

Admission Pack
2025-26

SHORT COURSES

SUMMER 2025-26 INTAKE

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ISTITUTO MARANGONI MILANO

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website <https://www.istitutomarangoni.com/en/> and fill out the registration form for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni Milano • Via Meravigli, 7 • 20123 Milano • Italia
admissions.milano@istitutomarangoni.com • t. + 39 02 7631 6680

MILANO • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S¹			LESSON HOURS		DURATION	DELIVERY MODE	TUITION FEE ONLY
Fashion Design: From Inspiration to Creation	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Design: From Inspiration to Creation	Jul 2025	7 Jul 25	25 Jul 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Design: From Inspiration to Creation	Sep 2025	1 Sep 25	19 Sep 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Design: From Inspiration to Creation	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Management Discovery	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Management Discovery	Sep 2025	1 Sep 25	19 Sep 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Management Discovery	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jul 2025	7 Jul 25	25 Jul 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Image & Styling	Sep 2025	1 Sep 25	19 Sep 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Communication for Luxury	Jul 2025	7 Jul 25	25 Jul 25	EN	IT		75		3 Weeks	onsite	4.300 €
Fashion Communication for Luxury	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Drawing for Visual Expression	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion Drawing for Visual Expression	Jul 2025	7 Jul 25	25 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Digital Pattern Making with CLO3D	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Digital Pattern Making with CLO3D	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	25		3 Weeks	onsite	4.300 €
Pattern Making Creation	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Pattern Making Creation	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	25		3 Weeks	onsite	4.300 €
Luxury Fashion & Beauty Experience	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Luxury Fashion & Beauty Experience	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	25		3 Weeks	onsite	4.300 €
Creative Porfolio Creation	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Creative Porfolio Creation	Jul 2025	7 Jul 25	25 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Creative Porfolio Creation	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	25		3 Weeks	onsite	4.300 €
Fashion and Creative A.I. Innovation	Jun 2025	16 Jun 25	4 Jul 25	EN	IT	PTG	75		3 Weeks	onsite	4.300 €
Fashion and Creative A.I. Innovation	Jan 2026	12 Jan 26	30 Jan 26	EN	IT	PTG	25	1 Week for teenagers	onsite	1.900 €²	
Fashion Euphoria: Your Career in Fashion	Jun 2025	30 Jun 25	4 Jul 25	EN	IT		25		1 Week	onsite	1.600 €
										1.900 €³	
Fashion Euphoria: Your Career in Fashion	Jan 2026	12 Jan 26	16 Jan 26	EN	IT		25		1 Week	onsite	1.600 €
										1.900 €³	
Style Yourself: A Fashion Experience	Jun 2025	16 Jun 25	4 Jul 25	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Style Yourself: A Fashion Experience	Jan 2026	12 Jan 26	30 Jan 26	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Creative T-Shirt Design: A Graphic Fashion Experience	Jun 2025	16 Jun 25	4 Jul 25	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Creative T-Shirt Design: A Graphic Fashion Experience	Jan 2026	12 Jan 26	30 Jan 26	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Business in Fashion	Jun 2025	16 Jun 25	4 Jul 25	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Business in Fashion	Jan 2026	12 Jan 26	30 Jan 26	EN	IT		75	3 Weeks for teenagers	onsite	5.900 €²	
Next Gen Style: Your Future in Fashion	Jun 2025	16 Jun 25	20 Jun 25	EN	IT		25	1 Week for teenagers	onsite	1.900 €²	
Next Gen Style: Your Future in Fashion	Jan 2026	12 Jan 26	16 Jan 26	EN	IT		25	1 Week for teenagers	onsite	1.900 €²	

APPLICATION FORM for Summer courses

1a · Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b · Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c · Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d · In case of students underage of 18

parent

legal representative

guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

2 · I pay tuition fee by wire transfer:

Beneficiary: Istituto Marangoni Srl
Bank: INTESA SANPAOLO SPA
Bank Address: Milano, Via Marconi Ang Piazza Diaz
Account nr: 100000061585
IBAN: IT29M0306901629100000061585
SWIFT: BCITITMM

When making the bank transfer, please use full name as stated in your passport as a payment reference.
Please send a copy of the bank transfer together with the application form.

3 · I pay tuition fee by credit card:

I am paying the school fee by credit card:

Visa

American Express

Mastercard

Eurocard

Name as it appears on the card

Credit card number

Expiry date

Cardholder full address

Cardholder signature

ENROLMENT INFORMATION for Summer courses

Minimum application document required:

- Application form;
- Copy of passport / ID (for students under 18, please provide the parent/legal representative's and guardian's

passport or ID card);

- Copy of bank transfer of tuition fee;
- Signed terms and conditions 2025-26.

- 1) All lessons can be delivered with a translation service.
- 2) Full package with accommodation in families.
- 3) The applicant, who is a minor (16-17 years old), opts to apply for the Full Package option, which includes course with accommodation in families and extra activities, at 1.900 €.

In certain circumstances, Istituto Marangoni reserves the right to cancel an advertised course. For example, if it is judged that the number of enrolled students is likely to compromise our exacting standard and if certain other unforeseen situations arise. In these circumstances notification will be made to all concerned, a month before the beginning of the course. The institute is not legally bound. all students already enrolled will receive a full refund. Cancellation with written notice 60 days before the course starting date: full refund; 59-30 days before starting date: 50% refund; within 29 days: no refund will be issued. Please check at your Italian embassy / Consulate whether you need an entry visa. This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 16 or 17 years of age. By submitting this application, I certify to Istituto Marangoni that all information in this application and in my supporting documentation is true.

I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date Student's (or legal representative's) signature

ISTITUTO MARANGONI MILANO DESIGN

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1. New online enrolment service: visit the Istituto Marangoni website
https://www.istitutomarangoni.com/en/ and fill out the registration form
for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni Milano • Design • Via Cerva, 24 • 20122 Milano • Italia
admissions.design@istitutomarangoni.com • t. + 39 02 7631 6680

MILANO DESIGN • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S ¹	LESSON HOURS	DURATION	DELIVERY MODE	TUITION FEE ONLY
Interior Design	Jun 2025	16 Jun 25	4 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Interior Design	Jul 2025	7 Jul 25	25 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Interior Design	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Interior Design	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Product Design	Jun 2025	16 Jun 25	4 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Product Design	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Product Design	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Digital Graphic Design	Jun 2025	16 Jun 25	4 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Digital Graphic Design	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Digital Graphic Design	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
AI for Design	Jun 2025	16 Jun 25	4 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
AI for Design	Jul 2025	7 Jul 25	25 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
AI for Design	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
AI for Design	Jan 2026	12 Jan 25	30 Jan 25	EN IT	75	3 Weeks	onsite	4.300 €
Interior Design For Professionals*	Apr 2025	1 Apr 25	17 Apr 25	EN IT	40	2 Weeks	onsite	3.500 €

The applicant, who is a minor (16-17 years old), opts to apply for the Full Package option, which includes course with accommodation in families and extra activities, at 5900€

(Please add this choice after selecting your preferred course from the list above)

1) All lessons can be delivered with a translation service.

* Full package option is not available for Interior Design For Professionals Course.

ENROLMENT INFORMATION for Summer courses

- Minimum application document required:
- Application form;
 - Copy of passport / ID (for students under 18, please provide the parent/legal representative's and guardian's passport or ID card);
 - Copy of bank transfer of tuition fee;
 - Signed terms and conditions 2025-26.

APPLICATION FORM for Summer courses

1a · Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b · Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c · Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d · In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

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2 · I pay tuition fee by wire transfer:

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3 · I pay tuition fee by credit card:

I am paying the school fee by credit card: Visa American Express Mastercard Eurocard

Name as it appears on the card

Credit card number

Expiry date

Cardholder full address

Cardholder signature

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I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student's (or legal representative's) signature

ISTITUTO MARANGONI FIRENZE • THE SCHOOL OF FASHION & ART

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https://www.istitutomarangoni.com/en/ and fill out the registration form
for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni Firenze • The School of Fashion & Art • Via De' Tornabuoni, 17 • 50123 Firenze
Italia • admissions.firenze@istitutomarangoni.com • t. + 39 05 50351220

FIRENZE • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S¹	LESSON HOURS	DURATION	DELIVERY MODE	TUITION FEE ONLY
Fashion Design	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Design	Jul 2025	7 Jul 25	25 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Design	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Design	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Business	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Business	Jul 2025	7 Jul 25	25 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Business	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Business	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jul 2025	7 Jul 25	25 Jul 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Image & Styling	Sep 2025	1 Sep 25	19 Sep 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Image & Styling	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Marketing for Luxury	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Digital Art in Fashion	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Digital Art in Fashion	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Luxury Accessories & Shoes Design	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Luxury Accessories & Shoes Design	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Illustration	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €
Fashion Illustration	Jan 2026	12 Jan 26	30 Jan 26	EN IT	75	3 Weeks	onsite	4.300 €
Experimental Textile Design	Jun 2025	9 Jun 25	27 Jun 25	EN IT	75	3 Weeks	onsite	4.300 €

1) All lessons can be delivered with a translation service.

ENROLMENT INFORMATION for Summer courses

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Mobile Number

1d · In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

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I am paying the school fee by credit card: Visa American Express Mastercard Eurocard

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Credit card number

Expiry date

Cardholder full address

Cardholder signature

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I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student's (or legal representative's) signature

CONDIZIONI GENERALI per l’iscrizione ai Programmi Brevi 2025-26

Il modulo di domanda di ammissione (“domanda di ammissione”) e le seguenti clausole contrattuali (“contratto”) dettano le basi per la vostra richiesta di studio all'Istituto Marangoni Srl (“l'istituto”, “noi”, “no-stro”) e saranno parte integrante di ogni accordo tra voi e l'istituto (“l'accordo”). Le clausole illustrano i vostri diritti e doveri, così come i nostri obblighi e i limiti delle nostre responsabilità nei vostri confronti. È pertanto molto importante leggere e comprendere tali clausole prima di completare la domanda di ammissione. In particolare, si prega di notare al punto 10 i limiti della nostra responsabilità nei vostri confronti. Per ulteriori chiarimenti, vi preghiamo di contattare un membro del nostro personale prima di presentare la vostra domanda di ammissione.

1. Domanda e iscrizione.

- 1.1 La domanda di ammissione (una volta da noi accettata in conformità con il punto 1.4) e il presente contratto regolano l'intero accordo tra le parti. Prima di presentare la domanda si prega di controllare che tutte le parti nel modulo della domanda di ammissione siano compilate correttamente.
- 1.2 Presentando la domanda di ammissione (sia direttamente che attraverso un rappresentante autorizzato ad agire in nome e per vostro conto): dichiarate di volervi iscrivere al corso prescelto in base alle presenti clausole contrattuali, e l'istituto può accettare o rifiutare tale offerta a propria discrezione.
- 1.3 Il versamento della retta scolastica dovrà essere effettuato precedentemente o contestualmente alla presentazione della domanda di ammissione e secondo le modalità specificate nel modulo stesso. Se il versamento fosse effettuato attraverso bonifico bancario, una copia del bonifico dovrà essere allegata alla domanda.
- 1.4 Al ricevimento della vostra retta scolastica, della domanda di ammissione compilata e dei documenti elencati sul modulo stesso o nel presente contratto, controlleremo la vostra conformità ai criteri di idoneità al corso da voi prescelto e vi verrà comunicato per iscritto l'accettazione o non accettazione al corso. Il contratto si intenderà concluso solo nel momento in cui l'istituto le invierà l'accettazione scritta.

2. Versamento di rette e costi aggiuntivi.

- 2.1 Le rette scolastiche (le “rette”) sono definite nel nostro admission pack e sul nostro sito web www.istitutomarangoni.com e sono da voi dovute in conformità con il punto 1.
- 2.2 La retta scolastica non è rimborsabile a meno che:
 - a) l'istituto respinga la vostra domanda in base al punto 1.4;
 - b) il corso venga cancellato in base al punto 4.5; o
 - c) la vostra domanda di visto venga respinta in base al punto 6.1; fermo restando che la domanda di visto sia stata presentata in base al punto 6.1.
- d) e in tutti i casi descritti nel punto 8.
- 2.3 Se la retta scolastica viene pagata con assegno o bonifico bancario o carta di credito, la domanda non verrà esaminata fino a che gli importi non verranno incassati. Provvederemo a fornirvi la conferma del versamento successivamente alla conferma di pagamento da parte della banca.
- 2.4 Il pagamento della retta scolastica non comprende tariffe aeree, trasporti, spese personali, cancelleria o pasti.
- 2.5 In caso di mancato pagamento totale o parziale delle tasse o di qualunque costo aggiuntivo, ci riserviamo il diritto (a nostra ragionevole discrezione) di prendere uno o più dei seguenti provvedimenti:
 - a) sospendervi o espellervi dal corso;
 - b) sospendere l'emissione di qualsiasi certificato;
 - c) recedere da questo accordo su preavviso scritto.

3. I vostri obblighi sono:

- 3.1 Asserire, garantire e assicurare che tutte le informazioni fornite nella vostra domanda d'iscrizione siano complete, aggiornate e veritiere.
- 3.2 Accettare di:
 - a) iscrivervi all'inizio del corso al momento e luogo da noi stabilito;
 - b) rispettare il presente accordo e il regolamento dell'Istituto, disponibile su Intranet degli Studenti, così come le ragionevoli richieste del nostro personale;
 - c) rispettare in ogni momento tutti i requisiti imposti dalla legge, dai regolamenti e dagli ordini giudiziari.
- 3.3 Siete obbligati a frequentare il vostro corso per intero. Se la vostra frequenza al corso scendesse al di sotto dei limiti stabiliti dal regolamento dell'istituto (indipendentemente dalla ragione di ogni assenza), non avrete diritto a ricevere un certificato finale.

4. I nostri diritti e doveri.

- 4.1 Forniremo un servizio educativo con ragionevole competenza e cura.
- 4.2 L'Istituto Marangoni si riserva il diritto di modificare i termini di questo contratto, dando congruo preavviso.
- 4.3 I corsi saranno tenuti secondo gli orari, le date e i programmi stabiliti dalla direzione, i quali si riserva di apportare, in qualsiasi momento, le eventuali necessarie variazioni.
- 4.4 Nel caso dei corsi che prevedono la presenza (“de visu”) l'istituto si riserva il diritto di annullare i medesimi prima del loro inizio dandone preavviso per iscritto (ove possibile), con almeno un mese di anticipo sull'inizio del corso, se:
 - a) un numero insufficiente di studenti si iscrivesse al corso;
 - b) non ci fossero le necessarie condizioni per l'avvio del corso.
- 4.5 Nel caso di annullamento del corso in base al punto 4.4, avrete diritto all'intero rimborso della retta scolastica e di ogni retta a noi già versata secondo questo accordo ad eccezione di quanto previsto dal RD 4/6/38 n. 1269 art. 27.
- 4.6 Le lezioni tenute a Milano saranno erogate presso la sede di Via Meravigli, 7 e presso la sede di via Cerva, 24. Le lezioni tenute a Firenze saranno erogate presso la sede di via De' Tornabuoni 17.
- 4.7 Tutte le lezioni possono essere impartite con servizio di traduzione simultanea nella lingua prescelta per il corso.

5. Studenti minorenni (16-17 anni)

- 5.1 Età minima degli studenti ammessi.
- Nel caso di studenti minorenni (16-17 anni) è necessario inviare la seguente documentazione:
 - Application Form sottoscritta dai genitori, inclusa la sezione 1d – Parent or Legal Representative;
 - General Conditions firmate dai genitori;
 - Manleva compilata e firmata dai genitori;
 - Copia della carta di identità/passaporto dello studente;
 - Copia della carta di identità/passaporto di entrambi i genitori.
- 5.2 Autorizzazione al viaggio.

Qualora la legislazione nazionale dello stato di provenienza dello studente preveda l'obbligo in capo allo stesso di dotarsi di autorizzazione al viaggio sottoscritta dai genitori esercenti la potestà per recarsi in uno stato diverso da quello di appartenenza, sarà obbligo e responsabilità dello studente e dei genitori adempiere alle corrispondenti normative.

5.3 Dichiarazione di presenza.

Ai sensi della L. 68/07 lo straniero che proviene da paesi che non applicano l'accordo di Shengen assolve l'obbligo di rendere dichiarazione di presenza nel momento in cui il timbro di frontiera viene apposto sul documento di viaggio; lo straniero che proviene da paesi che applicano l'accordo di Shengen dovrà presentare la dichiarazione di presenza alla questura entro otto giorni dall'ingresso.

5.4 Vigilanza dello studente.

I corsi brevi dell'istituto vengono tenuti in collaborazione con l'istituto LINGUAVIVA S.R.L con sede legale in via Fiume, 17 - 50123 Firenze – ITALIA Tel. (+39) 055 294359 Fax +39 055 283667 C.F. – P. IVA 03076490485, e con sede operativa anche a Milano in corso Buenos Aires 43, il quale si farà direttamente carico e sarà responsabile della gestione dello studente in ogni attività da svolgersi fuori dai locali di Istituto Marangoni. Ogni studente dovrà quindi attenersi alle disposizioni impartite dai responsabili designati di LINGUAVIVA S.R.L e dovrà attenersi alle loro decisioni e indicazioni. Il servizio di pick up degli studenti presso l'aeroporto, o altro luogo di arrivo situato nella città sede dei corsi, verrà fornito solo dietro specifica richiesta comunicata ad Istituto Marangoni con congruo anticipo; qualora il servizio di pick up non venga richiesto, o non sia possibile fornirlo, la presa in gestione dello studente e la conseguente responsabilità avranno corso a far tempo dall'arrivo dello studente stesso nella casa famiglia assegnata.

5.5 Alloggio.

L'iscrizione ai corsi brevi per gli studenti minorenni è ammessa solo nella soluzione comprensiva di servizio di alloggio. Gli studenti saranno alloggiati in case famiglia. Nell'alloggio in casa famiglia ci si aspetta che lo studente aiuti a tenere pulita e in ordine la propria stanza e che si attenga alle regole della civile convivenza senza recare disturbo ai propri ospiti.

5.6 Assistenza medica.

Lo studente è obbligato a portare con se i documenti necessari ad accedere al servizio di assistenza sanitaria o, in caso di studenti internazionali che non possano avervi accesso, a dotarsi di apposita assicurazione medica. Si raccomanda inoltre di avere con se ogni altra certificazione attestante eventuali malattie croniche, allergie o intolleranze alimentari che dovranno essere segnalate e comunicate per iscritto con anticipo a Istituto Marangoni che provvederà a sua volta ad informare Linguaviva.

5.7 Responsabilità e assicurazione.

La scuola non è responsabile per la perdita e il furto di qualsiasi effetto personale o somme di denaro di proprietà dello studente, né dentro né fuori dai locali della scuola. Si raccomanda inoltre gli studenti di stipulare idonea assicurazione a copertura di rischi per perdita economica, in seguito a cancellazione del corso per mancato arrivo in Italia e/o termine anticipato del corso, spese mediche, spese di viaggio per necessità di rimpatrio immediato e a copertura di danni eventualmente arrecati a terzi.

5.8 Frequenza obbligatoria delle lezioni.

La frequenza di tutte le lezioni è obbligatoria per tutti gli studenti. In caso di indisposizione e quindi impossibilità a recarsi a scuola, lo studente dovrà informare il proprio responsabile o chiedere alla famiglia ospitante di farlo. In caso di assenze prolungate e/o ingiustificate, in base anche alla durata complessiva del corso prescelto, Istituto Marangoni si riserva il diritto, previa comunicazione scritta, di escludere lo Studente dalla ricezione dell'attestato finale.

5.9 Attività extradidattiche.

Il corso potrebbe prevedere, in aggiunta ai momenti di lezione in aula, un programma di attività extradidattiche (come ad es. visite, escursioni).

5.10 Partecipazione alle attività.

La partecipazione alle attività ricreative, in caso il corso lo preveda, è obbligatoria. In caso di indisposizione e quindi impossibilità a partecipare ad una attività, lo studente dovrà informare il proprio Programme Leader prima dell'inizio dell'attività.

5.11 Permesso di uscita.

Lo studente minorenne per allontanarsi per allontanarsi per accompagnarlo dalla Località di Studio, deve avere il consenso scritto dei genitori, che dovrà essere inviato ad Istituto Marangoni ed a LINGUAVIVA S.R.L. Sul permesso devono essere indicati: periodo di assenza dalla Località di Studio (massimo 2 giorni), recapito presso cui sarà reperibile durante l'assenza, nominativo della persona che lo avrà in custodia durante tale assenza, data di rientro nella Località di Studio. Quando la persona incaricata verrà a prendere lo studente dovrà mostrare il documento di identità indicato nel modulo di permesso e confermare la data e l'ora del rientro. Il consenso non è richiesto nel caso di escursioni organizzate da Istituto Marangoni o LINGUAVIVA S.R.L.

5.12 Condotta e disciplina.

Gli studenti devono attenersi alle regole di condotta e disciplina, tipiche dei contesti scolastici basate sulla cortesia e alla considerazione del prossimo anche per quanto riguarda la parte di didattica online (laddove prevista). Durante le attività scolastiche ed extrascolastiche lo studente dovrà rispettare ed osservare le leggi vigenti nel paese di soggiorno, dovrà vestire sempre in modo appropriato al contesto e dovrà rispettare gli orari previsti, dovrà astenersi dal praticare l'autostop. Non è consentito fumare in nessuna delle aree dell'istituto. Gli studenti non devono bere alcolici, possedere o far uso di droghe. La scuola notificherà ai genitori ogni violazione delle regole, inclusa la mancata frequenza dei corsi o disturbo alla classe. L'istituto si riserva la facoltà di chiedere ai genitori dello studente che continui a disturbare la classe e si rifiuti di comportarsi in maniera concorde agli standard di comportamento sopra citati il ritiro dello stesso dal corso riservandosi comunque verrà rimpatriato a sue spese. In queste circostanze l'istituto si riserva di trattenere le somme versate per l'iscrizione al corso senza alcuna possibilità di rimborso di ulteriori spese aggiuntive dovute all'interruzione anticipata della partecipazione al corso; le spese di rimpatrio saranno a carico della famiglia.

5.13 Uso delle immagini fotografiche e dei commenti

Con l'iscrizione al corso i genitori e gli studenti minorenni acconsentono all'uso del materiale fotografico/immagini, raffiguranti gli studenti stessi, per scopi promozionali o didattici della scuola.

6. Ottemperanza ai visti.

6.1 Gli studenti con obbligo di visto devono verificare presso l'ambasciata italiana o consolato del proprio paese d'origine, se necessitano di un visto d'ingresso per un soggiorno di 2 settimane o 3 settimane in Italia. Se necessario, l'ufficio iscrizioni del campus fornirà allo studente tutta la documentazione necessaria per ottenere un visto.

7. Diritti di recesso, trasferimenti di corso e revoca.

Nel caso di presentazione della domanda di ammissione a mezzo web, fax, posta o posta elettronica (ma non di persona) sussiste un diritto di recesso di quattordici (14) giorni lavorativi: come previsto dall'art. 51.2 del Codice del Consumo entro 14 giorni lavorativi dalla data di ricevimento della lettera di accettazione in base al punto 1.4 avete il diritto di recedere dal presente contratto comunicandoci la vostra decisione via posta r.r., fax o posta elettronica certificata contattando i riferimenti forniti sul nostro sito web. Nel caso di recesso in base al presente punto vi rimborseremo la tassa d'iscrizione (o tassa unica) e ogni altra retta versata da voi (o dal vostro rappresentante) entro 30 giorni dal ricevimento di tale comunicazione.

8. Polizza di rimborso.

- 8.1 Vi rimborseremo la retta scolastica e ogni altra retta versataci se non vi accetteremo al corso in base al punto 1.4.
- 8.2 Nel caso di cancellazione da parte vostra, saranno applicati i seguenti rimborsi:
- 8.3 Per i corsi che prevedono la presenza in classe (“de visu”):
 - a) se ci fornite un preavviso scritto della cancellazione dal corso 60 giorni o più prima dell'inizio del corso, avrete diritto al rimborso del 100% della retta scolastica;
 - b) se ci fornite un preavviso scritto della cancellazione dal corso 59-30 giorni prima dell'inizio del corso, avrete diritto al rimborso del 50% della retta scolastica; e
 - c) se cancellate il corso in ogni momento successivo, non avrete diritto ad alcun rimborso della retta scolastica.
- 8.4 Per i corsi che prevedono la frequenza on line e per i corsi blended non è prevista la possibilità di richiedere la cancellazione né il rimborso di quanto versato.

9. Condivisione delle informazioni e protezione dati.

9.1 Ai sensi del d.lgs. 196/2003 e successive modificazioni "codice della privacy" lo studente autorizza l'Istituto Marangoni S.r.l. al trattamento dei dati personali nel rispetto della normativa vigente, dati il cui trattamento lo studente riconosce necessari ai fini dell'esecuzione del contratto.

10. Responsabilità.

- 10.1 Subordinatamente alle condizioni di questo punto 10, nessuna parte sarà responsabile per alcuna perdita subita dall'altra a risultato dell'accordo, a meno che e nella misura in cui tale perdita sia stata causata da negligenza grave.
- 10.2 La totale responsabilità di parte Istituto Marangoni relativamente a questo accordo (derivante dal contratto o illecito, compresa la negligenza) non potrà in ogni caso eccedere le rette del corso o ogni copertura assicurativa che potremmo avere, qualunque sia quella più elevata.
- 10.3 Sarete responsabili del risarcimento di ogni danno da voi causato alle nostre sedi o ai nostri beni.
- 10.4 Questo punto non esclude o limita in ogni modo:
 - a) la responsabilità di ciascuna parte per decesso o lesioni personali causate dalla sua negligenza; o
 - b) la responsabilità di ciascuna parte per frode o mistificazione fraudolenta; o
 - c) ogni altra questione per cui sarebbe illegale o illecito escludere o cercare di escludere la responsabilità di ciascuna parte.

11. Eventi al di là del nostro controllo.

- 11.1 Non saremo passibili o responsabili per alcuna mancanza di prestazione, o ritardo nella prestazione, di alcuno dei nostri obblighi sotto questi termini che sia causata da un evento al di fuori del nostro ragionevole controllo, comprese, ma non a titolo esclusivo, modifiche nelle normative vigenti, condotta o ritardi da parte di ogni autorità governativa, o rifiuto da parte di ognuna di tali autorità di concedere ogni necessaria approvazione licenza ed in genere per cause forza maggiore non dipendenti dall'istituto, ivi incluso a titolo esemplificativo e non esaustivo scioperi, nazionali e locali, ritardo o inadempienze di terzi e fornitori, guerra, sommossa, tumulto civile, danno doloso, conformità a qualsiasi legge o ordine governativo, regola, regolamento o direzione, guasto di impianti o macchinari, incendi, inondazioni, tempeste, pandemie, epidemie o altri focolai di malattia o infezione, interruzioni nella fornitura pubblica di elettricità, riscaldamento, illuminazione, aria condizionata o apparecchiature di telecomunicazione (“eventi di forza maggiore”).
- 11.2 I nostri obblighi sotto questi termini saranno sospesi per il periodo in cui sussisterà l'evento di forza maggiore e l'arco temporale per assolvere questi obblighi verrà esteso per la durata di quel periodo. Adotteremo ragionevoli provvedimenti per far concludere l'evento di forza maggiore o per trovare una soluzione per cui i nostri obblighi sotto questi termini possano essere assolti nonostante l'evento di forza maggiore.

