present a piece of written work/essay.

Undergraduate Courses

- Copy of high school diploma or equivalent.
- Admission to Milano school (AFAM courses): students are required to have a high school diploma or equivalent corresponding to a minimum of 12 years of study.
- Admissions to London school: students are required to have a minimum of 2 A-Levels at grade C or above (or equivalent).
- Admissions to Paris school: students are required to have a Baccalauréat (or equivalent).

Language certificate:

- Admission to Milano school (AFAM courses): For non English / Italian native speakers: certificate of language skills, level b1 of CEFR¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).
- Admissions to Milano/Florence schools: language knowledge at B1 CEFR¹ level is recommended

- Admissions to Paris/London schools: non-native English speakers are required to provide an English language certificate at B2 CEFR¹ level (IELTS 6.0 without elements below 5.5)
- Signed personal statement (motivational letter)
- Successful completion of entry test*

* Entry Test (Undergraduate courses)

- Entry Test for design related courses: students are asked to provide 6 creative ideas they would consider as their personal statement on fashion, art or design in relation to their chosen subject plus a short skill test consisting of 4 multiple-choice questions on the subject of fashion, and design.

Applicants are requested to submit 6 "self produced" creative ideas: observation drawing and/or design ideas.

Observation: meaning accurate or personally reinterpreted representations of objects, environments, people, situations, etc..

Design ideas: meaning representation of own designed creations such as outfits/fashion collections, objects, furniture pieces, interior spaces, etc. (according to the desired course you are applying to).

Drawings must be submitted in A4 or A3 format, in .pdf, .tiff, .jpg, .zip.

- Entry Test for business related courses: a short skills test consisting of 10 multiple-choice questions.

An aptitude interview (for selected school where applicable**)

**Italian Validated Courses

- Candidates enrolling on Italian validated courses (AFAM) are required to take an aptitude interview either via Skype or face to face.

Postgraduate Courses

- Copy of a recognised and field-related university undergraduate degree
- Submission of recommendation letters from previous tutors or employers
- Candidates enrolling onto creative programmes (fashion, design, styling, accessories etc.) must present a portfolio of work. The portfolio must demonstrate skills in design, creativity and technical competences, and be composed of at least 10-12 drawings, photos or slides, supported by a brief description of their personal contribution to the development of the project
- Language certificate:

- Admissions to Paris/London schools: non-native English speakers are required to provide an English language certificate at B2 CEFR¹ level (IELTS 6.5 without elements below 5.5)
- Signed personal statement (motivational letter)
- Students who are unable to meet the above course requirements but have adequate previous experience or a suitable background in their chosen area of study may still be eligible for entry.

All final decisions are at the discretion of the school internal Academic committee.

The above list of documents is not exhaustive. For further information please refer to the second page of the application form.

1) see the Common European Framework of Reference for Languages (CEFR) at page 13.

USEFUL INFORMATION

Languages

All non-native speaking students must have a basic knowledge of the language of the chosen course.

Istituto Marangoni reserves the right to invite the applicant for an interview to verify the language skills of the chosen course. The interview may also be made via Skype. Istituto Marangoni will notify the applicant of the date and time of the interview at least two weeks in advance.

For the validated programmes in London and in Paris an exam certifying the level of English according to specific requirements is mandatory. Istituto Marangoni has introduced language courses aimed at deepening the fashion and design vocabulary, useful to achieve a basic level of understanding of the lectures.

These courses can only be attended in conjunction with one of the Istituto Marangoni programmes.

The on offer language courses are intensive courses which last one month, and they must be attended prior to the beginning of the course. It is possible to receive detailed information and explanations by contacting the information office at the chosen school.

Payments and reimbursements

The enrolment fee must be paid upon initial enrolment and it is due each year of the course. In the following years after the first, the tuition fee may increase dependent on the new price list.

For students who need a visa, payment of the tuition fee must be made 90 days prior to the course starting date.

For other students the payment of the tuition fee should be received:

- no later than January 4, 2019 for courses starting in February 2019;
- no later than March 1, 2019 for courses starting in April 2019.

For students who choose combined programmes (Foundation Year + Three-year course), £ 2.500 (in London) or € 3.000 (in

Milano) will be deducted from the tuition fee of the first year of the three year programme with October 2019 intake, on the basis of the didactical offer and prices for 2019-20. This is on the condition that the student pays the enrolment fee no later than:

- 14 June 2019 for those who enrolled on the Foundation Year in January 2019.

After these periods no deduction will be applicable on the tuition fee.

For students who choose combined programmes (Intensive + Master's), € 5.000 will be deducted from the tuition fee of the master programme with October 2019 intake, on the basis of the didactical offer and prices for 2019-20. This is on the condition that the student pays the enrolment fee no later than:

- 14 June 2019 for those who enrolled on the intensive course in February 2019.

- 30 August 2019 for those who enrolled on the intensive course in April 2019.

For students who choose combined programmes, 2,500€ will be deducted from the tuition fee for the first year of the three-year programme selected from the 2019-20 didactic offer and subsequent pricing scale. This is on the condition that the student pays the enrolment fee no later than 15 June 2019 for those who enrolled in February 2019.

For students who choose combined programmes, 5.000€ will be deducted from the tuition fee of the master programme, on the basis of the didactical offer and prices for 2019-20. This is on the condition that the student pays the enrolment fee no later than 15 June 2019 for those who enrolled in February 2019.

After these periods no deduction will be applicable on the tuition fee.

The enrolment fee is not refundable, except when the student is not accepted by Istituto Marangoni or when a visa is refused.

Tuition fees are refundable as follows:

- your written notice of cancellation of the course 90 days or more prior to the commencement of the course, the student will be entitled to a refund of 100% of the tuition fees;
- your written notice of the cancellation of

the course 60 days or more prior to the commencement of the course, the student will be entitled to a refund of 70% of the tuition fees;

- your written notice of cancellation of the course 30 days or more prior to the commencement of the course, the student will be entitled to a refund of 50% of the tuition fees;
- your written notice of cancellation of the course no later than 29 days prior to the commencement of the course, the student will be entitled to a refund of 30% of the tuition fees.

The reimbursement of tuition fees will be made only after the receipt of an official letter of cancellation; all letters must include the bank details for refund purposes.

After the first day of classes, students who cannot attend classes due to illness, personal reasons or professional commitments will not be entitled to any refund or transfer.

The above list is not exhaustive.

For further information please refer to the general enrolment terms and conditions.

Inter-school transfers

Istituto Marangoni offers a unique opportunity to its students: the possibility to change school each academic year.

The curriculum of the selected course is comparable in all schools. To transfer to another school the student must have a level of knowledge of the language to be able to understand the programmes and to undertake the assessments at the chosen school. This opportunity allows students to study in a different capital of fashion and luxury: Milano, Paris, London and Firenze.

The transfer is subject to the unquestionable decision of an internal committee.

Transferring from one school to another cannot ensure the continuity of a validated course of study. The transfer may require the payment of an administrative fee.

Common European Framework of Reference for Languages (CEFR)

		English Language	Italian Language	French Language
	CEFR	IELTS score range	CELI score range	DELTA / DALF score range
Basic user	A1	2.5 - 3.0	impatto	A1
	A2	3.5 - 4.0	1	A2
Independent user	B1	4.5 - 5.0	2	B1
	B2	5.5 - 6.5	3	B2
Proficient users	C1	7.0 - 7.5	4	C1
	C2	8.0 - 9.0	5	C2

**MARANGONI
/MILANO**

UNDERGRADUATE PROGRAMMES

Study Abroad Semester Courses

2 terms of 8 weeks each, or *1 semester of 16 weeks

Courses are held in English and/or Italian. Lessons may be held in either language with a translation service.
(For example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

The School of Fashion

FASHION DESIGN SEMESTER
FASHION DESIGN & WOMENSWEAR SEMESTER*
FASHION DESIGN & ACCESSORIES SEMESTER*
FASHION BUSINESS SEMESTER
FASHION BUSINESS & BUYING SEMESTER
FASHION BUSINESS, COMMUNICATION & MEDIA SEMESTER
FASHION STYLING & CREATIVE DIRECTION SEMESTER
FASHION STYLING & VISUAL MERCHANDISING SEMESTER

Enrolment fee € 4.000
Tuition fee € 6.500

The School of Design

INTERIOR DESIGN SEMESTER*
PRODUCT DESIGN SEMESTER*
VISUAL DESIGN SEMESTER*

Enrolment fee € 4.000
Tuition fee € 6.500

You can apply in the following ways:

1. New online enrollment service: visit the Istituto Marangoni website
<http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

 Istituto Marangoni Milano • The School of Fashion • Via Verri, 4 • 20121 Milano Italia • admissions.milano@istitutomarangoni.com • t. +39 02 3929 6500 Istituto Marangoni Milano • The School of Design • Via Cerva, 24 • 20122 Milano Italia • admissions.milano@istitutomarangoni.com • t. +39 02 3929 6500

Semester Courses

1a · Personal data

Family name Name Place of birth Date of birth (dd/mm/yy) Sex m / f Nationality Fiscal code (only for Italian residents)

Personal information

1b · Permanent address

Street address City/state Postcode/zip code Country Tel. - country code Area code Number Email Mobile number

1c · Address for correspondence (only if different from permanent address)

Street address City/state Postcode/zip code Country Tel. - country code Area code Number Email Mobile number

2 · Previous studies

Name of high school From/to City and country Qualification and subject

Education

3a · Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course No

Other

3b · Personal statement. Please attach a brief personal statement, considering each of the following questions:

What has led you to apply to a course at Istituto Marangoni? Why do you believe you would benefit from it at this stage in your career?

How would you like to see your career develop over the next years? What are your career objectives? The personal statement must be signed.

4 · I am applying for admission to the course indicated below:

The School of Fashion

FASHION DESIGN SEMESTER January Intake 2020 7 Jan 20 - 29 May 20**FASHION DESIGN & WOMENSWEAR SEMESTER** March Intake 2020 9 Mar 20 - 17 Jul 20**FASHION DESIGN & ACCESSORIES SEMESTER** March Intake 2020 9 Mar 20 - 17 Jul 20**FASHION BUSINESS SEMESTER** January Intake 2020 7 Jan 20 - 29 May 20**FASHION BUSINESS & BUYING SEMESTER** January Intake 2020 7 Jan 20 - 29 May 20**FASHION BUSINESS COMMUNICATION & MEDIA SEMESTER** January Intake 2020 7 Jan 20 - 29 May 20**FASHION STYLING & CREATIVE DIRECTION SEMESTER** January Intake 2020 7 Jan 20 - 29 May 20**FASHION STYLING & VISUAL MERCHANDISING SEMESTER** January Intake 2020 7 Jan 20 - 29 May 20

The School of Design

INTERIOR DESIGN SEMESTER March Intake 2020 2 Mar 20 - 17 Jul 20**PRODUCT DESIGN SEMESTER** March Intake 2020 2 Mar 20 - 17 Jul 20**VISUAL DESIGN SEMESTER** March Intake 2020 2 Mar 20 - 17 Jul 20**I wish to attend the course taught in:**

- Italian
 English

(in both cases lessons may be supplied with a translation service)

5 · I pay the enrolment fee of € 4.000 to:

Istituto Marangoni / Milano School
 Bank: IntesaSanPaolo
 Via Marconi 2, ang. Piazza Diaz - 20123 Milano
 Account: 1000 0006 1585
 Swift: BCITITMM
 Iban: IT 29 M 030 6901 6291 0000 0061 585

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form.

If I choose the language course, the total enrolment fee will be € 6.500.

6 · Please send the following documents for the semester course:

- 2 passport size photos.
- Signed personal statement.
- Photocopy of a recognised and field-related university undergraduate degree and transcript.
- Portfolio or Piece of Written Work (where required).
- Photocopy of passport.
- Photocopy of bank transfer of enrolment fee.
- For non English or Italian native speakers: certificate of language skills, level b1 of CEFR¹ level. with specific requirements (e.g. IELTS 5.0 without elements below 4.5).
- Signed terms and conditions 2019-20

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

date

signature

1) see the Common European Framework of Reference for Languages (CEFR) at page 17.

**MARANGONI
/FIRENZE**

UNDERGRADUATE PROGRAMMES

Study Abroad Semester Courses

2 terms of 8 weeks each

Courses are held in English and/or Italian. Lessons may be held in either language with a translation service.
(For example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

The School of Fashion

FASHION BUSINESS SEMESTER
FASHION STYLING & CREATIVE DIRECTION SEMESTER
MULTIMEDIA ARTS SEMESTER
ART HISTORY & CULTURE SEMESTER

Enrolment fee € 4.000
Tuition fee € 6.500

POSTGRADUATE PROGRAMMES

Semester Courses

20 weeks

Courses are held in English and/or Italian. Lessons may be held in either language with a translation service.
(For example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

FASHION BUSINESS & MARKETING
FASHION BUYING & MERCHANDISING
Enrolment fee € 4.000
Tuition fee € 9.000

Semester Courses

You can apply in the following ways:

1. New online enrollment service: visit the Istituto Marangoni website
<http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni Firenze • The School of Fashion & Art
Via De' Tornabuoni 17 • 50123 Firenze • Italia
admissions.firenze@istitutomarangoni.com
t. +39 055 03 51 301

1a · Personal data

Family name	Name	
Place of birth	Date of birth (dd/mm/yy)	Sex m / f
Nationality	Fiscal code (only for Italian residents)	

Personal Information**1b · Permanent address**

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile number	

1c · Address for correspondence (only if different from permanent address)

Street address	City/state	
Postcode/zip code	Country	
Tel. - country code	Area code	Number
Email	Mobile number	

2 · Previous studies

Name of high school	
From/to	City and country
Qualification and subject	

Education**3a · Have you previously applied to, or studied at Istituto Marangoni?**

Yes Which course _____ No

Other**3b · Personal statement. Please attach a brief personal statement, considering each of the following questions:**

What has led you to apply to a course at Istituto Marangoni? Why do you believe you would benefit from it at this stage in your career?

How would you like to see your career develop over the next years? What are your career objectives? The personal statement must be signed.

4 · I am applying for admission to the course indicated below:**FASHION BUSINESS SEMESTER** Jan Intake 20 13 Jan 20 - 29 May 20**FASHION STYLING & CREATIVE DIRECTION SEMESTER** Jan Intake 20 13 Jan 20 - 29 May 20**MULTIMEDIA ARTS SEMESTER** Jan Intake 20 13 Jan 20 - 29 May 20**ART HISTORY & CULTURE SEMESTER** Jan Intake 20 13 Jan 20 - 29 May 20**I wish to attend the course taught in:** Italian English

Lessons may be held in either language with a translation service.

(For example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

5 · I pay the enrolment fee of € 4.000 to: Istituto Marangoni / Firenze School

Bank: IntesaSanPaolo

Via Marconi 2, ang. Piazza Diaz - 20123 Milano

Account: 1000 0006 1585

Swift: BCITITMM

Iban: IT 29 M 030 6901 6291 0000 0061 585

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form.

6 · Please send the following documents for the semester course:

- 2 passport size photos.
- Signed personal statement.
- Photocopy of a transcript from an Undergraduate Bachelor programme in a related field of study.
- Portfolio or Piece of Written Work (where required).
- Photocopy of passport.
- Photocopy of bank transfer of enrolment fee.
- For non English or Italian native speakers: certificate of language skills, level b1 of CEFR¹ with specific requirements (e.g. IELTS 5.0 without elements below 4.5).
- Signed terms and conditions 2019-20

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

date

signature

1) see the Common European Framework of Reference for Languages (CEFR) at page 17.

Application Form POSTGRADUATE PROGRAMMES Semester Courses

You can apply in the following ways:

1. New online enrollment service: visit the Istituto Marangoni website
<http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni Firenze • The School of Fashion & Art
Via De' Tornabuoni 17 • 50123 Firenze • Italia
admissions.firenze@istitutomarangoni.com
t. +39 055 03 51 301

1a · Personal data

Family name _____ Name _____

Place of birth _____ Date of birth (dd/mm/yy) _____ Sex m / f _____

Nationality _____ Fiscal code (only for Italian residents) _____

Personal Information

1b · Permanent address

Street address _____ City/state _____

Postcode/zip code _____ Country _____

Tel. - country code _____ Area code _____ Number _____

Email _____ Mobile number _____

1c · Address for correspondence (only if different from permanent address)

Street address _____ City/state _____

Postcode/zip code _____ Country _____

Tel. - country code _____ Area code _____ Number _____

Email _____ Mobile number _____

2 · Previous studies

Name of high school _____

From/to _____ City and country _____

Qualification and subject _____

Education

3a · Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course _____ No

Other

3b · Personal statement. Please attach a brief personal statement, considering each of the following questions:

What has led you to apply to a course at Istituto Marangoni? Why do you believe you would benefit from it at this stage in your career?

How would you like to see your career develop over the next years? What are your career objectives? The personal statement must be signed.

4 · I am applying for admission to the course indicated below:**FASHION BUSINESS & MARKETING** Winter 2020

2 Mar 20 - 3 Jul 20

FASHION BUYING & MERCHANDISING Winter 2020

2 Mar 20 - 3 Jul 20

I wish to attend the course taught in: Italian English

Lessons may be held in either language with a translation service.

(For example: Italian courses may include lessons held in English, with a simultaneous translation service in Italian).

5 · I pay the enrolment fee of € 4.000 to: Istituto Marangoni / Firenze School

Bank: IntesaSanPaolo

Via Marconi 2, ang. Piazza Diaz - 20123 Milano

Account: 1000 0006 1585

Swift: BCITITMM

Iban: IT 29 M 030 6901 6291 0000 0061 585

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form.

6 · Please send the following documents for the semester course:

- 2 passport size photos.
- Signed personal statement.
- Curriculum Vitae.
- Recommendation letter from previous tutor or employer.
- Photocopy of a recognised and field-related university undergraduate degree and transcript.
- portfolio (if required).
- Photocopy of passport.
- Photocopy of bank transfer of enrolment fee.
- Signed terms and conditions 2019-20
- It is envisaged to have a minimum language knowledge equal to b1 cefr level.

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

date

signature

**MARANGONI
/PARIS**

UNDERGRADUATE PROGRAMMES

Study Abroad Semester Courses

2 terms of 8 weeks each

Courses are held in English.

FASHION DESIGN SEMESTER

FASHION STYLING & CREATIVE DIRECTION SEMESTER

FASHION BUSINESS SEMESTER

Enrolment fee € 4.000

Tuition fee € 6.500

Semester Courses

You can apply in the following ways:

1. New online enrollment service: visit the Istituto Marangoni website
<http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni Paris • The School of Fashion • 48, Rue de Miromesnil
75008 Paris • France • admissions.paris@istitutomarangoni.com
t. +33 (0)1 47 20 08 44

1a · Personal data

Family name	Name
Place of birth	Date of birth (dd/mm/yy) Sex m / f
Nationality	Fiscal code (only for Italian residents)

Personal information

1b · Permanent address

Street address	City/state
Postcode/zip code	Country
Tel. - country code	Area code Number
Email	Mobile number

1c · Address for correspondence (only if different from permanent address)

Street address	City/state
Postcode/zip code	Country
Tel. - country code	Area code Number
Email	Mobile number

2 · Previous studies

Name of high school
From/to City and country
Qualification and subject

Education

3a · Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course _____ No

Other

3b · Personal statement. Please attach a brief personal statement, considering each of the following questions:

What has led you to apply to a course at Istituto Marangoni? Why do you believe you would benefit from it at this stage in your career?

How would you like to see your career develop over the next years? What are your career objectives? The personal statement must be signed.