12. Proprietà intellettuale.

- 12.1 Il diritto d'autore, diritto di disegno e tutti gli altri diritti di proprietà intellettuale contenuti nel materiale di ogni corso, documenti di valutazione e altri documenti o articolo da noi preparato o prodotto (il che comprende ogni materiale predisposto dai nostri dipendenti, collaboratori o rappresentanti) in relazione ai corsi apparterrà a noi e ai nostri licenzianti, nel modo più assoluto.
- 12.2 Non potete utilizzare i materiali, documenti o altri articoli descritti nel punto 12.1 per nessuno scopo commerciale.
- 12.3 Gli elaborati degli studenti redatti e ritirati durante esami e prove scritte, e tutti i materiali prodotti dallo studente durante il corso restano di proprietà dell'Istituto Marangoni Srl che si riserva la facoltà di esporli, riprodurli e pubblicarli. Lo studente (o il legale rappresentante) fornisce il proprio consenso con la sottoscrizione del presente contratto.
- 12.4 Subordinatamente al seguente punto 12.5, garantite e assicurate che gli elaborati siano vostre opere originali e non siano completamente o sostanzialmente copiate da alcun altro lavoro o materiale o alcuna altra fonte e per quanto ne siate a conoscenza, non violino i diritti di alcuna parte terza.
- 12.5 Nel caso in cui il diritto d'autore o altra proprietà intellettuale esistente nell'elaborato o parte di esso appartenga a terze parti, garantite e assicurate di aver richiesto loro il permesso e/o l'autorità di trasferirci gli elaborati stessi ed in ogni caso vi impegnate a tenere indenne e manlevare l'istituto da ogni e qualsiasi responsabilità per l'utilizzo di materiale elaborato, ideato e/o prodotto da terzi.
- 12.6 Concordate e prendete atto che avremo la proprietà degli elaborati, il che comprende (ma non a titolo esclusivo) i disegni del progetto, gli schizzi, i campioni, i modelli, le prove e i pezzi finiti.

13. Foro convenzionale.

13.1 Questo accordo sarà regolato dalla legge italiana. In caso di controversia che dovesse intercorrere tra Istituto Marangoni S.r.l. ed uno studente (o il suo legale rappresentante) relativamente al presente contratto avrà giurisprudenza esclusiva l'autorità giudiziaria italiana e competenza esclusiva il foro di Milano.

Milano, li	Firma dello studente (o del legale rappresentante)
Ai sensi e per gli effetti dell'art. 1341 e dell'art 1342 cod. civ. si dichiara di aver letto, compreso e accettato le seguenti clausole art. 2. (Versamento di rette e costi aggiuntivi.); art 3. (vostri obblighi); art 5. (Studenti minorenni 16-17 anni); art 6. (Ottemperanza ai visti.); art. 7. (Diritti di recesso trasferimenti di corso e revoca.); art. 8. (Polizza di rimborso.); art. 10. (Responsabilità.); art 11. (Eventi al di là del nostro controllo.); art. 12. (Proprietà intellettuale.); art. 13. (Foro convenzionale.)	
Milano, li	Firma dello studente (o del legale rappresentante)

INFORMATIVA AI SENSI DELL’ART. 13 del Regolamento UE 679/16 (GDPR)

1) Perché ricevi questa comunicazione

Istituto Marangoni, in qualità di Titolare del trattamento, desidera informarti su quali dati raccoglie e come, in modo da garantire il rispetto dei tuoi diritti e libertà fondamentali, con particolare riferimento alla riservatezza e alla sicurezza con cui i dati vengono trattati.

2) Quali dati personali raccogliamo

L'Istituto Marangoni raccoglie e conserva i tuoi dati:

- dati personali e identificativi (quali nome, cognome, indirizzo di residenza, indirizzo e-mail, corsi di interesse, cittadinanza, sesso, luogo e data di nascita, numero di telefono, copia del documento di identità).
- conto bancario proprio e/o della persona che effettua il pagamento;
- carriera scolastica/curriculum vitae.

I dati vengono raccolti al momento dell'iscrizione e/o successivamente, attraverso i seguenti canali:

- a) Compilazione di moduli web.
- b) Moduli raccolti al momento dell'accredito all'Open Day dell'Istituto Marangoni.
- c) Altri eventi organizzati presso il nostro campus o altre sedi.

Possiamo chiedere ai canali social di inviare informazioni sui nostri corsi in base ai profili dei loro utenti e in conformità con la loro politica di trattamento dei dati, ma non siamo a conoscenza del tuo nome.

3) Per quali finalità utilizziamo i tuoi dati personali

- a) Per consentirti di accedere alle lezioni del corso da voi scelto, nonché per la fornitura di servizi correlati.
- b) gestire l'attività accademica.
- In relazione alle finalità di cui al punto 3 (a) e (b), il trattamento è necessario per l'esecuzione di un contratto di cui Lei è parte (art. 6(1)(b) GDPR).
- c) esercitare i diritti del Titolare del trattamento.
- In relazione alla finalità sub d), il trattamento è necessario per il perseguimento di un legittimo interesse del Titolare (art. 6 par. 1, lett. f) del GDPR).
- d) Contattare l'utente e inviargli informazioni sui nostri corsi via e-mail o telefono in seguito alle sue richieste.
- e) Per finalità di profilazione.
- In relazione alle finalità di cui alle lettere d) ed e) la base giuridica del trattamento è il tuo consenso (art. 6, par. 1, lett. a) GDPR).

4) Per quanto tempo conserviamo i tuoi dati personali

Per le finalità di cui al punto 3 (a), (b) e (c), conserviamo i tuoi dati personali per tutta la durata del rapporto contrattuale in corso e anche oltre il periodo di prescrizione di dieci anni dalla cessazione del rapporto, al fine di adempiere agli obblighi di legge e ai fini della tutela legale.

Per le finalità di cui ai punti (d) ed (e) conserveremo i tuoi dati per un massimo di 3 anni, fermo restando il tuo diritto di revocare il consenso in qualsiasi momento.

Una volta scaduto il periodo di conservazione, i dati saranno eliminati o resi anonimi.

Nota bene: Qualora, in caso di contenzioso, sia necessario accertare, esercitare o difendere i diritti del Titolare del trattamento, il periodo di conservazione dei dati raccolti, per le finalità di cui sopra, potrà essere prolungato in ragione della possibilità che sia necessario predisporre elementi difensivi in tale arco temporale. In tal caso, i dati saranno conservati solo fino alla conclusione del contenzioso.

5) La sicurezza dei tuoi dati personali

Il trattamento dei Suoi dati sarà effettuato con mezzi idonei a garantirne la riservatezza, l'integrità e la disponibilità. Il trattamento è realizzato per mezzo di sistemi informatici e/o automatizzati e comprenderà tutte le operazioni o complesso di operazioni previste dall'art. 4 del GDPR e necessarie al trattamento in questione, ivi compresa la comunicazione agli incaricati del trattamento stesso. I dati in questione non saranno soggetti a diffusione; saranno invece o potranno essere comunicati a soggetti pubblici o privati che operano nell'ambito delle finalità sopra descritte.

6) Chi può accedere ai tuoi dati personali

Solo le persone autorizzate nell'ambito dei compiti assegnati da Istituto Marangoni, anche al di fuori dell'Unione Europea, possono accedere ai tuoi dati.

L'Istituto Marangoni fa parte del gruppo Galileo Global Education. Anche i dipendenti di Galileo Global Education, così come i dipendenti di NABA (Nuova Accademia Belle Arti) e Domus Academy, appartenenti allo stesso Gruppo Galileo Global Education, potrebbero avere accesso ad alcuni dei tuoi dati.

I dati personali non saranno in alcun modo diffusi, potranno essere comunicati e trattati anche da soggetti terzi debitamente nominati Responsabili del trattamento, quali collaboratori esterni e società che forniscono specifici servizi strumentali.

I dati personali potranno inoltre essere accessibili o comunicati a soggetti cui il diritto di accesso ai dati personali sia riconosciuto da disposizioni di legge o di normativa secondaria o comunitaria.

7) Dove risiedono i tuoi dati personali

I tuoi dati personali saranno gestiti e conservati su server ubicati all'interno dello Spazio Economico Europeo (SEE) e appartenenti al Titolare del trattamento e/o a società terze nominate e debitamente identificate come Responsabili del trattamento.

I tuoi dati potranno essere trattati anche dalle altre società del gruppo Istituto Marangoni, situate al di fuori dello Spazio Economico Europeo (SEE), adottando misure di sicurezza adeguate per garantire un livello di protezione adeguato.

Inoltre, alcune società terze nominate Responsabili del trattamento potrebbero trasferire i dati personali dell'utente a server situati al di fuori dello Spazio Economico Europeo (SEE). In questo caso, ciò avverrà nel rispetto degli articoli 44 e seguenti del GDPR, utilizzando garanzie adeguate per assicurare la protezione. Ulteriori informazioni su tali garanzie possono essere richieste al Titolare del trattamento.

8) Il consenso al trattamento dei dati è obbligatorio?

Il conferimento dei tuoi dati di cui al punto 3 (a), (b) e (c) è necessario per la stipula e l'esecuzione del contratto. Per le finalità di cui al punto 3 (d) ed (e) è facoltativo, in caso di mancato consenso non potrai venire a conoscenza delle nostre iniziative, eventi e corsi che attiveremo.

9) Quali sono i tuoi diritti in relazione al GDPR?

- In base alle disposizioni del GDPR, Istituto Marangoni garantisce i seguenti diritti:
- Diritto di revoca del consenso [Art. 7(3) del Regolamento UE] (Diritto di revocare il consenso prestato. Nota: la revoca del consenso non pregiudica la liceità del trattamento basato sul consenso prima della revoca).
 - Diritto di accesso dell'interessato [art. 15 del Regolamento UE] (diritto di ottenere la conferma dell'esistenza o meno di dati personali che lo riguardano e la loro copia in forma intelligibile).
 - Diritto di rettifica [Art. 16 del Regolamento UE] (diritto di rettifica dei dati personali inesatti che lo riguardano).
 - Diritto alla cancellazione ("diritto all'oblio") [Art. 17 del Regolamento UE] (diritto alla cancellazione dei propri dati. Nota: se i dati sono già stati diffusi, cioè resi disponibili a un numero indeterminato di destinatari - ad esempio, mediante pubblicazione sul sito web di Istituto Marangoni -, potrebbe essere impossibile per Istituto Marangoni cancellarli/distruggerli; pertanto, nel caso in cui non sia possibile procedere alla cancellazione dei dati in virtù di quanto appena indicato, Istituto Marangoni La informerà dei motivi per cui risulta impossibile farlo nel caso di specie e farà valere il diritto all'oblio).
 - Diritto alla limitazione del trattamento [art. 18 del Regolamento UE] (diritto di ottenere la limitazione del trattamento, ad esempio, se l'esattezza dei dati è contestata o in caso di trattamento illecito).
 - Diritto alla portabilità dei dati [art. 20 del Regolamento UE] (diritto di ricevere in un formato strutturato, di uso comune e leggibile da dispositivo automatico i dati personali che lo riguardano forniti a Istituto Marangoni e diritto di trasmettere tali dati a un altro Titolare del trattamento senza impedimenti da parte di Istituto Marangoni se il trattamento avviene sulla base del consenso ed è effettuato con mezzi automatizzati);
 - Diritto di opposizione [Art. 21 del Regolamento UE] (diritto di opporsi al trattamento dei propri dati personali);
 - Diritto di non essere sottoposto a un processo decisionale automatizzato [art. 22 del Regolamento UE] (diritto di non essere sottoposto a una decisione basata esclusivamente su un trattamento automatizzato).

I diritti di cui sopra possono essere esercitati per iscritto inviando una e-mail a dpo@istitutomarangoni.com. Ulteriori informazioni sul trattamento dei dati personali possono essere richieste in qualsiasi momento allo stesso contatto. Si precisa inoltre che l'esercizio dei propri diritti non deve pregiudicare e/o ledere i diritti e le libertà altrui. Il Titolare del trattamento si impegna a rispondere alle richieste entro un mese, salvo il caso di richieste particolarmente complesse, per le quali potrebbe essere necessario un massimo di tre mesi. In ogni caso, il Titolare del trattamento spiegherà il motivo del ritardo entro un mese dalla richiesta. L'esito della richiesta sarà fornito per iscritto (su richiesta dell'utente) o in formato elettronico (in questo caso, gratuitamente). Il Titolare del trattamento precisa che potrà essere addebitato un costo se le richieste sono manifestamente infondate, eccessive o ripetitive: a tal proposito, il Titolare del trattamento terrà traccia delle richieste.

Il Titolare del trattamento, ai sensi dell'articolo 19 del GDPR, si impegna a informare i destinatari a cui sono stati comunicati i tuoi dati personali di qualsiasi rettifica, cancellazione o limitazione del trattamento da voi richiesta, ove possibile.

10) Diritto di presentare un reclamo (art. 77 del Regolamento UE)

Se ritieni che i tuoi diritti siano stati compromessi o violati, o che il trattamento dei tuoi dati sia contrario alla legge applicabile, hai il diritto di presentare un reclamo all'Autorità Garante per la protezione dei dati personali del paese in cui ha sede la scuola presso la quale frequenti il corso, secondo le modalità indicate dall'Autorità ai seguenti indirizzi Internet.

- ITA: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>
UK: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>
FRA: <https://www.cnil.fr/fr/agir/saisir-la-cnil>
UAE: <https://www.difc.ae/business/registrars-and-commissioners/commissioner-of-data-protection/accountability>

11) Titolare del trattamento dei dati

A seconda del paese in cui ha sede la scuola presso la quale frequenti il corso, il Titolare del trattamento è:

- Istituto Marangoni S.r.l. - Via Meravigli 7, 20123 Milano MI.
- Istituto Marangoni Limited - 30 Fashion Street, Londra, Regno Unito, E1 6PX.
- Istituto Marangoni SAS - 15 Rue Boissière, 75116 Paris, France
- Istituto Marangoni Middle East Limited - Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Mail: privacy@istitutomarangoni.com

Il Responsabile della protezione dei dati può essere contattato al seguente indirizzo e-mail: dpo@istitutomarangoni.com

12) Aggiornamento della presente politica

Questa politica è soggetta a modifiche. Eventuali modifiche sostanziali saranno comunicate all'utente via e-mail o tramite il nostro sito web.

Presa visione dell'Informativa sulla Privacy e rilascio del consenso:

Dichiaro di aver letto attentamente e compreso ogni parte della suddetta Informativa sulla Privacy. Inoltre:

- ☐ Acconsento al trattamento dei miei dati per ricevere informazioni su iniziative della Scuola, borse di studio, corsi e sulle eventi che mi potrebbero interessare.
- ☐ Acconsento al trattamento dei miei dati per finalità di profilazione.

Firma (leggibile) dell'Interessato	Luogo e data
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Individuazione della responsabilità genitoriale secondo il diritto italiano e autorizzazione da parte dei genitori all'iscrizione di percorsi formativi del minore.

Io sottoscritto/a (padre) guardian 1)	nato/a il	a
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e residente in	via	C.F
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e Io sottoscritto/a (madre)	nato/a il	a
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e residente in		C.F
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nella nostra qualità di esercenti la potestà sul minore (cognome nome)	nato/a il	a
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e residente in	via	C.F
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con la presente autorizziamo nostro figlio/a ad iscriversi al corso di formazione		
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che si terrà dal	al	
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Presso la sede di Milano: Via Meravigli 7 e Via Cerva 24 oppure presso la sede di Firenze in via De' Tornabuoni 17. Dichiariamo fin d'ora, in proprio ed in nome e per conto di nostro figlio

di essere a conoscenza e di accettare che la responsabilità di Istituto Marangoni S.r.l. è relativa esclusivamente agli orari scolastici ed esclusivamente per gli spazi di Istituto Marangoni Milano di Via Meravigli 7 e Via Cerva 24 oppure Istituto Marangoni Firenze di Via De' Tornabuoni 17, mentre la responsabilità di Linguaviva S.r.l. è relativa a tutte le altre circostanze escluse le ore di libera uscita stabilite e comunicate nei programmi.

- 1) Autorizziamo espressamente nostro figlio minore ad allontanarsi non accompagnato dalla scuola, o dall'alloggio assegnatogli, negli orari di libera uscita stabiliti nei programmi e comunicati all'atto dell'iscrizione, o nelle altre occasioni specificatamente da noi autorizzare e a voi segnalate con apposita e separata comunicazione, manlevando Istituto Marangoni e Linguaviva S.r.l. da qualsiasi responsabilità per eventuali danni arrecati o subiti in tali circostanze.
- 2) Manleviamo Istituto Marangoni S.r.l. e Linguaviva S.r.l. da ogni responsabilità riconducibile al di fuori del contratto di servizio offerto.
- 3) Dichiariamo inoltre di aver provveduto a stipulare una assicurazione sul minore e di essere in regola con la vigente normativa sanitaria.
- 4) Manleviamo anticipatamente da ogni e qualsiasi responsabilità presente e futura Istituto Marangoni in relazione a danni e incidenti a cose o persone durante lo svolgimento del corso.
- 5) Per qualsiasi controversia inerente l'esecuzione o l'interpretazione del contratto con I.M. sarà competente in via esclusiva il Foro di Milano.

Firma del Genitore	Firma dell'interessato (o del legale rappresentante)
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Data	
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Ai sensi e per gli effetti dell'art. 1341 e dell'art 1342 cod. civ. si dichiara di aver letto, compreso e accettato le seguenti clausole art. 1 (autorizzazione del minore all'allontanamento non accompagnato), art. 2 (manleva per fatti estranei al contratto), art. 3 (dichiarazione di assicurazione), art. 3 (manleva per i danni), art. 5 (foro convenzionale).

Firma del Genitore	Firma dell'interessato (o del legale rappresentante)
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Data	
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GENERAL CONDITIONS for the enrolment on to the Short Programmes 2025-26

The application form and these enrolment terms ("terms") set out the basis of your application to be enrolled as a student at Istituto Marangoni Srl ("the institute", "we", "our") and will form part of any agreement between the institute and you ("the agreement"). The terms set out your rights and obligations, as well as our obligations and limitations of our liability to you. Therefore, it is very important that you read and understand these terms before you complete the application form. In particular, please note our limitation of liability to you in clause 10. For any further clarification, please make contact with one of our employees before submitting your application form.

1. Application and Enrolment.

- 1.1 The application form (once accepted by us in accordance with clause 1.4) and these terms set out the whole agreement between the parties. Please check that all the parts in the application form are correctly filled before you submit it.
- 1.2 By submitting the application form (whether directly or via an agent authorised to act on your behalf): You declare to enrol to your chosen course on the basis of these terms, and the Istituto may accept or decline your offer at its own discretion.
- 1.3 Payment of the tuition fee must be made before or at the time of submitting the application form and in the manner specified in the application form. If the payment is made by electronic transfer, a copy of the bank transfer must be attached to the application form.
- 1.4 On receipt of your tuition fee, of the completed application form and of the documents listed in the application form itself or in these terms, we will check that you satisfy the eligibility criteria to undertake your chosen course and you will be advised in writing if you have been accepted or not to the course. The agreement will have effect only when the Istituto will deliver to you the written acceptance.

2. Payment of Fees and Additional Costs.

- 2.1 The tuition fees (the "fees") are detailed in our admission pack and on our website www.istitutomarangoni.com and are payable by you in accordance with clause 1.
- 2.2 The tuition fee is non-refundable unless:
 - (a) The institute refuses your application pursuant to clause 1.4;
 - (b) We cancel the course pursuant to clause 4.5; or
 - (c) Your Visa application is rejected in accordance with clause 6.1, provided that you act in accordance with clause 6.1.;
 - (d) And in all cases described into clause 8.
- 2.3 If you pay your tuition fee by cheque or bank transfer or credit card, we will not process your application until the cheque or funds have been cleared. Upon receipt of confirmation of payment from the bank, we will provide you with confirmation of payment.
- 2.4 Your payment does not include air fare, transportation, personal expenses, art supplies or meals.
- 2.5 If you fail to pay any part of your fee or any additional cost, we reserve the right (at our reasonable discretion) to take one or more of the following actions:
 - (a) Suspend or expel you from your course;
 - (b) Withhold the issue of any certificate;
 - (c) Terminate this agreement on written notice.

3. Your obligations.

- 3.1 You represent, warrant and undertake that all the information provided on your application form is complete, up-to-date and true in all respects.
- 3.2 You agree to:
 - (a) Enrol at the start of your course and at a time and place as directed by us;
 - (b) Comply with these terms and the rules of the school, available on the student's intranet, as well as the reasonable requests of our employees;
 - (c) Comply with all requirements imposed by law, regulation or judicial order at any time. These may include criminal checks and health checks.
- 3.3 You are required to attend your course in full. If your attendance on the course falls below the limits set by the Istituto Marangoni regulation (regardless of the reason for any absence), no final certificate shall be issued.

4. Our rights and obligations.

- 4.1 We shall provide a teaching service with reasonable skill and care.
- 4.2 Istituto Marangoni reserves the right to revise and amend the terms of this agreement giving reasonable notice.
- 4.3 Course will be held at the hours, dates and programs established by the management which reserves the right to make the necessary alteration at any time.
- 4.4 For courses involving the physical attendance of the student in the classroom ("de visu"), the Istituto reserves the right to cancel the same prior to their commencement by giving you notice in writing (where possible) with at least ONE month prior to the start of the course, if:
 - (a) Insufficient numbers of students enrol on the course; or
 - (b) There are not the required conditions for the start of the course.
- 4.5 In the event that we cancel the course pursuant to clause 4.4, you will be entitled to a full refund of your enrolment fee and any fee already paid to us under this agreement, except for the provisions of RD 4/6/38 n.1269 art. 27.
- 4.6 Lessons scheduled in Milano can be delivered in the Via Meravigli 7 and in the Via Cerva 24. Lessons scheduled in Firenze will be delivered in Via De'Tornabuoni 17.
- 4.7 All lessons can be delivered through a service of simultaneous translation in the language chosen for the course.

5. Students below the age of majority (16-17 years old)

- 5.1 Minimum age of admitted students.
- In case of minors (16-17 years old) the following documents will be required:
 - Application Form signed by parents, section 1d – Parent or Legal Representative – included;
 - General Conditions signed by parents;
 - Waiver Letter signed by parents;
 - Passport/ID copy of the student;
 - Passport/ID copy of both student's parents.
- 5.2 Authorisation to travel.

Whenever the national legislation of the home country of the student requires a mandatory authorisation to travel signed by the parents-guardians of the student to travel to a country other than his/her own, it will be the responsibility and duty of the student and his/her parents to meet such requirements of law.

5.3 Declaration of presence.

Pursuant to the Law No. 68/07, a foreigner hailing from countries that do not adhere to the Schengen Agreement meets the obligation to provide the declaration of presence when the border stamp is applied to the travel document; a foreigner hailing from countries that adhere to the Schengen Agreement shall submit the statement of presence to the Police Headquarters within eight days from the date of arrival.

5.4 Student oversight.

The short courses offered by the institute are held in cooperation with the LINGUAVIVA S.R.L with registration office in via Fiume, 17 - 50123 Florence – ITALY Tel. (+39) 055 294359 Fax +39 055 283667 VAT number 03076490485, and offices in Milan in corso Buenos Aires 43, which will be directly responsible and in charge of managing the student in every activity to be carried out outside Istituto Marangoni's facilities. Therefore, every student shall comply with the instructions provided by the appointed Leaders of LINGUAVIVA S.R.L and respect their decisions and guidance. The pick-up service at the airport, or in another city area, will be provided only upon request communicated to Istituto Marangoni with adequate advance. In the absence of the pick-up service, Istituto Marangoni will take the responsibility of the student only upon his/her arrival in the assigned family house.

5.5 Accommodation.

Enrolment to short courses for students that are minors is allowed only when signing up for the package including accommodation. Students will be staying with local families. When staying with a local family, it is expected that student participates in keeping the room clean and tidy and that he/she respects the rules of social coexistence, without causing inconveniences to the hosts.

5.6 Medical assistance.

The student must carry with him/her the documents necessary to access the medical assistance service or, in the case of international students who would not have access to it, it is necessary to acquire adequate medical insurance coverage. It is also advised to carry any other documentation stating chronic ailments, allergies or food intolerances which will have to be notified and communicated in advance to Istituto Marangoni, who will in turn inform Linguaviva.

5.7 Liability and insurance.

The school is not liable for loss or theft of any personal property or cash owned by the student, neither within or without the school premises. Students are also advised to take on suitable insurance coverage against the risk of financial loss to cover for course cancellation due to failed arrival in Italy and/or early termination of the course, medical expenses, travel expenses in the case of emergency return of the student to his/her home country and against any damages that may be caused by third parties.

5.8 Mandatory attendance.

Attendance to the lessons is mandatory for all students. In the case of inability and impossibility to attend, the student shall inform his/her manager or request to the hosting family to do so. In the event of prolonged and/or unjustified absences, also depending on the overall duration of the chosen course, Istituto Marangoni reserves the right, subject to written notice, to exclude the

Student from receiving the final certificate.

5.9 Extra-curricular activities carried out.

The course could include, in addition to classroom lessons, a series of scheduled extra-curricular activities (such as, for example, visits and field trips).

5.10 Participation to the activities.

Participation to recreational activities, if applicable, is mandatory. If the student is unwell and thus cannot participate to one of the activities, he/she shall inform his/ her Programme Leader prior to the start of the activity.

5.11 Exit permit.

The underage student, in order to leave the Study Place, shall receive written approval from his/her parents and such permit must be sent to Istituto Marangoni and LINGUAVIVA S.R.L.. The permit must specify: period of absence from the Study Place (maximum 2 days), contact information where it will be possible to contact the student during his/her absence, name of the person who will act as guardian of the student during said absence and date of return to the Study Place. When the person in charge will pick up the student, he/she shall show an identity document matching what is indicated in the permit and confirm the date and time of return. Authorisation is not required in the case of field trips organised by Istituto Marangoni or LINGUAVIVA S.R.L..

5.12 Conduct and discipline.

Students must comply with the rules of conduct and discipline typical of school environments based on courtesy and respect for others, and this also applies to online courses (where possible). During school activities and extra-curricular activities, the student shall comply with the laws in force in the country of stay, always dress appropriately and respect the established timetables, as well as refrain from hitchhiking. No smoking is allowed in any area of the institute. Students are not allowed to drink alcoholic beverages. Possession or use of illegal drugs is forbidden. The school will notify the parents of any violation to the rules, including non-attendance to the courses or any disorderly conduct in class. The institute reserves the right to request to the parents of any student who continues to demonstrate disorderly conduct in class and who refuses to behave according to the aforementioned rules of conduct to withdraw the student from the course, reserving in any case the right to return the student to his/ her home country at its expense. In these cases, the Institute reserves the right to withhold the amounts paid for the enrolment to the course without the possibility of reimbursement for any additional costs due to the early termination of the student's participation to the course.