4 · I am applying for admission to the course indicated below:**FASHION STYLING & CREATIVE DIRECTION SEMESTER**

January Intake 2020 6 Jan 20 - 29 May 20

FASHION BUSINESS SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION DESIGN SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

Courses held in English

5 · I pay the enrolment fee of € 4.000 to:

Istituto Marangoni / Paris School
 Bank: BNP Paribas
 24 Avenue de la Grande Armée - 75017 Paris
 Account: 00010088264 33
 Swift: BNPAFRPPPCP
 Iban: FR 76 3000 4025 8700 0100 8826 433

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form.

6 · Please send the following documents for the semester course:

- 2 passport size photos.
- Signed personal statement.
- Photocopy of a recognised and field-related university undergraduate degree and transcript.
- Photocopy of passport.
- Photocopy of bank transfer of enrolment fee.
- For non English native speakers: certificate of language skills, level B2 of CEFR¹ with specific requirements (e.g. IELTS 6.0 without elements below 5.5).
- Signed terms and conditions 2019-20.

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

date

signature

1) see the Common European Framework of Reference for Languages (CEFR) at page 17..

**MARANGONI
/LONDON**

UNDERGRADUATE PROGRAMMES

Study Abroad Semester Courses

2 terms of 8 weeks each

Courses are held in English.

The School of Fashion

FASHION DESIGN SEMESTER
FASHION DESIGN & WOMENSWEAR SEMESTER
FASHION DESIGN & ACCESSORIES SEMESTER
FASHION BUSINESS SEMESTER
FASHION BUSINESS & BUYING SEMESTER
FASHION BUSINESS, COMMUNICATION & MEDIA SEMESTER
FASHION STYING & CREATIVE DIRECTION SEMESTER
FASHION STYING & VISUAL MERCHANDISING SEMESTER

Enrolment fee £ 3,600

Tuition fee £ 5,900

Semester Courses

You can apply in the following ways:

1. Online enrollment service: visit the Istituto Marangoni website
<http://admission.istitutomarangoni.com/>

2. Admission form sent by email or by postal mail to the School you have selected from the following, including all the requested documents:

Istituto Marangoni London • The School of Fashion & Design • 30, Fashion Street · London E1 6PX • UK • admissions.london@istitutomarangoni.com.
t. +44 (0)20 3608 2401

If you have a specific learning difficulty that may have an impact on your studies or if you have a disability and require specific support, please tick this box in our London School admissions office will contact you to make the arrangements to welcome you.

Have you studied in UK before? If yes, please give exact details and attach copies of your previous visas with this application form.

1a · Personal data

Family name Name

Place of birth Date of birth (dd/mm/yy) Sex m / f

Nationality Fiscal code (only for Italian residents)

Personal Information

1b · Permanent address

Street address City/state

Postcode/zip code Country

Tel. - country code Area code Number

Email Mobile number

1c · Address for correspondence (only if different from permanent address)

Street address City/state

Postcode/zip code Country

Tel. - country code Area code Number

Email Mobile number

2 · Previous studies

Name of high school

From/to City and country

Qualification and subject

Education

3a · Have you previously applied to, or studied at Istituto Marangoni?

Yes Which course No

Other

3b · Personal statement. Please attach a brief personal statement, considering each of the following questions:

What has led you to apply to a course at Istituto Marangoni? Why do you believe you would benefit from it at this stage in your career?

How would you like to see your career develop over the next years? What are your career objectives? The personal statement must be signed.

4 · I am applying for admission to the course indicated below:

The School of Fashion

FASHION DESIGN SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION DESIGN & WOMENSWEAR SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION DESIGN & ACCESSORIES SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION BUSINESS SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION BUSINESS & BUYING SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION BUSINESS COMMUNICATION & MEDIA SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION STYLING & CREATIVE DIRECTION SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

FASHION STYLING & VISUAL MERCHANDISING SEMESTER

January Intake 2020 6 Jan 20 - 29 May 20

Course held in English

5 · I pay the enrolment fee of € 4.000 to:

Istituto Marangoni / London School
 Bank: RBS - Royal Bank of Scotland
 62/63, Threadneedle st. - EC2R 8LA London
 Account number: 23154083
 Sort Code: 16-00-15
 Swift: RBOSGB2L
 Iban: GB95 RBOS 1600 1523 1540 83

When making the bank transfer, please use full name as stated in your passport as a payment reference.

Please send a copy of the bank transfer together with the application form.

In London school the payment is available in GBP only.

6 · Please send the following documents for the semester course:

- 2 passport size photos.
- Signed personal statement.
- Photocopy of the transcript of the first year of an Undergraduate Bachelor Programme in a related field of study.
- Portfolio or Piece of Written Work (where required).
- Photocopy of passport.
- Photocopy of bank transfer of enrolment fee.
- For non English or Italian native speakers: certificate of language skills, level B2 of CEFR¹ level. with specific requirements (e.g. IELTS 6.0 without elements below 5.5).
- Signed terms and conditions 2019-20

I am aware that the decision to offer me a place is at the sole discretion of the school, and in the case of non availability of places, I will be contacted and given the opportunity to enrol on another course. I will be offered a place if I declare to abide by the rules of the school. I confirm that all the information provided in this application form is correct.

I have read and I accept terms and conditions of application in local language to the courses in the selected school:

date

signature

1) see the Common European Framework of Reference for Languages (CEFR) at page 17.

CONDIZIONI GENERALI PER L'ISCRIZIONE AI PROGRAMMI 2019-20

Milano · Firenze

Il modulo di domanda di ammissione ("la domanda") e le seguenti clausole contrattuali ("le clausole") dettano le basi per la vostra richiesta di studio all'Istituto Marangoni Srl ("l'Istituto", "noi", "nostro") e saranno parte integrante del presente contratto ("il contratto") tra voi e l'Istituto. Le clausole illustrano i vostri diritti e doveri, così come i nostri obblighi e i limiti delle nostre responsabilità nei vostri confronti. E' pertanto molto importante leggere e comprendere tali clausole prima di completare la domanda di ammissione. Per ulteriori chiarimenti, vi preghiamo di contattare un membro del nostro personale prima di presentare la vostra domanda di ammissione.

1. Domanda e iscrizione.
 - 1.1 La domanda di ammissione (una volta da noi accettata in conformità con il punto 1.4) e il presente contratto regolano l'intero accordo tra le parti. Prima di presentare la domanda si prega di controllare che tutte le parti nel modulo della domanda di ammissione siano compilate correttamente.
 - 1.2 Presentando la domanda di ammissione (sia direttamente che attraverso un rappresentante autorizzato ad agire in nome e per vostro conto):
 - a) dichiarate di volervi iscrivere al corso prescelto in base alle presenti clausole contrattuali, e l'Istituto può accettare o rifiutare tale offerta a propria discrezione;
 - b) accettate di versare una tassa di iscrizione (o tassa unica) nell'ammontare definito dal modulo di domanda di ammissione. L'Istituto non potrà accettarvi a un corso ove non venga pagata la tassa d'iscrizione (o tassa unica) nei tempi indicati, non vengano forniti i documenti elencati nella domanda di ammissione e non venga da noi accettata tutte le clausole contrattuali.
 - 1.3 Il versamento della tassa d'iscrizione (o tassa unica) dovrà essere effettuato precedentemente o contestualmente alla presentazione della domanda di ammissione e secondo le modalità specificate nel modulo stesso. Se il versamento fosse effettuato attraverso bonifico bancario, una copia del bonifico dovrà essere allegata alla domanda.
 - 1.4 Al ricevimento della tassa d'iscrizione (o tassa unica), della domanda di ammissione compilata e dei documenti elencati sul modulo stesso o nel presente contratto, controlleremo la vostra conformità ai criteri di idoneità al corso da voi prescelto e vi verrà comunicata per iscritto l'accettazione o non accettazione al corso. Il contratto si intenderà concluso solo nel momento in cui l'Istituto vi invierà l'accettazione scritta.
 - 1.5 Per tutti gli studenti del secondo e terzo anno, con e senza obbligo di visto, il versamento della tassa di iscrizione dovrà essere ricevuto in un'unica soluzione entro il 30 giugno, anche se iscritti agli esami di rivalutazione (resit 1).
 - 1.6 La tassa d'iscrizione (o tassa unica) è rimborsabile unicamente nei seguenti casi:
 - a) se l'Istituto respinge la vostra domanda in conformità a quanto previsto al punto 1.4;
 - b) se la vostra domanda di visto non viene accolta e ci viene fornita una copia della lettera di rifiuto in conformità con il punto 5.3;
 - c) se il corso viene cancellato in base al punto 5.3;
 - d) se la vostra domanda viene presentata in base al punto 7.1, qualora decidiate di avvalervi del diritto ivi previsto.
 - 1.7 Se la tassa d'iscrizione (o tassa unica) viene pagata con assegno, carta di credito o bonifico bancario, la domanda non verrà esaminata fino a che gli importi non verranno incassati. Provvederemo a fornirvi la conferma del versamento successivamente alla conferma di pagamento da parte della banca.
 - 1.8 Previa verifica di tutti i requisiti all'accesso, gli studenti che non hanno ancora compiuto 18 anni entro il primo giorno dell'inizio dei corsi dovranno provvedere un modulo di consenso dei genitori (Dichiarazione di presa in carico e affidamento del minore).
 2. Rette e costi aggiuntivi.
 - 2.1 Le rette scolastiche ("le rette") sono definite nel nostro admission pack e sul nostro sito web www.istitutomarangoni.com e sono da voi dovute in conformità a quanto segue:
 - 2.1.1 Per gli studenti con obbligo di visto, il versamento della retta scolastica dovrà essere effettuato in un'unica soluzione in modo da essere ricevuto 90 giorni prima dell'inizio del corso. In caso contrario l'Istituto Marangoni si riserva il diritto di risolvere l'accordo a meno della concessione di una proroga, per iscritto, a nostra assoluta discrezione.
 - 2.1.2 Per gli studenti senza obbligo di visto, il versamento della retta scolastica dovrà essere ricevuto in un'unica soluzione entro le seguenti date:
 - a) per corsi con inizio a febbraio, entro e non oltre il 4 gennaio dello stesso anno;
 - b) per corsi con inizio a ottobre, entro e non oltre il 29 agosto dello stesso anno.
 - 2.2 Per tutti gli studenti del secondo e terzo anno con e senza obbligo di visto, il versamento della retta scolastica dovrà essere ricevuto in un'unica soluzione entro e non oltre il 29 agosto dello stesso anno;
 - c) per i corsi con inizio aprile, entro e non oltre il 1 marzo dello stesso anno.
 - 2.3 La retta scolastica per ogni anno successivo al primo potrebbe subire incrementi per un valore massimo pari al 3% della retta scolastica del primo anno (valore indicato nell'admission pack e sito web dell'Istituto)
 - 2.4 Per le iscrizioni avvenute oltre le scadenze sopra riportate, il pagamento della tassa d'iscrizione e retta scolastica dovrà avvenire in un'unica soluzione entro e non oltre una settimana dopo la data di conferma di accettazione al corso, comunque mai dopo l'inizio dei corsi.
 - 2.5 In aggiunta alle rette potrebbe essere necessario il pagamento dei seguenti costi, a titolo esemplificativo ma non esaustivo:
 - a) spese amministrative a noi dovute, tra cui:
 - i) sanzioni per ogni ritardato pagamento o respinto ("pagamenti inadempienti");
 - ii) una tassa per ogni trasferimento di corso o corso differito concesso in conformità con il punto 7.3;
 - iii) i costi che potremmo ragionevolmente sostenere in seguito alla vostra incapacità di rispettare questo contratto o il manuale dello studente;
 - iv) eventuali tasse o imposte dovute in base a leggi statali o regionali in vigore o che dovessero entrare in vigore.
 - v) per i corsi Afam: un costo per i corsi di recupero delle lezioni non frequentate, come da Regolamento Didattico.
 - b) spese pagabili a terzi, tra cui:
 - i) qualsiasi altro costo o spesa che potrete sostenere nel corso dei vostri studi o in relazione a questo accordo (compresi, ma non a titolo esaustivo, il costo per l'acquisto di libri di testo, di materiale per il corso, le spese di alloggio, cibo e trasporti).
- 2.6 Il mancato versamento delle rette entro le date stabilite comporta la risoluzione dell'accordo salva la concessione di una proroga, per iscritto, ad assoluta discrezione di Istituto Marangoni.
- 2.7 Ci riserviamo comunque il diritto, in caso di mancato pagamento totale o parziale delle rette o di qualunque costo aggiuntivo, (a nostra ragionevole discrezione) di prendere uno o più dei seguenti provvedimenti:
 - a) sospendervi o espellervi dal corso;
 - b) impedirvi di iscrivervi agli esami del corso;
 - c) vietarvi di prendere parte agli esami del corso;
 - d) trattenerne i risultati dei vostri esami;
 - e) sospendere l'emissione di qualsiasi certificato;
 - f) sospendere l'emissione di ogni documentazione per l'estensione del visto; e/o
 - g) comunicare alla Questura e ad altri uffici preposti l'interruzione della vostra frequenza al corso;
 - h) recedere da questo accordo su preavviso scritto.
3. Obblighi degli studenti
 - 3.1 Dichiarate sotto la vostra esclusiva responsabilità che tutte le informazioni fornite nella vostra domanda d'iscrizione siano complete, aggiornate e veritiere.
 - 3.2 Accettate e vi impegnate a:
 - a) iscrivervi all'inizio del corso e all'inizio di ogni successivo anno del corso, al momento e nel luogo di studio stabilito;
 - b) rispettare il presente accordo, il manuale dello studente e il regolamento dell'Istituto, così come le ragionevoli richieste del nostro personale;
 - c) leggere e rispettare il Regolamento Didattico;
 - d) rispettare in ogni momento tutti i requisiti imposti dalla legge, dai regolamenti e dagli organi giudiziari, che possono includere la verifica dei precedenti penali e/o controlli medici. In particolare, per gli studenti con visto, vi impegnate a presentare la domanda di permesso di soggiorno entro 8 giorni dall'ingresso in Italia ed a richiedere successivamente il rinnovo dello stesso prima della scadenza. Copia della relativa documentazione dovrà essere fornita all'Istituto;
 - e) tenere informato l'Istituto di:
 - i) ogni cambiamento di stato del vostro visto; e
 - ii) ogni cambiamento di informazioni personali (compreso il vostro domicilio e il contatto in caso di emergenza) fornite nella domanda di ammissione;
 - f) non plagiare i lavori eseguiti da terzi come espressamente previsto all'art. 12;
 - g) comportarvi in ogni momento in maniera adeguata e tale da non:

- I) causare disturbo, lesione o danno ad altri (in particolare ad altri studenti, al nostro personale, a collaboratori, rappresentanti e visitatori) o ad alcuno dei nostri beni;
 - II) ostacolare o impedire il regolare svolgimento dei programmi di studi da noi offerti; o
 - III) nuocere alla nostra reputazione.
 - h) accettate e vi impegnate a non effettuare con nessun mezzo riprese foto e video all'interno delle lezioni a meno che non siano autorizzate espressamente dalla direzione dell'Istituto.
- 3.3 Nel caso di mancato adempimento degli obblighi previsti a vostro carico al punto 3.2, a nostra discrezione potremo:
 - a) informarvi di tale inadempienza e, se opportuno, fissare un appuntamento con voi; e/o
 - b) se l'infrazione è sostanziale o continuativa, espellervi dal corso con effetto immediato e in qualunque momento risolvere il contratto previa comunicazione scritta.
 - 3.4 Siete obbligati a frequentare il vostro corso per intero. Se la vostra frequenza al corso scendesse al di sotto dei limiti stabiliti nel manuale dello studente e nei programmi del corso (indipendentemente dalla ragione di ogni assenza), vi informeremo per iscritto che la prolungata mancanza di frequenza al corso può comportare l'espulsione dal corso. Se, in seguito a tale avviso, la vostra frequenza al corso continuasse ad essere insoddisfacente a nostra ragionevole discrezione, ci riserviamo il diritto di:
 - a) impedirvi di prendere parte agli esami; e
 - b) espellervi dal corso in qualunque momento e con effetto immediato e risolvere il contratto.
 - In caso di mancata o insufficiente frequenza, l'Istituto si riserva il diritto - in qualsiasi momento - di informare la Questura e le altre autorità competenti.
 - 3.5 Se non raggiungerete i voti minimi richiesti, come disposto nel manuale dello studente o da eventuali comunicazioni da parte del personale, non avrete diritto a ricevere un certificato finale. Sarà a discrezione dell'Istituto, permettervi di prendere di nuovo parte ad uno o più esami tenendo in considerazione tutti i ragionevoli fattori compresa (ma non a titolo esclusivo) la vostra frequenza al corso.
 4. Requisiti per l'iscrizione ai corsi riconosciuti dal Ministero dell'Istruzione e dell'Università e della Ricerca
 - 4.1 Per l'iscrizione ai corsi di Istituto Marangoni riconosciuti dal Ministero dell'Istruzione dell'Università e della Ricerca nel settore dell'Alta Formazione Artistica e Musicale (AFAM), gli studenti comunitari e non comunitari, devono:
 - a) dichiarare di non essere iscritti in nessun altro corso in nessuna altra Università o Istituto equiparato;
 - b) essere in possesso di un titolo di studio equivalente a quello della scuola secondaria italiana (maturità);
 - c) per i diplomati stranieri, il titolo di studio deve essere tradotto in lingua italiana e certificato dall'ambasciata italiana o dal consolato del paese della scuola che ha rilasciato il diploma indipendentemente dal paese in cui si trova la scuola;
 - d) il titolo di studio deve essere conseguito al termine di un periodo di studio non inferiore a 12 anni; nel caso in cui sia stato ottenuto dopo un periodo di studio di 11 anni deve essere integrato con un ulteriore periodo di studio di uno o due anni.
 - Per qualsiasi domanda circa la validità del titolo di studio potete rivolgervi all'Autorità Diplomatica Italiana del paese che ha rilasciato il titolo di studio. La lista completa delle rappresentanze diplomatiche italiane competenti per territorio è disponibile sul sito Internet www.esteri.it/MAE/IT/Ministero/Service/Italiani/Rappresentanze.
 - 4.2 Tutti gli studenti che hanno conseguito un titolo di studio superiore differente dalla maturità italiana devono procurarsi la dichiarazione di valore in loco che si ottiene tramite la traduzione ufficiale in lingua italiana certificata dalla rappresentanza italiana competente per territorio (tramite un traduttore certificato) e la successiva attestazione che il titolo di studio ottenuto è valido per l'accesso alle università italiane.
 - Per maggiori informazioni consultate il sito: <http://www.cimea.it/it/servizi/procedure-di-ricominciamento-della-istruzione>
 - 4.3 Gli studenti non EU devono inoltre seguire la procedura di pre-iscrizione compilando la domanda per cittadini non comunitari residenti all'estero, modello A bis scaricabile dal sito web <http://www.studiare-in-italia.it/studenti-stranieri/> nella sezione allegati. La domanda di preiscrizione deve essere effettuata entro il termine stabilito ogni anno dall'autorità italiana, termine che lo studente dovrà verificare per tempo consultando i consoli/ambasciate italiane del proprio paese.
 - 4.4 L'iscrizione degli studenti in possesso di un diploma straniero è accettata alle seguenti condizioni: a) che il diploma consenta l'accesso al corso accademico scelto dallo studente; tale requisito è confermato dalla dichiarazione di valore del diploma e dalla traduzione ufficiale in italiano del titolo di studio originale; b) che il diploma straniero sia stato attribuito dopo il periodo minimo di anni di studio richiesto dalle disposizioni ministeriali per l'iscrizione agli istituti universitari.
 - Una Commissione designata dall'Istituto valuterà la validità della dichiarazione di valore del diploma. Nel caso in cui la dichiarazione di valore non fosse ritenuta valida dalla Commissione, lo studente potrà essere iscritto come uditori al corso prescelto, senza ottenere i crediti formativi ed il rilascio del titolo di diploma accademico di I livello.
 - 4.5. Le materie di studio potrebbero essere modificate per scopi accademici o in conseguenza di una riforma ministeriale delle Istituzioni di Alta Formazione Artistica e Musicale (AFAM)
 5. Diritti e doveri dell'Istituto.
 - 5.1 Forniremo un servizio educativo con ragionevole competenza e cura.
 - 5.2 Ci riserviamo il diritto di modificare i termini di questo contratto, dandovene preavviso.
 - 5.3 I corsi saranno tenuti secondo gli orari, le date e i programmi stabiliti dalla direzione dell'Istituto, la quale si riserva di apportare, in qualsiasi momento, le eventuali necessarie variazioni.
 - 5.4 Nel caso in cui l'Istituto apportasse delle modifiche secondo i punti 5.2 e/o 5.3 che mutassero sostanzialmente il nostro accordo, potete scegliere di ritirarvi dal corso e recedere dal contratto. L'Istituto vi fornirà un adeguato rimborso (a titolo esemplificativo: pro-quota la parte rimanente del corso al momento della revoca).
 - 5.5 L'Istituto si riserva il diritto di annullare il corso prima del suo inizio dandone preavviso per iscritto (se possibile, con almeno 2 mesi di anticipo sull'inizio del corso) se:
 - a) un numero insufficiente di studenti si iscrivesse al corso; o
 - b) non ci fossero le necessarie condizioni per l'avvio del corso.
 - 5.6 Nel caso di annullamento del corso in base al punto 5.5, avrete diritto all'intero rimborso della tassa d'iscrizione (o tassa unica) e di ogni retta a noi già versata secondo questo accordo.
 6. Ottemperanza ai visti.
 - Gli studenti con obbligo di visto devono rispettare i seguenti punti:
 - i) osservare tutte le normative, regolamenti e requisiti, stabiliti dallo stato italiano riguardo ai visti per studio. Normative, regolamenti e requisiti sono disponibili sul sito <http://www.interno.gov.it>
 - ii) fornire una copia del vostro visto di studio immediatamente dopo la ricezione e in ogni caso prima della data d'inizio del corso e informarci immediatamente di ogni ritardo nella ricezione del vostro visto di studio.
 - 6.3 Informarci immediatamente se la vostra richiesta di visto è respinta, e inviarsi una copia della lettera di rifiuto del visto. In questo caso vi rimborseremo la tassa d'iscrizione (o tassa unica) e ogni altra quota versata;
 - 6.4 non proseguire, nel caso di cessazione dell'accordo per qualunque ragione, alcuna richiesta di visto sulla base della vostra originaria iscrizione all'Istituto e non utilizzare per qualsiasi altro scopo la documentazione fornita dall'Istituto, che informerà la Questura e gli Uffici preposti della risoluzione del presente accordo;
 - 6.5 completare il corso entro il periodo di tempo specificato sul vostro visto. In caso contrario l'Istituto non potrà garantire l'estensione del visto stesso;
 - 6.6 fornirci le seguenti informazioni e documenti:
 - a) il vostro passaporto in corso di validità in originale contenente i documenti sul vostro stato di immigrazione in Italia, la richiesta di permesso di soggiorno con relativa ricevuta postale e l'originale permesso di soggiorno biometrico (dove opportuno ed una volta rilasciato), per darci modo di fare una fotocopia/copia elettronica;
 - b) su richiesta, i documenti in originale che avrete allegato in copia alla vostra domanda di ammissione;
 - c) i vostri contatti aggiornati, tra cui il vostro indirizzo di residenza in Italia, numero di telefono (fisso e mobile) e un contatto in caso di emergenza;
 - d) il preavviso di ogni prevista assenza dal corso per qualsiasi durata in base al punto 3.4 e secondo il manuale dello studente;