5.13 Use of photos and comments

By enrolling the student to the course, the parents of students who are minors authorise the use of photographic material/pictures depicting the students themselves for promotional or educational purposes.

6 Compliance to Visa procedure.

6.1 Check with your Italian embassy or consulate whether you need an entry visa for a two-week or three-week stay in Italy. If you need, we will provide you all relevant documents to obtain your visa.

7 Cancellation rights, Course Transfers and Termination.

7.1 If you submitted your application form online, by fax, regular mail or electronic mail (but not in person), a fourteen (14) working day cancellation right will apply. As required by art. 51.2 of the Consumer Code you are entitled to cancel the agreement within fourteen working days of the date on which you receive our acceptance letter in accordance with clause 1.4. If you decide to cancel the present agreement, you must notify us within fourteen days by post (with return receipt), fax or certified e-mail to the contact details provided on our website. In the event of cancellation in accordance with the present clause, we will refund the enrolment fee (or single fee) and any other fees already paid by you (or by your representative) within 30 days of receiving such notice.

8 Refund policy.

- 8.1 We will refund the tuition fee and any other fee paid to us if we do not accept you on the course pursuant to clause 1.4.
- 8.2 Upon cancellation by you the following refunds shall apply:
 - 8.3 For courses that require physical attendance of the student in the classroom ("de visu"):
 - (a) If you provide us with written notice of cancellation of the course 60 days or more prior to the commencement of the course you will be entitled to a refund of 100% of the fees;
 - (b) If you provide us with written notice of cancellation of the course 59-30 days prior to the commencement of the course you will be entitled to a refund of 50% of the fees; and
 - (c) If you cancel the course at any time thereafter you will not be entitled to a refund of the fees.
 - 8.4 For courses delivered in the online and blended option there is no possibility to ask for the cancellation or refund of the sum already paid.

9 Information Sharing and Data Protection.

9.1 Pursue to Law Decree 196/2003 and its successive amendments "Code of Privacy" the student authorizes the Istituto Marangoni Srl to process the personal data in respect of the current law and regulations, data that the student recognizes have to be processed for the execution of the agreement.

10 Liability.

- 10.1 Subject to the provisions of this clause 10, neither party shall be responsible for any loss that the other suffers arising out of the agreement unless and to the extent that such loss was caused by negligence or serious misconduct.
- 10.2 The total liability of Istituto Marangoni regarding this agreement (whether in contract or tort, including negligence) shall not in any event exceed the fees for the course or any insurance cover we may have whichever shall be the higher.
- 10.3 You will be liable to pay for any damage you cause to our premises or property.
- 10.4 This clause does not exclude or limit in any way:

11 Events outside Our Control.

- 11.1 We will not be liable or responsible for any failure to perform, or delay in performance of, any of our obligations under this agreement that is caused by an event outside our reasonable control, including without limitation changes in applicable laws, actions or delays by any government authority, or refusals by any such authority to grant any necessary consents or licences and in general for causes of force majeure not depending by the Istituto, herewith included by way of example and not exhaustive, local and national strikes, and delays or defaults of third parties or suppliers, war, uprising, civil riot, willful misconduct, compliance with any law or government order, rule, regulation or direction, malfunction of plant and equipment, fire, flooding, storm, pandemic, epidemic or other outbreak of illness or contamination, interruption in the public supply of electricity, heating, lighting, air conditioning or telecommunication equipment ("force majeure events").
- 11.2 Our obligations under these terms will be suspended for the period that the force majeure event continues, and the time to perform these obligations shall be extended for the duration of that period; we will take reasonable steps to bring the force majeure event to an end or to find a solution by which our obligations under these terms can be performed despite the force majeure event.

12 Intellectual Property.

- 12.1 The copyright, design right and all other intellectual property rights in any course materials, examination papers and other documents or items that we prepare or produce (which shall include for any materials prepared by our employees, contractors or agents) in connection with your course will belong to us, or our licensors, absolutely.
- 12.2 You may not use the materials, documents or other items detailed in clause 12.1 for any commercial purpose.
- 12.3 The work provided by the students edited and collected during the exams or written essays and all the materials produced by the students during the course remain property of Istituto Marangoni Srl which reserves the right to display reproduce and publish them. The student agrees to assign to us this right whether on or after the signature of this agreement.
- 12.4 Subject to clause 12.5 below, you warrant and undertake that the works are your original work and are not copied wholly or substantially from any other work or material or any other source and so far as you are aware, do not infringe the rights of any third parties.
- 12.5 Where the copyright or other intellectual property subsisting in the works or any part of the work belongs to a third party, you warrant and undertake that you have the required third party consents and/or authority to assign the works to us and in any case you will hold harmless and indemnify the Istituto from each and every responsibility for the use of third party developed, designed or manufactured material.
- 12.6 You agree and acknowledge that we shall own the works, which shall include (without limitation) your design drawings, sketches, samples, patterns, trials and finished pieces.

13 Conventional Court.

13.1 This agreement shall be governed by Italian Law. In any controversy that may incur between Istituto Marangoni Srl and the student in regard of this present agreement the exclusive jurisdiction is assigned to the Italian judicial Authority and the exclusive jurisdiction to the Court of Milan.

Date	Student's (or legal representative's) signature
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Under the terms of art. 1341 and 1342 art cod. Civ. we declare to have read, understood and accepted the following clauses art. 2. (Payment of Fees and Additional Costs.); art 3. (Your obligations.); art 5. (Students below the age of majority 16-17 years old); art 6. (Compliance to Visa procedure.); art. 7. (Cancellation rights, Course Transfers and Termination. art. 8. (Refund policy.); art. 10. (Liability.); art 11. (Events outside our Control.); art. 12. (Intellectual Property.); art. 13. (Conventional Court).

Date	Student's (or legal representative's) signature
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INFORMATION PURSUANT TO ART. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni collects and stores your data:

- personal and identification data (such as your first name, last name, residential address, e-mail address, courses of interest, citizenship, gender, place and date of birth, telephone number, copy of ID).
- own bank account and/or the bank account of the person making the payment;
- educational career/curriculum vitae.

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- a) Web form completion.
- b) Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- c) Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data

- a) To enable you to access the lessons of your chosen course, as well as for the provision of related services.
- b) To manage academic activity.

In relation to the purposes under 3 (a) and (b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c) Exercising the rights of the Data Controller.

In relation to the purpose under d), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d) Contacting you and sending you information about our courses by e-mail or telephone following your requests

e) For profiling purposes.

In relation to the purposes in (d) and (e) the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data.

For the purposes under 3 (a), (b) and (c), we keep your personal data for the duration of the contractual relationship being established and also beyond the ten-year limitation period from the termination of the relationship in order to fulfil legal obligations as well as for the purposes of legal protection.

For the purposes of (d) and (e) we will keep your data for up to 3 years, without prejudice to your right to revoke your consent at any time.

Once the retention period has expired, the data will be destroyed or made anonymous.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the retention period of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni, including those located outside the European Union, can access your data.

Istituto Marangoni is part of Galileo Global Education Italia. Employees of Galileo Global Education, as well as employees of NABA (Nuova Accademia Belle Arti) and Domus Academy, belonging to the same Galileo Global Education Group, may also have access to some of your data.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 (a), (b) and (c) is necessary to enter into and execute the contract. For the purposes of point 3 (d) and (e) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indeterminate number of recipients - for example, by publication on the website of Istituto Marangoni -, it may be impossible for Istituto Marangoni to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).
- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);
- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights can be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com. Further information on the processing of personal data can be requested at any time from the same contact. It should also be noted that the exercise of one's rights must not prejudice and/or infringe on the rights and freedoms of others. The Data Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be necessary. In any case, the Data Controller will explain the reason for the delay within one month of the request. The outcome of the request will be provided in writing (upon your request) or electronically (in this case, free of charge). The Data Controller specifies that a fee may be charged if requests are manifestly unfounded, excessive, or repetitive: in this regard, the Data Controller will keep track of requests.

The Data Controller, in accordance with Article 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been disclosed of any rectification, erasure, or restriction of processing requested by you, where possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation)

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Data Protection Authority of the country in which the school at which you take the course is established, in the manner specified by the Authority at the following Internet addresses.

ITA: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>

UK: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>

FRA: <https://www.cnil.fr/fr/agir/saisir-la-cnil>

UAE: <https://www.difc.ae/business/registrars-and-commissioners/commissioner-of-data-protection/accountability>

11) Data Controller

Depending on the country in which the school at which you take the course is established the Data Controller is:

- Istituto Marangoni S.r.l. - Via Meravigli 7, 20123 Milano, Italy.
- Istituto Marangoni Limited - 30 Fashion Street, London, United Kingdom, E1 6PX.
- Istituto Marangoni SAS - 15 Rue Boissière, 75116 Paris, France.
- Istituto Marangoni Middle East Limited – Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

Acknowledgement of the Privacy notice and giving of consent:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice. In addition:

I give my consent for receive information about courses and offers from Istituto Marangoni.

I give my consent for profiling purposes.

Signature (legible) of Data Subject

Place and Date

Subject: identification of parental responsibility under Italian law and authorization by the same parent enrolling the minor in a training course.

I, the undersigned (parent/guardian 1)

born in

and resident in

street

and undersigned (parent/guardian 2)

born in

and resident in

street

in our quality of exercising parental authority over the child

born in

and resident in

street

hereby authorize our son / daughter to enroll in a training course

to be held from

to

at the Istituto Marangoni school of Via Meravigli 7 and Via Cerva 24 or in the school of via De' Tornabuoni 3 in Florence.

I/we hereby declare to be aware and to accept that the responsibility of Istituto Marangoni S.r.l. is exclusively related to the spaces of Istituto Marangoni Milan in Via Meravigli 7 and Via Cerva 24 and/or Istituto Marangoni Florence in Via De' Tornabuoni 17 only during school schedules, whereas the responsibility of Linguaviva S.r.l. is related to all other circumstances, except during free time hours previously established and communicated in the programme.

1. I/we authorize our minor son/daughter to leave unaccompanied the school and the accommodation during free time hours, as previously established in the programme, and communicated at the time of enrollment and/or on any other occasions specifically authorize by me/us and reported by separate communication, releasing Istituto Marangoni and Linguaviva Srl from any responsibility for eventual damages caused or suffered in such circumstances.
2. I/we explicitly declare to release Istituto Marangoni S.r.l. and Linguaviva S.r.l. from any responsibility outside the contract of services offered.
3. I/we further declare to have organized a health insurance plan covering our minor son/daughter and to be in compliance with current health regulations.
4. I/we release Istituto Marangoni in advance from any and all present and future responsibility in relation to accidents and damages to property and/or persons that may occur during the programme.
5. For any dispute concerning the interpretation or the execution of the contract with Istituto Marangoni, the Court of Milan will have exclusively jurisdiction.

Parent/guardian 1

Parent/guardian 2

Milan, date

Under the terms of art. 1341 and 1342 art cod. Civ. we declare to have read, understood and accepted the following clauses art. 1 (minor's consent to leave unaccompanied), art. 2 (indemnity against responsibility for acts unrelated to the contract), art. 3 (statement of assurance), art. 3 (indemnity for damage), art. 5 (conventional court).

Parent/guardian 1

Parent/guardian 2

Milan, date

ISTITUTO MARANGONI PARIS • THE SCHOOL OF FASHION

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website <https://www.istitutomarangoni.com/en/> and fill out the registration form for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.

Istituto Marangoni Paris • The School of Fashion • 15, Rue Boissière • 75008 Paris • France

admissions.paris@istitutomarangoni.com • t. +33 (0)1 47 20 08 44

PARIS • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S	LESSON HOURS	DURATION	DELIVERY MODE	TUITION FEE ONLY
Fashion Design	Jul 2025	7 Jul 25	25 Jul 25	ENG	75	3 Weeks	onsite	4.300 €
Fashion Design	Sep 2025	8 Sep 25	26 Sep 25	ENG	75	3 Weeks	onsite	4.300 €
Fashion Design	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	4.300 €
Social Media for Fashion	Jul 2025	7 Jul 25	25 Jul 25	ENG	75	3 Weeks	onsite	4.300 €
Social Media for Fashion	Sep 2025	8 Sep 25	26 Sep 25	ENG	75	3 Weeks	onsite	4.300 €
Social Media for Fashion	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	4.300 €
Fashion Image & Business	Jul 2025	7 Jul 25	25 Jul 25	ENG	75	3 Weeks	onsite	4.300 €
Fashion Image & Business	Sep 2025	8 Sep 25	26 Sep 25	ENG	75	3 Weeks	onsite	4.300 €
Fashion Image & Business	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	4.300 €
Luxury Beauty Management	Jul 2025	7 Jul 25	25 Jul 25	ENG	75	3 Weeks	onsite	4.300 €
Luxury Beauty Management	Sep 2025	8 Sep 25	26 Sep 25	ENG	75	3 Weeks	onsite	4.300 €
Luxury Beauty Management	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	4.300 €
Style Yourself: My Fashion Profile	Jul 2025	7 Jul 25	25 Jul 25	ENG	75	3 Weeks for teenagers	onsite	4.300 €
Fashion Design (16-17 years old)	Apr 2025	14 Apr 25	18 Apr 25	ENG	25	1 Week for teenagers	onsite	1.600 €
Fashion Design (16-17 years old)	Jul 2025	7 Jul 25	11 Jul 25	ENG	25	1 Week for teenagers	onsite	1.600 €

APPLICATION FORM for Summer courses

1a • Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b • Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c • Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d • In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

2 • I pay tuition fee by wire transfer:

Istituto Marangoni / Paris School
Bank: BNP Paribas
Centre d’Affaires Paris Bercy Entreprises
80 Avenue des Terroirs de France - 75012 Paris
Account: 30004 02511 00011688615 68
Swift: BNPAFRPPXXX
Iban: FR76 3000 4025 1100 0116 8861 568

When making the bank transfer, please use full name as stated in your passport as a payment reference.
Please send a copy of the bank transfer together with the application form.

3 • I will receive an email from the Admissions office with a secured link to proceed with the payment of the course by credit card.

ENROLMENT INFORMATION for Summer courses

- Minimum application document required:
- Application form;
 - Copy of passport / ID (for students under 18, please provide the parent/legal representative’s and guardian’s passport or ID card);
 - Copy of bank transfer of tuition fee;
 - Signed terms and conditions 2025-26

In certain circumstances, Istituto Marangoni reserves the right to cancel an advertised course. For example, if it is judged that the number of enrolled students is likely to compromise our exacting standard and if certain other unforeseen situations arise. In these circumstances notification will be made to all concerned, a month before the beginning of the course. The institute is not legally bound. all students already enrolled will receive a full refund. Cancellation with written notice 60 days before the course starting date: full refund; 59-30 days before starting date: 50% refund; within 29 days: no refund will be issued. Please check at your Italian embassy / Consulate whether you need an entry visa. This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 16 or 17 years of age. By submitting this application, I certify to Istituto Marangoni that all information in this application and in my supporting documentation is true.

I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student’s (or legal representative’s) signature

CONDITIONS GÉNÉRALES pour l’inscription dans Les Programmes de Courte Durée 2025-26

Le dossier de candidature et les présentes conditions d’inscription (ciaprès dénommées les « conditions ») définissent le cadre de votre demande d’inscription en qualité d’étudiant et de son représentant légal à Istituto Marangoni France Sas (l’«Institut », « nous », « notre ») et feront partie de tout accord conclu entre l’institut et vous-même (l’« accord »). Les conditions définissent vos droits et obligations, ainsi que nos obligations et les limites de notre responsabilité envers vous. Par conséquent, il est très important que vous et votre représentant legal lisiez et compreniez les présentes conditions avant de remplir le dossier de candidature. Veuillez retenir surtout notre limitation de responsabilité envers vous, visée à l'article 9. Pour toute precision supplémentaire, veuillez prendre contact avec l'un de nos membres du personnel avant de soumettre votre dossier de candidature.

1. Candidature et inscripction.

- 1.1 Le dossier de candidature (une fois accepté par nos services conformément à l'article 1.4) et les présentes conditions constituent la totalité de l'accord conclu entre les parties. Avant de déposer votre dossier de candidature, veuillez vérifier que toutes les parties de celui-ci sont correctement remplies.
- 1.2 En déposant le dossier de candidature (que ce soit directement ou par l'intermédiaire d'un mandataire autorisé à agir en votre nom) : Vous déclarez vous inscrire au cours de votre choix sur la base des présentes conditions, et Istituto Marangoni peut accepter ou refuser cette demande, à sa propre discrétion.
- 1.3 Le paiement des frais de scolarité doit être effectué avant ou lors du dépôt de la candidature, de la manière indiquée dans le dossier de candidature. Si le paiement est effectué par virement électronique, une copie du virement bancaire doit être jointe au dossier de candidature.
- 1.4 Dès réception de votre paiement des frais de scolarité, du dossier de candidature complété et des documents énumérés dans le dossier de candidature ou dans les présentes conditions, nous vérifierons si vous répondez aux critères d'admissibilité au cours de votre choix et nous vous informerons par écrit si vous êtes accepté(e) ou non dans ce cours. L'accord entrera en vigueur uniquement lorsque Istituto Marangoni vous aura adressé une acceptation écrite.

2. Paiement des frais et des coûts supplémentaires

- 2.1 Les frais de scolarité (les « frais ») sont décrits en détail dans notre dossier d'admission et sur notre site internet www.istitutomarangoni.com et sont à acquitter conformément à l'article 1.
- 2.2 Les frais de scolarité ne sont pas remboursés, sauf si :
 - (a) Istituto Marangoni refuse votre candidature en vertu de l'article 1.4 ;
 - (b) Nous annulons le cours en vertu de l'article 4.5 ou de l'article 4.9, ou
 - (c) Vous soumettez votre candidature conformément à l'article 6.1, à condition d'agir conformément à l'article 6.1.
 - (d) et dans tous les cas décrits dans l'article 7.2.
- 2.3 Si vos frais de scolarité sont acquittés par chèque ou par virement bancaire ou par carte de crédit, votre demande sera traitée après que le chèque ou les fonds ont été portés au crédit de notre compte. Dès réception de la confirmation de paiement de la banque, nous vous fournirons une confirmation de paiement.
- 2.4 Votre paiement n'inclut pas les billets d'avion, le transport, les dépenses personnelles, les fournitures scolaires ou les repas.
- 2.5 Le pack "avec logement" comprend des nuits en chambre double réservées auprès de nos hôtels ou appart hôtels partenaires (le nom et les informations complètes vous seront fournies après l'inscription). La réservation à l'hôtel ou l'appart hôtel commence la veille de votre premier jour de cours, et se termine le lendemain du dernier jour des cours. Ce pack n'inclut pas les transferts de l'aéroport à l'hôtel ou appart hôtel, ni de l'hôtel ou appart hôtel vers l'aéroport. Les nuits supplémentaires ou autres demandes de réservations particulières doivent être faites par l'étudiant ou son représentant légal directement. Istituto Marangoni se garde le droit de réserver les logements dans des appartements hôtels à sa seule discrétion, selon les disponibilités, et de changer de d'hôtel à n'importe quel moment, pour une raison de service qui ne dépend pas de l'institut lui-même. Si cela venait à se produire, l'Institut en informerait immédiatement l'étudiant et son représentant légal. Tous les logements sont prévus pour deux personnes. Le choix des colocataires se fait par Istituto Marangoni à sa propre discrétion. L'Institut ne peut être tenu pour responsable en cas de dégâts ou du non respect du règlement de l'appartement hôtel de la part de l'étudiant et de son représentant légal.
- 2.6 Si vous omettez de payer une partie de vos frais ou tout coût supplémentaire, nous nous réservons le droit (à notre discrétion raisonnable), de prendre l'une ou plusieurs des mesures suivantes :
 - (a) Vous suspendre ou vous expulser de votre cours ;
 - (b) Refuser la délivrance de tout certificat ;
 - (c) Mettre fin au présent accord moyennant un avis écrit.

3. Vos obligations.

- 3.1 Vous déclarez, garantissez et convenez que tous les renseignements fournis avec votre dossier de candidature sont complets, mis à jour et exacts à tous égards.
- 3.2 Vous vous engagez à :
 - (a) Vous inscrire dès le début de votre cours et au moment et à l'endroit que nous vous aurons indiqués ;
 - (b) Vous conformer à toutes les exigences imposées par la loi, par tout règlement ou toute ordonnance judiciaire à tout moment. Celles-ci peuvent inclure des vérifications d'antécédents judiciaires et des bilans de santé.
- 3.3 Vous êtes tenu(e) de suivre le cours dans son intégralité. Si votre présence en cours est endessous des limites fixées par le règlement de l'Istituto Marangoni (quelle que soit la raison de votre absence), aucun certificat final ne vous sera délivré.
4. Nos droits et obligations.
 - 4.1 Nous nous engageons à fournir un service d'enseignement avec une compétence et une diligence raisonnables.
 - 4.2 Istituto Marangoni se réserve le droit de réviser et de modifier les conditions du présent accord moyennant un préavis raisonnable.
 - 4.3 Les cours auront lieu dans les heures, les dates et selon les programmes mis en place par la direction qui se réserve le droit de procéder à toute modification nécessaire à tout moment.
 - 4.4 Pour les cours qui nécessitent la présence physique de l'étudiant en classe « de visu », Istituto Marangoni se réserve le droit d'annuler le cours avant son début en vous adressant un préavis par écrit au moins UN mois avant la date prévue du cours) si :
 - (a) Le nombre d'étudiants inscrits en cours est insuffisant, ou
 - (b) Les conditions requises pour que le cours ait lieu ne sont pas réunies.
 - 4.5 Dans le cas où nous annulons le cours en vertu de l'article 4.4, vous aurez droit à un remboursement complet de vos droits d'inscription et de l'ensemble des frais déjà acquittés à Istituto Marangoni en vertu du présent accord.
 - 4.6. En cas d'annulation d'un cours dispensé entièrement en ligne ou d'un cours de l'option mixte, Istituto Marangoni se réserve le droit d'annuler le cours avant son début en vous adressant un préavis par écrit (si possible d'au moins d'un semaine avant la date prévue du cours).
 - 4.7. En cas d'annulation d'un cours dispensé entièrement en ligne, Istituto Marangoni se réserve le droit, que vous acceptez dès le départ, de vous proposer un cours alternatif avec la même typologie.
 - 4.8 Si pour une raison quelconque, les semaines à l'école du cours de l'option mixte ne peuvent pas avoir lieu, Istituto Marangoni se réserve le droit, que vous acceptez dès le départ, de dispenser le cours entièrement en ligne.
 - 4.9. Si Istituto Marangoni n'est pas en mesure de dispenser le cours alternatif conformément à l'article 4.7 ou le cours dispensé entièrement en ligne conformément à l'article 4.8, le cours sera annulé et vous aurez droit à un remboursement complet des frais d'inscription déjà payés.

5. Étudiants en dessous de l'âge de la majorité (16-17 ans).

- 5.1 Âge minimum des étudiants admis.
En cas de mineurs (16-17 ans), les documents suivants seront requis :
 - Formulaire de demande signé par les parents, section 1d - Parent ou Représentant Légal - inclus ;
 - Conditions Générales signées par les parents ;
 - Lettre de Renonciation signée par les parents ;
 - Copie du passeport/PI de l'étudiant ;
 - Copie du passeport/PI des deux parents de l'étudiant.

5.2 Présence obligatoire.

La présence aux cours est obligatoire pour tous les étudiants. En cas d'incapacité ou d'impossibilité d'assister, l'étudiant doit en informer son responsable ou demander à la famille d'accueil de le faire. La première fois que l'étudiant manque un cours sans justification, il sera réprimandé, la deuxième fois, il sera renvoyé dans son pays d'origine à ses frais.

5.3 Activités parascolaires réalisées.

Le cours pourrait inclure, en plus des cours en classe, une série d'activités parascolaires programmées (telles que des visites et des sorties sur le terrain).

5.4 Participation aux activités.

La participation aux activités récréatives, le cas échéant, est obligatoire. Si l'étudiant est malade et ne peut donc pas participer à l'une des activités, il doit en informer son responsable avant le début de l'activité. La première fois que l'étudiant manque un cours sans justification, il sera réprimandé, la deuxième fois, il sera renvoyé dans son pays d'origine à ses frais.

5.5 Autorisation de sortie.

Pour quitter le lieu d'études, l'étudiant doit obtenir l'approbation écrite de ses parents, et cette autorisation doit être envoyée à l'Istituto Marangoni. Le permis doit spécifier la période d'absence du lieu d'études (maximum 2 jours), les coordonnées où il sera possible de contacter l'étudiant pendant son absence, le nom de la personne qui agira en tant que tuteur de l'étudiant pendant ladite absence et la date de retour au lieu d'études. Lorsque la personne responsable récupérera l'étudiant, elle devra présenter un document d'identité correspondant à ce qui est indiqué dans le permis et confirmer la date et l'heure de retour. L'autorisation n'est pas requise dans le cas de sorties organisées par l'Istituto Marangoni.

5.6 Comportement et discipline.

Les étudiants doivent se conformer aux règles de conduite et de discipline propres aux environnements scolaires basées sur la courtoisie et le respect des autres, et cela s'applique également aux cours en ligne. Pendant les activités scolaires et parascolaires, l'étudiant doit respecter les lois en vigueur dans le pays de séjour, s'habiller toujours de manière appropriée, respecter les horaires établis, ainsi que s'abstenir de faire de l'auto-stop. Il est interdit de fumer dans toutes les zones de l'institut. Les étudiants ne sont pas autorisés à boire des boissons alcoolisées. La possession ou l'utilisation de drogues illégales est interdite. L'école informera les parents de toute violation des règles, y compris l'absence aux cours ou tout comportement perturbateur en classe. L'institut se réserve le droit de demander aux parents de tout étudiant qui continue à manifester un comportement perturbateur en classe et qui refuse de se comporter conformément aux règles de conduite mentionnées ci-dessus de retirer l'étudiant du cours, se réservant en tout cas le droit de renvoyer l'étudiant dans son pays d'origine à ses frais. Dans ces cas, l'Institut se réserve le droit de retenir les montants payés pour l'inscription au cours sans possibilité de remboursement pour les frais supplémentaires dus à la fin anticipée de la participation de l'étudiant au cours.

5.7 Utilisation de photos et de commentaires.

En inscrivant l'étudiant au cours, les parents des étudiants mineurs autorisent l'utilisation de matériel photographique/images représentant les mineurs à des fins promotionnelles ou éducatives.

6. Respect de la procédure d'obtention de visa.

6.1 Veuillez vérifier auprès de l'ambassade ou du consulat de France dans votre pays d'origine si vous avez besoin d'un visa d'entrée sur le territoire français pour un séjour de deux ou trois semaines. En cas de besoin, nous vous fournirons tous les documents nécessaires à l'obtention du visa.

7. Droits d'annulation, de changement de cours et de résiliation.

7.1 Si vous avez soumis votre dossier de candidature en ligne, par fax, courrier ou e-mail (et non en personne), un délai de rétractation de sept (7) jours s'appliquera. Vous avez le droit de mettre fin au présent accord dans le délai de sept jours à compter de la date de réception de la lettre d'acceptation conditionnelle conformément à l'article 1.4.
Si vous décidez d'annuler notre accord, vous devez nous en informer dans le délai de sept jours par courrier adressé par la poste, par télécopie ou par courriel à l'adresse figurant sur notre site internet. En cas d'annulation conformément à l'article 7.1, nous vous rembourserons les frais de scolarité et tous les autres frais déjà acquittés à Istituto Marangoni (par vous ou par votre tuteur), dans le délai de 30 jours à compter de la réception dudit courrier.