- e) il preavviso di ogni ritiro dal corso con prove a sostegno del rientro nel vostro paese d'origine e secondo il manuale dello studente;
- f) qualunque altra informazione o modifica delle circostanze che potrebbe avere un impatto sul vostro stato di immigrazione e sul vostro visto.
- 6.7 Prima della fine del corso, dovete farci sapere per iscritto se:
 - a) lasciate l'Italia o
 - b) rimanete in Italia e, in questo caso, su che base (ad esempio, se si intraprende un ulteriore corso di studi).
- 6.8 L'ottemperanza alla normativa italiana in materia di visti di ingresso e di permesso di soggiorno è esclusiva responsabilità dello studente.
- 6.9 Per gli studenti minori di 18 anni, qualora la legislazione nazionale dello stato di provenienza dello studente preveda l'obbligo in capo allo stesso di dotarsi di autorizzazione al viaggio sottoscritta dai genitori esercenti la potestà per recarsi in uno stato diverso da quello di appartenenza, sarà obbligo e responsabilità dello studente e dei genitori adempiere alle corrispondenti normative.
7. Diritti di recesso, trasferimenti di corso e revoca.
 - 7.1 Nel caso di presentazione della domanda di ammissione a mezzo web, fax, posta o posta elettronica (ma non di persona) sussiste un diritto di recesso di quattordici (14) giorni: entro 14 giorni dalla data di ricevimento della lettera di accettazione in base al punto 1.4 avete il diritto di recedere dal presente contratto comunicandoci la vostra decisione via posta r.r., fax o posta elettronica certificata contattando i riferimenti forniti sul nostro sito web. Nel caso di recesso in base al presente punto vi rimborseremo la tassa d'iscrizione (o tassa unica) e ogni altra retta versata da voi (o dal vostro rappresentante) entro 30 giorni dal ricevimento di tale comunicazione.
 - 7.2 Oltre ai diritti di recesso previsti da questo accordo, ciascuna delle parti può, nel caso di una sostanziale o continua inadempienza della controparte, risolvere l'accordo con effetto immediato fornendone avviso scritto alla parte inadempiente.
 - 7.3 A nostra discrezione, potremmo permettervi di trasferirvi ad un corso diverso da quello da voi scelto, a condizione che ne facciate richiesta scritta non oltre una settimana dopo l'inizio del corso e versando una tassa amministrativa non rimborsabile in conformità al punto 2.5 a) II). Se il vostro visto non coprisse il periodo necessario a completare il nuovo corso, il trasferimento a tale corso non vi sarà permesso. Se il nuovo corso fosse più breve del corso per cui avete ottenuto il visto, ne dovete dare notizia alla Questura e agli altri Uffici preposti.
 - 7.4 Solo per gli studenti con obbligo di visto, la richiesta di rinvio del corso comporta l'annullamento del presente accordo fatta salva per Istituto Marangoni la facoltà di concedere una proroga solo per motivi eccezionali. In questo caso dovete presentare nuovamente la domanda di ammissione secondo quanto previsto al punto 1, prima della data d'inizio del corso. Se vi trovavate in Italia al momento della cancellazione dal corso, potreste dover lasciare il paese.
 8. Politica di rimborso.
 - 8.1 Vi rimborseremo la tassa d'iscrizione (o tassa unica) e ogni altra retta versata se non vi accetteremo al corso secondo quanto previsto ai punti 1.4, 5.6 e 6.3.
 - Se questo accordo è annullato da parte vostra per iscritto non oltre il primo giorno di lezione dall'inizio del corso, vi rimborseremo le quote in base ai punti 8.2 e 8.2 Nel caso di cancellazione da parte vostra, saranno applicati i seguenti rimborsi:
 - a) se ci fornite un preavviso scritto della cancellazione dal corso 90 giorni o più, prima dell'inizio del corso, avrete diritto al rimborso del 100% della retta scolastica;
 - b) se ci fornite un preavviso scritto della cancellazione dal corso 60 giorni o più, prima dell'inizio del corso, avrete diritto al rimborso del 70% della retta scolastica;
 - c) se ci fornite un preavviso scritto della cancellazione dal corso 30 giorni o più, prima dell'inizio del corso, avrete diritto al rimborso del 50% della retta scolastica; e
 - d) se ci fornite un preavviso scritto della cancellazione dal corso entro 29 giorni prima dell'inizio del corso, avrete diritto al rimborso del 30% della retta scolastica; e
 - e) se cancellate il corso in ogni momento successivo al primo giorno di lezione, non avrete diritto ad alcun rimborso della retta scolastica.
 - Potremmo trattenere dalle quote versate tutti i costi ragionevoli sostenuti e le perdite sofferte a causa di tale cancellazione o interruzione, compresi, ma non solo, costi amministrativi, ogni nostro pagamento a rappresentanti o a terzi nell'ambito della vostra selezione, i costi d'insegnamento e di valutazione fino alla data di tale cancellazione o interruzione.
 - 8.3 Eccetto per quanto dichiarato nei punti 5.4, 5.6, 7.1, 8.1, 8.2 non avrete diritto a un rimborso o sconto e dovete saldare le quote ancora dovute.
 - 8.4 Al fine di richiedere il rimborso della tassa d'iscrizione (o tassa unica) e delle rette, dovete fornire prove del rifiuto del visto di studio (lettera emessa dall'ambasciata che confermi il rifiuto di visto/ammissione).
 9. Condivisione delle informazioni e protezione dati.
 - 9.1 Ai sensi del d.lgs. 196/2003 e successive modificazioni "codice della privacy" lo studente autorizza l'Istituto Marangoni S.r.l. al trattamento dei dati personali nel rispetto della normativa vigente, come da allegato modulo di informativa e consenso.
 10. Limitazioni di responsabilità.
 - 10.1 Nessuna parte sarà responsabile per alcuna perdita subita dall'altra in conseguenza dell'accordo salvo il caso di negligenza o colpa grave.
 - 10.2 La totale responsabilità di entrambe le parti relativamente al presente contratto (derivante dal contratto o illecito, compresa la negligenza) non potrà in ogni caso eccedere le rette del corso o ogni copertura assicurativa che potremmo avere, qualunque sia quella più elevata.
 - 10.3 Sarete responsabili del risarcimento di ogni danno da voi causato alle nostre sedi o ai nostri beni.
 - 10.4 Questo punto non esclude o limita in ogni modo:
 - a) la responsabilità di ciascuna parte per decesso o lesioni personali causate dalla sua negligenza; o
 - b) la responsabilità di ciascuna parte per frode o mistificazione fraudolenta; o
 - c) ogni altra questione per cui sarebbe illegale o illecito escludere o cercare di escludere la responsabilità di ciascuna parte.
 11. Eventi al di là del nostro controllo.
 - 11.1 Non saremo responsabili per alcuna mancanza di prestazione, o ritardo della prestazione, di alcuno dei nostri obblighi relativi a questo contratto che sia dovuta a cause di forza maggiore o da un evento al di fuori del nostro ragionevole controllo, compresi, ma non a titolo esaustivo, modifiche nelle normative vigenti, condotte o ritardi da parte di ogni autorità governativa, o rifiuto da parte di ognuna di tali autorità di concedere ogni necessaria approvazione o licenza ed in genere per cause di forza maggiore non dipendenti dall'Istituto, ivi inclusi scioperi nazionali e locali e ritardo o inadempienze di terzi e fornitori
 12. Proprietà intellettuale.
 - 12.1 Il diritto d'autore, diritto di disegno e qualsiasi altro diritto di proprietà intellettuale contenuto nel materiale di ogni corso, documenti di valutazione e altri documenti o articoli da noi preparati o prodotti in relazione ai corsi (il che comprende ogni materiale predisposto dai nostri dipendenti, collaboratori o rappresentanti) apparterrà unicamente a noi e ai nostri licenziati.
 - 12.2 Gli studenti non possono utilizzare i materiali, documenti o altri articoli descritti nel punto 12.1 per nessuno scopo commerciale.
 - 12.3 Gli elaborati degli studenti redatti e ritirati durante esami e prove scritte, e tutti i materiali prodotti dallo studente durante il corso, compresi (ma non a titolo esaustivo) i disegni del progetto, gli schizzi, i campioni, i modelli, le prove e i pezzi finiti e i relativi diritti di proprietà intellettuale restano di proprietà dell'Istituto Marangoni Srl che si riserva la facoltà di esporli, riprodurli e pubblicarli. Lo studente fornisce il proprio consenso con la sottoscrizione del presente contratto.
 - 12.4 Subordinatamente al seguente punto 12.5, garantite e assicurate che gli elaborati siano vostri opere originali e non siano parzialmente o completamente o sostanzialmente copiate da alcun altro lavoro o materiale o alcuna altra fonte e per quanto ne siate a conoscenza, non violino i diritti di alcuna parte terza.
 - 12.5 Nel caso in cui il diritto d'autore o altra proprietà intellettuale esistente nell'elaborato o parte di esso appartenga a terze parti, garantite e assicurate di aver richiesto loro il permesso e/o l'autorità di trasferirvi gli elaborati stessi ed in ogni caso vi impegnate a tenere indenne e manlevare l'Istituto da ogni e qualsiasi responsabilità per l'utilizzo di materiale elaborato, ideato o prodotto da terzi.
 13. Foro convenzionale.
 - 13.1 Per qualsiasi controversia inerente l'esecuzione o l'interpretazione del presente accordo sarà competente in via esclusiva il Foro di Milano
 14. Stage/tirocinio.
 - 14.1 Istituto Marangoni Srl si impegna, senza alcuna garanzia, a far da tramite tra lo studente e le aziende interessate per lo svolgimento di stage e tirocini, che potranno essere svolti previo ottenimento delle necessarie autorizzazioni ed in conformità alla normativa di volta in volta vigente.

Milano, li

Firma dello studente

Ai sensi e per gli effetti dell'art. 1341 cod. civ. dichiara di aver letto, compreso e accettato le seguenti clausole art. 2 (rette e costi aggiuntivi), art. 3 (obblighi degli studenti), art. 5 (diritti e doveri dell'Istituto), art. 7 (diritti di recesso, trasferimenti di corso e revoca), art. 8 (politica di rimborso), art. 10 (limitazioni di responsabilità), art. 11 (eventi al di là del nostro controllo), art. 12 (proprietà intellettuale), art. 13 (foro convenzionale).

Milano, li

Firma dello studente

INFORMATIVA SUL TRATTAMENTO DEI DATI PERSONALI AI SENSI DELL'ART. 13 D.LGS. 196/2003

Istituto Marangoni s.r.l. con sede in Milano, Via Verri 4, C.F./P. IVA n. 09447270159, effettua il trattamento dei dati personali forniti dagli studenti per le finalità di iscrizione e frequentazione dei propri corsi nel pieno rispetto del "Codice in materia di protezione dei dati personali - D.Lgs. 196/2003"; Istituto Marangoni in qualità di "Titolare" del trattamento. Le fornisce le seguenti informazioni riguardanti l'utilizzo dei dati personali.

Finalità: a) I dati personali sono trattati da Istituto Marangoni secondo finalità connesse alla gestione del rapporto con gli studenti e relative ad adempimenti ed obblighi amministrativi, didattici o previsti da leggi, regolamenti e normative vigenti, questi dati sono necessari alla gestione ed al perfezionamento del rapporto con lo studente. In caso tali dati non dovessero essere forniti o fossero forniti dallo studente in maniera errata, il contratto con l'Istituto Marangoni non potrà perfezionarsi per esclusiva responsabilità dello studente. b) Dietro specifica approvazione dello studente e sino alla revoca della stessa, i dati personali potranno anche essere utilizzati per i seguenti scopi: utilizzi statistici, ricerche di mercato, trasmissione di materiale pubblicitario informativo e commerciale riguardante le attività della società che potranno essere trasmessi via posta o posta elettronica, anche da terzi Incaricati, per la ricerca sul livello di soddisfazione degli studenti riguardo ai corsi e servizi forniti da Istituto Marangoni. Il consenso al trattamento dei dati per le finalità di cui al punto b) non è obbligatorio o necessario per l'iscrizione ai corsi di Istituto Marangoni.

Modalità di trattamento: Il trattamento dei dati personali è svolto dal Titolare e/o dagli Incaricati esclusivamente per le finalità menzionate, avviene mediante strumenti manuali, informatici, telematici, con logiche che garantiscono la riservatezza dei dati e la sicurezza intesa anche nel senso di integrità e disponibilità.

Comunicazione dei dati: Lo svolgimento delle operazioni di trattamento necessita che i dati possano essere comunicati a determinati soggetti aventi la funzione di Responsabile, Incaricato o Titolare. Tali soggetti possono essere interni all'azienda, oppure enti e società esterne.

Trasferimento dei dati all'estero: I dati personali possono essere trasferiti verso Paesi dell'Unione Europea e verso Paesi terzi rispetto all'Unione Europea nell'ambito delle finalità di cui al punto a) e b).

Responsabili del trattamento: Per quanto riguarda i dati trattati, gli Incaricati del trattamento sono i membri dello staff di Istituto Marangoni appositamente designati, il Responsabile del trattamento è indicato nella persona del Direttore della scuola di riferimento.

Diritti di cui all'art. 7 D. Lgs. 196/03: L'art. 7 del Codice conferisce agli interessati l'esercizio di specifici diritti. In particolare, gli interessati possono ottenere dal "Titolare" la conferma dell'esistenza o meno di propri dati personali, anche qualora non siano ancora iscritti, e che tali dati vengano messi a disposizione in forma intelligibile. Gli interessati possono altresì chiedere di conoscere l'origine dei dati nonché la logica, le finalità e modalità su cui si basa il trattamento; possono conoscere ed ottenere gli estremi identificativi dei soggetti o delle categorie di soggetti ai quali i dati personali possono essere comunicati o che possono venirne a conoscenza in qualità di Titolare, Rappresentante Designato, Responsabile o Incaricato; possono ottenere l'integrazione dei dati, l'aggiornamento, la rettifica, la cancellazione, la trasformazione in forma anonima o il blocco dei dati trattati in violazione di legge, compresi quelli di cui non è necessaria la conservazione in relazione agli scopi per i quali i dati sono stati raccolti o successivamente trattati; possono ottenere l'attestazione che l'origine dei dati, le finalità e modalità del trattamento sono state portate a conoscenza, anche per quanto riguarda il loro contenuto, di coloro ai quali i dati sono stati comunicati o diffusi, eccettuato il caso in cui tale adempimento si rivela impossibile o comporta un impiego di mezzi manifestamente sproporzionato rispetto al diritto tutelato; nonché, se vi è interesse, possono opporsi per motivi legittimi al trattamento stesso. Possono opporsi al trattamento ai fini di invio di materiale pubblicitario vendita diretta, ricerche di mercato o comunicazione commerciale.

Consenso al trattamento

Io sottoscritto dichiaro di aver preso visione della suestesa informativa sul trattamento dei dati personali ai sensi dell'art. 13 D.lgs. 196/03 e dei diritti elencati nell'art. 7 del medesimo D.lgs. e autorizzo Istituto Marangoni al trattamento dei miei dati personali in relazione alle finalità di cui alla lettera a) relative ad adempimenti ed obblighi amministrativi, didattici o previsti da leggi, regolamenti e normative vigenti
Io sottoscritto/a

do il consenso nego il consenso

Data

Firma

Io sottoscritto autorizzo Istituto Marangoni al trattamento dei miei dati personali anche mediante la comunicazione o la diffusione a terzi anche per le finalità di cui alla lettera b) della suestesa informativa: utilizzi statistici, ricerche di mercato, trasmissione di materiale pubblicitario informativo e commerciale riguardante le attività della società; ricerca sul livello di soddisfazione degli studenti riguardo ai corsi e servizi lo sottoscritto/a

do il consenso nego il consenso

Data

Firma

GENERAL CONDITIONS FOR THE ENROLLMENT ON TO THE PROGRAMMES 2019-20

Milano · Firenze

The application form ("the application") and the following terms ("the terms") set out the basis of your application to study at Istituto Marangoni Srl ("the Istituto", "we", "our"/"us") and will be an integral part of the present agreement ("the agreement") between you and the Istituto. The terms determine your rights and obligations, as well as our obligations and the limitations of our liabilities to you. It is therefore very important that you read and understand these terms before you fill in the application form. For any further information, we kindly ask you to contact a member of our staff before you submit the application form.