8. Politique de remboursement.

- 8.1 Nous vous rembourserons les frais de scolarité et tous les autres frais acquittés à Istituto Marangoni si vous n'êtes pas admis en cours conformément à l'article 1.4.
- 8.2 En cas d'annulation de votre propre chef, vous pourrez prétendre aux remboursements suivants :
- 8.3 Pour des cours qui nécessitent une présence physique de l'élève en classe (« de visu ») :
 - (a) Si vous nous adressez un préavis écrit d'annulation du cours dans un délai de 60 jours ou plus avant le début du cours, vous aurez droit à un remboursement de 100% des frais ; (a) Si vous nous adressez un préavis écrit d'annulation du cours dans un délai de 59 à 30 jours avant le début du cours, vous aurez droit à un remboursement de 50% des frais ; et (c) Toute annulation du cours à tout moment en dehors des délais précités ne vous donne droit à aucun remboursement des frais.
- 8.4. Pour des cours dispensés entièrement en ligne et pour l'option mixte il n'est pas possible de demander le remboursement de la somme déjà payé.

9. Responsabilité.

- 9.1 Sous réserve des dispositions du présent article 9, aucune partie ne sera responsable d'aucune perte que l'autre partie pourrait subir, découlant de l'accord, sauf si, et dans la mesure où, ladite perte a été causée par négligence ou faute grave.
- 9.2 La responsabilité totale des parties en vertu du présent accord (que ce soit en responsabilité contractuelle ou délictuelle, y compris en cas de négligence) ne pourra en aucun cas dépasser le montant des frais de cours ou d'une couverture d'assurance, le montant à retenir étant le plus élevé des deux.
- 9.3 Vous serez responsable des dommages causés à nos locaux ou biens.
- 9.4 Cet article n'exclut ni ne limite en aucune façon :
 - (a) La responsabilité de chaque partie en cas de décès ou de blessures causés par sa négligence, ou
 - (b) La responsabilité de chaque partie pour toute déclaration fausse ou frauduleuse ; ou
 - (c) Toute autre question relative à laquelle il serait illégal ou interdit d'exclure ou de tenter d'exclure la responsabilité de chacune des parties.

10. Événements hors de notre contrôle.

- 10.1 Nous ne saurions être tenus responsables de tout défaut d'exécution ou de retard dans l'exécution de nos obligations en vertu du présent accord, causé par un événement hors de notre contrôle raisonnable, y compris mais non de façon limitative, de toute modification des lois applicables, des actions ou des retards de toute autorité gouvernementale ou de tout refus d'accorder toute autorisation ou licence nécessaires émanant de ladite autorité, et, de manière générale, des cas de force majeure, qui ne dépendent pas de Istituto Marangoni, et notamment à titre d'exemple et non exhaustif, de toute grève locale et nationale et des retards ou des manquements imputables aux tiers ou aux fournisseurs, guerre, soulèvement, émeute civile, inconduite délibérée, respect de toute loi, ordonnance, règle ou directive du gouvernement, dysfonctionnement des installations et du matériel, incendie, inondation, tempête, pandémie, épidémie ou autre éclosion de maladie ou contamination, interruption de la fourniture publique d'électricité, de chauffage, d'éclairage, de climatisation ou d'équipements de télécommunication (« cas de force majeure »).
- 10.2 Nos obligations en vertu des présentes conditions seront sus-pendues pour la période pendant laquelle le cas de force majeure persiste et le délai d'exécution desdites obligations sera pro-rogé pour la durée de ladite période ; nous prendrons des mesures raisonnables pour mettre fin au cas de force majeure ou pour trouver une solution permettant l'exécution de nos obligations en vertu des présentes conditions en dépit du cas de force majeure.

11. Droits de propriété intellectuelle.

Les documents, matériels et outils utilisés par l'institut pour la formation, ainsi que tous les droits de propriété intellectuelle qu'ils contiennent sont la propriété exclusive de l'institut ou de tout tiers dont il a obtenu l'autorisation préalable. L'étudiant et son représentant légal s'interdisent toute utilisation, reproduction ou exploitation à d'autres fins que la formation à laquelle il s'est inscrit. L'étudiant et son représentant légal autorisent l'institut, de manière non exclusive, à communiquer, exposer, reproduire, publier et représenter, tous les travaux réalisés par lui dans le cadre de sa scolarité (vêtement, photographie, book, portfolio, business plan, etc..) à des fins de promotion, de publicité, de communication et de documentation des activités de l'institut et d'une manière générale de valorisation de ses enseignements, sur tous modes et tous types de supports et formes d'exploitation connus et inconnus (notamment papiers, sites internet et intranet de l'institut, réseaux sociaux types Facebook, Instagram etc..., plaquettes publicitaires, brochures, cartes, stands, affiches, exposition des travaux d'étudiants, vidéos, films, etc...). La présente autorisation, donnée à titre gratuit, est valable pour le monde entier sans limite de durée. La présente autorisation n'autorise pas l'institut à exploiter à d'autres fins que celles énoncées, les créations réalisées pendant les études de l'étudiant et notamment à les céder à des fins commerciales à des tiers.

12. Droit à l'image.

L'étudiant autorise l'institut, de manière non exclusive, à utiliser son image, son nom et son âge et à faire état de tout élément relatif à sa formation ou son parcours professionnel. Si l'étudiant est mineur, cette autorisation est réputée donnée par son/ses représentant(s) légal/légaux par l'acceptation des présentes. Cette autorisation couvre tous procédés et supports de communication existants et en particulier les supports suivants : mise en ligne sur le site internet de l'institut, supports de presse, publication sur les différentes plaquettes, annuaires et autres documents pro-motionnels de l'institut (affiches, publicités dans des magazines régionaux, nationaux, internationaux). Cette autorisation concerne toutes les images, les interviews, les enregistrements audio ou vidéos concernant l'étudiant que l'institut serait susceptible de détenir, que l'étudiant les ait remis directement à l'institut ou que l'institut ait pu les réaliser. L'institut aura la possibilité de les utiliser en totalité ou en partie. En particulier, il est précisé que, en cas de support vidéo, l'institut est autorisé à en extraire des photographies. La présente autorisation, donnée à titre gratuit, est valable pour le monde entier sans limite de durée. Elle est destinée à assurer la présentation et la promotion de l'activité de l'institut. L'institut s'engage à ne pas céder à des tiers la banque d'images ainsi constituée et à ne pas l'exploiter à des fins commerciales.

13. Informatique et Liberté.

En application de la loi 78-17 du 6 janvier 1978, il est rappelé que les données nominatives qui sont demandées à l'étudiant et son représentant légal sont nécessaires au traitement de son inscription. Ces données peuvent être communiquées aux éventuels partenaires de l'institut chargés de l'exécution, du traitement, de la gestion et du paiement des inscriptions. L'étudiant et son représentant légal disposent, conformément aux réglementations nationales et européennes en vigueur d'un droit d'accès permanent, de modification, de rectification et d'opposition s'agissant des informations le concernant. Ce droit peut être exercé par lettre simple adressée à l'institut.

14. Loi applicable et tribunaux

Les présentes conditions générales d'inscription sont régies par le droit français et les parties conviennent qu'en cas de litige seuls les tribunaux français seront compétents. Les présentes conditions générales d'inscription sont établies en deux exemplaires datés et signés par l'étudiant et son représentant légal.

J'ai lu et j'accepte les conditions générales du campus:

Paris, date:

Signature de l'étudiant

INFORMATION CONFORMÉMENT À L’ART. 13 du Règlement de l’UE 679/16 (La Réglementation générale sur la protection des données (RGPD))

1) Raison de la réception de cette communication

En tant que responsable du traitement des données, l'Istituto Marangoni souhaite vous informer sur les données qu'il collecte et comment, afin de garantir le respect de vos droits fondamentaux, en particulier en ce qui concerne la confidentialité et la sécurité des données traitées.

2) Les données personnelles que nous collectons

- L'Istituto Marangoni collecte et stocke vos données :
- Données personnelles et d'identification (telles que votre prénom, nom de famille, adresse résidentielle, adresse e-mail, cours d'intérêt, nationalité, genre, lieu et date de naissance, numéro de téléphone, copie de la pièce d'identité).
 - Compte bancaire propre et/ou compte bancaire de la personne effectuant le paiement.
 - Parcours éducatif/curriculum vitae.

Les données sont collectées au moment de l'inscription et/ou ultérieurement, via les canaux suivants :

- a) Remplissage du formulaire en ligne.
- b) Formulaires collectés lors de l'accréditation à la Journée Portes Ouvertes de l'Istituto Marangoni.
- c) Autres événements organisés sur notre campus ou d'autres lieux.

Nous pouvons demander aux réseaux sociaux d'envoyer des informations sur nos cours en fonction des profils de leurs utilisateurs et conformément à leur politique de traitement des données, mais nous ne sommes pas informés de votre nom.

3) À quelles fins utilisons-nous vos données personnelles

- a) Pour vous permettre d'accéder aux cours de votre choix, ainsi que pour la fourniture des services associés.
- b) Pour gérer l'activité académique.
- Pour les finalités sous 3 (a) et (b), le traitement est nécessaire à l'exécution d'un contrat auquel vous êtes partie (Art. 6(1)(b) du RGPD).
- c) Exercice des droits du responsable du traitement.
- Pour la finalité sous d), le traitement est nécessaire à la poursuite d'un intérêt légitime (Art. 6 par. 1, Lett. f) du RGPD).
- d) Vous contacter et vous envoyer des informations sur nos cours par e-mail ou téléphone suite à vos demandes.
- e) À des fins de profilage.
- Pour les finalités sous (d) et (e), la base légale du traitement est votre consentement (Art. 6(1)(a) du RGPD).

4) Durée de conservation de vos données personnelles

Pour les finalités sous 3 (a), (b) et (c), nous conservons vos données personnelles pendant la durée de la relation contractuelle établie et au-delà de la période de prescription de dix ans à compter de la résiliation de la relation afin de respecter les obligations légales et à des fins de protection juridique.

Pour les finalités sous (d) et (e), nous conserverons vos données pendant 3 ans, sans préjudice de votre droit de révoquer votre consentement à tout moment.

Une fois la période de conservation expirée, les données seront détruites ou rendues anonymes.

Veuillez noter : En cas de litige, s'il est nécessaire d'établir, d'exercer ou de défendre les droits du responsable du traitement, la période de conservation des données collectées à des fins susmentionnées peut être prolongée en raison de la nécessité de préparer des éléments de défense dans ce délai. Dans ce cas, les données ne seront conservées que jusqu'à la conclusion du litige.

5) La sécurité de vos données personnelles

Le traitement de vos données sera effectué de manière à garantir leur confidentialité, intégrité et disponibilité. Le traitement est effectué au moyen de systèmes d'information et/ou de systèmes automatisés et comprend toutes les opérations ou ensemble d'opérations prévues à l'article 4 du RGPD et nécessaires au traitement en question, y compris la communication aux personnes chargées du traitement elle-même. Les données en question ne seront pas sujettes à diffusion ; au lieu de cela, elles seront ou pourraient être communiquées à des entités publiques ou privées opérant dans le cadre des finalités décrites ci-dessus.

6) Qui peut accéder à vos données personnelles

Seules les personnes autorisées dans le cadre des tâches assignées par l'Istituto Marangoni, y compris celles situées en dehors de l'Union européenne, peuvent accéder à vos données.

L'Istituto Marangoni fait partie de Galileo Global Education Italia. Les employés de Galileo Global Education, ainsi que les employés de NABA (Nuova Accademia Belle Arti) et de Domus Academy, appartenant au même groupe Galileo Global Education, peuvent également avoir accès à certaines de vos données.

Les données personnelles ne seront en aucun cas divulguées, elles pourront également être communiquées et traitées par des tiers dûment désignés en tant que sous-traitants, tels que des collaborateurs externes et des entreprises fournissant des services spécifiques.

Les données personnelles peuvent également être accessibles ou peuvent être communiquées à des parties dont le droit d'accès à vos données personnelles est reconnu par des dispositions légales, secondaires ou de l'UE.

7) Où résident vos données personnelles

Vos données personnelles seront gérées et stockées sur des serveurs situés dans l'Espace économique européen (EEE) et appartenant au responsable du traitement et/ou à des entreprises tierces désignées et dûment identifiées en tant que sous-traitants.

Le siège de l'Istituto Marangoni
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www.istitutomarangoni.com

Vos données peuvent également être traitées par les autres entreprises appartenant au groupe Istituto Marangoni, situées en dehors de l'Espace économique européen (EEE), en adoptant des mesures de sécurité appropriées pour assurer un niveau de protection adéquat.

De plus, certaines entreprises tierces désignées en tant que sous-traitants peuvent transférer vos données personnelles vers des serveurs situés en dehors de l'Espace économique européen (EEE). Dans ce cas, cela sera fait conformément aux articles 44 et suivants du RGPD, en utilisant des garanties appropriées pour assurer la protection. Des informations supplémentaires sur ces garanties peuvent être obtenues auprès du responsable du traitement.

8) Est-il obligatoire de consentir à la fourniture de vos données?

La fourniture de vos données en vertu du point 3 (a), (b) et (c) est nécessaire pour conclure et exécuter le contrat. À des fins du point 3 (d) et (e), c'est facultatif; si vous ne consentez pas, vous ne pourrez pas être informé de nos initiatives, événements, et cours que nous activerons.

9) Quels sont vos droits en relation avec le RGPD?

- Selon les dispositions du RGPD, l'Istituto Marangoni garantit les droits suivants :
- Droit de retirer son consentement [Art. 7(3) du Règlement de l'UE] (Droit de retirer le consentement donné. Note : la révocation du consentement n'affecte pas la légalité du traitement basé sur le consentement avant la révocation).
 - Droit d'accès du sujet de données [Art. 15 du Règlement de l'UE] (droit d'obtenir confirmation de l'existence ou de l'inexistence de données personnelles le concernant et leur copie sous une forme intelligible).
 - Droit de rectification [Art. 16 du Règlement de l'UE] (droit de rectification des données personnelles inexactes le concernant).
 - Droit à l'effacement («droit à l'oubli») [Art. 17 du Règlement de l'UE] (droit à l'effacement de ses propres données. Note : Si les données ont déjà été diffusées, c'est-à-dire mises à disposition d'un nombre indéterminé de destinataires - par exemple, par publication sur le site Web de l'Istituto Marangoni -, il peut être impossible pour l'Istituto Marangoni de les supprimer/détruire ; par conséquent, s'il est impossible de procéder à la suppression des données en vertu de ce qui vient d'être indiqué, l'Istituto Marangoni vous informera des raisons pour lesquelles il est impossible de le faire dans le présent cas et poursuivra le droit à l'oubli).
 - Droit à la limitation du traitement [Art. 18 du Règlement de l'UE] (droit d'obtenir la limitation du traitement, par exemple, si l'exactitude des données est contestée ou en cas de traitement illégal).
 - Droit à la portabilité des données [Art. 20 du Règlement de l'UE] (droit de recevoir sous une forme structurée, couramment utilisée et lisible par machine les données personnelles le concernant fournies à l'Istituto Marangoni et droit de transmettre ces données à un autre responsable du traitement sans entrave par l'Istituto Marangoni si le traitement est effectué sur la base du consentement et est effectué par des moyens automatisés).
 - Droit d'opposition [Art. 21 du Règlement de l'UE] (droit de s'opposer au traitement de ses données personnelles).
 - Droit de ne pas faire l'objet d'une décision automatisée [Art. 22 du Règlement de l'UE] (droit de ne pas faire l'objet d'une décision fondée uniquement sur un traitement automatisé).
 - Les droits ci-dessus peuvent être exercés par écrit en envoyant un e-mail à dpo@istitutomarangoni.com. La même personne de contact peut être sollicitée à tout moment pour plus d'informations concernant le traitement des données personnelles. Il convient également de noter que l'exercice de ses droits ne doit pas préjudicier et/ou porter atteinte aux droits et libertés d'autres personnes.
 - Istituto Marangoni s'engage à répondre aux demandes dans un délai d'un mois, sauf en cas de demandes particulièrement complexes, pour lesquelles cela peut prendre jusqu'à 3 mois. En tout état de cause, Istituto Marangoni expliquera la raison de l'attente dans un délai d'un mois à compter de la demande.
 - Le résultat de la demande sera fourni par écrit (à la demande de la partie intéressée) ou sous forme électronique (dans ce cas, gratuitement). Istituto Marangoni précise qu'une contribution éventuelle peut être demandée à la partie intéressée si ses demandes sont manifestement infondées, excessives ou répétitives : à cet égard, Istituto Marangoni tiendra un registre des demandes.
 - Istituto Marangoni, conformément à l'art. 19 du Règlement de l'UE, s'engage à informer les destinataires auxquels les données personnelles de la partie intéressée ont été communiquées de toute rectification, suppression ou limitation du traitement demandée par la partie intéressée, dans la mesure du possible.
- Les droits ci-dessus peuvent être exercés par écrit en envoyant un e-mail à dpo@istitutomarangoni.com. Des informations supplémentaires sur le traitement des données personnelles peuvent être demandées à tout moment auprès du même contact. Il convient également de noter que l'exercice de ses droits ne doit pas préjudicier et/ou porter atteinte aux droits et libertés d'autres

personnes. Le responsable du traitement s'engage à répondre aux demandes dans un délai d'un mois, sauf en cas de demandes particulièrement complexes, pour lesquelles un maximum de trois mois peut être nécessaire. En tout état de cause, le responsable du traitement expliquera la raison du retard dans un délai d'un mois à compter de la demande. Le résultat de la demande sera fourni par écrit (sur votre demande) ou électroniquement (dans ce cas, gratuitement). Le responsable du traitement précise qu'une redevance peut être facturée si les demandes sont manifestement infondées, excessives ou répétitives : à cet égard, le responsable du traitement tiendra un registre des demandes.

Le responsable du traitement, conformément à l'article 19 du RGPD, s'engage à informer les destinataires à qui vos données personnelles ont été communiquées de toute rectification, suppression ou limitation du traitement demandée par vous, dans la mesure du possible.

10) Droit de déposer une plainte (Art. 77 du Règlement de l'UE)

Si vous estimez que vos droits ont été compromis ou violés, ou que le traitement de vos données est contraire à la loi applicable, vous avez le droit de déposer une plainte auprès de l'Autorité de protection des données du pays dans lequel l'école où vous suivez le cours est établie, de la manière spécifiée par l'Autorité aux adresses Internet suivantes.

ITA: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>

Istituto Marangoni Headquarters Corso di Porta Vittoria, 9 · 20122 Milano · Italy · t +39 (0)2 7631 6680 · f +39 (0)2 7600 7089 www.istitutomarangoni.com

UK: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>

FRA: <https://www.cnil.fr/fr/agir/saisir-la-cnil>

UAE: <https://www.difc.ae/business/registrars-and-commissioners/commissioner-of-data-protection/accountability>

11) Responsable du traitement des données

En fonction du pays dans lequel l'école où vous suivez le cours est établie, le responsable du traitement des données est :

Istituto Marangoni S.r.l. - Via Meravigli 7, 20123 Milano, Italy.

Istituto Marangoni SAS - 15 Rue Boissière, 75116 Paris, France.

Istituto Marangoni Limited - 30 Fashion Street, London, United Kingdom, E1 6PX.

Istituto Marangoni Middle East Limited – Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Courriel : privacy@istitutomarangoni.com

Le délégué à la protection des données peut être contacté à l'adresse e-mail suivante : dpo@istitutomarangoni.com

12) Mise à jour de cette politique

Cette politique est sujette à modification. Tout changement substantiel vous sera communiqué par e-mail ou via notre site Web.

Reconnaissance de l'avis de confidentialité et don de consentement :

Je déclare avoir lu attentivement et compris chaque partie de l'avis de confidentialité mentionné ci-dessus. De plus :

Je donne mon consentement pour recevoir des informations sur les cours et les offres de l'Istituto Marangoni.

Je donne mon consentement à des fins de profilage.

Signature (lisible) du sujet des données	Lieu et date
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Objet : Identification de l'autorité parentale selon la loi française et autorisation par le même parent inscrivant le mineur à un cours de formation.

Je, soussigné (parent/tuteur 1)	né(e)
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et résidant à	la rue
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et soussigné (parent/tuteur 2)	né(e)
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et résidant à	la rue
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en notre qualité d'exercant l'autorité parentale sur l'enfant	né(e)
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et résidant à	la rue
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autorisent par la présente notre fils / fille à s'inscrire à un cours de formation	
--	--

qui se tiendra du	jusqu'à
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à l'école Istituto Marangoni Paris school of 15 Rue Boissière, 75116 Paris, France	
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Nous déclarons par la présente être conscients et accepter que la responsabilité d'Istituto Marangoni SaS est exclusivement liée aux espaces de l'Istituto Marangoni Paris situés au 15 Rue Boissière, 75116 Paris, France uniquement pendant les horaires scolaires

- J'autorise/nous autorisons notre fils/fille mineur(e) à quitter l'école et le logement non accompagné pendant les heures de temps libre, tel que précédemment établi dans le programme, et communiqué au moment de l'inscription et/ou lors de toute autre occasion spécifiquement autorisée par moi/nous et signalée par une communication séparée, déchargeant ainsi Istituto Marangoni de toute responsabilité pour d'éventuels dommages causés ou subis dans de telles circonstances.
- Je/nous déclarons explicitement libérer Istituto Marangoni SaS de toute responsabilité en dehors du contrat des services offerts
- Je/nous déclarons en outre avoir souscrit une assurance maladie couvrant notre fils/fille mineur(e) et être en conformité avec la réglementation sanitaire en vigueur.
- Je/nous libérons à l'avance Istituto Marangoni de toute responsabilité présente et future en relation avec les accidents et dommages matériels et/ou corporels pouvant survenir pendant le programme.
- Pour tout litige concernant l'interprétation ou l'exécution du contrat avec Istituto Marangoni, le Tribunal de Paris (Palais de Justice) aura exclusivement compétence

Parent/tuteur 1	Parent/tuteur 2
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Paris, date

Nous déclarons avoir lu, compris et accepté les clauses suivantes : art. 1 (consentement du mineur à quitter non accompagné), art. 2 (indemnité contre la responsabilité pour des actes non liés au contrat), art. 3 (déclaration d'assurance), art. 4 (indemnité pour dommages), art. 5 (tribunal conventionnel).

Parent/tuteur 1	Parent/tuteur 2
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Paris, date

GENERAL CONDITIONS for the enrolment on to the Short Programmes 2025-26

The application form and these enrolment terms ("terms") set out the basis of your application to be enrolled as a student and his legal representative at Istituto Marangoni France Sas ("the institute", "we", "our") and will form part of any agreement between the institute and you ("the agreement"). The terms set out your rights and obligations, as well as our obligations and limitations of our liability to you. Therefore, it is very important that you read and understand these terms before you complete the application form. In particular, please note our limitation of liability to you in clause 9. For any further clarification, please make contact with one of our employees before submitting your application form.

1. Application and Enrolment.

1.1 The application form (once accepted by us in accordance with clause 1.4) and these terms set out the whole agreement between the parties. Please check that all the parts in the application form are correctly filled before you submit it.

1.2 By submitting the application form (whether directly or via an agent authorised to act on your behalf):

You declare to enrol to your chosen course on the basis of these terms, and the Istituto may accept or decline your offer at its own discretion.

1.3 Payment of the tuition fee must be made before or at the time of submitting the application form and in the manner specified in the application form. If the payment is made by electronic transfer, a copy of the bank transfer must be attached to the application form.

1.4 On receipt of your tuition fee, of the completed application form and of the documents listed in the application form itself or in these terms, we will check that you satisfy the eligibility criteria to undertake your chosen course and you will be advised in writing if you have been accepted or not to the course. The agreement will have effect only when the Istituto will deliver to you the written acceptance.

2. Payment of Fees and Additional Costs.

2.1 The tuition fees (the "fees") are detailed in our admission pack and on our website www.istitutomarangoni.com and are payable by you in accordance with clause 1.

2.2 The tuition fee is non-refundable unless:

(a) The institute refuses your application pursuant to clause 1.4;

(b) We cancel the course pursuant to clause 4.5 or to clause 4.9; or

(c) You submit your application in accordance with clause 6.1, provided that you act in accordance with clause 6.1.

(d) and in all cases described into clause 7.

2.3 If you pay your tuition fee by cheque or bank transfer or credit card, we will not process your application until the cheque or funds have been cleared. Upon receipt of confirmation of payment from the bank, we will provide you with confirmation of payment.

2.4 Your payment does not include air fare, transportation, personal expenses, art supplies or meals.

2.5 The "with accommodation" package includes overnight stay in one of our partner Hotels or Apartment Hotels (list and complete information will be provided after enrolment). Accommodation starts from the day before the first day of course, and ends the following day after the last day of course. It does not include transfers from the airport to the hotel or apartment hotel and vice versa. Extra nights or special bookings with personal requirements must be handled directly by the student and his legal representative. The Institute has the right to assign lodging in the hotels or apartment hotels at its own discretion, based on the availability of places, and to change the allocation at any moment, for any service reason non strictly dependant by the Institute itself. Should this event occur, the Institute will promptly inform the student and his legal representative. All apartments house two people. Rooms are assigned by the institute at its own discretion. The Institute is not liable for any damage or non-fulfilment to the Hotel or Apartment House Regulations on the part of the student and his legal representative.

2.6 If you fail to pay any part of your fee or any additional cost, we reserve the right (at our reasonable discretion) to take one or more of the following actions:

(a) Suspend or expel you from your course;

(b) Withhold the issue of any certificate;

(c) Terminate this agreement on written notice.

3. Your obligations.

3.1 You represent, warrant and undertake that all the information provided on your application form is complete, up-to-date and true in all respects.

3.2 You agree to:

(a) Enrol at the start of your course and at a time and place as directed by us;

(b) Comply with all requirements imposed by law, regulation or judicial order at any time. These may include criminal checks and health checks.

3.3 You are required to attend your course in full. If your attendance on the course falls below the limits set by the Istituto Marangoni regulation (regardless of the reason for any absence), no final certificate shall be issued.

4. Our rights and obligations.

4.1 We shall provide a teaching service with reasonable skill and care.

4.2 Istituto Marangoni reserves the right to revise and amend the terms of this agreement giving reasonable notice.

4.3 Course will be held at the hours, dates and programs established by the management which reserves the right to make the necessary alteration at any time.

4.4 For courses involving the physical attendance of the student in the classroom ("de visu"), the Istituto reserves the right to cancel the same prior to their commencement by giving you notice in writing with at least ONE month prior to the start of the course, if:

(a) Insufficient numbers of students enrol on the course; or

(b) There are not the required conditions for the start of the course.

4.5 In the event that we cancel the course pursuant to clause 4.4, you will be entitled to a full refund of your enrolment fee and any fee already paid to us under this agreement.