- Application and enrolment.
 - The application (once it has been accepted by us in accordance with clause 1.4) and the present contract regulate the entire agreement between the parties. Before you submit your application, please check that all sections of the form have been duly filled out.
 - By submitting the application form (whether you do so directly or by means of a representative who is authorised to act in your name and on your behalf):
 - You declare that you wish to enrol in the chosen course on the basis of these terms, and the Istituto can accept or decline your offer at its own discretion;
 - You accept to pay an enrolment fee (or single fee) equal to the amount established in the application form. The Istituto cannot admit you to a course unless you have paid the enrolment fee (or single fee) within the required deadline, and unless you have provided the documentation listed in the application form and accepted all the terms of this agreement.
 - The payment of the enrolment fee (or single fee) will need to be effective prior to or at the time of submitting the application form, and according to the methods of payment specified in the form itself. If the payment is made by bank transfer, a copy of the bank operation will need to be attached to the application form.
 - On receipt of your enrolment fee (or single fee), of the completed application form and of the documents listed in the form itself or in the present contract, we will check that you satisfy the eligibility criteria of the course you have chosen, and we will send you a written notice about whether you have been admitted to the course or not. This contract will become effective only when the Istituto sends you this written acceptance of your application.
 - For all second and third year students who do or do not need a visa to stay in Italy, the payment of the enrolment fee must be received by the Istituto in one single payment by June 30th, even if the students in question are signed up for the re-assessment exams (resit 1).
 - The enrolment fee (or single fee) can only be refunded in the following cases:
 - if the Istituto declines your application in accordance with clause 1.4;
 - if your application for a visa is not accepted and we receive a copy of the letter of rejection issued by the authorities in accordance with clause 6.3;
 - if the course is cancelled pursuant to clause 5.5;
 - if your application is presented pursuant to clause 7.1, in case you decide to exert the right described therein.
 - In case your visa application is rejected, the reimbursement of the enrolment fee will be possible only if you present the official documentation within and no later than 15 days after the beginning of the course. After this date, it will only be possible to defer the enrolment to the first available date.
 - If the enrolment fee (or single fee) is paid by cheque, credit card or bank transfer, the application will not be assessed until the amount has been collected by us. We will proceed to give you a confirmation of the payment after we have received a confirmation from our bank.
 - All admission offers are contingent on the verification of the fulfilment of admission requirements. Students under the age of 18 must provide also a consent form (Declaration of Care and Custody of a Minor) signed by their parents.
 - Fees and additional costs.
 - The tuition fees ("tuition") are detailed in our admission pack and on our website www.istitutomarangoni.com. They are payable in accordance with the following:
 - For students who need a visa, the payment of the tuition fees will need to be made in one single payment and be received by the school 90 days before the beginning of the course. Otherwise, Istituto Marangoni reserves the right to terminate this agreement, unless an extension is granted, in writing, at our absolute discretion.
 - For students who do not need a visa, the payment of the tuition fees will need to be received by the school, in one single payment, by the following deadlines:
 - for courses starting in February, by and no later than January 4th of the same year; or
 - for courses starting in October, by and no later than August 29th of the same year;
 - for the courses starting in April, no later than March 1st of the same year.
 - For all second and third year students who do or do not need a visa, the payment of the tuition fees will need to be received by the Istituto in one single payment by and no later than August 29th of the same year.
 - The tuition fee for each year subsequent to the first year may increase by a maximum of 3% year on year (please refer to the admission pack and the website of the Istituto)
 - For enrolments after the abovementioned deadlines, the payment of the enrolment fees and of the tuition fees will need to be made in one single payment within and no later than a week after the date of the confirmation of admittance to the course, and in any case never after the beginning of the course itself.
 - In addition to these fees, you may also be required to pay the following additional costs. The following is an example, but not an exhaustive list:
 - administration fees, including:
 - sanctions for every late or dishonoured payment ("default payments");
 - a tax for any course transfer or course deferral granted in accordance with clause 7.3;
 - any other costs we may reasonably incur as a consequence of your failure to comply with these terms or with the student handbook;
 - any taxes or duties to be paid according to the national or regional laws in force at the time this contract is signed or that should be enacted later.
 - for AFAM courses: fees for recovery courses which might be needed because of any missed lesson, in accordance with the Didactic Regulations.
 - fees payable to third parties, including:
 - any other cost or expense you may incur in the course of your studies or in relation to this agreement (including, but not limited to, the cost of purchasing textbooks, course materials, accommodation, food, and transportation).
 - If you fail to pay the fees by the established deadlines, the agreement will be terminated, except in case of an extension granted in writing, at the absolute discretion of Istituto Marangoni.
 - In case you fail to pay part or all of the fees or any additional cost, we reserve the right to take one or more of the following actions (at our reasonable discretion):
 - suspend or expel you from the course;
 - prevent you from registering for the course examinations;
 - prohibit you to take part in the course examinations;
 - withhold your exam results;
 - suspend the issuing of any certificate;
 - suspend the issuing of any documentation to extend your visa; and/or
 - inform the police station and any other relevant offices about the interruption of your studies and attendance of the course;
 - terminate this agreement on written notice.
 - Students' obligations
 - You declare, under your exclusive liability, that all the information provided in your application form is complete, up-to-date, and true in all respects.
 - You agree and commit to:
 - officially enrol at the beginning of the course and at the beginning of every following year of your course, at a time and place established by us;
 - comply with the present agreement, the student handbook, and the regulations of the Istituto, as well as with any reasonable request of our staff;
 - read and comply with the Didactic Regulations;
 - at all times comply with all requirements imposed by the law, by the regulations and judicial orders, which may include assessments of your criminal record and/or medical check-ups. In particular, for students holding a visa, you commit to apply for the residence permit within 8 days of your arrival in Italy and to apply for its renewal before it expires. A copy of the respective documentation shall be provided to the Istituto;
 - keep the Istituto informed about:
 - any change in your visa status; and
 - any change in your personal data (including your domicile and contacts in case of emergency) provided in the application form;
 - not plagiarise the work produced by third parties, as is expressly stated in art. 12;
 - behave appropriately at all times and in such a way as not to:

- prevent you from registering for the course examinations;
- prohibit you to take part in the course examinations;
- withhold your exam results;
- suspend the issuing of any certificate;
- suspend the issuing of any documentation to extend your visa; and/or
- inform the police station and any other relevant offices about the interruption of your studies and attendance of the course;
- terminate this agreement on written notice.
- Students' obligations
 - You declare, under your exclusive liability, that all the information provided in your application form is complete, up-to-date, and true in all respects.
 - You agree and commit to:
 - officially enrol at the beginning of the course and at the beginning of every following year of your course, at a time and place established by us;
 - comply with the present agreement, the student handbook, and the regulations of the Istituto, as well as with any reasonable request of our staff;
 - read and comply with the Didactic Regulations;
 - at all times comply with all requirements imposed by the law, by the regulations and judicial orders, which may include assessments of your criminal record and/or medical check-ups. In particular, for students holding a visa, you commit to apply for the residence permit within 8 days of your arrival in Italy and to apply for its renewal before it expires. A copy of the respective documentation shall be provided to the Istituto;
 - keep the Istituto informed about:
 - any change in your visa status; and
 - any change in your personal data (including your domicile and contacts in case of emergency) provided in the application form;
 - not plagiarise the work produced by third parties, as is expressly stated in art. 12;
 - behave appropriately at all times and in such a way as not to:

- prevent you from registering for the course examinations;
- prohibit you to take part in the course examinations;
- withhold your exam results;
- suspend the issuing of any certificate;
- suspend the issuing of any documentation to extend your visa; and/or
- inform the police station and any other relevant offices about the interruption of your studies and attendance of the course;
- terminate this agreement on written notice.
- Students' obligations
 - You declare, under your exclusive liability, that all the information provided in your application form is complete, up-to-date, and true in all respects.
 - You agree and commit to:
 - officially enrol at the beginning of the course and at the beginning of every following year of your course, at a time and place established by us;
 - comply with the present agreement, the student handbook, and the regulations of the Istituto, as well as with any reasonable request of our staff;
 - read and comply with the Didactic Regulations;
 - at all times comply with all requirements imposed by the law, by the regulations and judicial orders, which may include assessments of your criminal record and/or medical check-ups. In particular, for students holding a visa, you commit to apply for the residence permit within 8 days of your arrival in Italy and to apply for its renewal before it expires. A copy of the respective documentation shall be provided to the Istituto;
 - keep the Istituto informed about:
 - any change in your visa status; and
 - any change in your personal data (including your domicile and contacts in case of emergency) provided in the application form;
 - not plagiarise the work produced by third parties, as is expressly stated in art. 12;
 - behave appropriately at all times and in such a way as not to:

Milano,

Student's signature

Pursuant and consequent to art. 1341 of the Italian Civil Code, I declare that I have read, understood, and accepted the following clauses art. 2 (fees and additional costs), art. 3 (students' obligations), art. 5 (the Istituto's rights and obligations), art. 7 (cancellation rights, course transfers and termination), art. 8 (refund policy), art. 10 (limitations of liability), art. 11 (events beyond our control), art. 12 (intellectual property), art. 13 (jurisdiction).

Milano,

Student's signature

PRIVACY STATEMENT ON PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF THE CIVIL CODE ON PERSONAL DATA PROTECTION (D. LGS. 196/2003)

Istituto Marangoni s.r.l based in Milan, Via Verri 4, C.F./VAT n. 09447270159, performs the processing of personal data provided by the students for the purposes of enrolment and attendance of academic courses in accordance with provisions of the "Code regarding the protection of personal data - Legislative Decree n. 196/2003"; Istituto Marangoni as the "Data Holder" provides you with the following information regarding the use of personal data.

Purposes: a) The personal data are processed by Istituto Marangoni for purposes related to the management of the relationship with students and for purposes related to compliance of administrative or educational requirements or obligations, under applicable laws, rules and regulations. These data are necessary for the maintenance and improvement of the relationship with the student. If such data should not be provided or were incorrectly supplied by the student, the contract with Istituto Marangoni will not be finalized with the exclusive responsibility of the student.

b) Upon specific approval of the student and until the revocation, the personal data may also be used for the following purposes: statistics uses, market research, transmission of information and commercial advertising material regarding the company's activities that could be transmitted by mail or e-mail, and from third parties in charge, for research concerning student's satisfaction concerning courses and services provided by Istituto Marangoni. The consent to the processing of personal data for the purposes referred to in point b) is not mandatory or required to enrol to courses at Istituto Marangoni.

Methods of data processing: The processing of personal data is carried out by the Data Controller and / or the people in charge of data processing exclusively for the above mentioned purposes. The data will be processed manually, via information technology or through data transmission tools, with methods that ensure data privacy and security even in terms of data integrity and availability.

Data communication: The process of data processing requires that the data can be disclosed to certain entities/bodies involved in the organization such as the Data Holder or the Data Controller or Data Processor appointed by the Data Holder. These subjects can be in-house or external bodies and companies.

Data handling abroad: Personal data may be transferred to EU countries and to third countries outside the European Union for the purposes referred to in paragraph a) and b).

Data Controllers: With reference to the data processing, the Data Processors are specifically designated members of the Istituto Marangoni staff. The Data Controller is indicated in the person of the School Director.

Rights under Art. 7 Legislative Decree no. 196/03: Article. 7 of the Code grants the parties concerned the exercise of certain rights. In particular, interested parties may obtain from the "Data Holder" the confirmation of the existence or otherwise of their personal data, even if not yet registered, and that such data be made available in an intelligible form. Interested parties may also request to know the data sources and the logics, purpose and modalities on which the data processing is based; as well as obtain the identification of the persons or categories of persons to whom personal data can be communicated or who can have access to the data as Data Holder, Controller or Data Processor; interested parties can achieve data integration, updating, rectification, erasure, anonymization or blocking of data processed unlawfully, including data which do not need to be kept for the purposes for which the data were collected initially or subsequently processed; interested parties can obtain certification that the source of data, the purposes and methods of processing have been made known, also as regards to their content, to those to whom the data were communicated or disclosed, except where such information proves to be impossible or manifestly disproportionate to the protected right; Furthermore, if of interest they shall be entitled to object, for legitimate reasons, in whole or in part, to the processing of the data. They may object to the processing for the purpose of sending advertising material, direct sale, market research or commercial communications.

Informed consent to data processing

I the undersigned declare: I read the Informative report above and its terms and conditions, and I know my Personal Data handling rights, under clause number 13 of Italian law decree number 196/03 and rights stated in art.7; Having read the contents of the Privacy policy document, I authorize Istituto Marangoni to the use of my personal data for purposes referred to in point a) related to compliance, administrative or educational requirements or obligations under applicable laws, rules and regulations

I hereby

Give my consent Don't give my consent

Data

Signature

I hereby authorize Istituto Marangoni to the processing of my personal data by means of communication or dissemination to third parties for the purposes referred to in subparagraph b) of the foregoing disclosure of data: for statistical purposes, market research, transmission of information and commercial advertising material regarding the company's activities; Research on student satisfaction concerning courses and services

I hereby

Give my consent Don't give my consent

Data

Signature

CONDITIONS GÉNÉRALES D'INSCRIPTION AU COURS 2019-20

Paris

1. Champ d'application

Les présentes conditions générales d'inscription s'appliquent à tout étudiant (l'« étudiant »),

français ou étranger, souhaitant s'inscrire à un ou plusieurs modules de formation offerts par Istituto Marangoni Sas (l'« institut ») dans son établissement d'enseignement supérieur privé situé à Paris et dont le fonctionnement est régi par les articles L. 731-1 et suivants du Code de l'éducation.

Par l'envoi d'un dossier d'inscription, l'étudiant déclare avoir pris pleine connaissance des présentes conditions générales et s'engage à les respecter dans leur intégralité.

L'institut se réserve la possibilité de modifier les présentes conditions générales d'inscription sous réserve d'en informer l'étudiant préalablement.

2. Conditions d'inscription de l'étudiant

2.1 Qualifications préalables

Selon les cours sélectionnés par l'étudiant, ce dernier devra justifier de l'obtention de qualifications particulières. Les conditions de prérequis sont détaillées dans le dossier d'inscription pour chaque programme.

2.2 Formalités de séjour (visas)

Tout étudiant étranger, intra ou extra communautaire, s'engage à respecter toutes les conditions nécessaires pour étudier en France au sein du programme choisi (contrôles de santé et d'immigration ou obtention de visas) et à solliciter tous permis, autorisations, certificats, visas etc. dans un délai suffisant, lui permettant de séjourner et d'étudier en France.

L'institut ne saurait être tenu responsable de tout changement des conditions et modalités d'obtention de ces autorisations, permis, certificats ou visas, ni de toute modification ou refus de pièces nécessaires à l'obtention de ces documents, dont seules les autorités compétentes sont décisionnaires.

2.3 Prix de la formation

Les prix de chaque formation sont consultables sur le site internet de l'institut, www.istitutomarangoni.com, lesquels n'incluent pas la contribution vie étudiante et de campus qui s'élève à 90 euros.

Les frais susmentionnés n'incluent pas les frais inhérents au logement, à la nourriture et au transport, ainsi que l'acquisition du matériel pédagogique spécifique au programme auquel l'étudiant est inscrit.

2.4 Conditions de paiement

L'institut peut, à sa seule discrétion, décider d'exclure des cours et/ou des examens un étudiant qui n'aurait pas réglé les droits d'inscription, frais de scolarité dans les conditions définies à l'article 2.3 et au présent article 2.4, et au plus tard 30 jours avant le début des cours.

a. conditions applicables à l'étudiant français et européen

Les droits d'inscription sont payables par l'étudiant lors de l'envoi du dossier d'inscription.

Les frais de scolarité sont payables en une seule fois par l'étudiant au plus tard le 4 janvier pour les cours débutant en février de cette même année, et au plus tard le 29 août pour les cours débutant en octobre de cette même année. Le paiement des droits d'inscription et des frais de scolarité est effectué par chèque émis par une banque française ou par virement bancaire sur le compte bancaire indiqué par l'institut.

L'institut adressera une confirmation de réception du paiement à réception de la confirmation par la banque de l'institut du parfait encaissement du chèque ou de la bonne réception du virement bancaire.

Pour les étudiants qui s'inscrivent après les dates limites mentionnées ci-dessus et le paiement des frais de scolarité doit parvenir à l'Istituto Marangoni en une seule fois et doit être effectué au plus tard une semaine après que le candidat ait été accepté à la formation.

b. conditions applicables à l'étudiant non européen

Les droits d'inscription sont payables par l'étudiant étranger lors de l'envoi du dossier d'inscription.

L'étudiant étranger devant obtenir un visa étudiant pour les besoins de la formation doit quant à lui effectuer le paiement des frais de scolarité en une seule fois jusqu'à quatre-vingt-dix jours avant le début des cours.

L'étudiant étranger n'ayant pas de compte en banque en France procède au règlement des droits d'inscription et frais de scolarité susvisés par virement bancaire sur le compte indiqué par l'institut pour les étudiants non domiciliés fiscalement en France. L'institut adressera une confirmation de réception du paiement à l'étudiant à réception de la confirmation par la banque de l'institut du virement.

Pour les étudiants étrangers qui s'inscrivent après les dates limites mentionnées ci-dessus, le paiement des frais de scolarité doit parvenir à l'Istituto Marangoni en une seule fois et doit être effectué au plus tard une semaine après que le candidat ait été accepté à la formation.

c. conditions applicables à l'étudiant s'inscrivant en deuxième ou troisième année

Pour tous les étudiants (français, européens et non européens), le paiement des droits d'inscription des étudiants de deuxième et troisième années doit être reçu en un seul paiement avant le 30 juin, même si l'étudiant doit repasser un examen « resit1 ».

Les frais de scolarité sont payables par l'étudiant au plus tard le 29 août pour les cours débutant en octobre de cette même année.

d. conditions applicables à l'étudiant du Cours Exécutif de Cycle Supérieur et des Cours Exécutifs de Courte Durée,

Pour les étudiants du Cours Exécutif de Cycle Supérieur et des Cours Exécutifs de Courte Durée, le paiement des frais de scolarité doit être reçu en un seul paiement, au plus tard un mois avant le début du cours.

2.5. Droit de rétractation

L'étudiant dispose, conformément à la loi, d'un délai de 14 jours à compter de la date de son inscription (même si le dossier est incomplet), symbolisée par un email de l'institut accusant réception du dossier, pour exercer son droit de rétractation, sans avoir à justifier de motifs, ni à payer de pénalités. Dans le cas où le délai de rétractation expire un samedi, un dimanche ou un jour férié, il est prorogé jusqu'au premier jour ouvré suivant.

Le droit de rétractation est obligatoirement exercé par voie postale par lettre recommandée avec accusé de réception à l'adresse suivante : Istituto Marangoni - 48 Rue de Miromesnil, 75008 Paris, France.

Toute demande de rétractation qui ne respecterait pas le délai légal ou les formalités de l'alinéa précédent ne sera pas prise en considération.

En cas d'exercice du droit de rétractation dans le délai susvisé, seuls les droits d'inscription, les frais de scolarité et les droits d'inscription auprès de la sécurité sociale seront remboursés.

Le remboursement des sommes effectivement réglées par l'étudiant sera effectué dans un délai de 14 jours à compter de la réception, par l'institut, de la notification de la rétractation de l'étudiant.

L'institut remboursera l'étudiant par virement ou chèque, selon le moyen de paiement utilisé par celui-ci lors de son inscription.

L'étudiant ne peut exercer son droit de rétractation si les cours ont commencé à lui être dispensés, avec son accord, avant la fin du délai de rétractation.