4.6 In case a fully online or a blended course is canceled, the Istituto reserves the right for organisational reasons to cancel the same prior to their commencement, giving you notice in writing (where possible) until one week prior to the start of the course. 4.7 If a fully online course is canceled, the Istituto reserves the right, that you accept from the outset, to direct you to an alternative course with the same typology.

4.8 If, for any reason, the weeks in school of the blended option cannot be held, the Istituto reserves the right, that you accept from the outset, to deliver the course fully online.

4.9 If the Istituto is not able to deliver the alternative course pursuant to clause 4.7 or the fully online course pursuant to clause 4.8, the same will be canceled and you will be entitled to a full refund of the enrolment fee already paid.

5. Students below the age of majority (16-17 years old)

5.1 Minimum age of admitted students. In case of minors (16-17 years old) the following documents will be required:

• Application Form signed by parents, section 1d – Parent or Legal Representative – included;

• General Conditions signed by parents;

• Waiver Letter signed by parents;

• Passport/ID copy of the student;

• Passport/ID copy of both student's parents.

5.2 Mandatory attendance. Attendance to the lessons is mandatory for all students. In the case of inability and impossibility to attend, the student shall inform his/her manager or request to the hosting family to do so. The first time that the student fails to attend lessons without justification will be reprimanded, the second time he/she will be sent back to his/her own country of origin at his/her expenses.

5.3 Extra-curricular activities carried out. The course could include, in addition to classroom lessons, a series of scheduled extra-curricular activities (such as, for example, visits and field trips).

5.4 Participation to the activities. Participation to recreational activities, if applicable, is mandatory. If the student is unwell and thus cannot participate to one of the activities, he/she shall inform his/ her Leader prior to the start of the activity. The first time that the student fails to attend lessons without justification will be reprimanded, the second time he/she will be sent back to his/her own country of origin at his/her expenses.

5.5 Exit permit. The student, in order to leave the Study Place, shall receive written approval from his/her parents and such permit must be sent to Istituto Marangoni. The permit must specify period of absence from the Study Place (maximum 2 days), contact information where it will be possible to contact the student during his/her absence, name of the person who will act as guardian of the student during said absence and date of return to the Study Place. When the person in charge will pick up the student, he/she shall show an identity document matching what is indicated in the permit and confirm the date and time of return. Authorisation is not required in the case of field trips organised by Istituto Marangoni.

5.6 Conduct and discipline. Students must comply with the rules of conduct and discipline typical of school environments based on courtesy and respect for others, and this also applies to online courses. During school activities and extra-curricular activities, the student shall comply with the laws in force in the country of stay, always dress appropriately and respect the established timetables, as well as refrain from hitchhiking. No smoking is allowed in any area of the institute. Students are not allowed to drink alcoholic beverages. Possession or use of illegal drugs is forbidden. The school will notify the parents of any violation to the rules, including non-attendance to the courses or any disorderly conduct in class. The institute reserves the right to request to the parents of any student who continues to demonstrate disorderly conduct in class and who refuses to behave according to the aforementioned rules of conduct to withdraw the student from the course, reserving in any case the right to return the student to his/ her home country at its expense. In these cases, the Institute reserves the right to withhold the amounts paid for the enrolment to the course without the possibility of reimbursement for any additional costs due to the early termination of the student's participation to the course.

5.7 Use of photos and comments. By enrolling the student to the course, the parents of students who are minors authorise the use of photographic material/pictures depicting the minors for promotional or educational purposes.

6. Compliance to Visa procedure.

6.1 Check with your French embassy or consulate whether you need an entry visa for a two-week or three-week stay in France. If you need, we will provide you all relevant documents to obtain your visa.

7. Cancellation rights, Course Transfers and Termination.

7.1 If you submitted your application form online, by fax, post or email (but not in person), a seven (7) day cancellation right will apply. You are entitled to cancel the agreement within seven days of the date on which you receive our acceptance letter in accordance with clause 1.4. If you decide to cancel the present agreement, you must notify us within seven days by post fax or

e-mail to the contact details provided on our website. In the event of cancellation in accordance with the present clause, we will refund the tuition fee and any other fees already paid by you (or by your sponsor) within 30 days of receiving such notice.

8. Refund policy.

8.1 We will refund the tuition fee and any other fee paid to us if we do not accept you on the course pursuant to clause 1.4.

8.2 Upon cancellation by you the following refunds shall apply: 8.3 For courses that require physical attendance of the student in the classroom ("de visu"):

(a) If you provide us with written notice of cancellation of the course 60 days or more prior to the commencement of the course you will be entitled to a refund of 100% of the fees;

(b) If you provide us with written notice of cancellation of the course 59-30 days prior to the commencement of the course you will be entitled to a refund of 50% of the fees; and

(c) If you cancel the course at any time thereafter you will not be entitled to a refund of the fees.

8.4 For courses delivered in the online and blended option there is no possibility to ask for the cancellation or refund of the sum already paid.

9. Liability.

9.1 Subject to the provisions of this clause 8, neither party shall be responsible for any loss that the other suffers arising out of the agreement unless and to the extent that such loss was caused by negligence or serious misconduct.

9.2 The total liability of Istituto Marangoni regarding this agreement (whether in contract or tort, including negligence) shall not in any event exceed the fees for the course or any insurance cover we may have whichever shall be the higher.

9.3 You will be liable to pay for any damage you cause to our premises or property.

9.4 This clause does not exclude or limit in any way:

(a) Either party's liability for death or personal injury caused by its negligence; or

(b) Either party's liability for fraud or fraudulent misrepresentation; or

(c) Any other matter for which it would be illegal or unlawful to exclude or attempt to exclude either party's liability.

10. Events outside Our Control.

10.1 We will not be liable or responsible for any failure to perform, or delay in performance of, any of our obligations under this agreement that is caused by an event outside our reasonable control, including without limitation changes in applicable laws, actions or delays by any government authority, or refusals by any such authority to grant any necessary consents or licences and in general for causes of force majeure not depending by the Istituto, herewith included by way of example and not exhaustive, local and national strikes, and delays or defaults of third parties or suppliers, war, uprising, civil riot, wilful misconduct, compliance with any law or government order, rule, regulation or direction, malfunction of plant and equipment, fire, flooding, storm, pandemic, epidemic or other outbreak of illness or contamination, interruption in the public supply of electricity, heating, lighting, air conditioning or telecommunication equipment ("force majeure events").

10.2 Our obligations under these terms will be suspended for the period that the force majeure event continues, and the time to perform these obligations shall be extended for the duration of that period; we will take reasonable steps to bring the force majeure event to an end or to find a solution by which our obligations under these terms can be performed despite the force majeure event.

11. Intellectual Property.

All documents, materials and tools used by the institute for training, and all intellectual property rights contained therein are the exclusive property of the institute or any third party, which it has obtained prior authorization for. The student and his legal representative is prohibited to use, reproduce, or use for any purposes other than for the programme in which he/she is enrolled. The student and his legal representative authorises the institute, non-exclusively, to communicate, display, reproduce, publish and represent all the work done by him/her as part of his/her education, (outfit, book, portfolio, business plans etc...) for promotional purposes, advertising, communication and documentation of the Institute's activities and general valuation of its teachings on all modes and all types of media and forms of exposure known and unknown (including papers, internet and intranet sites of the institute, social networks such as Facebook, Instagram etc..., advertising brochures, pamphlets, maps, stands, posters, exhibition of student works, videos, films, etc...). This authorisation given free of charge is valid worldwide without time limit. The institute is not authorised to use, for purposes other than those stated, the creations made during the studies of the student, specifically for commercial purposes to third parties.

12. Image Right.

The student authorises the institute, non-exclusively, to use his/her image, name and age and to report any details of his/her education or professional path. If the student is a minor, the authorisation is given by his/her legal representative(s). This authorisation covers using all existing supports and communication media, particularly the following: the Institute website, news, media, publishing, various brochures, directories and other promotional materials of the institute (posters, advertising in regional magazines, national, international). This authorisation also applies to all images, interviews, audio or video recordings of the student that the institute would be likely to hold, whether the student has given them directly to the institute or the institute has realised themselves. The Institute will have the opportunity to use them in whole or in part. In particular, it is specified that, in the case of video support, the institute is authorised to extract photographs. This authorisation, given free of charge, is valid worldwide without time limit. It is intended to ensure the presentation and promotion of the activity of the institute. The institute undertakes not to transfer to third parties its image bank and not to exploit it for commercial purposes.

13. "Informatique et liberté" law.

Pertaining to the law 78-17 of January 6, 1978, it is reminded that personal data requested from the student and his legal representative is required to process the enrolment. This data may be disclosed to the institute's partners who are responsible for the implementation, processing, management and payment of enrolment. The student and his legal representative has, in accordance with national and European regulations, a permanent right of access, modification, rectification and opposition with regard to information about him/her. This right may be exercised by letter addressed to the institute.

14. Applicable law and courts.

The present terms and conditions for enrolment are subject to French law and the parties agree that in any case of dispute only the French courts will be competent authorities. These terms and conditions of enrolment are established in duplicate, dated and signed by the student and his legal representative.

I have read and I accept terms and conditions:

Paris, date:

Student's signature

INFORMATION PURSUANT TO ART. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni collects and stores your data:

- personal and identification data (such as your first name, last name, residential address, e-mail address, courses of interest, citizenship, gender, place and date of birth, telephone number, copy of ID).
- own bank account and/or the bank account of the person making the payment;
- educational career/curriculum vitae.

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- a) Web form completion.
- b) Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- c) Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data

- a) To enable you to access the lessons of your chosen course, as well as for the provision of related services.
- b) To manage academic activity.

In relation to the purposes under 3 (a) and (b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c) Exercising the rights of the Data Controller.

In relation to the purpose under d), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d) Contacting you and sending you information about our courses by e-mail or telephone following your requests

e) For profiling purposes.

In relation to the purposes in (d) and (e) the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data.

For the purposes under 3 (a), (b) and (c), we keep your personal data for the duration of the contractual relationship being established and also beyond the ten-year limitation period from the termination of the relationship in order to fulfil legal obligations as well as for the purposes of legal protection.

For the purposes of (d) and (e) we will keep your data for up to 3 years, without prejudice to your right to revoke your consent at any time.

Once the retention period has expired, the data will be destroyed or made anonymous.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the retention period of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni, including those located outside the European Union, can access your data.

Istituto Marangoni is part of Galileo Global Education Italia. Employees of Galileo Global Education, as well as employees of NABA (Nuova Accademia Belle Arti) and Domus Academy, belonging to the same Galileo Global Education Group, may also have access to some of your data.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 (a), (b) and (c) is necessary to enter into and execute the contract. For the purposes of point 3 (d) and (e) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indefinite number of recipients - for example, by publication on the website of Istituto Marangoni -, it may be impossible for Istituto Marangoni to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).
- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);
- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights can be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com. Further information on the processing of personal data can be requested at any time from the same contact. It should also be noted that the exercise of one's rights must not prejudice and/or infringe on the rights and freedoms of others. The Data Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be necessary. In any case, the Data Controller will explain the reason for the delay within one month of the request. The outcome of the request will be provided in writing (upon your request) or electronically (in this case, free of charge). The Data Controller specifies that a fee may be charged if requests are manifestly unfounded, excessive, or repetitive: in this regard, the Data Controller will keep track of requests.

The Data Controller, in accordance with Article 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been disclosed of any rectification, erasure, or restriction of processing requested by you, where possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation)

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Data Protection Authority of the country in which the school at which you take the course is established, in the manner specified by the Authority at the following Internet addresses.

ITA: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>

UK: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>

FRA: <https://www.cnil.fr/fr/agir/saisir-la-cnil>

UAE: <https://www.difc.ae/business/registrars-and-commissioners/commissioner-of-data-protection/accountability>

11) Data Controller

Depending on the country in which the school at which you take the course is established the Data Controller is:

- Istituto Marangoni S.r.l. - Via Meravigli 7, 20123 Milano, Italy.
- Istituto Marangoni Limited - 30 Fashion Street, London, United Kingdom, E1 6PX.
- Istituto Marangoni SAS - 15 Rue Boissière, 75116 Paris, France.
- Istituto Marangoni Middle East Limited – Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

Acknowledgement of the Privacy notice and giving of consent:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice. In addition:

- ☐ I give my consent for receive information about courses and offers from Istituto Marangoni.
- ☐ I give my consent for profiling purposes.

Place and Date	Signature (legible) of Data Subject
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Subject: identification of parental responsibility under Italian law and authorization by the same parent enrolling the minor in a training course.

I, the undersigned (parent/guardian 1)	born in
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and resident in	street
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and undersigned (parent/guardian 2)	born in
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and resident in	street
-----------------	--------

in our quality of exercising parental authority over the child	born in
--	---------

and resident in	street
-----------------	--------

hereby authorize our son / daughter to enroll in a training course	
--	--

to be held from	to
-----------------	----

at the Istituto Marangoni school of 15 Rue Boissière, 75116 Paris, France.	
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- I/we hereby declare to be aware and to accept that the responsibility of Istituto Marangoni Sas is exclusively related to the spaces of Istituto Marangoni Paris located in 15 Rue Boissière, 75116 Paris, France only during school schedules.
1. I/we authorize our minor son/daughter to leave unaccompanied the school and the accommodation during free time hours, as previously established in the programme, and communicated at the time of enrollment and/or on any other occasions specifically authorize by me/us and reported by separate communication, releasing Istituto Marangoni and Linguaviya Srl from any responsibility for eventual damages caused or suffered in such circumstances.
 2. I/we explicitly declare to release Istituto Marangoni S.r.l. and Linguaviya S.r.l. from any responsibility outside the contract of services offered.
 3. I/we further declare to have organized a health insurance plan covering our minor son/daughter and to be in compliance with current health regulations.
 4. I/we release Istituto Marangoni in advance from any and all present and future responsibility in relation to accidents and damages to property and/or persons that may occur during the programme.
 5. For any dispute concerning the interpretation or the execution of the contract with Istituto Marangoni, the Court of Milan will have exclusively jurisdiction.

Parent/guardian 1	Parent/guardian 2
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Milan, date	
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Under the terms of art. 1341 and 1342 art cod. Civ. we declare to have read, understood and accepted the following clauses art. 1 (minor's consent to leave unaccompanied), art. 2 (indemnity against responsibility for acts unrelated to the contract), art. 3 (statement of assurance), art. 3 (indemnity for damage), art. 5 (conventional court).

Parent/guardian 1	Parent/guardian 2
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Milan, date	
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ISTITUTO MARANGONI LONDON • THE SCHOOL OF FASHION & DESIGN

You can apply in the following ways:
1. New online enrolment service: visit the Istituto Marangoni website
https://www.istitutomarangoni.com/en/ and fill out the registration form
for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni London • The School of Fashion & Design • 30, Fashion Street • Lon-
don E1 6PX • UK • admissions.london@istitutomarangoni.com • t. +44 (0)20 7377 9347

LONDON • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S	LESSON HOURS	DURATION	DELIVERY MODE	TUITION FEE ONLY
Fashion Design	Jun 2025	9 Jun 25	27 Jun 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Design	Sep 2025	1 Sep 25	19 Sep 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Design	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	3.600 £
Fashion Business	Jun 2025	9 Jun 25	27 Jun 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Business	Sep 2025	1 Sep 25	19 Sep 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Business	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	3.600 £
Luxury Fashion Marketing and Brand Management	Sep 2025	1 Sep 25	19 Sep 25	ENG	75	3 Weeks	onsite	3.600 £
Luxury Fashion Marketing and Brand Management	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	3.600 £
Fashion Image & Styling	Jun 2025	9 Jun 25	27 Jun 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Image & Styling	Sep 2025	1 Sep 25	19 Sep 25	ENG	75	3 Weeks	onsite	3.600 £
Fashion Image & Styling	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	3.600 £
Interior Design	Jun 2025	9 Jun 25	27 Jun 25	ENG	75	3 Weeks	onsite	3.600 £
Interior Design	Sep 2025	1 Sep 25	19 Sep 25	ENG	75	3 Weeks	onsite	3.600 £
Interior Design	Jan 2026	12 Jan 26	30 Jan 26	ENG	75	3 Weeks	onsite	3.600 £
Pre-sessional English	Jun 2025	16 Jun 25	5 Sep 25	ENG	240	12 Weeks	onsite	7.500 £
Pre-sessional English • Online	Jun 2025	16 Jun 25	5 Sep 25	ENG	240	12 Weeks	online	5.200 £
Pre-sessional English	Jul 2025	14 Jul 25	5 Sep 25	ENG	160	8 Weeks	onsite	6.000 £
Pre-sessional English • Online	Jul 2025	14 Jul 25	5 Sep 25	ENG	160	8 Weeks	online	4.200 £
Pre-sessional English	Aug 2025	11 Aug 25	5 Sep 25	ENG	80	4 Weeks	onsite	3.400 £
Pre-sessional English • Online	Aug 2025	11 Aug 25	5 Sep 25	ENG	80	4 Weeks	online	2.200 £
Pre-sessional English	Nov 2025	17 Nov 25	12 Dec 25	ENG	80	4 Weeks	onsite	3.400 £
Pre-sessional English • Online	Nov 2025	17 Nov 25	12 Dec 25	ENG	80	4 Weeks	online	2.200 £

ENROLMENT INFORMATION for Summer courses

Minimum application document required:

- Application form;
- Copy of passport / ID (for students under 18, please provide the parent/legal representative's and guardian's passport or ID card);
- Copy of bank transfer of tuition fee;
- Signed terms and conditions 2025-26.

For Pre-Sessional English courses:
For 12week course: Minimum IELTS 4/CEFR B1

For 8-week course: Minimum IELTS 5/CEFR B1-B2
For 4-week course: Minimum IELTS 5.5/CEFR B2

APPLICATION FORM for Summer courses

1a • Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b • Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c • Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d • In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

2 • I pay tuition fee by wire transfer:

Istituto Marangoni / London School
Bank: RBS - Royal Bank of Scotland - 62/63, Threadneedle St. - EC2R 8LA London
Account number: 23154083
Sort Code: 16-00-15
SWIFT CODE: RBOSGB2L
IBAN NUMBER: GB95 RBOS 1600 1523 1540 83

When making the bank transfer, please use full name as stated in your passport as a payment reference.
Please send a copy of the bank transfer together with the application form.

3 • I pay tuition fee by credit card:

I am paying the school fee by credit card: Visa American Express Mastercard Eurocard

Name as it appears on the card

Credit card number

Expiry date

Cardholder full address

Cardholder signature

In certain circumstances, Istituto Marangoni reserves the right to cancel an advertised course. For example, if it is judged that the number of enrolled students is likely to compromise our exacting standard and if certain other unforeseen situations arise. In these circumstances notification will be made to all concerned, a month before the beginning of the course. The institute is not legally bound. all students already enrolled will receive a full refund. Cancellation with written notice 60 days before the course starting date: full refund; 59-30 days before starting date: 50% refund; within 29 days: no refund will be issued. Please check at your Italian embassy / Consulate whether you need an entry visa. This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 16 or 17 years of age. By submitting this application, I certify to Istituto Marangoni that all information in this application and in my supporting documentation is true.

I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student's (or legal representative's) signature

GENERAL CONDITIONS for the enrolment in the Short Programmes 2025-26

Welcome to the Istituto Marangoni's terms and conditions for short programmes (the "Terms"). Please read these Terms and any documents referred to within them carefully and make sure you understand them before applying to Istituto Marangoni. You will find all policies, regulations and procedures relevant to your studies in Policies, Regulations and Procedures for Students located at: <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation>

Please note that during your time as a student with us, it is Istituto Marangoni's policy to use your personal email address to communicate with you. Please check your emails regularly to make sure you stay up to date and please ensure you make us aware if you change your email address at any time.

If you are under 18 at the time of submitting an application form please ensure that you and your Parent (as defined below) read and understand these Terms. If you do not understand any part of these Terms (or any of the documents referred to in the Terms), please discuss it with our admissions team by phone on +44 (0)20 7377 9347 or email them at admissions.london@istitutomarangoni.com before applying to Istituto Marangoni. These Terms form part of any contract between you and Istituto Marangoni Ltd (registered in England and Wales with company number 4551096) ("Istituto Marangoni", "School", "we", "us", or "our") under which we agree to enrol you as a student on one of our programmes and provide you with our education services. These Terms set out your rights and obligations as well as our obligations and the limitations of liability to you under any agreement between you and us. In particular, please note the terms dealing with changes to these Terms set out in term 1.3, additional costs set out in term 3.6, changes to the Programme and other variations set out in term 7 and our limitation of liability to you set out in term 13.

To help you navigate through these Terms, we have set out hyperlinks below to the different sections. Please click on the links below to take you to the relevant section:

- Our Contract
- Application Process
- Fees and Additional Costs
- Cancellation
- Your Obligations
- Our Obligations
- Changes to programmes and other variations
- Students under the age of 18
- Visa Compliance
- Refund and Compensation Policy
- Information Sharing and Data Protection
- Liability
- Intellectual Property
- General
- Complaints

The definitions set out below apply in these Terms:

"Additional Costs" has the meaning set out in term 3.6;

"Blended Course" means a course which is delivered partly on campus and partly online;

"International Student" means a student who requires a short term study visa to take one of our short programmes in the United Kingdom;

"Parent" means a natural parent, or any person who, although not a natural parent, has parental responsibility for a child or young person, including: (i) a "legal guardian" (being an individual who has legal authority to care for a child under 18 years of age); or (ii) a "carer" (being an individual who is responsible for caring for a child under 18 years of age);

"Programme" means the programme specified in your application form;

"Tuition Fees" means the fees detailed in our admission pack and on our website www.istitutomarangoni.com;

"UKVI" has the meaning set out in term 9.2.4; and

"UKVI Rules" means the UKVI rules located at: <https://www.gov.uk/guidance/immigration-rules/immigration-rules-part-3-students>

Any words following the terms "including", "include", "in particular", "for example" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

1. Our contract

1.1 These Terms and the following documents together form the contract between you and us ("our Contract"):

- (a) the application form and any terms set out within it, and in any terms contained in the admissions pack (or provided in the online admissions system portal (as may be applicable to the Programme you wish to apply for));
- (b) our policies, procedures and regulations;
- (i) the student handbook: see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
- (ii) [the relevant programme specifications: see <https://www.istitutomarangoni.com/en/campus/london/courses-in-london/>]
- (iii) the code of conduct: see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
- (iv) the student code of conduct: see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
- (v) the terms set out in the complaints procedure and appeals procedure, see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

1.2 Our Contract is formed when we accept your application for a Programme at the School, in accordance with term 2.6 or 2.7 (as applicable). Therefore please check that you have read and understood these Terms and each of the documents listed in term 1.1 above, before applying. In addition, please check that the details in your application form and in any other document you provide to the School in connection with your application are accurate and up to date with no material omissions. By submitting the application form (whether directly or via an agent authorised to act on your behalf), you offer to enroll on your chosen Programme on the basis of these Terms.

1.3 We may revise and amend these Terms from time to time and will give you prior notice of any changes to our Terms. In the unlikely event that any amendment materially changes our Contract to your detriment, you may choose to withdraw from your Programme, terminate our Contract and claim a refund under term 11.1.5 and/or compensation under term 11.3.7. To claim a refund and/or compensation under this term, please follow our complaints procedure at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>.

2. Application process

2.1 The "application form" referred to in these Terms is available to you via our online admissions portal at <http://admission.istitutomarangoni.com/eng> or it can be downloaded (or otherwise provided to you via email) as part of the admissions pack <http://www.istitutomarangoni.com/brochure/en/admission-pack-international-fashion-design.pdf>

2.2 Tuition Fees must be paid before or at the time of submitting the application form and in the manner specified in the application form. If payment is made by electronic transfer, a copy of the bank transfer must be submitted to us with the application form. We will not process your application until we have received cleared funds. On confirmation of payment from our bank, we will confirm receipt of payment to you.

2.3 On receipt of the Tuition Fee, your completed application form and the documents listed in the application form or in these Terms, we will check that you satisfy the eligibility criteria for your chosen Programme. If you are an International Student additional obligations apply, as described on the application form and in term 9.2.

2.4 If you do not satisfy our eligibility criteria, we may refuse your application unless we decide, in our absolute discretion, that you have demonstrated similar academic potential as is required by our eligibility criteria, in which case we will consider you for a place on the Programme. If we refuse your application, we will refund you in accordance with term 11.2.2(i).

2.5 If you satisfy the eligibility criteria, we will consider you for a place on the Programme, but a place is not guaranteed. We may decline your application for other reasons such as over-subscription or under-subscription for the relevant Programme or if you have previously cancelled an application to us or otherwise withdrawn from a programme. If we decline your application, we will refund you in accordance with term 11.2.2(i).

2.6 We will advise you in writing as to whether we have accepted your application. Our Contract will be formed when we send you our written acceptance.

2.7 We might not permit you to enrol with the School, if:

- (a) you fail to report to the School within [INSERT PERIOD IF REQUIRE the date notified to you for commencement of your on-campus tuition;]
- (b) you have not paid all the Tuition Fees;
- (c) you do not have the correct visa documentation;
- (d) you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information that might be relevant to your application for a place on a Programme; and/or
- (e) you fail to provide us, by the date specified by us, with any documentation or any other information reasonably requested by us in the application pack or otherwise (which includes a signed parental consent form if you are under 18 years old on [1 September of the year that you are enrolling on a Programme] OR [the start date of your Programme]).

In the circumstances described above, we may immediately on written notice either (a) suspend you from the Programme or (b) withdraw you from the Programme and terminate our Contract.

If we withdraw you from the Programme for the reasons described in term 2.7(a), you might not receive a refund: please see term 11.1.7 below.

If we withdraw you from the Programme for the reasons described in term 2.7(b), you might not receive a refund: please see term 3.10 below. If we withdraw you from the Programme for the reasons described in terms 2.2.3 to 2.2.8 we will refund any Tuition Fees and any other fees paid to us under our Contract (subject to deduction of the administration charge described in term 11. Refund and Compensation Policy). In the circumstance described in term 2.7(b) (non-payment), we will contact you to discuss the options that may be available to you to resolve the issue prior to suspending or withdrawing you from the Programme.

3. Fees and additional costs

Additional Costs

3.1 In addition to the Tuition Fees, you may also be required to pay the following additional costs ("Additional Costs"):

- (a) Administration fees payable to us, including:
 - (i) [if you are an International Student, a fee of £250 to return fees paid by you if your visa application is refused;]
 - (ii) Charges for any late or dishonoured payments ("default payments");
 - (iii) [a fee of £250 for any programme transfer or programme deferral granted in accordance with term 10.3 or 10.5 (as applicable);]
 - (iv) [courier charges (for sending copies of certificates).]
- (v) Charges we may reasonably incur as a result of your failure to comply with these Terms or the student handbook or code of conduct;
- (vi) An administrative fee of £250 in respect of refunds in the circumstances set out in term 11.4.3.
- (b) [cost of materials, text books, printing costs, equipment, art supplies and other related items (depending on the course you are studying) to support your studies (as may be applicable to your Programme and as listed on the webpage for your Programme located at <https://www.istitutomarangoni.com/en/campus/london/courses-in-london/>) (for the Fashion & Cities course, please see the information on the application form);
- (c) Fees payable to third parties, including air fares, travel costs and accommodation fees, personal expenses, . We have no control over or responsibility for fees payable to third parties;
- (d) Personal expenses and meals; and
- (e) Health insurance, insurance for travel delays or cancellation and emergency return travel to the home country, and insurance for loss or damage to personal property (all of which is recommended).

3.2 Additional Costs are payable by you as and when requested by us or by a third party (as the case may be).

General

3.3 If you fail to pay all or any part of your Tuition Fees or any other fees payable under the Contract for any reason, we may take legal action against you to recover the fees payable to us, plus our reasonable expenses for the costs of taking such an action. We also reserve the right (provided the unpaid amount is more than trivial and relates to the Tuition Fees and not accommodation costs or other non-academic costs) to take one or more of the following actions:

- (a) Suspend, exclude or withdraw you from your Programme;
- (b) 3.10.3 3.10.4 withhold and the issue of any certificate;
- (c) and/or

- (d) Terminate our Contract immediately on written notice and we will refund any Tuition Fees and any other fees already paid to us under our Contract unless your Programme has already commenced and we are unable to recruit another student in your place. If we are able to recruit another student in your place we will refund any fees paid to us under our Contract less:
 - (i) an administration charge of £250;
 - (ii) our reasonable administration costs relating to the recruitment of the replacement student; and
 - (iii) our reasonable administration costs for dealing with your termination and withdrawal from the Programme.

Prior to taking any action listed in this term 3.10, we will try to contact you to request payment and discuss how the issue may be resolved.

4. Cancellation

4.1 You have the legal right to change your mind and cancel our Contract without giving a reason within 14 days starting from the day after we accept your application for a place on the Programme (the "Cooling-off Period"). If you do so, subject to term 4.2 below, we will refund any Tuition Fees and any other fees already paid to us by you or on your behalf. Any refund payable under this term will be paid within 14 days of you cancelling our Contract.

4.2 If we accept your application for a Programme which starts during the Cooling-off Period and you cancel our Contract during the Cooling-off Period but after the Programme has started, you must pay for the part of the Programme that has been provided until the time that we are informed of your decision to cancel our Contract, in accordance with term 4.3, below.

4.3 How to cancel our Contract within the Cooling-off Period: Please let us know by a clear statement that you wish to cancel our Contract. You may use the form at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/> to notify us, but you are not obliged to do so. If you would like to use this form please print it off, complete it as indicated and send it by post or email to the address provided on the form. Alternatively you may let us know by sending us a clear statement that you wish to cancel our Contract by email to admissions.london@istitutomarangoni.com. We will promptly acknowledge in writing receipt of your cancellation.

4.4 You may terminate our Contract after expiry of the Cooling-off Period, but you must do so in accordance with term 10.1 below.

5. Your obligations

5.1 You represent, warrant and undertake that all the information provided on your application form is complete, up-to-date (as of the date submitted to us) and accurate in all respects and that there are no material omissions. It is your obligation to promptly notify us of any changes.

5.2 You agree to:

- (a) Enrol at the start of your Programme, at the time and the place directed by us;
- (b) Attend lectures, seminars and tutorials and submit assignments as required for your Programme and as described in our Attendance Policy set out in the student
- (c) Comply with:
 - (i) These Terms, the student handbook, the programme specification, the code handbook: see <http://www.istitutomarangoni.com/en/campus/london/unless> agreed otherwise with us because of extenuating circumstances; of conduct, the complaints and appeals procedure and the student code of conduct (see links in term 1.1 above), whether the Programme is a Blended Course or online only; any applicable rules, regulations and/or policies related to your Programme and notified to you: see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>
 - (ii) The reasonable requests of our staff;
 - (iii) All requirements imposed by law, regulation or judicial order at any time, for example requirements under health and safety laws, equality laws, and anti-terrorism laws. These may also include criminal checks, health checks, adherence to our English language requirement (if applicable); and
 - (iv) If you are an International Student, any rules and/or requirements imposed by the UKVI;
- (d) Keep us informed of:
 - (i) Any change in your visa status, if you are an International Student or any non-British/EEA national; and
 - (ii) Any changes to your personal information (including your email address, home address and next of kin) provided in your application form or notified to us at any other time and, if you are an International 4 Student, you must also comply with term 9.2.13;
 - (e) Declare any criminal charges pending against you and any criminal convictions on your application form or immediately after receipt of any such charge or conviction if these arise during your Programme;
 - (f) Submit your own work and not plagiarise the work of others;
 - (g) Behave appropriately at all times and in such a manner as not to:
 - (i) Cause a nuisance, injury or damage to other persons (in particular, other students, our staff, contractors, agents and any visitors);
 - (ii) Intentionally or recklessly misuse, damage or interfere with equipment or facilities made available to you by us or to any of our property;
 - (iii) Impede or prevent the provision of any programme of study offered by us; or
 - (iv) Cause damage to our reputation.

5.3 If you fail to comply with your obligations, we may at our discretion:

- (a) Notify you of such failure and where appropriate arrange a meeting with you; and/or
- (b) If your breach is material or persistent, immediately on written notice, dismiss you from your Programme and terminate our Contract (as per our disciplinary procedures: see – <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/> In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

5.4 Non-UK students must have adequate health insurance. It is important that you notify us of any welfare or medical conditions, disabilities or allergies that you have when you make your application so that we can care for you appropriately and make any reasonable adjustments as may be necessary. You should also notify us of any other medical conditions where special arrangements may be required. Please also notify us, when submitting your application form or as soon as possible thereafter of any medical condition (including pregnancy) and any health care or medical procedures you may require during the Programme, if this may affect your ability to fully attend the Programme. If an independent medical practitioner acting in their reasonable discretion considers that any medical procedures you notify us of in accordance with this term are avoidable or could be undertaken at another time (other than during the period in which the Programme is ongoing), then we may ask you to postpone such treatment and if you refuse, we may terminate our Contract immediately on written notice. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

5.5 You are required to attend your Programme in full. If you are unable to attend any session, you must inform your manager. If your attendance on the Programme falls below the limits set by the student handbook (regardless of the reason for any absence), we will provide written notice to you that continued failure to attend the Programme might result in your dismissal from the Programme. If, following such notice, your attendance on the Programme continues to be unsatisfactory in our reasonable discretion, we may on written notice, dismiss you with immediate effect at any time from the Programme and terminate our Contract. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.

Prior to taking any action listed in terms 5.5.1 and 5.5.2, we will try to meet with you to discuss your attendance and any reasons you have for your absence(s). If there are, in our reasonable discretion, extenuating circumstances for your absence(s) and we have reasonable grounds to believe you can complete your Programme within the allocated time period, despite such absence(s), we may allow you to continue on your Programme.

5.6 If you do not achieve the required pass marks for any assessments or coursework, as set out in the student handbook, you shall not be entitled to receive a final certificate.

6. Our obligations

6.1 We shall provide an education service with reasonable skill and care.

7. Changes to programmes and other variations

The School will use all reasonable endeavours to deliver the Programme in accordance with the programme specifications located at <https://www.istitutomarangoni.com/en/campus/london/courses-in-london/> (and as otherwise notified to you). Programme start and end dates are not expected to change. However, we may need to alter dates, make variations to the content and methods of delivery of programmes, change tutors and locations from the published timetable, or make other reasonable changes with the overall aim of facilitating or improving the provision of any programme and to ensure that the School delivers the best quality of educational experience to you. Some examples of these changes and the reasons for such changes may include:

- (a) Keeping our programme content and delivery up to date and relevant. We may need to implement technical adjustments and/or improvements, for example: to reflect developments in academic teaching, research and/or professional standards/requirements; to address any results from our regular student feedback sessions.
- (b) To reflect changes in relevant laws, statutory, awarding body, regulatory and/or professional body requirements and/or sector regulation.
- (c) Altering the location of your Programme. For example, to allow the School to provide the best facilities and academic provision for its students.

7.2 In making any such changes, we will aim to keep the changes to the minimum necessary to achieve the required quality of experience and will notify the affected students and applicants in advance about any changes that are required.

7.3 If we intend to make a material change to your Programme we will consult with you and take reasonable steps to obtain student consent (and, where appropriate, the consent of applicants who have been accepted and who may be directly affected by the change) and we will inform the affected students and (where appropriate, affected applicants) if we decide to implement the change(s). If you did not consent to the change and our implementation of the change materially affects you to your detriment, where appropriate, we will work with you to try to reduce the effect on you or find an appropriate solution.

7.4 If any change we make pursuant to term 7.1 above materially affects you to your detriment, you may withdraw from the Programme, terminate our Contract immediately by written notice and claim a refund under term 11.1.5 and/or compensation under term 11.3.7, by following our complaints procedure at: <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

Events Outside Our Control

7.5 The School will do all that it reasonably can to provide educational services as described on its website or in its prospectus or other documents issued by it. Sometimes circumstances or events may arise which are outside our reasonable control ("Events Outside Our Control") which mean we cannot provide educational services as described. Examples (without limitation) of Events Outside Our Control include:

- (a) Industrial action by School staff or third parties;
- (b) The unanticipated departure of key members of School staff or unavoidable specialist staff absence;
- (c) Insufficient uptake of a programme;
- (d) Acts of terrorism or a security threat, civil unrest or war;
- (e) Epidemic, pandemic or other outbreak of illness or contamination;
- (f) Damage or interruption or lack of access to buildings, facilities or equipment;
- (g) Interruption in the supply of electricity, heating, lighting, air conditioning or telecommunications;
- (h) Severe weather conditions, fire or flood;
- (i) Changes in applicable laws, regulations, actions or delays by any government authority or local authority, including restrictions on movement or travel;
- (j) Withdrawal of validation approval for the Programme; or
- (k) Refusal by any government or local authority to grant any necessary licence or withdrawal of any existing licence.

7.6 In these circumstances, the School will provide as much notice as possible and will take all reasonable steps to minimise the resultant disruption to our services and to the affected students by, for example, delivering a modified version of the Programme (including changing a Blended Course to an on-line only course), providing alternative premises, or offering affected students the chance to move to another programme. For further information on how continuity and quality of study will be preserved for current students and potential students if a risk to their continued study crystallises, please see the School's Student Protection Plan. If due to an Event Outside Our Control we are unable to continue to provide the Programme, we will promptly notify you of this in writing and (if we are unable to transfer you to another programme, or you do not wish to transfer) either you or we may terminate our Contract immediately by giving written notice to the other party, and in such circumstances our liability to you will be limited to:

- (b) The unanticipated departure of key members of School staff or unavoidable specialist staff absence;
- (c) Insufficient uptake of a programme;
- (d) Acts of terrorism or a security threat, civil unrest or war;
- (e) Epidemic, pandemic or other outbreak of illness or contamination;

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(f) Damage or interruption or lack of access to buildings, facilities or equipment;

(g) Interruption in the supply of electricity, heating, lighting, air conditioning or telecommunications;

(h) Severe weather conditions, fire or flood;

(i) Changes in applicable laws, regulations, actions or delays by any government authority or local authority, including restrictions on movement or travel;

(j) Withdrawal of validation approval for the Programme; or

(k) Refusal by any government or local authority to grant any necessary licence or withdrawal of any existing licence.

7.6 In these circumstances, the School will provide as much notice as possible and will take all reasonable steps to minimise the resultant disruption to our services and to the affected students by, for example, delivering a modified version of the Programme (including changing a Blended Course to an on-line only course), providing alternative premises, or offering affected students the chance to move to another programme. For further information on how continuity and quality of study will be preserved for current students and potential students if a risk to their continued study crystallises, please see the School's Student Protection Plan. If due to an Event Outside Our Control we are unable to continue to provide the Programme, we will promptly notify you of this in writing and (if we are unable to transfer you to another programme, or you do not wish to transfer) either you or we may terminate our Contract immediately by giving written notice to the other party, and in such circumstances our liability to you will be limited to:

(a) A refund of the Tuition Fees taking into consideration (where applicable) the proportion of the Programme completed at the time of termination of our Contract; and

(b) Any compensation payable to you under our refund and compensation policy set out at term 11.3.7.

Change in Location of your Programme

7.7 Where there is a change in the location of your Programme, and you decide to continue on the Programme, you may be entitled to compensation under our refund and compensation policy set out at term 11.3.7. You may claim compensation by following our complaints procedure at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

8. Students under the age of 18

8.1 Students under 18 may not enrol for Blended Courses and may enrol for fully online short courses only. We cannot accept applications from students who will be under [15] OR [17] at the time of enrolment.

8.2 For students who will be aged [15]-17 years at the date of enrolment, the following documents and information will be required with the application:

(a) application form signed by a Parent

(b) a copy of these conditions signed by a Parent

(c) waiver letter signed by a Parent

(d) [certified copy of] the passport/ID document of the student

(e) [certified copy of] passport/ID document of both the student's Parents

(f) Confirmation of the student's travel and accommodation arrangements.

8.3 If the national law of the student's home country requires an authorisation to travel abroad to be signed by the Parent(s) of the student, the student and his/her Parent(s) shall be responsible for obtaining or providing one.

9. Visa Compliance (For International Students)

(a) You represent, warrant and undertake that you are entering into this Contract for the purposes of undertaking and completing your Programme and not for any other purpose, including without limitation to seek employment or healthcare during the period of your Programme.

(b) We will provide you with an invitation letter in support of your application for a short term study visa. UK Visas and Immigration ("UKVI") grants such applications in its sole discretion and we do not accept any responsibility for the success or failure of any student visa application.

(c) You must adhere to all rules, regulations and requirements as stipulated by UKVI.

(d) You agree to keep us updated on the progress and outcome of your visa application and let us know of any delays in receiving your visa.

(e) You will inform us immediately if your visa application is refused and send us a copy of the visa refusal letter as soon as possible and in any event within 5 days of you receiving it. In the event that you do not wish to re-apply for a student visa, we will refund you in accordance with term 11.2.2(iv) or term 11.2.4.

(f) On enrolment you must provide us with the following information:

(i) Your current original passport containing your UK immigration status document and original BRP (if applicable), to enable us to take a photocopy/electronic copy of the relevant page; and

(ii) Any original documents relied on in support of your application;

(g) On enrolment and at all times during your studies of the Programme you must provide us with:

(i) your up-to-date contact details, including your UK residential address, telephone number (landline and mobile), email address and contact details of your next of kin;

(ii) If you are under 18, consent from your Parent(s) to your care arrangements in the UK, details of any changes to these care arrangements and the consent of your Parent(s) to such changes;

(iii) Prior notification of any intended absence from your Programme for any period together with the reason for such absence and any supporting evidence;

(iv) Prior notification of any intended withdrawal from your Programme, with supporting evidence of re-enrolment with a different sponsor, change of immigration category or re-entry into your home country, to be provided as soon as it becomes available;

(v) Notification of any changes to your nationality, name, gender or facial appearance (for UKVI biometrics purposes); and

(vi) Any other information or change in circumstances which could affect your immigration and visa status.

9.2 You (as an International Student) must not work in the UK under any circumstances (except as part of a course accredited work placement).

9.3 If, for any reason, you withdraw or we withdraw you from the Programme after your visa has been granted, you must provide us with confirmation that you have returned overseas or that you remain overseas and have not entered the UK.

10. Withdrawal, Termination, Programme Transfer and Programme Deferrals.

10.1 Withdrawal by you after the Cooling-off Period:

After the Cooling-off Period you may still withdraw from the Programme and terminate our Contract at any time by giving notice in writing to academicsservices.london@istitutomarangoni.com. Withdrawal from the Programme and termination of our Contract will take effect from receipt of your written notice. You may be entitled to a full or partial refund as set out in term 11.1.

10.1 Withdrawal by us:

In addition to any other rights of termination that we may have under these Terms, we may withdraw you from the Programme and terminate our Contract immediately by notice in writing if:

(a) you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information: (i) that might be relevant to your application for a place on a Programme, (see term 2.10.4); or (ii) at any other time;

(b) you do not pay the Tuition Fees as required under terms 3.1 and 3.3;

(c) you do not attend on-campus for the start of your Programme (for Blended Courses only);

(d) we decide that you may not continue as a student of the School due to a breach of the student handbook, and/or our Code of Conduct – see: <http://www.istitutomarangoni.com/en/campus/london/>;

(e) your behaviour represents a serious risk to the safety, health and/or welfare of yourself or others; or

(f) you commit a material breach of our Contract, and if such breach is remediable, you fail to remedy it within 30 days after being notified in writing to do so, or in accordance with terms 5.3, 5.4, 5.5, 9.2.11 and 9.8.

In such circumstances, you may be entitled to a full or partial refund as set out in terms 2.9, 2.10, 3.10.6 or 11.2.

Programme Transfers and Deferrals

10.2 Subject to term 10.4 below, we may grant Programme transfers (transfer from one programme at Istituto Marangoni London to another programme at Istituto Marangoni London) in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the Programme and pay an administration fee of £250.

10.3 Subject to term 10.6 below, we may grant programme deferrals in our absolute discretion provided at all times you apply in writing no later than one week after the commencement of the Programme and pay an administration fee of £ 250.

11. Refund and Compensation Policy

11.1 Refunds for students who choose to withdraw for convenience or because of changes to these Terms or to the Programme.

11.1.1 This term 11.1 applies to students who decide to withdraw from the Programme under term 1.3, 4, 7.4, 10.1, or who do not enrol within two weeks of the enrolment date (for Blended Courses).

11.1.2 If you cancel our Contract within the Cooling-off Period we will provide you with a refund as described in term 4.1.

11.1.3 If you withdraw from the Programme under term 10.1 (for convenience), and we are unable to recruit another student on to your Programme in your place, you will not be entitled to a refund of any fees paid to us under our Contract unless a complaint investigation reveals that your cancellation is as a direct result of an error by the School, in which case we will provide you with an appropriate refund taking into consideration the proportion of the Programme completed at the time of the cancellation.

11.1.4 If you withdraw from the Programme under term 10.1 (for convenience), and we are able to recruit another student onto your Programme in your place, we will provide you with a full refund of your Tuition Fees paid to us under our Contract subject to the following deductions:

(i) an administration fee of £ 250 for dealing with your recruitment;

(ii) our reasonable administration costs relating to the recruitment of the replacement student;

(iii) our reasonable administration costs for dealing with your withdrawal from the Programme; and

(iv) your tuition and assessment costs and the costs of any other services provided to you up to the date of such withdrawal, dismissal, cancellation or termination (if applicable).

11.1.5 If you withdraw from the Programme under term 1.3 (because we have made a material change to these Terms) or term 7.4 (because we have made a material change to the Programme), in addition to any compensation that you might be entitled to, we will refund you as follows:

(i) if you withdraw prior to the Programme start date, we will provide a full refund of the Tuition Fees; or

(ii) if you withdraw on or after the Programme start date, we will provide you with an appropriate refund taking into consideration the proportion of the Programme completed at the time of termination of our Contract.

11.1.6 If you fail to report to the School within 2 weeks of the enrolment date notified to you, and we are unable to recruit another student on to your Programme in your place, you will not be entitled to a refund of any fees paid to us under our Contract unless (a) a complaint investigation reveals that your cancellation is as a direct result of an error by the School, or (b) in our reasonable discretion, there are extenuating reasons for your absence.

11.2 Refunds for students withdrawn from a Programme by the School;

11.2.1 This term 11.2 applies to students withdrawn from a Programme by the School or refused a place on a Programme.

11.2.2 Subject to term 11.4.3 below, we will refund the Tuition Fees, and any other fees paid to us under our Contract if:

(i) we do not accept your application for a place on the Programme;

(ii) we terminate our Contract because you do not meet the relevant English language requirement; or

(iii) your visa application is refused for reasons other than those set out in term 11.2.3(ix) (in these circumstances we will require a copy of the refusal letter before processing your refund).

11.2.3 If we terminate our Contract in any of the following situations:

(i) where you have not completed your enrolment at the beginning of your Programme (term 10.2.4), other than for reasons mentioned in term 11.2.2 above;

(ii) where you have breached the student handbook and/ or Code of conduct (term 10.2.5);

(iii) where you have breached your obligations under our Contract in a material or persistent way (term 5.3);

(iv) where you refuse to postpone medical treatment in the circumstances outlined in term 5.4);

(v) where your attendance falls below the limits set by the student handbook (term 5.5)

(vi) where we withdraw sponsorship as a result of your non-compliance with our Contract or any UKVI Rules or other requirements (International Students only: term 9.8); or

(vii) where your visa application is refused for reasons such as you have provided incorrect, incomplete, fraudulent or misleading information or documentation to the UKVI or you have deliberately submitted a visa application with the intention of being refused a visa, you will only be entitled to a refund if we are able to recruit another student onto the Programme in your place (and in the circumstances set out in this term 11.2.3 (ix), if you have provided us with a copy of your refusal letter), we will refund your Tuition Fees, subject to the following deductions::

(b) an administration charge of £ 250 for dealing with your recruitment;

(c) our reasonable administration costs relating to the recruitment of the replacement student;

(d) our reasonable administration costs for dealing with your termination and withdrawal from the Programme; and

(e) your tuition and assessment costs and the costs of any other services provided to you up to the date of termination of our Contract.

For refunds where your visa application has been refused, we will require a copy of the refusal letter as soon as possible. The earlier you provide this, the higher the chance of recruiting a replacement student, enabling us to grant a refund.

11.3 Refunds and Compensation policy for non-continuation of study.

11.3.1 The School has published a Student Protection Plan that sets out how continuation of study will be preserved for current and potential students if a risk to their continued study crystallises. The Student Protection Plan outlines the types of risk that might apply and explains the approach the School would take if these risks were to materialise.

11.3.2 This term 11.3 sets out the circumstances in which the School will refund Tuition Fees and any other relevant fees paid to us under our Contract and provide compensation where necessary if the School is no longer able to preserve the continuation of study for one or more students.

11.3.3 The School considers refunds and compensation a remedy of last resort and is committed to using its best endeavours to ensure all students are able to continue and complete their studies at the School.

11.3.4 A reference to the School no longer being able to preserve the continuation of study means that the School has terminated or intends to terminate a Programme, on which:

(b) an administration charge of £ 250 for dealing with your recruitment;

(c) our reasonable administration costs relating to the recruitment of the replacement student;

(d) our reasonable administration costs for dealing with your termination and withdrawal from the Programme; and

(e) your tuition and assessment costs and the costs of any other services provided to you up to the date of termination of our Contract.

For refunds where your visa application has been refused, we will require a copy of the refusal letter as soon as possible. The earlier you provide this, the higher the chance of recruiting a replacement student, enabling us to refund you.

11.3 Refunds and Compensation policy for non-continuation of study.

11.3.1 The School has published a Student Protection Plan that sets out how continuation of study will be preserved for current and potential students if a risk to their continued study crystallises. The Student Protection Plan outlines the types of risk that might apply and explains the approach the School would take if these risks were to materialise.

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11.3.3 The School considers refunds and compensation a remedy of last resort and is committed to using its best endeavours to ensure all students are able to continue and complete their studies at the School.

11.3.4 A reference to the School no longer being able to preserve the continuation of study means that the School has terminated or intends to terminate a Programme, on which:

(i) you have accepted a place but not yet enrolled; or

(ii) you have enrolled but have not yet completed your Programme.

11.3.5 This term 11.3 will not apply to individuals who have completed their Programme unless a claim is submitted via our complaints procedures within one month of the student's completion of studies.

11.3.6 In addition to your rights set out in these Terms, you also have additional statutory remedies under the Consumer Rights Act 2015 and the Higher Education and Research Act 2017.

11.3.7 Where we are no longer able to preserve the continuation of study due to:

(i) an Event Outside Our Control; or

(ii) any other circumstance or event that is described as being a risk to the continuation of your Programme (as set out in our Student Protection Plan and you decide to transfer to another programme or withdraw from your Programme or we have to terminate our Contract, OR

(iii) we make a change a material change to these Terms (under term 1.3) or a material change to the Programme (under term 7.4), we will:

(iv) consult and communicate with students;

(v) offer students advice and support to help them decide whether or not to transfer to another programme;

(vi) assess compensation claims from eligible students following the procedures set out at 11.3.8;

(vii) compensate eligible students to adequately cover additional travel costs within the UK for students affected by a change in location of their programme (if any);

(viii) refund students in accordance with term 7.6 or term 11.1.5 (as applicable);

(ix) communicate with applicants who have not yet enrolled on a programme, to include an offer of advice and support to help them decide whether or not to apply for a different programme at the School or find a suitable alternative.

11.3.8 To claim any compensation that you may be entitled to under our Contract, please follow our Student Complaints Procedure set out at <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

11.3.9 If a student is dissatisfied with the outcome of a claim for compensation under this policy, the student may be able to apply for review by the Office of the Independent Adjudicator for Higher Education (OIA). [<http://www.oiahe.org.uk/>]

11.4 Refund Payments

11.4.1 Refunds will only be made to the bank and account holder (or financial institution) that originally paid the Tuition Fees or other fees and will not be paid in cash.

11.4.2 All refund payments payable under terms 2.10, 3.10, 11.1.4, 11.2.2 and 11.2.3 will be subject to a deduction of an administration charge of £ 250.

12. Information sharing and data protection

12.1 Please refer to our Privacy Policy at www.istitutomarangoni.com/en/terms-of-use-and-privacy/ for details of how we use the information that we collect from you.

12.2 The Higher Education Statistics Agency Limited (HESA) is the body responsible for collecting and disseminating information about higher education in the UK and the Designated Data Body for England (www.hesa.ac.uk/ about). You are also advised that HESA is a Controller of your information. HESA's wholly-owned subsidiary company HESA Services Limited acts as a Processor to do work on behalf of HESA and other organisations described in the Student Collection Notice here: www.hesa.ac.uk/fpn, but may also act as a Controller. Reference to "your provider" refers to the higher education provider which you attend. This notice relates to information about you which will be collected by your provider and passed to HESA and to other organisations as described in the Student Collection Notice. This notice sets out information about HESA and other controllers of your data, how and why they process your data, the legal bases for this processing, and your rights under data protection legislation. This notice is regularly reviewed and sometimes updated, for example when organisations change their name, or to clarify how your information is used. Updates may be made at any time and you will always find the most up to date version at www.hesa.ac.uk/fpn.

13. Liability

13.1 Nothing in our Contract shall exclude or limit in any way our liability: 13.1.1 for death or personal injury caused by our negligence;

13.1.2 for fraud or fraudulent misrepresentation; or

13.1.3 which cannot be excluded or limited under laws relating to discrimination, occupier's liability or health and safety.

13.2 Subject to terms 7.6 and 13.1 above, if we fail to comply with the terms of our Contract:

(a) our total liability for loss or damage you suffer as a foreseeable result of our failure to provide the Programme, either at all or to a reasonable standard, shall not exceed:

(i) the total Tuition Fees payable by you for the Programme;

(ii) any reasonable costs already incurred by you in relation to the Programme, such as visa fees, accommodation costs and travel costs directly relating to the Programme;

(iii) any compensation you are entitled to under our refund and compensation policy set out at term 11.3; and

(b) we shall not be liable for any loss or damage that is not foreseeable, or for indirect losses which happen as a side effect of the main loss or damage and which are not foreseeable. Loss or damage is foreseeable if it is obvious that it will happen or if, at the time the Contract between us was made, both you and we knew it might happen. In particular we shall not be liable for the loss or theft of your property or cash, unless caused by our staff.