2.6. Conditions de renonciation et de remboursement

L'institut s'engage à rembourser l'intégralité des droits d'inscription, des frais de scolarité et des droits d'inscription au régime étudiant de la sécurité sociale en cas de rejet de la candidature de l'étudiant pour des motifs liés au niveau de l'étudiant, à la capacité d'accueil de l'établissement ou en cas de non obtention d'un visa d'entrée pour un étudiant étranger. En dehors des motifs susmentionnés, et sous réserve du droit de rétractation visé à l'article 2.5 ci-avant, les droits d'inscription ne sont pas remboursables.

En cas de refus de visa, le remboursement des droits d'inscription sera accordé uniquement si l'étudiant présente un document officiel de ce refus de visa dans un délai maximum de 30 jours après le démarrage des cours. Après cette date, il sera uniquement possible de différer l'inscription à la première opportunité d'admission disponible.

Après expiration du délai de rétractation, l'étudiant est en droit de renoncer à l'inscription par envoi d'une lettre recommandée avec avis de réception. Dans ce cas l'institut remboursera l'intégralité des droits d'inscription à la sécurité sociale.

(a) Si la renonciation à l'inscription a lieu plus de 90 jours avant le début des cours de la formation choisie, l'institut remboursera 100% des frais de scolarité, mais les droits d'inscription restent acquis à Istituto Marangoni.

(b) Si la renonciation à l'inscription a lieu entre 89 jours et 60 jours avant le début des cours de la formation choisie, l'institut remboursera 70% des frais de scolarité, mais les droits d'inscription restent acquis à Istituto Marangoni.

(c) Si la renonciation à l'inscription a lieu entre 59 jours et 30 jours avant le début des cours, l'institut remboursera 50% des frais de scolarité, mais les droits d'inscription restent acquis à Istituto Marangoni.

(d) Si la renonciation à l'inscription a lieu entre 29 jours et 1 jour avant le début des cours, l'institut remboursera 30% des frais de scolarité, mais les droits d'inscription restent acquis à Istituto Marangoni.

À compter du premier jour de cours, l'institut ne remboursera pas les frais de scolarité ni les droits d'inscription.

3. Déroulement des cours et des épreuves d'examen.

La participation aux cours requiert l'observation et le strict respect des règles contenues dans les manuels des étudiants, dans le détail du programme et le règlement intérieur de l'institut, présents dans l'intranet de l'étudiant, et qu'il s'engage à respecter.

Le respect de ces règles est une condition essentielle du contrat entre l'étudiant et l'institut.

Les horaires, dates et contenus de cours sont établis par la direction de l'établissement et doivent être strictement respectés. L'étudiant qui arriverait en retard ou quitterait la classe avant la fin d'un cours ne recevra pas de point de présence. L'étudiant s'engage à observer une attitude respectueuse, tant à l'égard des autres étudiants et du personnel et de l'établissement, que du matériel et des locaux mis à sa disposition. L'institut se réserve le droit d'exclure l'étudiant qui ne respecterait pas le règlement intérieur de l'institut et de lui demander une indemnisation pour les dommages causés à l'institut, aux locaux, aux matériels ou à toute personne. L'institut ne pourra pas être tenu responsable de toute perte et tout dommage subis par l'étudiant pendant les périodes de cours, hormis dans les cas prévus par la loi. Pour des raisons organisationnelles, la direction de l'établissement se réserve le droit de modifier certains aspects des formations (horaires, dates ou contenus) à tout moment, sous réserve d'en informer préalablement l'étudiant.

L'institut se réserve également le droit d'annuler une ou plusieurs formations, même si elle est présente dans son offre didactique dans le cas où le nombre d'inscrits ou toute autre situation imprévue pourrait compromettre la qualité des standards poursuivis par l'institut. Une telle annulation sera communiquée, sauf cas de force majeure, au moins deux mois avant le début prévu de la formation sans aucune responsabilité de la part de l'institut. Dans ce cas, les éventuels droits d'inscription, les frais de scolarité et les droits d'inscription au régime étudiant de la sécurité sociale, relatifs à la formation annulée déjà payés seront intégralement remboursés.

Aucun certificat final de suivi de formation ne sera délivré si l'étudiant n'a pas satisfait aux conditions d'assiduité aux cours et réussi les épreuves des examens. L'admission aux examens est subordonnée à une fréquentation obligatoire, selon les modalités prévues dans les manuels des étudiants et dans le détail du programme. L'étudiant doit se présenter aux examens aux dates établies par les secrétariats de l'établissement et selon les modalités spécifiées au sein des règlements scolaires, dans les manuels des étudiants et dans le détail du programme.

En sa qualité d'établissement d'enseignement supérieur privé, l'institut ne délivre pas de diplômes (exception faite des programmes en 3 ans de Fashion Design, Fashion Styling & Direction Artistique et Fashion Business, RNCP niveau II), mais des certificats conformément à l'article L.731-14 du Code de l'éducation. Les étudiants inscrits dans les programmes Manchester MET recevront un BA (Hons) pour les programmes en 3 ans et un Master pour les cycles de spécialisation.

*Diplômes RNCP : Styliste Créateur / Fashion Design, Responsable de la Communication et de l'image de Mode / Fashion Styling & Creative Direction, Responsable de la Stratégie marketing et commerciale entreprises de mode / Fashion Business.

Sur demande de l'étudiant, l'institut pourra préparer et orienter l'étudiant afin de l'aider dans sa recherche de stages en conformité avec les lois en vigueur dans le pays concerné.

En aucun cas l'institut ne garantit l'obtention d'un stage.

4. Responsabilité

La responsabilité de l'institut ne pourra être engagée lors de l'inscription en ligne pour tous les inconvénients ou dommages inhérents à l'utilisation du réseau internet par l'étudiant, notamment une rupture de service, un dysfonctionnement dans l'accès aux services proposés, une faible vitesse d'ouverture et de consultation des pages, l'utilisation frauduleuse par des tiers des informations mises à disposition sur le site, la présence de virus informatique.

En conséquence également, il incombe à l'étudiant de protéger son matériel informatique ou autre, notamment contre toute forme d'intrusion ou de contamination par des virus : l'institut ne saurait en aucun cas être tenu pour responsable de ce fait.

Plus généralement, l'institut dégage toute responsabilité si un manquement à l'une quelconque de ses obligations était le fait d'un cas de force majeure tel que prévu à l'article 5 ci-dessous.

5. Force Majeure

L'institut ne pourra être retenu responsable si un manquement à l'une quelconque de ses obligations était le fait d'un cas de force majeure échappant au contrôle de l'institut de nature à empêcher ou retarder la réalisation d'une formation.

De façon expresse, est considéré comme cas de force majeure, tout événement, extérieur à l'institut, irrésistible et imprévisible, rendant impossible l'exécution des présentes, tel que défini par la jurisprudence des Tribunaux. Dès la survenance d'un cas de force majeure, l'institut avertira l'étudiant par tous moyens, dans un délai raisonnable. La notification précisera la nature de l'événement invoqué et son effet sur les obligations de l'institut.

Il appartient à l'institut de déterminer si la survenance d'un tel cas de force majeure constitue une cause de suspension ou d'extinction de ses obligations. Aucuns dommages et intérêts ne pourront être dus en cas de survenance d'un cas de force majeure tel que défini ci-dessus.

6. Assurance

Pendant toute la durée de la formation, l'étudiant s'engage à souscrire les assurances garantissant sa protection sociale complète et sa responsabilité civile.

7. Droits de propriété intellectuelle

Les documents, matériels et outils utilisés par l'institut pour la formation, ainsi que tous les droits de propriété intellectuelle qu'ils contiennent sont la propriété exclusive de l'institut ou de tout tiers dont il a obtenu l'autorisation préalable. L'étudiant s'interdit toute utilisation, reproduction ou exploitation à d'autres fins que la formation à laquelle il s'est inscrit.

L'étudiant autorise l'institut, de manière non exclusive, à communiquer, exposer, reproduire, publier et représenter, tous les travaux réalisés par lui dans le cadre de sa scolarité (vêtement, photographie, book, portfolio, business plan, etc...) à des fins de promotion, de publicité, de communication et de documentation des activités de l'institut et d'une manière générale de valorisation de ses enseignements, sur tous modes et tous types de supports et formes d'exploitation connus et inconnus (notamment papiers, sites internet et intranet de l'institut, réseaux sociaux types Facebook, Instagram etc..., plaquettes publicitaires, brochures, cartes, stands, affiches, exposition des travaux d'étudiants, vidéos, films, etc...).

La présente autorisation, donnée à titre gratuit, est valable pour le monde entier sans limite de durée.

La présente autorisation n'autorise pas l'institut à exploiter à d'autres fins que celles énoncées, les créations réalisées pendant les études de l'étudiant et notamment à les céder à des fins commerciales à des tiers.

8. Droit à l'image

L'étudiant autorise l'institut, de manière non exclusive, à utiliser son image, son nom et son âge et à faire état de tout élément relatif à sa formation ou son parcours professionnel.

Si l'étudiant est mineur, cette autorisation est réputée donnée par son/ses représentant(s) légal(s)/légal(s) par l'acceptation des présentes.

Cette autorisation couvre tous procédés et supports de communication existants et en particulier les supports suivants : mise en ligne sur le site internet de l'institut, réseaux sociaux, supports de presse, publication sur les différentes plaquettes, annuaires et autres documents promotionnels de l'institut (affiches, publicités dans des magazines régionaux, nationaux, internationaux)

Cette autorisation concerne toutes les images, les interviews, les enregistrements audios ou vidéos concernant l'étudiant que l'institut serait susceptible de détenir, que l'étudiant les ait remis directement à l'institut ou que l'institut ait pu les réaliser. L'institut aura la possibilité de les utiliser en totalité ou en partie. En particulier, il est précisé que, en cas de support vidéo, l'institut est autorisé à en extraire des photographies.

La présente autorisation, donnée à titre gratuit, est valable pour le monde entier sans limite de durée.

Elle est destinée à assurer la présentation et la promotion de l'activité de l'institut.

L'institut s'engage à ne pas céder à des tiers la banque d'images ainsi constituée et à ne pas l'exploiter à des fins commerciales.

9. Informatique et Liberté

En application de la loi 78-17 du 6 janvier 1978, il est rappelé que les données nominatives qui sont demandées à l'étudiant sont nécessaires au traitement de son inscription.

Ces données peuvent être communiquées aux éventuels partenaires de l'institut chargés de l'exécution, du traitement, de la gestion et du paiement des inscriptions.

L'étudiant dispose, conformément aux réglementations nationales et européennes en vigueur d'un droit d'accès permanent, de modification, de rectification et d'opposition s'agissant des informations le concernant.

Ce droit peut être exercé par lettre simple adressée à l'institut.

10. Loi applicable et tribunaux

Les présentes conditions générales d'inscription sont régies par le droit français et les parties conviennent qu'en cas de litige seuls les tribunaux français seront compétents.

Les présentes conditions générales d'inscription sont établies en deux exemplaires datés et signés par l'étudiant.

J'ai lu et j'accepte les conditions générales du campus:

date

signature

GENERAL CONDITIONS TO THE ENROLMENT IN THE PROGRAMMES 2019-20

Paris

1. Scope

These terms and conditions apply to any student (the "student"), French or foreign, who wishes to enrol on one or more teaching programmes offered by Istituto Marangoni Sas (the "institute") at its private school of higher education located in Paris, which functioning is regulated by Articles L. 731-1 et seq. of the French Education Code.

By sending his/her application, the student declares to have acknowledged the present terms and conditions and undertakes to fully respect them.

The institute reserves the right to modify the present general terms and conditions subject to in-form the student in advance.

2. Enrolment conditions for students

2.1 Preliminary qualifications

Depending on the course selected by the student, he/she should be able to provide evidence of the necessary qualifications required for entry. The entry prerequisites are detailed in the enrol-ment file of each programme.

2.2 Formalities concerning the stay (visas)

All foreign students, whether European or non-European citizens, undertake to respect the conditions necessary to study in France within the chosen programme (health and immigration checks or obtaining visas for staying in France) and to apply for any necessary authorization, permit, certificate, visa, etc. with sufficient anticipation in order to be able to stay and study in France. The institute will not be held responsible for any change in the conditions or procedures for ob-taining such an authorization, permit, certificate or visa, nor for any modification or refusal of any paper necessary to obtain these documents, concerning which only the competent authorities have decisional powers.

2.3 Cost of education

Each programme's price is displayed on the institute's website, www. istitutomarangoni.com, which does not include the contribution to campus and student life amounting to 90 euros.

The aforementioned costs do not include costs related to housing, food and transportation, nor the acquisition of specific teaching materials for the programme in which the student is enrolled.

2.4 Payment terms

The institute may, in its sole discretion, decide to exclude from courses and/or exams, a student who has not paid the enrolment fee under the conditions defined in section 2.3 and section 2.4. These fees must be received no later than 30 days before the course starts.

a. Conditions that apply to French and European students

The enrolment fee must be paid when the application form is sent.

Tuition fee must be paid in a single payment by the student no later than January 4th for courses starting in February of the same academic year, and by August 29th for courses starting in October of that same year.

The payment of enrolment can be paid by cheque issued by a French bank or by bank transfer to the bank account indicated by the institute.

The institute will send confirmation of receipt of payment to the student upon confirmation from the bank of the institute of the clearing of funds from either the cheque or bank transfer.

Any student applying after the aforementioned deadlines, he/she must ensure payment of the tuition and student social security fees in a single payment and must be made no later than one week after the candidate has been accepted onto the course.

b. Conditions for non-European students

The enrolment fee must be paid by the foreign student when the application form is sent.

Foreign students who must obtain a student visa for educational purposes must make a single payment for the tuition fee up to ninety days before the start of the course.

Foreign students without fiscal or bank facility in France can pay enrolment, tuition fee by bank transfer to the bank account indicated by the institute. On receipt of the pay-ment by the bank the institute will issue confirmation to the student of the transfer.

For foreign students who enrol after the aforementioned deadlines, payment of tuition and social security fees must reach Istituto Marangoni in one single payment, which must be made no later than one week after the candidate has been accepted onto the course.

c. conditions for students enrolling in second or third year

For all students (French, European and non-European), payment of enrolment fee for students of second and third years must be received in a single payment before June 30th, even if the student has to resit exams (resit 1).

Tuition and student social security fees are to be paid by the student on or before August 29th for courses starting in October of that year.

d. Conditions for Executive Master's and Executive Short course students

For the students of the Executive Master's and Executive Short courses, the payment of the tuition fee shall be received in a single payment by one month before the beginning of the course.

2.5 Right of withdrawal

The student has, in accordance with the law, 14 days from the date stated on the application re-ceipt confirmation e-mail (even if the application is incomplete), a right of withdrawal without having to justify reasons, or pay penalties. If the withdrawal period expires on a Saturday, Sunday or public holiday, it is extended to the next business working day.

To use his/her right of withdrawal, the student must send a letter with acknowledgement of re-ceipt to the following address: Istituto Marangoni - 48 Rue de Miromesnil, 75008 Paris, France.

Any request for withdrawal that does not meet the legal deadline or the

formalities of the previ-ous paragraph will not be considered.

In the case the student exercises his/her right of withdrawal within the aforementioned period, solely the tuition, enrolment and social security fees will be refunded.

The refund of the payments made by the student will be issued by the institute within 14 days of the receipt of withdrawal of the student.

The institute will reimburse the student by transfer or cheque according to the method of pay-ment used by the student for his/her application.

The student may not exercise the right of withdrawal if he/she has already started the course, with his/her agreement before the end of the withdrawal period.

2.6 Conditions of renunciation or refund

The institute will refund the total amount of the enrolment, tuition and social security fees in the event the institute refuses the student's application for reasons related to the academic level of the student, the institute's capacity to accept more students or in the case the student, if foreign, fails to obtain an entry visa. Apart from the above-mentioned cases, and the right of withdrawal referred to in section 2.5 above, the enrolment fee is not refundable.

In case of visa refusal, a refund of enrolment fee will be acknowledged only if the student provides an official document of the visa refusal within a maximum period of 30 days after the start of the course. After this date, it will only be possible to defer the enrolment to the first available intake opportunity.

The student has the right to withdraw his/her application by sending a registered letter with ac-knowledgment of receipt. In this case the institute will refund the full student social security fee.

(a) If the withdrawal takes place up to 90 days before the start of the chosen course, the institute will refund 100% of the tuition fee, but keep the enrolment fee.

(b) If the withdrawal takes place between 89 days and 60 days before the start of the chosen course, the Institute will reimburse 70% of the tuition fee, but keep the enrolment fee.

(c) If the withdrawal takes place between 59 days and 30 days before the start of the chosen course, the Institute will reimburse 50% of the tuition fee, but keep the enrolment fee.

(d) If the withdrawal takes place between 29 days and one day before the start of the chosen course, the Institute will reimburse 30% of the tuition fee, but keep the enrolment fee.

On, and, after the first day of the start of the chosen course, the institute will no longer refund the tuition nor the enrolment fee.

3. Development of courses and exams

The participation in class requires the observation and strict compliance with the rules contained in the student handbook, the programme details and the internal regulations of the institute that the student commits to respect.

Compliance with these rules is an essential condition of the contract between the student and the institute. Schedules, dates and course contents are prepared by the management of the institu-tion and must be strictly observed. Students who arrive late or leave the class before the end of a course will not be registered as present. The student commits to having a respectful attitude, both towards other students and the staff of the school and to the materials, equipment and premises at his/her disposal. The Institute reserves the right to expel a student who does not respect the rules of the institute, as well as ask for compensation for the damage caused to the institute, the premises, equipment or to any person. The Institute shall not be liable for any loss or damage suf-fered by the student during class times, except in cases provided by law.

For organisational reasons, the management of the school reserves the right to modify certain aspects of the programmes (schedules, dates or content) at any time, subject to prior notification to the student. The institute also reserves the right to cancel one or more courses, even if it they are present in its didactic offer, in case the number of enrolled students or any other unforeseen situation could undermine the quality standards aimed at by the Institute. Such cancellation will be communicated, except in cases of "force majeure", at least two months before the beginning of classes and without any liability on behalf of the institute. In this case, any enrolment fee, tuition fee and student social security scheme fee related to the cancelled course, will be entirely refund-ed.

A certificate will not be issued to students who do not satisfy the conditions of attendance of courses or who do not pass the exams. Admission to exams is subject to an obligatory attendance, according to the regulations set forth in the students' handbook and in the course programme. The student must sit the exams on the dates established by the school and according to the modalities specified in the didactic regulations, in the students' handbook and in the course pro-gramme.

As a private higher education institution, the institute does not issue diplomas (except for the 3 years programmes in Fashion Design, Fashion Styling & Creative Direction and Fashion Business, RNCP level II*), but certificates in accordance with Article L.731-14 of the French Education Code. Students enrolled in Manchester MET programmes will get a BA (Hons) for 3 years programmes and a Master for postgraduate programmes.

*RNCP diploma delivered: Styliste Créateur / Fashion Design, Responsable de la Communication et de l'image de Mode / Fashion Styling & Creative Direction, Responsable de la Stratégie marketing et commerciale entreprises de mode / Fashion Business.

At the request of the student, the institute can prepare and guide the student to help him/her in his/her search for internships in accordance with the laws in force in the country concerned.

The institute does not guarantee the obtainment of an internship.

4. Liability

The institute cannot be held responsible for any inconveniences inherent to the use of the internet during the on-line registration by the student, notably a rupture in service, a dysfunction in the access to the services proposed, including a break in service, low speed opening and ability to open pages, misuse by third parties of the information provided on the site, the presence of com-puter viruses.

It is for the student to protect his/her own computer equipment, especially against any form of intrusion or contamination by viruses: the institute shall in no way be held responsible on this sub-ject.

More broadly, the institute accepts no liability for a breach of any of its obligations in the case of a 'force majeure' detailed in Article 5 below.

5. Force majeure

The institute shall not be liable for a breach of any of its obligations if it is the result of a 'force majeure' outside the control of the institute that prevents or delays the completion of the course.