13.3 You will be liable to pay for any damage you cause to our premises or property.

14. Intellectual Property

14.1 The copyright, design right and all and any other intellectual property rights in any programme materials, examination papers and any other documents or items that we prepare, produce (which shall include any materials prepared or produced by our employees, contractors or agents) or otherwise provide in connection with your Programme belong to us, or our licensors.

14.2 You may not use the materials, documents or other items detailed in term 14.1 for any commercial purpose.

14.3 If you create intellectual property rights (IPR) during your studies or research, the standard position is that, subject to term 14.4 below, you will own such rights, unless you and we agree otherwise.

15. General

15.1 If any court or competent authority decides that any of the provisions of these terms are invalid, unlawful or unenforceable to any extent, such term will, to that extent only, be severed from the remaining terms, which will continue to be valid to the fullest extent permitted by law.

15.2 If we fail, at any time while these terms are in force, to insist that you perform any of your obligations under these terms, or if we do not exercise any of our rights or remedies under these terms, that will not mean that we have waived such rights or remedies and will not mean that you do not have to comply with those obligations. If we do waive a default by you that will not mean that we will automatically waive any subsequent default by you. No waiver by us of any of these terms shall be effective unless we expressly say that it is a waiver and we tell you so in writing.

15.3 A person who is not party to the Contract (including without limitation any party that is responsible in whole or part for your fees) shall not have any rights under or in connection with it under the Contracts (Rights of Third Parties) Act 1999.

15.4 The Contract shall be governed by English law and you and we agree to the non-exclusive jurisdiction of the English courts.

16. Complaints

16.1 The School recognises there may be occasions where students wish to raise legitimate complaints relating to their programme, or the facilities and services provided by the School. It is important to both students and staff to know that such complaints will be dealt with seriously and transparently, and without fear of recrimination. To ensure that this happens, the School has in place a Student Complaints Procedure and an Student Appeals Procedure, which details procedures and parameters for making a complaint, alongside what action may be taken in response to complaints: see – <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/>

16.2 If having exhausted all stages of the School's internal complaints procedure, a student considers that the School has failed to consider and respond to their complaint appropriately, the student can refer their complaint to the Awarding Body (in respect of validated provision) and then to the Office of the Independent Adjudicator for Higher Education, which provides an independent scheme for the review of student complaints.

16.3 If you have a complaint about our admission process, please see our complaints procedure for further information: see <https://www.istitutomarangoni.com/en/campus/london/london-school-regulatory-documentation/w>

I have read and I accept terms and conditions:

London, date:

Student's signature

INFORMATION PURSUANT TO ART. 13 of EU Regulation 679/16 (GDPR)

1) Why you are receiving this communication

Istituto Marangoni as the Data Controller, wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni collects and stores your data:

- personal and identification data (such as your first name, last name, residential address, e-mail address, courses of interest, citizenship, gender, place and date of birth, telephone number, copy of ID).
- own bank account and/or the bank account of the person making the payment;
- educational career/curriculum vitae.

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- a) Web form completion.
- b) Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- c) Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data

- a) To enable you to access the lessons of your chosen course, as well as for the provision of related services.
- b) To manage academic activity.

In relation to the purposes under 3 (a) and (b), the processing is necessary for the performance of a contract to which you are a party (Art. 6(1)(b) GDPR).

c) Exercising the rights of the Data Controller.

In relation to the purpose under d), processing is necessary for the pursuit of legitimate interest (Art. 6 par. 1, Lett. f) of the GDPR).

d) Contacting you and sending you information about our courses by e-mail or telephone following your requests

e) For profiling purposes.

In relation to the purposes in (d) and (e) the legal basis for processing is your consent (Art. 6(1)(a) GDPR).

4) How long we keep your personal data.

For the purposes under 3 (a), (b) and (c), we keep your personal data for the duration of the contractual relationship being established and also beyond the ten-year limitation period from the termination of the relationship in order to fulfil legal obligations as well as for the purposes of legal protection.

For the purposes of (d) and (e) we will keep your data for up to 3 years, without prejudice to your right to revoke your consent at any time.

Once the retention period has expired, the data will be destroyed or made anonymous.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the retention period of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for in Article 4 of the GDPR and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni, including those located outside the European Union, can access your data.

Istituto Marangoni is part of Galileo Global Education Italia. Employees of Galileo Global Education, as well as employees of NABA (Nuova Accademia Belle Arti) and Domus Academy, belonging to the same Galileo Global Education Group, may also have access to some of your data.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services.

Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of law or secondary or EU regulations.

7) Where your personal data reside

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the European Economic Area (EEA), adopting appropriate security measures to ensure an adequate level of protection.

In addition, some third party companies appointed as Data Processors may transfer your personal data to servers located outside the European Economic Area (EEA). In this case, this will be done in compliance with articles 44 and following of the GDPR, using appropriate safeguards to ensure protection. Further information on these safeguards can be obtained from the Data Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 (a), (b) and (c) is necessary to enter into and execute the contract. For the purposes of point 3 (d) and (e) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the GDPR?

According to the provisions of the GDPR, Istituto Marangoni guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the EU Regulation] (Right to withdraw consent given. Note: revocation of consent does not affect the lawfulness of the processing based on the consent before revocation).
- Data subject's right of access [Art. 15 of the EU Regulation] (right to obtain confirmation of the existence or non-existence of personal data relating to him/her and their copy in intelligible form).
- Right to rectification [Art. 16 of the EU Regulation] (right to rectification of inaccurate personal data concerning him/her).
- Right to erasure ("right to be forgotten") [Art. 17 of the EU Regulation] (right to erasure of one's own data. Note: If the data have already been disseminated, i.e. made available to an indefinite number of recipients - for example, by publication on the website of Istituto Marangoni -, it may be impossible for Istituto Marangoni to delete/destroy them; therefore, should it be impossible to proceed with the deletion of the data by virtue of what has just been indicated, Istituto Marangoni will inform you of the reasons why it proves impossible to do so in the present case and will pursue the right to be forgotten).
- Right to restriction of processing [Art. 18 of the EU Regulation] (right to obtain restriction of processing, for example, if the accuracy of the data is disputed or in case of unlawful processing).
- Right to data portability [art. 20 of the EU Regulation] (right to receive in a structured, commonly used and machine-readable format personal data concerning him or her provided to Istituto Marangoni and right to transmit such data to another Data Controller without hindrance by Istituto Marangoni if the processing is carried out on the basis of consent and is carried out by automated means);
- Right to object [Art. 21 of the EU Regulation] (right to object to the processing of one's personal data);
- Right not to be subjected to automated decision-making [Art. 22 of the EU Regulation] (right not to be subjected to a decision based solely on automated processing).

The above rights can be exercised in writing by sending an e-mail to dpo@istitutomarangoni.com. Further information on the processing of personal data can be requested at any time from the same contact. It should also be noted that the exercise of one's rights must not prejudice and/or infringe on the rights and freedoms of others. The Data Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be necessary. In any case, the Data Controller will explain the reason for the delay within one month of the request. The outcome of the request will be provided in writing (upon your request) or electronically (in this case, free of charge). The Data Controller specifies that a fee may be charged if requests are manifestly unfounded, excessive, or repetitive: in this regard, the Data Controller will keep track of requests.

The Data Controller, in accordance with Article 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been disclosed of any rectification, erasure, or restriction of processing requested by you, where possible.

10) Right to lodge a complaint (Art. 77 of the EU Regulation)

If you believe that your rights have been compromised or infringed upon, or that the processing of your data is contrary to applicable law, you have the right to lodge a complaint with the Data Protection Authority of the country in which the school at which you take the course is established, in the manner specified by the Authority at the following Internet addresses.

ITA: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524>

UK: <https://ico.org.uk/make-a-complaint/data-protection-complaints/data-protection-complaints/>

FRA: <https://www.cnil.fr/fr/agir/saisir-la-cnil>

UAE: <https://www.difc.ae/business/registrars-and-commissioners/commissioner-of-data-protection/accountability>

11) Data Controller

Depending on the country in which the school at which you take the course is established the Data Controller is:

- Istituto Marangoni S.r.l. - Via Meravigli 7, 20123 Milano, Italy.
- Istituto Marangoni Limited - 30 Fashion Street, London, United Kingdom, E1 6PX.
- Istituto Marangoni SAS - 15 Rue Boissière, 75116 Paris, France.
- Istituto Marangoni Middle East Limited – Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

Acknowledgement of the Privacy notice and giving of consent:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice. In addition:

- ☐ I give my consent for receive information about courses and offers from Istituto Marangoni.
- ☐ I give my consent for profiling purposes.

Place and Date

Signature (legible) of Data Subject

ISTITUTO MARANGONI DUBAI • THE SCHOOL OF FASHION & DESIGN

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website
https://www.istitutomarangoni.com/en/ and fill out the registration form
for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni Dubai • The School of Fashion & Design • Gate Village 8, 677M+84F
Trade Centre, DIFC • Dubai • UAE • admissions.dubai@istitutomarangoni.com

DUBAI • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S	LESSON HOURS	DURATION	DELIVERY MODE	PRICE (NO VAT)
Fashion Design	Jul 2025	7 Jul 25	18 Jul 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Image & Styling	Jul 2025	7 Jul 25	18 Jul 25	ENG	50	2 Weeks	onsite	AED 9.500
Food Styling	Jul 2025	7 Jul 25	18 Jul 25	ENG	50	2 Weeks	onsite	AED 9.500
Visual Design for Digital Patterns	Jul 2025	7 Jul 25	18 Jul 25	ENG	50	2 Weeks	onsite	AED 9.500
Interior Design	Jul 2025	7 Jul 25	18 Jul 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Design	Sep 2025	1 Sep 25	12 Sep 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Image & Styling	Sep 2025	1 Sep 25	12 Sep 25	ENG	50	2 Weeks	onsite	AED 9.500
Interior Design	Sep 2025	1 Sep 25	12 Sep 25	ENG	50	2 Weeks	onsite	AED 9.500
Product Development for Fragrances	Sep 2025	1 Sep 25	12 Sep 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Business	Sep 2025	1 Sep 25	12 Sep 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Design	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Image & Styling	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Interior Design	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Visual Design for Digital Patterns	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Food Styling	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Product Development for Fragrances	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Business	Dec 2025	8 Dec 25	19 Dec 25	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Design	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Image & Styling	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Interior Design	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Visual Design for Digital Patterns	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Food Styling	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Product Development for Fragrances	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500
Fashion Business	Mar 2026	23 Mar 26	3 Apr 26	ENG	50	2 Weeks	onsite	AED 9.500

5% VAT must be added to all fees

ENROLMENT INFORMATION for Summer courses

- Minimum application document required:
- Application form;
 - Copy of passport / ID (for students under 18, please provide the parent/legal representative's and guardian's passport or ID card);
 - Copy of bank transfer of tuition fee;
 - Signed terms and conditions 2025-26.

APPLICATION FORM for Summer courses

1a • Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b • Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c • Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d • In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

2 • I pay tuition fee by wire transfer:

Istituto Marangoni Middle East
School Address: Dubai International Financial Centre – Gate Village 8 – Unit 401, Level 4, E1 6PX
Dubai Bank: BNP Paribas Dubai
Bank Address: Emaar Square, Building 1, 7th Floor, P.O. Box 7233, Dubai, UAE
Account Number: 06685 063076 001 35 AED
Swift Code: BNPAEAD
IBAN: AE360186685063076001784

When making the bank transfer, please use full name as state in your passport and "Istituto Marangoni Dubai" as payment reference.
Please provide a copy of the remittance.

Medical Insurance:
I acknowledge that I am responsible for purchasing my own health insurance.

I confirm that all the information provided in this application and the enclosed documentation is correct.
I have read and I accept the terms and conditions of application for the courses.

In certain circumstances, Istituto Marangoni reserves the right to cancel an advertised course. For example, if it is judged that the number of enrolled students is likely to compromise our exacting standard and if certain other unforeseen situations arise. In these circumstances notification will be made to all concerned, a month before the beginning of the course. The institute is not legally bound. all students already enrolled will receive a full refund. Cancellation with written notice 60 days before the course starting date: full refund; 59-30 days before starting date: 50% refund; within 29 days: no refund will be issued. Please check at your Italian embassy / Consulate whether you need an entry visa. This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 16 or 17 years of age. By submitting this application, I certify to Istituto Marangoni that all information in this application and in my supporting documentation is true.

I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student's (or legal representative's) signature

ISTITUTO MARANGONI DUBAI • THE SCHOOL OF FASHION & DESIGN

You can apply in the following ways:

1. New online enrolment service: visit the Istituto Marangoni website
https://www.istitutomarangoni.com/en/ and fill out the registration form
for your chosen course and pay directly online through credit card or bank transfer.

2. Admission form sent by email or by post must include the following documents.
Istituto Marangoni Dubai • The School of Fashion & Design • Gate Village 8, 677M+84F
Trade Centre, DIFC • Dubai • UAE • admissions.dubai@istitutomarangoni.com

DUBAI • ACADEMIC OFFER • Summer 2025-26

COURSE TITLE	INTAKE	START DATE	END DATE	LANGUAGE/S	LESSON HOURS	DURATION	DELIVERY MODE	PRICE (NO VAT)
Design Thinking • Hybrid	Feb 2026	3 Feb 26	17 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000
Video storytelling & Motion Graphics • Hybrid	Feb 2026	3 Feb 26	17 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000
Jewelry Design • Hybrid	Feb 2026	3 Feb 26	17 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000
Brand Identity • Hybrid	Mar 2026	31 Mar 26	13 May 26	ENG	50	6 Weeks	hybrid	AED 13.000
Interaction Design • Hybrid	Mar 2026	31 Mar 26	13 May 26	ENG	50	6 Weeks	hybrid	AED 13.000
Luxury Accessories • Hybrid	Mar 2026	31 Mar 26	13 May 26	ENG	50	6 Weeks	hybrid	AED 13.000
Strategic Licensing • Hybrid	May 2026	14 May 26	10 Jul 26	ENG	50	6 Weeks	hybrid	AED 13.000
3D Graphics • Hybrid	May 2026	14 May 26	10 Jul 26	ENG	50	6 Weeks	hybrid	AED 13.000
Footwear Design • Hybrid	May 2026	14 May 26	10 Jul 26	ENG	50	6 Weeks	hybrid	AED 13.000
Design Thinking • Hybrid	Sep 2025	30 Sep 25	12 Nov 25	ENG	50	6 Weeks	hybrid	AED 13.000
Video Storytelling & Motion Graphics • Hybrid	Sep 2025	30 Sep 25	12 Nov 25	ENG	50	6 Weeks	hybrid	AED 13.000
Jewelry Design • Hybrid	Sep 2025	30 Sep 25	12 Nov 25	ENG	50	6 Weeks	hybrid	AED 13.000
Brand Identity • Hybrid	Nov 2025	13 Nov 25	14 Jan 26	ENG	50	6 Weeks	hybrid	AED 13.000
Interaction Design • Hybrid	Nov 2025	13 Nov 25	14 Jan 26	ENG	50	6 Weeks	hybrid	AED 13.000
Luxury Accessories • Hybrid	Nov 2025	13 Nov 25	14 Jan 26	ENG	50	6 Weeks	hybrid	AED 13.000
Strategic Licensing • Hybrid	Jan 2026	15 Jan 26	13 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000
3D Graphics • Hybrid	Jan 2026	15 Jan 26	13 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000
Footwear Design • Hybrid	Jan 2026	15 Jan 26	13 Mar 26	ENG	50	6 Weeks	hybrid	AED 13.000

5% VAT must be added to all fees

ENROLMENT INFORMATION for Summer courses

- Minimum application document required:
- Application form;
 - Copy of passport / ID (for students under 18, please provide the parent/legal representative’s and guardian’s passport or ID card);
 - Copy of bank transfer of tuition fee;
 - Signed terms and conditions 2025-26.

APPLICATION FORM for Summer courses

1a • Personal data

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

1b • Permanent address

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1c • Address for correspondence (only if different from permanent address)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

1d • In case of students underage of 18 parent legal representative guardian (check one box)

Family name

Name

Place of birth

Date of birth (dd/mm/yy)

Sex m / f

Nationality

Fiscal code (only for Italian residents)

Street address

City/state

Postcode/zip code

Country

Tel. - country code

Area code

Number

Email

Mobile Number

2 • I pay tuition fee by wire transfer:

Istituto Marangoni Middle East
School Address: Dubai International Financial Centre – Gate Village 8 – Unit 401, Level 4, E1 6PX
Dubai Bank: BNP Paribas Dubai
Bank Address: Emaar Square, Building 1, 7th Floor, P.O. Box 7233, Dubai, UAE
Account Number: 06685 063076 001 35 AED
Swift Code: BNPAEAD
IBAN: AE360186685063076001784

When making the bank transfer, please use full name as state in your passport and “Istituto Marangoni Dubai” as payment reference.
Please provide a copy of the remittance.

Medical Insurance:
I acknowledge that I am responsible for purchasing my own health insurance.

I confirm that all the information provided in this application and the enclosed documentation is correct.
I have read and I accept the terms and conditions of application for the courses.

In certain circumstances, Istituto Marangoni reserves the right to cancel an advertised course. For example, if it is judged that the number of enrolled students is likely to compromise our exacting standard and if certain other unforeseen situations arise. In these circumstances notification will be made to all concerned, a month before the beginning of the course. The institute is not legally bound. all students already enrolled will receive a full refund. Cancellation with written notice 60 days before the course starting date: full refund; 59-30 days before starting date: 50% refund; within 29 days: no refund will be issued. Please check at your Italian embassy / Consulate whether you need an entry visa. This application form together the waiver of responsibility letter, must be signed by a parent or guardian if the student is 16 or 17 years of age. By submitting this application, I certify to Istituto Marangoni that all information in this application and in my supporting documentation is true.

I have read the present prospectus and I agree to the general conditions concerning the courses and to the cancellation policy (ex art. 1341 C.C.).

Date

Student’s (or legal representative’s) signature

GENERAL CONDITIONS to the enrolment in the Programmes 2025-26

Welcome to Istituto Marangoni’s terms and conditions for students (the “Terms”). Please read these Terms and any documents referred to within them carefully and make sure you understand them before applying to Istituto Marangoni and accepting any offer that we may make. Please note that during your time as a student with us, it is Istituto Marangoni’s policy to use a dedicated Istituto Marangoni email address to communicate with you. If you are under 18 at the time of submitting an application, please ensure that you and your Parent (as defined below) read and understand these Terms. If you do not understand any part of these Terms (or any of the documents referred to in the Terms), please discuss it with our admissions team by phone on +390229396500 or email them at dubai@istitutomarangoni.com. Com, before accepting our offer. These Terms form part of any contract between you and Istituto Marangoni Middle East Limited (“Istituto Marangoni”, “School”, “we”, “us”, or “our”) under which we agree to enrol you as a student on one of our programmes and provide you with our education and pastoral support services. These Terms set out your rights and obligations as well as our obligations and the limitations of liability to you under any agreement between you and us. In particular, please note the terms dealing with changes to these Terms set out in term 1.3, additional costs set out in term 3.6, changes to the Programme and other variations set out in term 7 and our limitation of liability to you set out in term 13.

The definitions set out below apply in these Terms: “Additional Costs” has the meaning set out in term 3.6; “Enrolment Fee” the enrolment fee payable for each academic year of your Programme in the amount stated in the application form or as notified to you by email; “Parent” means a natural parent, or any person who, although not a natural parent, has parental responsibility for a child or young person, including: (i) a “legal guardian” (being an individual who has legal authority to care for a child under 18 years of age); or (ii) a “carer” (being an individual who is responsible for caring for a child under 18 years of age); “Programme” means the programme detailed in the offer letter; “Tuition Fees” has the meaning set out in term 3.3; Unless the context otherwise requires, words in the singular shall include the plural and words in the plural shall include the singular. Term headings do not affect the interpretation of these Terms.

Any words following the terms “including”, “include”, “in particular”, “for example” or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

1. Our Contract

1.1 These Terms and the following documents together form the contract between you and us (“our Contract”):

1.1.1 the application form and any terms set out within it (including in the assessment form), and in any terms contained in the admissions pack.

1.1.2 any terms contained in our offer letter or the certificate of admission;

1.1.3 our policies, procedures and regulations:

(I) the student handbook

(II) the relevant programme specifications

1.2 Our Contract is formed when we receive your acceptance of an offer of a place on a Programme at the School, in accordance with term 2.7 (as applicable). There- fore please check that you have read and understood these Terms and each of the documents listed in term 1.1 above, before accepting such an offer. In addition, please check that the details in your application form and in any other document you provide to the School in connection with your application are accurate and up to date with no material omissions.

1.3 We may revise and amend these Terms from time to time and will give you prior notice of any changes to our Terms. In the unlikely event that any amendment ma- terially changes our Contract to your detriment, you may choose to withdraw from your Programme, terminate our Contract and claim a refund under term 11.1.5 and/or compensation under term 11.3.7.

2. Application Process

2.1 The “application form” referred to in these Terms can be downloaded (or otherwise provided to you via email) as part of the admissions pack.

2.2 Payment of the Enrolment Fee (and for undergraduates, the Enrolment Fee for the first academic year of your Programme) must be made before or at the time of sub- mitting the application form and in the manner specified in the instructions in the admissions pack, on (or accompanying) the application form, or as otherwise notified to you by us. If payment is made by electronic transfer, a copy of the bank transfer must be submitted to us with the application form. Please note that for all undergraduate programmes, an Enrolment Fee is payable for each academic year of your Programme, and payment for academic years two and three shall be made in accordance with term 3.2 below.

2.3 On receipt of the Enrolment Fee, your completed application form and any documentation that we require (as notified to you in our application instructions), we will check that you satisfy the eligibility criteria for your chosen Programme.

2.4 If you do not satisfy our eligibility criteria, we may refuse your application unless we decide, in our absolute discretion, that you have demonstrated similar aca- demic potential as is required by our eligibility criteria, in which case we will consider you for a place on the Programme. If we refuse your application, we will refund you in accordance with term 11.2.2(i).

2.5 If you satisfy the eligibility criteria, we will consider you for a place on the Programme, but a place is not guaranteed. We may decline your application for other rea- sons such as over-subscription or under- subscription for the relevant Programme or if you have previously cancelled an application to us or otherwise withdrawn from a programme. If we decline your application, we will refund you in accordance with term 11.2.2(i).

2.6 If the Enrolment Fee is paid by cheque, credit card or bank transfer, then application will not be assessed until the amount has been collected by us. We will proceed to give you a confirmation of the payment after we have received a confirmation from our bank.

2.7 This term applies to students that apply directly to the School: If we decide to make you an offer, and you have applied directly to the School we will send you either a conditional or an unconditional offer letter by email or via the online admissions portal. To accept the offer you must print off the enrolment form document (emailed to you), sign and send it back to us by email. The date by which you must accept the offer will be 7 days from the date we email you the enrolment form document (the “Deadline”). If you do not accept the offer by the Deadline, the offer will be deemed automatically withdrawn on the Deadline date.

2.8 Provided you have accepted the offer in accordance with term 2.7 (as applicable), our Contract will be formed when we receive your acceptance. We will confirm receipt of your acceptance by email.

2.9 Where our offer is conditional and you do not meet the conditions of our offer by the date specified in our offer, we will notify you of this by email; you will not be entitled to enrol on the Programme and our Contract will terminate with immediate effect. In these circumstances we will refund you in accordance with term 11.2.2(iii).

2.10 We might not permit you to enrol with the School, if:

2.10.1 you fail to report to the School within 2 weeks after the enrolment date notified to you;

2.10.2 you have not paid all the Tuition Fees for the first academic year or, where applicable, provided information regarding payment of the Tuition Fees as required by term 3.11 or 3.14, below;

2.10.3 you do not have the correct visa documentation, for example where a student visa has expired, will expire before the end of the Programme or does not permit you to study;

2.10.4 you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information that might be relevant to your application for a place on a Programme; and/ or

2.10.5 you fail to provide us, by the date specified by us, with any documentation or any other information reasonably requested by us in the application pack or otherwise (which includes a signed parental consent form if you are under 18 years old on 1 September of the year that you are enrolling on a Programme). In the circumstances described above, we may immediately on written notice either (a) suspend you from the Programme or (b) withdraw you from the Programme and terminate our Contract.

If we withdraw you from the Programme for the reasons described in term 2.10.1, you might not receive a refund: please see term 11.1.7 below.

If we withdraw you from the Programme for the reasons described in term 2.10.2, you might not receive a refund: please see term 3.10 below. If we withdraw you from the Programme for the reasons described in terms 2.10.3 to 2.10.5 we will refund any Tuition Fees, Enrolment Fee and any other fees paid to us under our Contract (subject to deduction of the administration charge described in term 11.4.3).

In the circumstance described in term 2.10.2 (non- payment), we will contact you to discuss the options that may be available to you to resolve the issue prior to sus- pend- ing or withdrawing you from the Programme.

2.11 If you are an undergraduate student, you must enrol as a student of the School prior to the start of each academic year of your Programme. Following the first academic year, you will be entitled to enrol with the School on the date notified to you by the School provided that you:

2.11.1 have paid (and we have received in cleared funds) the Enrolment Fees and the Tuition Fees (for the forthcoming academic year);

2.11.2 have not been withdrawn from the Programme;

2.11.3 are not suspended, or on an approved leave of absence, at the relevant time; and

2.11.4 you have met the relevant progression requirements for the previous years of your Programme,

If you do not meet the criteria in term 2.11.1 (payment) or term 2.11.4 (progression), we will contact you to discuss the options available to you to try to resolve the situation. If we are unable to resolve the situation with you, or if you have been withdrawn from the Programme, we may terminate our Contract immediately on written notice and: (i) if we terminate our Contract because you have not met the criteria in term 2.11 (payment), you might not receive a refund: please see term 3.10 below; or (ii) if we terminate our Contract (because you have been withdrawn from the Programme) or term 2.11.4 (progression), you may be entitled to a partial refund under term 11.2.3.

2.11.5 It is hereby mandated that applicants transferring from other academic institutions to Istituto Marangoni Dubai or seeking Recognition for Prior Learning (RPL) must satisfy all the admission criteria outlined in this application and provide for additional documents where required; i.e. Course Description of each subject studied and com- pleted at University, and Credits points of each subject and credit points secured by student for each subject. Additionally, they are required to furnish the institution with duly certified documents from all pertinent authorities and initiate the equivalency process. Failure to provide any of the required documents will result in the non-processing of your application.

2.11.6 Students who start their studies at any Istituto Marangoni branch and wish to continue at Istituto Marangoni Dubai must satisfy all admission criteria outlined in this application. They must possess a sufficient language knowledge and provide a certificate in accordance with school of destination requirements; be compliant with the pay- ment of the fees; and be aware that only a specific number of cross-school transfer requests can be accommodated by Istituto Marangoni Schools. Additionally, students might be required to undergo challenge exams for foundation subjects. Upon passing the exams, students may continue to the next year. Otherwise, they will be required to study the foundation year. Students starting their studies in Dubai and applying for cross school transfer can apply after the second year of the four year Bachelor pro- gram (or first year of the training program) and should submit their application within the established deadline and fulfilling the admission criteria at the destination campus (including attendance, grade average and language requirements) and the transfer is subject to availability at the destination school.