A 'force majeure' is considered as any event, outside the institute, unpreventable and unpredicta-ble, making impossible the execution hereof, as defined by the jurisprudence of the courts.

In the event of a 'force majeure', the institute will notify the student by any means, within a rea-sonable time. The notice shall specify the nature of the event and its possible effect to the obliga-tions of the institute.

It is up to the institute to determine whether the occurrence of such a 'force majeure' is a cause for suspension or termination of its obligations. No compensation shall be due upon the occur-rence of a 'force majeure' as defined above.

6. Insurance

For the complete duration of the training, the student must agree to take out an insurance guar-antee for his/her social protection and civil liability.

7. Intellectual property rights

All documents, materials and tools used by the institute for training, and all intellectual property rights contained therein are the exclusive property of the institute or any third party, which it has obtained prior authorization for. The student is prohibited to use, reproduce, or use for any pur-poses other than for the programme in which he/she is enrolled.

The student authorises the institute, non-exclusively, to communicate, display, reproduce, publish and represent all the work done by him/her as part of his/her education (outfit, picture, book, portfolio, business plan, etc...) for promotional purposes, advertising, communication and docu-mentation of the Institute's activities and general valuation of its teachings on all modes and all types of media and forms of exposure known and unknown (including papers, internet and intra-net sites of the institute, social networks such as Facebook, Instagram etc..., advertising brochures, pamphlets, maps, stands, posters, exhibition of student works, videos, films, etc...).

This authorisation given free of charge is valid worldwide without time limit.

The institute is not authorised to use, for purposes other than those stated, the creations made during the studies of the student, specifically for commercial purposes to third parties.

8. Image right

The student authorises the institute, non-exclusively, to use his/her image, name and age and to report any details of his/her education or professional path.

If the student is a minor, the authorisation is given by his/her legal representative(s).

This authorisation covers all existing supports and communication media, particularly the follow-ing: the Institute website, social media, news, media, publishing, various brochures, directories and other promotional materials of the institute (posters, advertising in regional magazines, na-tional, international).

This authorisation also applies to all images, interviews, audio or video recordings of the student that the institute would be likely to hold, whether the student has given them directly to the insti-tute or the institute has produced themselves. The Institute will have the opportunity to use them in whole or in part. In particular, it is specified that, in the case of video support, the institute is authorised to extract photographs.

This authorisation, given free of charge, is valid worldwide without time limit. It is intended to en-sure the presentation and promotion of the activity of the institute. The institute undertakes not to transfer to third parties its image bank and not to exploit it for commercial purposes.

9. "Informatique et liberté" law

Pertaining to the law 78-17 of January 6, 1978, it is reminded that personal data requested from the student is required to process the enrolment.

This data may be disclosed to the institute's partners who are responsible for the implementation, processing, management and payment of enrolment. The student has, in accordance with national and European regulations, a permanent right of ac-cess, modification, rectification and opposition with regard to information about him/her.

This right may be exercised by letter addressed to the institute.

10. Applicable law and courts

The present terms and conditions for enrolment are subject to French law and the parties agree that in any case of dispute only the French courts will be competent authorities.

These terms and conditions of enrolment are established in duplicate, dated and signed by the student.

I have read and I accept terms and conditions:

date

signature

GENERAL CONDITIONS TO THE ENROLMENT IN THE PROGRAMMES 2019-20

London

Welcome to the Istitutomarangoni's terms and conditions for students (the "Terms"). Please read these Terms and any documents referred to within them carefully and make sure you understand them before applying to Istitutomarangoni and accepting any offer that we may make. It isn't possible to provide the full detail of every policy or procedure that may apply to your studies or the services offered by Istitutomarangoni within these Terms. So, you will find all policies, regulations and procedures relevant to your studies in Policies, Regulations and Procedures for Students located at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation>. Please note that during your time as a student with us, it is Istitutomarangoni's policy to use your personal email address to communicate with you. Please check your emails regularly to make sure you stay up to date and please ensure you make us aware if you change your email address at any time. If you are under 18 at the time of submitting an application form please ensure that you and your Parent (as defined below) read and understand these Terms. If you do not understand any part of these Terms (or any of the documents referred to in the Terms), please discuss it with our admissions team by phone on +44 (0)20 7377 9347 or email them at admissions.london@istitutomarangoni.com before accepting our offer. These Terms form part of any contract between you and Istitutomarangoni Ltd (registered in England and Wales with company number 4551096) ("Istitutomarangoni", "School", "we", "us", or "our") under which we agree to enrol you as a student on one of our programmes and provide you with our education and pastoral support services. Manchester Metropolitan University validates our programmes and is our degree awarding body. These Terms set out your rights and obligations as well as our obligations and the limitations of liability to you under any agreement between you and us. In particular, please note the terms dealing with changes to these Terms set out in term 1.3, additional costs set out in term 3.6, changes to the Programme and other variations set out in term 7 and our limitation of liability to you set out in term 13. To help you navigate through these Terms, we have set out hyperlinks below to the different sections. Please click on the links below to take you to the relevant section:

1. Our Contract
2. Application Process
3. Payment of Enrolment Fees, Tuition Fees and Additional Costs
4. Cancellation
5. Your Obligations
6. Our Obligations
7. Changes to programmes and other variations
8. Other Services
9. Visa Compliance
10. Withdrawal, Termination, Programme Transfer and Programme Deferrals
11. Refund and Compensation Policy
12. Information Sharing and Data Protection
13. Liability
14. Intellectual Property
15. General
16. Complaints

The definitions set out below apply in these Terms:

"Additional Costs" has the meaning set out in term 3.6;

"BRP" means biometric residence permit;

"Enrolment Fee" the enrolment fee payable for each academic year of your Programme in the amount stated in the application form or as notified to you by email following completion of the UCAS application;

"International Tier 4 Student" means a student who requires a Tier 4 visa to study in the United Kingdom;

"Parent" means a natural parent, or any person who, although not a natural parent, has parental responsibility for a child or young person, including: (i) a "legal guardian" (being an individual who has legal authority to care for a child under 18 years of age); or (ii) a "carer" (being an individual who is responsible for caring for a child under 18 years of age);

"Programme" means the programme detailed in the offer letter;

"Tuition Fees" has the meaning set out in term 3.3;

"UKVI" has the meaning set out in term 9.2.4; and

"UKVI Rules" means the UKVI rules located at <https://www.gov.uk/guidance/immigration-rules/immigration-rules-part-3-students>.

Unless the context otherwise requires, words in the singular shall include the plural and words in the plural shall include the singular. Term headings do not affect the interpretation of these Terms.

Any words following the terms "including", "include", "in particular", "for example" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

1. Our Contract

1.1 These Terms and the following documents together form the contract between you and us ("our Contract"):

1.1.1 the application form and any terms set out within it (including in the assessment form), and in any terms contained in the admissions pack or provided in the online admissions system portal (as may be applicable to the Programme you wish to apply for);

1.1.2 any terms contained in our offer letter or the certificate of admission;

1.1.3 our policies, procedures and regulations:

(I) the student handbook: see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

(II) the relevant validated programme specifications: see - <https://www.istitutomarangoni.com/en/campus/london/courses-in-london/>

(III) the code of conduct: see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

(IV) the student code of conduct: see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

(V) the terms set out in the complaints procedure and appeals procedure, see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

(VI) the assessment regulations relevant to your level of study: see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

(VII) the Manchester Metropolitan University policies, procedures and regulations that are applicable to your Programme: see - <http://www.mmu.ac.uk/policy/> and

(VIII) if you are an International Tier 4 Student: (i) the "Tier 4: Student's responsibilities and Istitutomarangoni's reporting duties": see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/> and (ii) any terms accompanying the CAS preview: see - <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

1.2 Our Contract is formed when we receive your acceptance of

an offer of a place on a Programme at the School, in accordance with term 2.6 or 2.7 (as applicable). Therefore please check that you have read and understood these Terms and each of the documents listed in term 1.1 above, before accepting such an offer. In addition, please check that the details in your application form and in any other document you provide to the School in connection with your application (including, if you are an International Tier 4 Student, the CAS review), are accurate and up to date with no material omissions.

1.3 We may revise and amend these Terms from time to time and will give you prior notice of any changes to our Terms. In the unlikely event that any amendment materially changes our Contract to your detriment, you may choose to withdraw from your Programme, terminate our Contract and claim a refund under term 11.1.5 and/or compensation under term 11.3.7. To claim a refund and/or compensation under this term, please follow our complaints procedure at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>.

2. Application Process

2.1 The "application form" referred to in these Terms is available to you either via UCAS, via our online admissions portal at <http://admission.istitutomarangoni.com/eng> or it can be downloaded (or otherwise provided to you via email) as part of the admissions pack <http://www.istitutomarangoni.com/brochure/en/admission-pack-international-fashion-design.pdf> If applying via UCAS please follow the instructions on the UCAS website. If applying directly then please follow the instructions on the online admissions portal or in the admissions pack (as applicable, depending on your chosen method of application).

2.2 Unless you are applying via UCAS, payment of the Enrolment Fee (and for undergraduates, the Enrolment Fee for the first academic year of your Programme) must be made before or at the time of submitting the application form and in the manner specified in the instructions in the admissions pack, on (or accompanying) the application form, or as otherwise notified to you by us. If you are applying via UCAS, after submitting your application form via UCAS we will email you to ask you to complete the online application form via the online admissions portal at <http://admission.istitutomarangoni.com/eng> and at this stage you must pay the Enrolment Fee in the manner specified in the email. If payment is made by electronic transfer, a copy of the bank transfer must be submitted to us with the application form. Please note that for all undergraduate programmes, an Enrolment Fee is payable for each academic year of your Programme, and payment for academic years two and three shall be made in accordance with term 3.2 below.

2.3 On receipt of the Enrolment Fee, your completed application form and any documentation that we require (as notified to you in our application instructions), whether submitted via UCAS or directly, we will check that you satisfy the eligibility criteria for your chosen Programme. If you are an International Tier 4 Student additional obligations apply, as described on the application form and in term 9.2.

2.4 If you do not satisfy our eligibility criteria, we may refuse your application unless we decide, in our absolute discretion, that you have demonstrated similar academic potential as is required by our eligibility criteria, in which case we will consider you for a place on the Programme. If we refuse your application, we will refund you in accordance with term 11.2.2(i).

2.5 If you satisfy the eligibility criteria, we will consider you for a place on the Programme, but a place is not guaranteed. We may decline your application for other reasons such as over-subscription or under-subscription for the relevant Programme or if you have previously cancelled an application to us or otherwise withdrawn from a programme. If we decline your application, we will refund you in accordance with term 11.2.2(i).

2.6 This term applies to students applying via UCAS only: If we decide to offer you a place on the Programme and you have applied via UCAS, we will send you either a conditional or unconditional offer via the UCAS system. To accept or refuse the offer, you must respond via the UCAS system and in accordance with the UCAS rules and regulations. The date by which you must accept the offer is set by UCAS (the "UCAS Deadline"). If you do not accept the offer by the UCAS Deadline, the offer will be deemed automatically withdrawn.

2.7 This term applies to students that apply directly to the School (not via UCAS): If we decide to make you an offer, and you have applied directly to the School we will send you either a conditional or an unconditional offer letter by email or via the online admissions portal. To accept the offer you must print off the enrolment form document (emailed to you), sign and send it back to us by email. The date by which you must accept the offer will be 7 days from the date we email you the enrolment form document (the "Deadline"). If you do not accept the offer by the Deadline, the offer will be deemed automatically withdrawn on the Deadline date.

2.8 Provided you have accepted the offer in accordance with terms 2.6 or 2.7 (as applicable), our Contract will be formed when we receive your acceptance. We will confirm receipt of your acceptance by email.

2.9 Where our offer is conditional and you do not meet the conditions of our offer by the date specified in our offer, we will notify you of this by email; you will not be entitled to enrol on the Programme; you will be withdrawn from the Programme and our Contract will terminate with immediate effect. In these circumstances we will refund you in accordance with term 11.2.2(iii).

2.10 We might not permit you to enrol with the School, if:

2.10.1 you fail to report to the School within 2 weeks after the enrolment date notified to you;

2.10.2 you have not paid all the Tuition Fees for the first academic year or, where applicable, provided information regarding payment of the Tuition Fees as required by term 3.11 or 3.14, below;

2.10.3 you do not have the correct visa documentation (this includes International Tier 4 Students or any non-British/EEA national, including a student on a Tier 2 dependant visa or spouse visa, a student with ILR, or a family member of an EEA national), for example where a student visa has expired, will expire before the end of the Programme or does not permit you to study;

2.10.4 you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information that might be relevant to your application for a place on a Programme; and/or

2.10.5 you fail to provide us, by the date specified by us, with any documentation or any other information reasonably requested by us in the application pack or otherwise (which includes a signed parental consent form if you are under 18 years old on 1 September of the year that you are enrolling on a Programme).

In the circumstances described above, we may immediately on written notice either (a) suspend you from the Programme or (b) withdraw you from the Programme and terminate our Contract.

If we withdraw you from the Programme for the reasons described in term 2.10.1, you might not receive a refund: please see term 11.1.7 below.

If we withdraw you from the Programme for the reasons described in term 2.10.2, you might not receive a refund: please see term 3.10 below. If we withdraw you from the Programme for the reasons described in terms 2.10.3 to 2.10.5 we will refund any Tuition Fees, Enrolment Fee and any other fees paid to us under our Contract (subject to deduction of the administration charge described in term 11.4.3). In the circumstance described in term 2.10.2 (non-payment), we will contact you to discuss the options that may be available to you to resolve the issue prior to suspending or withdrawing you from the Programme.

2.11 If you are an undergraduate student, you must enrol as a student of the School prior to the start of each academic year of your Programme. Following the first academic year, you will be entitled to enrol with the School on the date notified to you by the School provided that you:

2.11.1 have paid (and we have received in cleared funds) the Enrolment Fees and the Tuition Fees (for the forthcoming academic year);

2.11.2 have not been withdrawn from the Programme;

2.11.3 are not suspended, or on an approved leave of absence, at the relevant time; and

2.11.4 you have met the relevant progression requirements for the previous years of your Programme, as described in the Manchester Metropolitan University regulations located at <http://www.mmu.ac.uk/policy/>.

If you do not meet the criteria in term 2.11.1 (payment) or term 2.11.4 (progression), we will contact you to discuss the options available to you to try to resolve the situation. If we are unable to resolve the situation with you, or if you have been withdrawn from the Programme, we may terminate our Contract immediately on written notice and: (i) if we terminate our Contract because you have not met the criteria in term 2.11 (payment), you might not receive a refund: please see term 3.10 below; or (ii) if we terminate our Contract (because you have been withdrawn from the Programme) or term 2.11.4 (progression), you may be entitled to a partial refund under term 11.2.3.

3. Payment of Enrolment Fees, Tuition Fees and Additional Costs

3.1 You must pay the Enrolment Fee in accordance with term 2.2 and term 3.2 (if applicable).

3.2 If you are an undergraduate student, for the second, sandwich and third academic years of your Programme, you must pay the Enrolment Fee for the applicable academic year (in the amount notified to you in the application pack, or as notified to you by email following completion of the UCAS application) so that we receive the Enrolment Fees as a single payment, in cleared funds, by 30 June prior to the start of that academic year (October intake) or by 30 October (February intake). For the avoidance of doubt, this term applies even if you are involved in re-assessment.

Tuition Fees

3.3 Subject to term 3.4 and 3.11 below, following acceptance of our offer, you must make payment (or procure that your financial sponsor makes payment) to us of the tuition fees (in the amount set out in the application form) (the "Tuition Fees") for the first year of your Programme so that we receive such Tuition Fees, as a single payment, in cleared funds by the following dates:

3.3.1 for programmes starting in February, on or before 4th January of that same year;

3.3.2 for programmes starting in October, on or before 29th August of that same year; or

3.3.3 if you are an International Tier 4 Student, at least 90 days prior to the start of the Programme.

3.4 If you apply after the deadlines mentioned in term 3.3 above (as applicable), the Tuition Fees must be paid to us so that we receive the fees as a single payment, in cleared funds, within 7 days of the date of our offer letter.

3.5 If you fail to make payment by the relevant date we will contact you to discuss your options. If we are unable to resolve the situation with you then we may terminate our Contract immediately on written notice and you might not receive a refund of any fees paid to us under our Contract: please see term 3.10 below.

Additional Costs

3.6 In addition to the Enrolment Fees and the Tuition Fees, you may also be required to pay the following additional costs ("Additional Costs"):

3.6.1 administration fees payable to us, including:

(i) if you are an International Tier 4 Student, a fee of £250 to return fees paid by you if your visa application is refused;

(ii) charges for any late or dishonoured payments ("default payments");

(iii) a fee of £250 for any programme transfer or programme deferral granted in accordance with term 10.3 or 10.5 (as applicable);

(iv) courier charges (for sending copies of certificates);

(v) re-attendance fee to re-attend your Programme or any part thereof,

to be charged at the same rate as the Tuition Fees payable for the Programme, or part of the Programme, for that academic year;

(vi) charges we may reasonably incur as a result of your failure to comply with these Terms or the student handbook or code of conduct;

(vii) resit fees of £550 for resits without attendance or, full fees for resits with attendance;

(viii) an administrative fee of £250 in respect of refunds in the circumstances set out in term 11.4.3.

3.6.2 cost of materials, text books, printing costs, equipment,

studio space hire or other related items (depending on the course you are studying) to support your studies (as may be applicable to your Programme and as listed on the webpage for your Programme located at <https://www.istitutomarangoni.com/en/campus/london/courses-in-london/>);

3.6.3 fees payable to third parties, including accommodation fees.

3.7 Additional Costs are payable by you as and when requested by us or by a third party (as the case may be).

General

3.8 If a financial sponsor is paying your Tuition Fees on your behalf, you must ensure the sponsor is made aware of these Terms before you accept our offer. You are responsible for payment of the Tuition Fees even if you arrange for a financial sponsor to pay these on your behalf.

3.9 The Enrolment Fees and Tuition Fees are correct at the time of publication. If you are an undergraduate student, you acknowledge that the Tuition Fees payable after the first year may be subject to an annual increase of not more than 5% percent. Such increases may result from, without limitation, increases in the Consumer Price Index; changes in any applicable taxation; and changes by regulatory, professional or academic bodies. We have no control over or responsibility for fees payable to third parties, such as accommodation fees, which are subject to separate terms and conditions.

3.10 If you fail to pay all or any part of your Tuition Fees, the Enrolment Fees or any other fees payable under the Contract for any reason, we

may take legal action against you to recover the fees payable to us, plus our reasonable expenses for the costs of taking such an action. We also reserve the right (provided the unpaid amount is more than trivial and relates to the Tuition Fees and not accommodation costs or other non-academic costs) to take one or more of the following actions:

- 3.10.1 suspend, exclude or withdraw you from your Programme;
- 3.10.2 prevent you from registering for your Programme examinations;
- 3.10.3 prohibit you from sitting your Programme examinations;
- 3.10.4 withhold your exam results and any certificate and not permit you to graduate;
- 3.10.5 withhold any documentation required for a visa extension; and/or
- 3.10.6 terminate our Contract immediately on written notice and we will refund any Tuition Fees, Enrolment Fees and any other fees already paid to us under our Contract in relation to the forthcoming academic year unless that academic year has already commenced and we are unable to recruit another student in your place. If we are able to recruit another student in your place we will refund any fees paid to us under our Contract less:
 - (I) an administration charge of £250;
 - (II) our reasonable administration costs relating to the recruitment of the replacement student; and
 - (III) our reasonable administration costs for dealing with your termination and withdrawal from the Programme.

Prior to taking any action listed in this term 3.10, we will try to contact you to request payment and discuss how the issue may be resolved. Student loans

3.11 Where you have applied for a tuition fee loan from the Student Loans Company, you must provide us with a valid entitlement letter from the Student Loans Company, before the date of enrolment. If you are not in receipt of the entitlement letter prior to the date of enrolment, you may enrol but you do so at your own risk as you will be liable to pay all the Tuition Fees if your application for a tuition fee loan proves unsuccessful.

3.12 Upon completing the enrolment process at the School, you will be responsible for renewing your applications with the Student Loans Company for each academic year of study whilst on your Programme and for producing a valid entitlement letter from the Student Loans Company prior to the start each academic year.

3.13 You are ultimately responsible for payment of your Tuition Fees even if you are funded by the Student Loans Company. You acknowledge that if the Student Loans Company withdraws all or part of your funding for any reason including because:

- (I) you withdraw from your Programme under term 10.1; or
- (II) we withdraw you from the Programme for the reasons mentioned in term 11.2.3, you must pay us the balance of your total Tuition Fees liability after deducting any payment that you or the Student Loans Company have paid us towards your Tuition Fees.

International Tier 4 Students

3.14 If you are an International Tier 4 Student, at the time we issue your CAS (and at any other time upon our request) you must demonstrate to the School (in the format required by the UKVI as explained in the UKVI Rules) that you have acceptable and sufficient sources of funding the Programme as required by the UKVI and explained in the UKVI Rules. A list of acceptable documents can be found at <http://www.isitutomarangoni.com/en/admission/requirements/>

4. Cancellation

4.1 You have the legal right to change your mind and cancel our Contract without giving a reason within 14 days starting from the day after we receive your acceptance of the offer of a place on the Programme (the "Cooling-off Period"). If you do so, subject to term 4.2 below, we will refund any Tuition Fees, Enrolment Fees and any other fees already paid to us by you or on your behalf. Any refund payable under this term will be paid within 14 days of you cancelling our Contract. To help us provide a better service, we may ask you to let us know why you wish to cancel. You do not have to tell us why, but we will be grateful for any information you wish to share with us, and we may be able to suggest an alternative course that better suits your needs.

4.2 If you accept an offer for a Programme which starts during the Cooling-off Period and you cancel our Contract during the Cooling-off Period but after the Programme has started, you must pay for the part of the Programme that has been provided until the time that we are informed of your decision to cancel our Contract, in accordance with term 4.3, below.

4.3 How to cancel our Contract within the Cooling-off Period: Please let us know by a clear statement that you wish to cancel our Contract. You may use the form at <https://www.isitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/> to notify us, but you are not obliged to do so. If you would like to use this form please print it off, complete it as indicated and send it by post or email to the address provided on the form. Alternatively you may let us know by sending us a clear statement that you wish to cancel our Contract by email to admissions.london@isitutomarangoni.com. We will promptly acknowledge in writing receipt of your cancellation.

4.4 You may terminate our Contract after expiry of the Cooling-off Period, but you must do so in accordance with term 10.1 below.

5. Your Obligations

5.1 You represent warrant and undertake that all the information provided on your application form is complete, up-to-date (as of the date submitted to us) and accurate in all respects and that there are no material omissions. It is your obligation to ensure that you keep this information up-to-date throughout your studies with us, and promptly notify us of any changes.

5.2 You agree to:

- 5.2.1 subject to terms 2.10 and 2.11 above, enrol for each academic year of your Programme, at the time and the place directed by us;
- 5.2.2 attend lectures, seminars and tutorials, submit assignments and undertake examinations as required for your Programme and as described in our Attendance Policy set out in the student handbook - see <http://www.isitutomarangoni.com/en/campus/london/> unless agreed otherwise with us because of extenuating circumstances;
- 5.2.3 comply with:
 - (I) these Terms, the student handbook, the programme specification, the code of conduct, the complaints and appeals procedure and the student code of conduct (see links in term 1.1 above);
 - (II) any applicable rules, regulations and/or policies related to your Programme and notified to you: - see <https://www.isitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
 - (III) the reasonable requests of our staff;
 - (IV) all requirements imposed by law, regulation or judicial order at any time, for example requirements under health and safety laws, equality laws, and terrorism laws. These may also include criminal checks, health checks, adherence to the English language requirement in accordance with term 9.1; and
 - (V) if you are an International Tier 4 Student, any rules and/or requirements imposed by the UKVI, including the UKVI policy guidance "Tier 4 of the Points Based System - Policy guidance": see www.gov.uk/government/publications/guidance-on-application-for-uk-visa-as-tier-4-student

5.2.4 keep us informed of:

- (I) any change in your visa status, if you are an International Tier 4 Student or any non-British/EEA national, including a student on a

Tier 2 dependant visa or spouse visa, a student with ILR or a family member of an EEA national; and

(II) any changes to your personal information (including your email address, home address and next of kin) provided in your application form or notified to us at any other time and, if you are an International Tier 4 Student, you must also comply with term 9.2.13;

5.2.5 declare any criminal charges pending against you and any criminal convictions on your application form or immediately after receipt of any such charge or conviction if these arise during your Programme;

5.2.6 submit your own work and not plagiarise the work of others;

5.2.7 behave appropriately at all times and in such a manner as not to:

- (I) cause a nuisance, injury or damage to other persons (in particular, other students, our staff, contractors, agents and any visitors);
- (II) intentionally or recklessly misuse, damage or interfere with equipment or facilities made available to you by us or to any of our property;
- (III) impede or prevent the provision of any programme of study offered by us; or
- (VI) cause damage to our reputation.

5.3 If you fail to comply with your obligations, we may at our discretion:

5.3.1 notify you of such failure and where appropriate arrange a meeting with you; and/or

5.3.2 if your breach is material or persistent, immediately on written notice, dismiss you from your Programme and terminate our Contract (as per our disciplinary procedures: see - <https://www.isitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>). In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

5.4 It is important that you notify us of any welfare or medical conditions or disabilities that you have when you make your application so that we can care for you appropriately and make any reasonable adjustments as may be necessary. You should also notify us of any other medical conditions where special arrangements may be required. Please also notify us, when submitting your application form or as soon as possible thereafter of any medical condition (including pregnancy) and any health care or medical procedures you may require during the Programme, if this may affect your ability to fully attend the Programme. If an independent medical practitioner acting in their reasonable discretion considers that any medical procedures you notify us of in accordance with this term are avoidable or could be undertaken at another time (other than during the period in which the Programme is ongoing), then we may ask you to postpone such treatment and if you refuse, we may terminate our Contract immediately on written notice. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

5.5 You are required to attend your Programme in full. If your attendance on the Programme falls below the limits set by the student handbook (regardless of the reason for your absence), we will provide written notice to you that continued failure to attend the Programme might result in your dismissal from the Programme. If, following such notice, your attendance on the Programme continues to be unsatisfactory in our reasonable discretion, we may:

- 5.5.1 prohibit you from sitting the examinations; and
- 5.5.2 on written notice, dismiss you with immediate effect at any time from the Programme and terminate our Contract. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

Prior to taking any action listed in terms 5.5.1 and 5.5.2, we will try to meet with you to discuss your attendance and any reasons you have for your absence(s). If there are, in our reasonable discretion, extenuating circumstances for your absence(s) and, taking into consideration UKVI guidance, we have reasonable grounds to believe you can complete your Programme within the allocated time period, despite such absence(s), we may allow you to continue on your Programme.

5.6 If you do not achieve the required pass marks for any examinations, assessments or coursework, as set out in the student handbook, you shall not be entitled to receive a final certificate, or progress to the next academic year or semester (as applicable) and we shall decide, in our reasonable discretion if you may re-sit the examination taking into consideration UKVI guidance and all relevant factors including (without limitation) your attendance on the Programme.

6. Our Obligations

6.1 We shall provide an education service (programme delivery, tuition, supervision, assessment and award), as well as ancillary services (academic/learning support and resources, careers support and pastoral support) with reasonable skill and care.

7. Changes to programmes and other variations

7.1 The School will use all reasonable endeavours to deliver the Programme in accordance with the validated programme specifications located at <https://www.isitutomarangoni.com/en/campus/london/courses-in-london/> (and as otherwise notified to you). Programme start and end dates are not expected to change. However, we may need to alter dates, make variations to the content and methods of delivery of programmes, change tutors and locations from the published timetable, or make other reasonable changes with the overall aim of facilitating or improving the provision of any programme and to ensure that the School delivers the best quality of educational experience to you. Some examples of these changes and the reasons for such changes may include:

7.1.1 Keeping our programme content and delivery up to date and relevant. We may need to implement technical adjustments and/or improvements, for example: to reflect developments in academic teaching, research and/or professional standards/requirements; to address any external examiner feedback received as part of their annual reports and/or results from our regular student feedback sessions. To set out further examples, we may make adjustments to: aspects of the curriculum - to ensure that this is current and reflects developments in the subject area; the methods of assessment, assessment weightings, and the word length of individual assignments; and adjustments to the learning outcomes and how these are assessed.

7.1.2 Changes as a result of a programme review. It is standard practice for the School to undertake a formal review of all of its taught provision in line with national, professional body and regulatory requirements. The aim of each programme review is to ensure, on a periodic basis, that the design, academic standards and quality of learning opportunities of existing programmes remain appropriate to the awards to which they lead, and are informed by reference to institutional regulations and policies, national benchmarks and relevant professional and employment demands. Programme review is normally carried out at 6-yearly intervals, but can take place at a more frequent interval where required. Programme review may result in certain changes to a programme of study. These changes will be made to enhance the quality of provision we provide to students.

7.1.3 To reflect changes in relevant laws, statutory, awarding body, regulatory and/or professional body requirements and/or sector regulation.

7.1.4 Altering the location of your Programme. For example, following campus consolidation to allow the School to provide the best facilities and academic provision for its students.

7.2 In making any such changes, we will aim to keep the changes to the minimum necessary to achieve the required quality of experience

and will notify the affected students and applicants in advance about any changes that are required.

7.3 If we intend to make a material change to your Programme we will consult with you and take reasonable steps to obtain student consent (and, where appropriate, the consent of applicants who have accepted an offer who may be directly affected by the change) and we will inform the affected students and (where appropriate, affected applicants) if we decide to implement the change(s). If you did not consent to the change and our implementation of the change materially affects you to your detriment, where appropriate, we will work with you to try to reduce the effect on you or find an appropriate solution. Some examples of a material change include:

- A change of award or programme title.
- A change to the availability of or discontinuance of a core unit.
- A change to the overall type of assessment for your Programme, for example by exams, coursework or practical assessment, etc (or a combination of these).

7.4 If any change we make pursuant to term 7.1 above materially affects you to your detriment, you may withdraw from the Programme, terminate our Contract immediately by written notice and claim a refund under term 11.1.5 and/or compensation under term 11.3.7, by following our complaints procedure at <https://www.isitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/Events-Outside-Our-Control>

7.5 The School will do all that it reasonably can to provide educational services as described on its website or in its prospectus or other documents issued by it. Sometimes circumstances or events may arise which are outside our reasonable control ("Events Outside Our Control") which mean we cannot provide educational services as described. Examples (without limitation) of Events Outside Our Control include:

- Industrial action by School staff or third parties
- The unanticipated departure of key members of School staff or unavoidable specialist staff absence
- Insufficient uptake of a programme
- Acts of terrorism or a security threat
- Damage or interruption or lack of access to buildings, facilities or equipment
- Severe weather conditions
- Changes in applicable laws, regulations, actions or delays by any government authority or local authority;
- Withdrawal of validation approval for the Programme; or
- Refusal by any government or local authority to grant any necessary licence or withdrawal of any existing licence.

7.6 In these circumstances, the School will provide as much notice as possible and will take all reasonable steps to minimise the resultant disruption to our services and to the affected students by, for example, delivering a modified version of the Programme, providing alternative premises, or offering affected students the chance to suspend their studies or move to another programme or institution. For further information on how continuity and quality of study will be preserved for current students and potential students if a risk to their continued study crystallises, please see the School's Student Protection Plan. If due to an Event Outside Our Control we are unable to continue to provide the Programme, we will promptly notify you of this in writing and (if we are unable to transfer you to another programme that is available at the School or at one of our partner institutions, Manchester Metropolitan University, or you do not wish to transfer) either you or we may terminate our Contract immediately by giving written notice to the other party, and in such circumstances our liability to you will be limited to:

7.6.1 a refund of the Tuition Fees and Enrolment Fees taking into consideration (where applicable) the proportion of the Programme completed at the time of termination of our Contract; and

7.6.2 any compensation payable to you under our refund and compensation policy set out at term 11.3.7.

Change in Location of your Programme

7.7 Where there is a change in the location of your Programme, and you decide to continue on the Programme, you may be entitled to compensation under our refund and compensation policy set out at term 11.3.7. You may claim compensation by following our complaints procedure at <https://www.isitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

8. Other Services

8.1 Other, non-educational services provided by the School to you, for example residential accommodation and sports centre membership, are subject to separate terms and conditions.

8.2 You may also enter into separate contractual arrangements with other third parties such as a financial sponsor, the Student Loans Company, (for non-International Tier 4 Students who are on certain professional courses) your employer, or, in relation to work placements or internships, with the organisation providing such work placement or internship to you.

9. Visa Compliance

9.1 Unless you fall under an exemption, as prescribed by the UKVI Rules, you must provide us with satisfactory evidence that you meet the current English language requirement specified by us (which may be prescribed by the British government or any other relevant regulatory, professional or academic body) in order to complete your Programme. Unless you fall under an exemption, as prescribed by the UKVI Rules, all International Tier 4 Students must hold a valid "IELTS for UKVI (Academic)" test (with Undergraduate - overall 6.0 with minimum 5.5 in each element or Postgraduate - overall 6.5 with minimum 5.5 in each element). Even if you have provided such evidence, we may terminate our Contract immediately by written notice if we consider in our discretion that you do not meet the relevant English language requirement. If we terminate our Contract in such circumstances, we will refund you in accordance with term 11.2.2(ii).

9.2 For International Tier 4 Students:

9.2.1 You must apply to us for a CAS at the time of submitting your application by completing the relevant section on your application form and must provide us with any documentation we may reasonably request, which shall include copies of the documentation and information listed in terms 9.2.12 and 9.2.13 below and, unless you fall under an exemption as prescribed by the UKVI Rules, satisfactory evidence that you meet the current English language requirement specified by us (as described in term 9.1 above).

9.2.2 Following your acceptance of our offer and subject always to the availability of CAS's, and provided we have received (i) the Tuition Fee and the Enrolment Fee as a single payment in cleared funds, (ii) evidence to demonstrate that you have acceptable and sufficient sources of funding for the duration of the Programme (as further described in term 3.14 above), and (iii) the documentation, information and evidence described in term 9.2.1 above, to our satisfaction we will send you a CAS preview, for you to review. If any information in the CAS preview is not correct, you must correct such information and return, by the date notified to you, the CAS preview to us (in accordance with our instructions). Upon our receipt of the CAS preview, we will issue you a CAS to enable you to apply for UK entry clearance.

9.2.3 You represent, warrant and undertake that you are entering into this Contract for the purposes of undertaking and completing your Programme and not for any other purpose, including without limitation to seek employment or healthcare during the period of your

Programme.

9.2.4 For the avoidance of doubt, UK Visas and Immigration ("UKVI") grants such applications in its sole discretion and we do not accept any responsibility for the success or failure of any student visa application.

9.2.5 You must adhere to all rules, regulations and requirements as stipulated by UKVI and by us regarding student visas [as set out in <http://www.istitutomarangoni.com/en/campus/london/>]. UKVI rules, regulations and requirements are available to read at <https://www.gov.uk/guidance/immigration-rules/immigration-rules-part-3-students>.

9.2.6 You agree to keep us updated on the progress of your visa application and let us know of any delays in receiving your visa. If eligible to apply from within the UK, you agree to send us a receipt of posting as confirmation that you have made your visa application.

9.2.7 Immediately upon notification from the UKVI, you agree to let us know the outcome of your visa application, irrespective of whether the application is granted or refused.

9.2.8 If your visa application is granted in-country (ie within the UK), the UKVI will issue a BRP, which you should receive in the post. If your visa is granted out of country your passport will be endorsed with a 30-day entry clearance vignette (if your Programme is longer than 6 months) or entry clearance (if the length of your Programme is 6 months or less). Within 10 days of arrival, if you have been issued with a 30-day vignette, you will have to collect your BRP from the Post Office that you selected. If you are under 18 years old and you are collecting your BRP from the Post Office you must be accompanied by a responsible adult approved by the Home Office or you will be turned away at the Post Office. Your parent or legal guardian can be your responsible adult without prior approval from the Home Office only if: (I) they are collecting their own BRP at the same time as you; and (II) the vignette in your passport states that you are their dependent, in all other cases the adult who will accompany you must be approved in advance by the Home Office, even if they are your parent or legal guardian. You must send us copies of all the documents you receive from the UKVI, including the BRP, immediately upon receipt and in any event, you must present us with your original BRP prior to your entry clearance vignette expiry date. Failure to do so may result in us withdrawing you from your Programme and terminating our Contract with immediate effect by notice in writing and in such circumstances, you may be entitled to a refund, depending on the reason for such failure, as set out in term 11.2.2(V) or term 11.2.3(X).

9.2.9 You will inform us immediately if your visa application is refused and send us a copy of the visa refusal letter as soon as possible and in any event within 5 days of you receiving it. In the event that you do not wish to re-apply for a student visa, or we do not issue you with another CAS to enable you to apply for another visa, we will refund you in accordance with term 11.2.2(V) or term 11.2.4.

9.2.10 You represent, warrant and undertake to us that in the event of termination of our Contract for any reason, you will not proceed with any visa application on the basis of your original application to us. If you or we terminate our Contract for any reason, we will withdraw any CAS that has been assigned or, in the event that this is not possible, we will notify the UKVI or the relevant British post of such termination.

9.2.11 You must complete your Programme within the timeframe specified in your CAS, failing which we may dismiss you from the Programme and terminate our Contract immediately on written notice. In the event you are unable to complete the Programme due to illness or for any other reason that we consider to be an exceptional circumstance, we will endeavour to accommodate you on a later programme. In the event of such deferral: (i) we may need to withdraw our sponsorship (to comply with our UKVI requirements), and require you to reapply for your Programme from your home country; and (ii) any fees paid to us under our Contract in relation to the academic year that you are unable to complete will be credited to your account in respect of the fees payable for the later programme (subject to a deduction in respect of the proportion of the Programme completed at the time of the deferral, if you defer after the start of an academic year).

9.2.12 On enrolment you must provide us with the following information: (I) your current original passport containing your UK immigration status document and original BRP (if applicable), to enable us to take a photocopy/electronic copy of the relevant page; and

(II) any original documents relied on in support of your application;

9.2.13 On enrolment and at all times during your studies of the Programme you must provide us with:

(I) your up-to-date contact details, including your UK residential address, telephone number (landline and mobile), email address and contact details of your next of kin;

(II) if you are under 18, consent from your Parent(s) to your care arrangements in the UK, details of any changes to these care arrangements and the consent of your Parent(s) to such changes;

(III) prior notification of any intended absence from your Programme for any period together with the reason for such absence and any supporting evidence;

(IV) prior notification of any intended withdrawal from your Programme, with supporting evidence of re-enrolment with a different sponsor, change of immigration category or re-entry into your home country, to be provided as soon as it becomes available;

(V) notification of any changes to your nationality, name, gender or facial appearance (for UKVI biometrics purposes); and

(VI) any other information or change in circumstances which could affect your immigration and visa status.

9.2.14 If you change immigration category, you must immediately upon receipt, provide us with the newly obtained original leave to remain, so that we can take any necessary copies and withdraw our sponsorship.

9.3 You (as an International Tier 4 Student) must not work in the UK under any circumstances (except as part of a course accredited work placement). If an error has been made in your visa or BRP stating that you do have permission to work, you must have this corrected immediately by the UKVI.

9.4 We are required to provide certain information about you to the UKVI if you do not comply with UKVI Rules, including where:

9.4.1 you fail to report to the School on the enrolment date and at the enrolment place that we specify;

9.4.2 your overall attendance is not deemed acceptable;

9.4.3 there is, in our reasonable discretion, a lack of progress in completing your Programme;

9.4.4 you successfully complete your Programme in a shorter period than originally planned;

9.4.5 you cancel or we dismiss you from the Programme for any reason;

9.4.6 it is brought to our attention that you are working (outside of a course accredited work placement), or for any other reason at the UKVI's reasonable request.

9.5 If (a) your visa is due to expire before you complete your Programme and you need to apply for a new visa to complete your studies; or (b) you require a further CAS to study on your Programme, we may issue you a CAS to enable you to do so, provided that:

9.5.1 in our reasonable opinion, you are making satisfactory progress in your studies;

9.5.2 you have complied with all rules, regulations, and requirements as stipulated by the UKVI and by us regarding student visas;

9.5.3 you do not owe us any Tuition Fees, Enrolment Fees or other fees;

9.5.4 we have no grounds to believe that your visa application could be refused; and

9.5.5 if requested by the UKVI, you attend a visa appointment.

Please note that in accordance with current UKVI regulations you will not be able to extend your visa within the UK. You will have to return to your home country and apply for fresh entry clearance (providing you meet the UKVI criteria).

9.6 Before you complete your Programme, you must inform us in writing if you are:

9.6.1 Leaving the UK (either to return to your home country or otherwise); or

9.6.2 Remaining in the UK and, if so, on what basis (for example, as a student undertaking a further course of study); and

9.6.3 Provide us with supporting documentation as evidence of your plans (for example, a copy of your return air flight ticket or an enrolment offer).

9.7 If, at any time, it becomes apparent that we have made an offer and/or accepted you on a Programme based on an application, or on any other information or documents that you provided in connection with your application, that contains statements that are fraudulent, untrue or misleading, in addition to the actions set out in terms 2.10 and 10.2.2, we may also withdraw visa sponsorship and report you to the UKVI. In such cases, the UKVI may require you to leave the UK and, depending on the circumstances, may ban you from entering the UK for up to 10 years.

9.8 If, for any reason, we withdraw sponsorship, our Contract will terminate immediately. In these circumstances, you would not be entitled to a full refund; please see term 11.2.3.

9.9 If, for any reason, you withdraw or we withdraw you from the Programme after your visa has been granted, you must provide us with confirmation that you have returned overseas or that you remain overseas and have not entered the UK.

10. Withdrawal, Termination, Programme Transfer and Programme Deferrals.

10.1 Withdrawal by you after the Cooling-off Period:

After the Cooling-off Period you may still withdraw from the Programme and terminate our Contract at any time by giving notice in writing to academicervices.london@istitutomarangoni.com. Withdrawal from the Programme and termination of our Contract will take effect from receipt of your written notice. You may be entitled to a full or partial refund as set out in term 11.1.

10.2 Withdrawal by us:

In addition to any other rights of termination that we may have under these Terms, we may withdraw you from the Programme and terminate our Contract immediately by notice in writing if:

10.2.1 you fail to meet any conditions of the offer made to you as required by term 2.9;

10.2.2 you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information: (i) that might be relevant to your application for a place on a Programme, (see term 2.10.4); or (ii) at any other time;

10.2.3 you do not pay the Enrolment Fees or the Tuition Fees as required under terms 3.1 and 3.3;

10.2.4 you do not complete your enrolment with the School, at the beginning of any academic year of your Programme for any reason including where you are not permitted to enrol under terms 2.10 or 2.11;

10.2.5 we decide that you may not continue as a student of the School due to a breach of the student handbook, and/or our Code of Conduct – see: <http://www.istitutomarangoni.com/en/campus/london/>;

10.2.6 you fail to meet the progression requirements (set out in Programme documentation – see: <http://www.istitutomarangoni.com/en/campus/london/>);

10.2.7 your behaviour represents a serious risk to the safety, health and/or welfare of yourself or others; or

10.2.8 you commit a material breach of our Contract, and if such breach is remediable, you fail to remedy it within 30 days after being notified in writing to do so, or in accordance with terms 5.3, 5.4, 5.5, 9.2.11 and 9.8.

In such circumstances, you may be entitled to a full or partial refund as set out in terms 2.9, 2.10, 3.10.6 or 11.2.

Programme Transfers and Deferrals

10.3 Subject to term 10.4 below, we may grant Programme transfers (transfer from one programme at Istituto Marangoni London to another programme at Istituto Marangoni London) in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the Programme and pay an administration fee of £250.

10.4 If you are an International Tier 4 Student that wishes to transfer your Programme to another programme you will most likely be required to return home and apply for fresh entry clearance. In such cases, if we decide to allow you to transfer courses and issue you with a new CAS, we will only issue you a new CAS to allow you to make such application for fresh entry clearance after you have returned home.

10.5 Subject to term 10.6 below, we may grant programme deferrals in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the Programme and pay an administration fee of £250.

10.6 If you are an International Tier 4 Student and you wish to defer your Programme after you arrive in the UK, you must inform us immediately. A deferral will result in us cancelling your CAS, so you will need to request for a new CAS prior to your deferred Programme start date. Subject to compliance with these Terms, UKVI regulations and any other requirements that we may stipulate, we may issue you a further CAS to be used to apply for new entry clearance from your home country or country of legal residency. If you are in the UK when sponsorship is withdrawn, you will have to leave the UK, switch to another visa category or change sponsor.

11. Refund and Compensation Policy

This term 11 covers all students whether such students: (i) are in receipt of a tuition fee loan from the Student Loans Company; (ii) pay their own Tuition Fees; or (iii) have their Tuition Fees paid by a sponsor.

11.1 Refunds for students who choose to withdraw for convenience or because of changes to these Terms or to the Programme.

11.1.1 This term 11.1 applies to students who decide to withdraw from the Programme under term 1.3, 4, 7.4, 10.1, or who do not enrol within two weeks of the enrolment date.

11.1.2 If you cancel our Contract within the Cooling-off Period we will provide you with a refund as described in term 4.1.

11.1.3 If you withdraw from the Programme under term 10.1 (for convenience), and we are unable to recruit another student onto your Programme in your place, you will not be entitled to a refund of any fees paid to us under our Contract unless a complaint investigation reveals that your cancellation is as a direct result of an error by the School, in which case we will provide you with an appropriate refund taking into consideration the proportion of the Programme completed at the time of the cancellation.

11.1.4 If you withdraw from the Programme under term 10.1 (for convenience), and we are able to recruit another student onto your Programme in your place, we will provide you with a full refund of all Enrolment Fees and Tuition Fees paid to us under our Contract subject to the following deductions:

(I) an administration fee of £250 for dealing with your recruitment;

(II) our reasonable administration costs relating to the recruitment of the replacement student;

(III) our reasonable administration costs for dealing with your withdrawal from the Programme; and

(IV) your tuition and assessment costs and the costs of any other services provided to you up to the date of such withdrawal, dismissal, cancellation or termination (if applicable).

11.1.5 If you withdraw from the Programme under term 1.3 (because we have made a material change to these Terms) or term 7.4 (because we have made a material change to the Programme), in addition to any compensation that you might be entitled to, we will refund you as follows:

(I) if you withdraw prior to the Programme start date, we will provide a full refund of the Tuition Fees and Enrolment Fees paid to us under our Contract for the forthcoming academic year; or

(II) if you withdraw on or after the Programme start date, we will provide you with an appropriate refund taking into consideration the proportion of the Programme completed at the time of termination of our Contract.

11.1.6 If you are funded by the Student Loans Company and it withdraws all or part of its funding because you withdraw from the Programme under term 10.1, you will have to pay us all or part of your Tuition Fees, as further explained in term 3.13.

11.1.7 If you fail to report to the School within 2 weeks of the enrolment date notified to you, and we are unable to recruit another student on to your Programme in your place, you will not be entitled to a refund of any fees paid to us under our Contract unless (a) a complaint investigation reveals that your cancellation is as a direct result of an error by the School, or (b) in our reasonable discretion, there are extenuating reasons for your absence.

11.2 Refunds for students withdrawn from a Programme by the School

11.2.1 This term 11.2 applies to students withdrawn from a Programme by the School or refused a place on a Programme.

11.2.2 Subject to term 11.4.3 below, we will refund the Enrolment Fee, and any other fees paid to us under our Contract (including any Tuition Fees), if:

(I) we do not accept your application for a place on the Programme;

(II) we terminate our Contract because you do not meet the relevant English language requirement;

(III) our Contract is terminated pursuant to term 2.9 because you fail to meet the conditions of the offer made to you; or

(IV) your visa application is refused for reasons other than those set out in term 11.2.3(ix) (in these circumstances we will require a copy of the refusal letter before processing your refund);

(V) you fail to present us with your original BRP in accordance with term 9.2.8 because it was not ready for collection or for some other reason directly connected with us, the UKVI or the Post Office.

11.2.3 If we terminate our Contract in any of the following situations:

(I) where you have not completed your enrolment at the beginning of any academic year (term 10.2.4), other than for reasons mentioned in term 11.2.2 above;

(II) where you have breached the student handbook and/ or Code of conduct (term 10.2.5);

(III) where you have failed to meet the progression requirements (term 10.2.6);

(IV) where you have breached your obligations under our Contract in a material or persistent way (term 5.3);

(V) where you refuse to postpone medical treatment in the circumstances outlined in term 5.4);

(vi) where your attendance falls below the limits set by the student handbook (term 5.5)

(VII) where you fail to complete your Programme within the timeframe specified in your CAS (International Tier 4 Students only; term 9.2.11);

(VIII) where we withdraw sponsorship as a result of your non-compliance with our Contract or any UKVI Rules or other requirements (International Tier 4 Students only; term 9.8);

(IX) where your visa application is refused for reasons such as you have provided incorrect, incomplete, fraudulent or misleading information or documentation to the UKVI or you have deliberately submitted a visa application with the intention of being refused a visa; or (X) you fail to present us with your original BRP in accordance with term 9.2.8 for any reason other than those mentioned in term 11.2.2(v) you will only be entitled to a refund if we are able to recruit another student onto the Programme in your place (and in the circumstances set out in this term 11.2.3(ix), if you have provided us with a copy of your refusal letter), we will refund all Enrolment Fees and Tuition Fees in relation to the relevant academic year, subject to the following deductions:

(a) an administration charge of £250 for dealing with your recruitment;

(b) our reasonable administration costs relating to the recruitment of the replacement student;

(c) our reasonable administration costs for dealing with your termination and withdrawal from the Programme; and

(d) your tuition and assessment costs and the costs of any other services provided to you up to the date of termination of our Contract.

For refunds where your visa application has been refused, we will require a copy of the refusal letter as soon as possible. The earlier you provide this, the higher the chance of recruiting a replacement student, enabling us to refund you.

11.2.4 If you are funded by the Student Loans Company and the Student Loans Company withdraws all or part of its funding because we withdraw you from the Programme for any of the reasons in term 11.2.3 above, unless we are able to accept another student in your place, you will have to pay to us all or part of your Tuition Fees, in accordance with and as further explained in term 3.13. If we are able to accept another student in your place we will refund all Enrolment and Tuition Fees for the relevant academic year, less the deductions set out in term 11.2.3.

11.3. Refunds and Compensation policy for non-continuation of study.

11.3.1 The School has published a Student Protection Plan that sets out how continuation of study will be preserved for current and potential students if a risk to their continued study crystallises. The Student Protection Plan outlines the types of risk that might apply and explains the approach the School would take if these risks were to materialise.

11.3.2 This term 11.3 sets out the circumstances in which the School will refund Enrolment Fees, Tuition Fees and any other relevant fees paid to us under our Contract and provide compensation where necessary if the School is no longer able to preserve the continuation of study for one or more students.

11.3.3 The School considers refunds and compensation a remedy of last resort and is committed to using its best endeavours to ensure all students are able to continue and complete their studies at the School.

11.3.4 A reference to the School no longer being able to preserve the continuation of study means that the School has terminated or intends to terminate a Programme, on which:

(I) you have accepted a place but not yet enrolled; or

(II) you have enrolled but have not yet completed your Programme.

11.3.5 This term 11.3 will not apply to individuals who have completed the studies for which they enrolled as a student with the School unless a claim is submitted via our complaints procedures within one month of the student's completion of studies.

11.3.6 In addition to your rights set out in these Terms, you also have additional statutory remedies under the Consumer Rights Act 2015 and the Higher Education and Research Act 2017.

11.3.7 Where we are no longer able to preserve the continuation of study due to:
(I) an Event Outside Our Control; or
(II) any other circumstance or event that is described as being a risk to the continuation of your Programme (as set out in our Student Protection Plan and you decide to transfer to another programme or withdraw from your Programme (perhaps to go to a different provider) or we have to terminate our Contract,
or
(III) we make a change a material change to these Terms (under term 1.3) or a material change to the Programme (under term 7.4)
we will:
(IV) consult and communicate with students;
(V) offer students advice and support to help them decide whether or not to transfer to another programme or an alternative provider
(VI) offer students an exit award where relevant and appropriate
(VII) assess compensation claims from eligible students following the procedures set out at 11.3.8;
(VIII) compensate eligible students to adequately cover:
a. additional travel costs within the UK for students affected by a change in location of their programme; and
b. additional tuition costs where students have to transfer programmes or provider within the UK.
(IX) refund students in accordance with term 7.6 or term 11.1.5 (as applicable);
(X) communicate with applicants who have not yet enrolled on a programme, to include an offer of advice and support to help them decide whether or not to apply for a different programme at the School or find a suitable alternative.
11.3.8 To claim any compensation that you may be entitled to under our Contract, please follow our Student Complaints Procedure set out at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
11.3.9 If a student is dissatisfied with the outcome of a claim for compensation under this policy, the student may be able to apply for review by the Office of the Independent Adjudicator for Higher Education (OIA).
[<http://www.oiahe.org.uk/>]
11.4 Refund Payments
11.4.1 Refunds will only be made to the bank and account holder (or financial institution) that originally paid the Tuition Fees, Enrolment Fees or other fees and will not be paid in cash. This applies whether the student is in receipt of a tuition fee loan from the Student Loans Company, pays their own such fees or has such fees paid by a sponsor.
11.4.2 Where the original payment was made by Student Loans Company, refunds will be made to the Student Loans Company. The Student Loans Company will reclaim fees as a result of the School completing a change of fee notification. The Student Loans Company will then be responsible for amending the student's repayments to reflect the reduced loan amount.
11.4.3 All refund payments payable under terms 2.10, 3.10, 11.1.4, 11.2.2 and 11.2.3 will be subject to a deduction of an administration charge of £250.
12. Information Sharing and Data Protection
12.1 Please refer to our Privacy Policy at www.istitutomarangoni.com/en/terms-of-use-and-privacy/ for details of how we use the information that we collect from you.
12.2 You are also advised that any personal data that you provide to us may be shared us and our validating partner, Manchester Metropolitan University. By agreeing to these terms you consent to your personal data being provided to and used by Manchester Metropolitan University for the purposes of carrying out its obligations under our agreement with them, including being further shared with relevant third parties within Manchester Metropolitan University's data collection notice to students which can be found here: <https://www2.mmu.ac.uk/legal/#privacy>
12.3 The Higher Education Statistics Agency Limited (HESA) is the body responsible for collecting and disseminating information about higher education in the UK and the Designated Data Body for England (www.hesa.ac.uk/about). You are also advised that HESA is a Controller of your information. HESA's wholly-owned subsidiary company HESA Services Limited acts as a Processor to do work on behalf of HESA and other organisations described in the Student Collection Notice here: www.hesa.ac.uk/fpn, but may also act as a Controller. Reference to "your provider" refers to the higher education provider which you attend. This notice relates to information about you which will be collected by your provider and passed to HESA and to other organisations as described in the Student Collection Notice. This notice sets out information about HESA and other controllers of your data, how and why they process your data, the legal bases for this processing, and your rights under data protection legislation. This notice is regularly reviewed and sometimes updated, for example when organisations change their name, or to clarify how your information is used. Updates may be made at any time and you will always find the most up to date version at www.hesa.ac.uk/fpn.

13. Liability
13.1 Nothing in our Contract shall exclude or limit in any way our liability:
13.1.1 for death or personal injury caused by our negligence;
13.1.2 for fraud or fraudulent misrepresentation; or
13.1.3 which cannot be excluded or limited under laws relating to discrimination, occupier's liability or health and safety.
13.2 Subject to terms 7.6 and 13.1 above, if we fail to comply with the terms of our Contract:
13.2.1 our total liability for loss or damage you suffer as a foreseeable result of our failure to provide the Programme, either at all or to a reasonable standard, shall not exceed:
(a) the total Tuition Fees and Enrolment Fees payable by you for the Programme;
(b) any reasonable costs already incurred by you in relation to the Programme, such as visa fees, accommodation costs and travel costs directly relating to the Programme;
(c) any compensation you are entitled to under our refund and compensation policy set out at term 11.3; and
(d) any payment you are entitled to relating to any commitment we have to you to honour your student bursary (if you have a student bursary); and
13.2.2 we shall not be liable for any loss or damage that is not foreseeable, or for indirect losses which happen as a side effect of the main loss or damage and which are not foreseeable. Loss or damage is foreseeable if it is obvious that it will happen or if, at the time the Contract between us was made, both you and we knew it might happen.
14. Intellectual Property
14.1 The copyright, design right and all and any other intellectual property rights in any programme materials, examination papers and any other documents or items that we prepare, produce (which shall include any materials prepared or produced by our employees, contractors or agents) or otherwise provide in connection with your Programme belong to us, or our licensors.
14.2 You may not use the materials, documents or other items detailed in term 14.1 for any commercial purpose.
14.3 If you create intellectual property rights (IPR) during your studies or research, the standard position is that, subject to term 14.4 below, you will own such rights, unless you and we agree otherwise.
14.4 You agree to allow us to use photographs or video clips of any works created by you while you are a Student for any marketing or promotional purposes, including for use in our prospectuses, website and/or on our social media channels.
15. General
15.1 If any court or competent authority decides that any of the provisions of these terms are invalid, unlawful or unenforceable to any extent, such term will, to that extent only, be severed from the remaining terms, which will continue to be valid to the fullest extent permitted by law.
15.2 If we fail, at any time while these terms are in force, to insist that you perform any of your obligations under these terms, or if we do not exercise any of our rights or remedies under these terms, that will not mean that we have waived such rights or remedies and will not mean that you do not have to comply with those obligations. If we do waive a default by you that will not mean that we will automatically waive any subsequent default by you. No waiver by us of any of these terms shall be effective unless we expressly say that it is a waiver and we tell you so in writing.
15.3 A person who is not party to the Contract (including without limitation any party that is responsible in whole or part for your fees) shall not have any rights under or in connection with it under the Contracts (Rights of Third Parties) Act 1999.
15.4 The Contract shall be governed by English law and you and we agree to the non-exclusive jurisdiction of the English courts.
16. Complaints
16.1 The School recognises there may be occasions where students wish to raise legitimate complaints relating to their programme, or the facilities and services provided by the School. It is important to both students and staff to know that such complaints will be dealt with seriously and transparently, and without fear of recrimination. To ensure that this happens, the School has in place a Student Complaints Procedure and an Student Appeals Procedure, which details procedures and parameters for making a complaint, alongside what action may be taken in response to complaints: see – <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
16.2 If having exhausted all stages of the School's internal complaints procedure, a student considers that the School has failed to consider and respond to their complaint appropriately, the student can refer their complaint to the Awarding Body (in respect of validated provision) and then to the Office of the Independent Adjudicator for Higher Education, which provides an independent scheme for the review of student complaints.
16.3 If you have a complaint about our admission process, please see our complaints procedure for further information: see – <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>