3. Payment of Enrolment Fees, Tuition Fees and Additional Costs Enrolment Fee

3.1 You must pay the Enrolment Fee in accordance with term 2.2 and term 3.2 (if applicable).

3.2 If you are an undergraduate student, for the second and third academic years of your Programme, you must pay the Enrolment Fee for the applicable academic year (in the amount notified to you in the application pack) so that we receive the Enrolment Fees as a single payment, in cleared funds, by 30 June prior to the start of that academic year (September intake). For the avoidance of doubt, this term applies even if you are involved in re-assessment.

Tuition Fees

3.3 Subject to term 3.4 and 3.11 below, following acceptance of our offer, you must make payment (or procure that your financial sponsor makes payment) to us of the tuition fees (in the amount set out in the application form) (the “Tuition Fees”) for the first year of your Programme so that we receive such Tuition Fees, as a single payment, in cleared funds by the following dates:

3.3.1 for programmes starting in September/October (Autumn Intake), on or before 30 June of that same year;

3.3.2 for programmes starting in January/February (Winter Intake), on or before 30 October of that same previous year/ intake.

3.4 If you apply after the deadlines mentioned in term 3.3 above (as applicable), the Tuition Fees must be paid to us so that we receive the fees as a single payment, in cleared funds, within 15 days of the date of our offer letter; i.e. the student must have paid the tuition fees in full by the start of the course. The current price list will be applicable until the dates stated in term 3.3.1 and 3.3.2, after which Istituto Marangoni reserves the right to increase fees up to a maximum of 5% year on year. The fees modified will be valid for students who enroll after that date.

3.5 For all second and third year students who do or do not need a visa, the payment of the tuition fees will need to be received in one single payment by and no later than July 31st of the same year; e.g. for a student entering second year in Autumn Intake 2025 the fees would need to be paid by 31 July 2025.

3.6 If you fail to make payment by the relevant date, the school reserves the right to suspend the student from classes and/or exams.. If we are unable to resolve the situ- ation with you then we may terminate our Contract immediately on written notice and you might not receive a refund of any fees paid to us under our Contract: please see term 3.10 below.

Additional Costs

3.7 In addition to the Enrolment Fees and the Tuition Fees, you may also be required to pay the following additional costs (“Additional Costs”):

3.7.1 administration fees payable to us, including:

(i) charges for any late or dishonoured payments (“default payments”);

(ii) courier charges (for sending copies of certificates);

(iii) re-attendance fee to re-attend your Programme or any part thereof, to be charged at the same rate as the Tuition Fees payable for the Programme, or part of the Pro- gramme, for that academic year;

(iv) charges we may reasonably incur as a result of your failure to comply with these Terms or the student handbook or code of conduct;

(v) an administrative fee of AED 1000 in respect of refunds in the circumstances set out in term 11.4.3.

3.7.2 cost of materials, text books, printing costs, equipment, studio space hire or other related items (depending on the course you are studying) to support your studies (as may be applicable to your Programme)

3.7.3 fees payable to third parties, including accommodation fees.

3.8 Additional Costs are payable by you as and when requested by us or by a third party (as the case may be).

General

3.9 If a financial sponsor is paying your Tuition Fees on your behalf, you must ensure the sponsor is made aware of these Terms before you accept our offer. You are re- sponsible for payment of the Tuition Fees even if you arrange for a financial sponsor to pay these on your behalf.

3.10 The Enrolment Fees and Tuition Fees are correct at the time of publication. If you are an undergraduate student, you acknowledge that the Tuition Fees payable after the first year may be subject to an annual increase of not more than 5% percent. Such increases may result from, without limitation, increases in the UAE Consumer Price Index as circulated by the UAE Federal Competitiveness and Statistics Authority; changes in any applicable taxation; and changes by regulatory, professional or academic bodies. We have no control over or responsibility for fees payable to third parties, such as accommodation fees, which are subject to separate terms and conditions.

3.11 If you fail to pay all or any part of your Tuition Fees, the Enrolment Fees or any other fees payable under the Contract for any reason, we may take legal action against

GENERAL CONDITIONS to the enrolment in the Programmes 2025-26

you to recover the fees payable to us, plus our reasonable expenses for the costs of taking such an action. We also reserve the right (provided the unpaid amount is more than trivial and relates to the Tuition Fees and not accommodation costs or other non-academic costs) to take one or more of the following actions:

- 3.11.1 suspend, exclude or withdraw you from your Programme;
- 3.11.2 prevent you from registering for your Programme examinations;
- 3.11.3 prohibit you from sitting your Programme examinations;
- 3.11.4 withhold your exam results and any certificate and not permit you to graduate;
- 3.11.5 withhold any documentation required for a visa extension; and/or
- 3.11.6 terminate our Contract immediately on written notice and we will refund any Tuition Fees, Enrolment Fees and any other fees already paid to us under our Contract in relation to the forthcoming academic year unless that academic year has already commenced and we are unable to recruit another student in your place. If we are able to recruit another student in your place we will refund any fees paid to us under our Contract less:
 - (I) an administration charge of AED 1000
 - (II) our reasonable administration costs relating to the recruitment of the replacement student; and
 - (III) our reasonable administration costs for dealing with your termination and withdrawal from the Programme.

Prior to taking any action listed in this term 3.10, we will try to contact you to request payment and discuss how the issue may be resolved. Postponements are allowed only prior authorization of the CAA and only in case students will pay the entire fee in order to proceed to the first available intake so to enrol in the first available intake.

4. Cancellation

- 4.1 You have the legal right to change your mind and cancel our Contract, in accordance with 4.2 below, without giving a reason within 14 days starting from the day after we receive your acceptance of the offer of a place on the Programme (the “Cooling-off Period”). If you do so, we will refund any Tuition Fees, Enrolment Fees and any other fees already paid to us by you or on your behalf. Any refund payable under this term will be paid within 14 days of you cancelling our Contract. To help us provide a better service, we may ask you to let us know why you wish to cancel. You do not have to tell us why, but we will be grateful for any information you wish to share with us, and we may be able to suggest an alternative course that better suits your needs.
- 4.2 How to cancel our Contract within the Cooling-off Period: Please let us know by a clear statement that you wish to cancel our Contract. you may let us know by sending us a clear statement that you wish to cancel our Contract by email to admissions. dubai@istitutomarangoni.com. We will promptly acknowledge in writing receipt of your cancellation.
- 4.3 You may terminate our Contract after expiry of the Cooling-off Period, but you must do so in accordance with term 10.1 below.

5. Your Obligations

- 5.1 You represent warrant and undertake that all the information provided on your application form is complete, up-to-date (as of the date submitted to us) and accurate in all respects and that there are no material omissions. It is your obligation to ensure that you keep this information up-to-date throughout your studies with us, and promptly notify us of any changes.
- 5.2 You agree to:
 - 5.2.1 subject to terms 2.10 and 2.11 above, enrol for each academic year of your Programme, at the time and the place directed by us;
 - 5.2.2 attend lectures, seminars and tutorials, submit assignments and undertake examinations as required for your Programme and as described in our Attendance Policy
 - 5.2.3 comply with:
 - (I) these Terms, the student handbook, the programme specification, the code of conduct, the complaints and appeals procedure and the student code of conduct
 - (II) any applicable rules, regulations and/or policies related to your Programme and notified to you
 - (III) the reasonable requests of our staff;
 - (IV) all requirements imposed by law, regulation or judicial order at any time, for example requirements under health and safety laws, equality laws, and terrorism laws. These may also include criminal checks, health checks, adherence to the English language requirement in accordance with term 9.1; and
 - 5.2.4 keep us informed of:
 - (I) any change in your visa status
 - (II) any changes to your personal information (including your email address, home address and next of kin) provided in your application form or notified to us at any other time
 - 5.2.5 declare any criminal charges pending against you and any criminal convictions on your application form or immediately after receipt of any such charge or conviction if these arise during your Programme;
 - 5.2.6 submit your own work and not plagiarise the work of others;
 - 5.2.7 behave appropriately at all times and in such a manner as not to:
 - (I) cause a nuisance, injury or damage to other persons (in particular, other students, our staff, contractors, agents and any visitors);
 - (II) intentionally or recklessly misuse, damage or interfere with equipment or facilities made available to you by us or to any of our property;
 - (III) impede or prevent the provision of any programme of study offered by us; or
 - (IV) cause damage to our reputation.
- 5.3 If you fail to comply with your obligations, we may at our discretion:
 - 5.3.1 notify you of such failure and where appropriate arrange a meeting with you; and/or
 - 5.3.2 if your breach is material or persistent, immediately on written notice, dismiss you from your Programme and terminate our Contract. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.
- 5.4 It is important that you notify us of any welfare or medical conditions or disabilities that you have when you make your application so that we can care for you appropriately and make any reasonable adjustments as may be necessary. You should also notify us of any other medical conditions where special arrangements may be required. Please also notify us, when submitting your application form or as soon as possible thereafter of any medical condition (including pregnancy) and any health care or medical procedures you may require during the Programme, if this may affect your ability to fully attend the Programme. If an independent medical practitioner acting in their reasonable discretion considers that any medical procedures you notify us of in accordance with this term are avoidable or could be undertaken at another time (other than during the period in which the Programme is ongoing), then we may ask you to postpone such treatment and if you refuse, we may terminate our Contract immediately on written notice. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3.
- 5.5 You are required to attend your Programme in full for a minimum of 80% attendance. In the event of absence, students must provide a valid reason to justify their absence. If the absence excuse is rejected, students will be required to attend compensation classes which will be scheduled through the students’ services. A fee of 800 AED will be charged for each compensation class attended. Failure to attend compensation classes or to maintain the required attendance percentage may result in the student being required to repeat the full year. Please note that this attendance policy is mandatory for all students, and any violation of this policy may result in disciplinary action, up to and including dismissal from the institution. If your attendance on the Programme falls below the limits set by the student handbook we will provide written notice to you that continued failure to attend the Programme might result in your dismissal from the Programme. If, following such notice, your attendance on the Programme continues to be unsatisfactory in our reasonable discretion, we may:
 - 5.5.1 prohibit you from sitting the examinations; and

- 5.5.2 on written notice, dismiss you with immediate effect at any time from the Programme and terminate our Contract. In these circumstances, you would not be entitled to a full refund: please see term 11.2.3. Prior to taking any action listed in terms 5.5.1 and 5.5.2, we will try to meet with you to discuss your attendance and any reasons you have for your absence(s). If there are, in our reasonable discretion, extenuating circumstances for your absence(s) and, we have reasonable grounds to believe you can complete your Programme within the allocated time period, despite such absence(s), we may allow you to continue on your Programme.
- 5.6 If you do not achieve the required pass marks for any examinations, assessments or coursework, as set out in the student handbook, you shall not be entitled to receive a final certificate, or progress to the next academic year or semester (as applicable) and we shall decide, in our reasonable discretion if you may re-sit the examination taking into consideration all relevant factors including (without limitation) your attendance on the Programme.

6. Our Obligations

- 6.1 We shall provide an education service (programme delivery, tuition, supervision, assessment and award), as well as ancillary services (academic/learning support and resources, careers support and pastoral support) with reasonable skill and care.

7. Changes to programmes and other variations

- 7.1 The School will use all reasonable endeavours to deliver the Programme in accordance with the programme specifications. Programme start and end dates are not expected to change. However, we may need to alter dates, make variations to the content and methods of delivery of programmes, change tutors and locations from the published timetable, or make other reasonable changes with the overall aim of facilitating or improving the provision of any programme and to ensure that the School delivers the best quality of educational experience to you. Some examples of these changes and the reasons for such changes may include:
 - 7.1.1 Keeping our programme content and delivery up to date and relevant. We may need to implement technical adjustments and/or improvements, for example: to reflect developments in academic teaching, research and/or professional standards/ requirements; to address any external examiner feedback received as part of their annual reports and/or results from our regular student feedback sessions. To set out further examples, we may make adjustments to: aspects of the curriculum – to ensure that this is current and reflects developments in the subject area; the methods of assessment, assessment weightings, and the word length of individual assignments; and adjustments to the learning outcomes and how these are assessed.
 - 7.1.2 Changes as a result of a programme review. It is standard practice for the School to undertake a formal review of all of its taught provision in line with national, professional body and regulatory requirements. The aim of each programme review is to ensure, on a periodic basis, that the design, academic standards and quality of learning opportunities of existing programmes remain appropriate to the awards to which they lead, and are informed by reference to institutional regulations and policies, national benchmarks and relevant professional and employment demands. Programme review is normally carried out at 6-yearly intervals, but can take place at a more frequent interval where required. Programme review may result in certain changes to a programme of study. These changes will be made to enhance the quality of provision we provide to students.
 - 7.1.3 To reflect changes in relevant laws, statutory, awarding body, regulatory and/or professional body requirements and/or sector regulation.
 - 7.1.4 Altering the location of your Programme. For example, following campus consolidation to allow the School to provide the best facilities and academic provision for its students.
 - 7.2 In making any such changes, we will aim to keep the changes to the minimum necessary to achieve the required quality of experience and will notify the affected students and applicants in advance about any changes that are required.
 - 7.3 If we intend to make a material change to your Programme we will consult with you and take reasonable steps to obtain student consent (and, where appropriate, the consent of applicants who have accepted an offer who may be directly affected by the change) and we will inform the affected students and (where appropriate, affected applicants) if we decide to implement the change(s). If you did not consent to the change and our implementation of the change materially affects you to your detriment, where appropriate, we will work with you to try to reduce the effect on you or find an appropriate solution. Some examples of a material change include:
 - A change of award or programme title.
 - A change to the availability of or discontinuance of a core unit.
 - A change to the overall type of assessment for your Programme, for example by exams, coursework or practical assessment, etc (or a combination of these).
 - 7.4 Istituto Marangoni reserves the right to cancel the course prior to its commencement by giving you notice in writing (at least 30 days before the beginning of the course) if:
 - a) an insufficient number of students should enrol in the course; that is, less than 5 students for 1st year enrolment and less than 3 students for 2nd and 3rd year enrolment; or
 - b) the necessary conditions to commence the course do not exist.
 - In the event that we cancel the course, you will be entitled to a full refund of the enrolment fee (or single fee) and of any fee already paid to us related to this latter cancelled course under this agreement. This would not be applicable to previous years.
 - 7.5 If any change we make pursuant to term 7.1 above materially affects you to your detriment, you may withdraw from the Programme, terminate our Contract immediately by written notice and claim a refund under term 11.1.5 and/or compensation under term 11.3.7.
 - Events Outside Our Control
 - 7.6 The School will do all that it reasonably can to provide the Course, related educational and other services and facilities as described in the material information set out on its website, in the prospectus or in other documents issued to appropriately enrolled students as described. Sometimes circumstances beyond the reasonable control of the School which could not have been prevented even if the School had taken reasonable care (“Events Outside the Our Control”) mean that are unforeseeable and unavoidable and which we are prevented from, hindered or delayed in providing or otherwise cannot provide such services and facilities. Examples of Events Outside Our Control include (but are not limited to):
 - Industrial action by School staff or third parties;
 - The unanticipated and/or unavoidable absence or departure of key members of School or specialist staff;
 - Power failure;
 - Acts of terrorism;
 - Pandemics, epidemics and other threats to public health;
 - Fire;
 - Severe weather conditions;
 - Natural disasters;
 - Political or civil unrest;
 - Damage, interruption or lack of access to buildings, facilities or equipment;
 - The acts or delays of any governmental or local authority;
 - Legal or regulatory changes;
 - Withdrawal by any government or local authority of any necessary licence;
 - Insufficient uptake of a programme.
 - 7.7 Where Events Outside Our Control occur, we will notify you that the events have occurred and will take all reasonable steps to minimise the resultant disruption to those students who are affected, by, for example:
 - offering the opportunity where reasonably possible to move to another Programme;

GENERAL CONDITIONS to the enrolment in the Programmes 2025-26

· deferring the start date for the Programme;

· delivering the Programme in a different way, from another location or online, or at another time;

· delivering a modified version of the same Programme;

· assisting you to transfer to complete the Programme at another School location or another institution;

· delivering other services and facilities in a different way, from a different location or online.

If you are not satisfied with any such steps to mitigate the disruption caused by Events Outside Our Control you may terminate your contract with the School and we will follow our Refund and Compensation Policy. Alternatively, you may make a complaint under the Student Complaints Procedure.

7.7.1 a refund of the Tuition Fees and Enrolment Fees taking into consideration (where applicable) the proportion of the Programme completed at the time of termination of our Contract; and

7.7.2 any compensation payable to you under our refund and compensation policy set out at term 11.3.7. Change in Location of your Programme

7.8 Where, as a result of Events Outside Our Control, it is necessary to close or discontinue or cease to deliver a programme, the School will follow its Student Protection Plan and its Refund and Compensation Policy.

7.9 Where Events Outside Our Control occur then, other than as set out in paragraphs 7.6 and 7.7 above, neither we nor you will be liable for continued compliance with the contract or to the other for further fees, refunds of fees paid or other loss or damage of any kind.

8. Other Services

8.1 Other, non-educational services provided by the School to you, for example residential accommodation and sports centre membership, are subject to separate terms and conditions.

8.2 You may also enter into separate contractual arrangements with other third parties such as a financial sponsor, your employer, or, in relation to work placements or internships, with the organisation providing such work placement or internship to you.

9. Visa and Compliance

9.1 Unless you fall under an exemption, you must provide us with satisfactory evidence that you meet the current English language requirement specified by us (which may be prescribed by any relevant regulatory, professional or academic body) in order to complete your Programme. Unless you fall under an exemption, Students must hold a valid IELTS Academic test result, or an equivalent test/qualification (the IELTS test must have been taken in the last two years). Even if you have provided such evidence, we may terminate our Contract immediately by written notice if we consider in our discretion that you do not meet the relevant English language requirement. If we terminate our Contract in such circumstances, we will refund you in accordance with term 11.2.2(ii).

9.1.1 You represent, warrant and undertake that you are entering into this Contract for the purposes of undertaking and completing your Programme and not for any other purpose, including without limitation to seek employment or healthcare during the period of your Programme.

9.1.2 You agree to keep us updated on the progress of your visa application and let us know of any delays in receiving your visa. If eligible to apply you agree to send us a receipt of posting as confirmation that you have made your visa application.

9.1.3 Immediately upon notification you agree to let us know the outcome of your visa application, irrespective of whether the application is granted or refused.

9.1.4 You will inform us immediately if your visa application is refused and send us a copy of the visa refusal letter as soon as possible and in any event within 5 days of you receiving it. In the event that you do not wish to re-apply for a student visa we will refund you in accordance with term 11.2.2(IV) or term 11.2.4.

9.1.5 You represent, warrant and undertake to us that in the event of termination of our Contract for any reason, you will not proceed with any visa application on the basis of your original application to us. If you or we terminate our Contract for any reason.

9.1.6 On enrolment you must provide us with the following information:

(I) your current original passport to enable us to take a photocopy/ electronic copy of the relevant page; and

(II) any original documents relied on in support of your application;

(III) Istituto Marangoni Dubai will undertake the processing of the student's visa. However, the student shall be responsible for bearing the visa processing cost. It is important to note that the validity of the visa is solely determined by the immigration authorities (General Directorate of Residency and Foreigners Affairs). It is further clarified that Istituto Marangoni Dubai cannot guarantee the acceptance of the visa and there is a possibility of rejection.

9.1.7 On enrolment and at all times during your studies of the Programme you must provide us with:

(I) your up-to-date contact details, including your residential address, telephone number (landline and mobile), email address and contact details of your next of kin;

(II) if you are under 18, consent from your Parent(s) to your care arrangements in the UAE, details of any changes to these care arrangements and the consent of your Parent(s) to such changes;

(III) prior notification of any intended absence from your Programme for any period together with the reason for such absence and any supporting evidence;

(IV) prior notification of any intended withdrawal from your Programme, with supporting evidence of re-enrolment with a different sponsor, change of immigration category or re-entry into your home country, to be provided as soon as it becomes available;

(V) notification of any changes to your nationality, name, gender or facial appearance (for UAE Immigration biometrics purposes); and

(VI) any other information or change in circumstances which could affect your immigration and visa status.

9.1.8 If you change immigration category, you must immediately upon receipt, provide us with the newly obtained original leave to remain, so that we can take any necessary copies and withdraw our sponsorship.

9.2 Before you complete your Programme, you must inform us in writing if you are:

9.2.1 Leaving the UAE (either to return to your home country or otherwise); or

9.2.2 Remaining in the UAE and, if so, on what basis (for example, as a student undertaking a further course of study); and

9.2.3 Provide us with supporting documentation as evidence of your plans (for example, a copy of your return air flight ticket or an enrolment offer).

9.2.4 Students on a Marangoni sponsored visa whose course duration exceeds the visa validity will be required to renew their visa until they complete their studies at Istituto Marangoni Dubai. Please note that students must be inside the country for the renewal process, and the visa renewal fee should be paid by the student. If you are not able to return to the country for the renewal, the visa needs to be cancelled and re applied. If you complete your course before your visa expires, please notify the school to cancel your visa immediately. It is important to inform the university when leaving the country or if you are unable to return to the UAE for visa cancellation. Failure to do this may result in the University contacting the DIFC Government Service Office and mark the student as absconded. Fines & penalties may apply as per immigration procedures.

9.2.5 Please note the visa application charges, visa cancellation charges and the renewal charges should be borne by the student. Istituto Marangoni will not be responsible for any visa charges and/ or fines from the immigration

10. Withdrawal, Termination, Programme Transfer and Programme Deferrals

10.1 Withdrawal by you after the Cooling-off Period: After the Cooling-off Period you may still withdraw from the Programme and terminate our Contract at any time by giving notice in writing to dubai@istitutomarangoni.com Withdrawal from the Programme and termination of our Contract will take effect from receipt of your written notice.

10.2 Withdrawal by us:

In addition to any other rights of termination that we may have under these Terms, we may withdraw you from the Programme and terminate our Contract immediately by notice in writing if:

10.2.1 you fail to meet any conditions of the offer made to you as required by term 2.9;

10.2.2 you have provided materially incorrect, misleading, untrue or fraudulent information or you have withheld any information: (i) that might be relevant to your application for a place on a Programme, (see term 2.10.4); or (ii) at any other time;

10.2.3 you do not pay the Enrolment Fees or the Tuition Fees as required under terms 3.1 and 3.3;

10.2.4 you do not complete your enrolment with the School, at the beginning of any academic year of your Programme for any reason including where you are not permitted to enrol under terms 2.10 or 2.11;

10.2.5 we decide that you may not continue as a student of the School due to a breach of the student handbook, and/or our Code of Conduct

10.2.6 you fail to meet the progression requirements (set out in Programme documentation)

10.2.7 your behaviour represents a serious risk to the safety, health and/or welfare of yourself or others; or

10.2.8 you commit a material breach of our Contract, and if such breach is remediable, you fail to remedy it within 30 days after being notified in writing to do so, or in accordance with terms 5.3, 5.4, and 5.5.

11.4.1 Refunds will only be made to the bank and account holder (or financial institution) that originally paid the Tuition Fees, Enrolment Fees or other fees and will not be paid in cash. This applies whether the student is in receipt of a tuition fee loan , pays their own such fees or has such fees paid by a sponsor.

11.4.2 All refund payments payable under terms 2.10, 3.10, 11.1.4, 11.2.2 and 11.2.3 will be subject to a deduction of an administration charge of AED 1000.

12. Information Sharing and Data Protection

12.1 Please refer to our Privacy Policy at www.istitutomarangoni.com/en/terms-of-use-and-privacy/ for details of how we use the information that we collect from you.

12.2 Pursuant to the DIFC Data Protection Law No. 5 of 2020 and the Data Protection Regulations (the DIFC DPL) and any amendments from time to time, the student authorizes Istituto Marangoni S.r.l. to process his/her personal data in respect of the DIFC DPL, as stated in the attached form containing the student's consent.

13. Liability

13.1 Nothing in our Contract shall exclude or limit in any way our liability:

13.1.1 for death or personal injury caused by our negligence;

13.1.2 for fraud or fraudulent misrepresentation; or

13.1.3 which cannot be excluded or limited under laws relating to discrimination, occupier's liability or health and safety.

13.2 Subject to terms 7.6 and 13.1 above, if we fail to comply with the terms of our Contract:

13.2.1 our total liability for loss or damage you suffer as a foreseeable result of our failure to provide the Programme, either at all or to a reasonable standard, shall not exceed:

(a) the total Tuition Fees and Enrolment Fees payable by you for the Programme;

(b) any reasonable costs already incurred by you in relation to the Programme, such as visa fees, accommodation costs and travel costs directly relating to the Programme;

(c) any compensation you are entitled to under our refund and compensation policy set out at term 11.3; and

(d) any payment you are entitled to relating to any commitment we have to you to honour your student bursary (if you have a student bursary); and

13.2.2 we shall not be liable for any loss or damage that is not foreseeable, or for indirect losses which happen as a side effect of the main loss or damage and which are not foreseeable. Loss or damage is foreseeable if it is obvious that it will happen or if, at the time the Contract between us was made, both you and we knew it might happen.

14. Intellectual Property

14.1 The copyright, design right and all and any other intellectual property rights in any programme materials, examination papers and any other documents or items that we prepare, produce (which shall include any materials prepared or produced by our employees, contractors or agents) or otherwise provide in connection with your Programme belong to us, or our licensors.

14.2 You may not use the materials, documents or other items detailed in term 14.1 for any commercial purpose.

14.3 If you create intellectual property rights (IPR) during your studies or research, the standard position is that, subject to term 14.4 below, you will own such rights, unless you and we agree otherwise.

14.4 You agree to allow us to use photographs or video clips of any works created by you while you are a Student for any marketing or promotional purposes, including for use in our prospectuses, website and/or on our social media channels.

15. General

15.1 If any court or competent authority decides that any of the provisions of these terms are invalid, unlawful or unenforceable to any extent, such term will, to that extent only, be severed from the remaining terms, which will continue to be valid to the fullest extent permitted by law.

15.2 If we fail, at any time while these terms are in force, to insist that you perform any of your obligations under these terms, or if we do not exercise any of our rights or remedies under these terms, that will not mean that we have waived such rights or remedies and will not mean that you do not have to comply with those obligations. If we do waive a default by you that will not mean that we will automatically waive any subsequent default by you. No waiver by us of any of these terms shall be effective unless we expressly say that it is a waiver and we tell you so in writing.

15.3 A person who is not party to the Contract (including without limitation any party that is responsible in whole or part for your fees) shall not have any rights under or in connection with it under the DIFC Contract Law No. 6 of 2004.

15.4 The Contract shall be governed by DIFC law and you and we agree to the exclusive jurisdiction of the DIFC courts.

16. Complaints

16.1 The School recognises there may be occasions where students wish to raise legitimate complaints relating to their programme, or the facilities and services provided by the School. It is important to both students and staff to know that such complaints will be dealt with seriously and transparently, and without fear of re- crimination.

16.2 If having exhausted all stages of the School's internal complaints procedure, a student considers that the School has failed to consider and respond to their complaint appropriately, the student can refer their complaint to the Awarding Body (in respect of validated provision), which provides an independent scheme for the review of student complaints.

I have read and I accept terms and conditions:

DIFC, date:

Student's signature

PRIVACY POLICY • UPDATED ON 23/01/2024

Information pursuant to art. 29 of the DIFC Data Protection Law No. 5 of 2020 (“DIFC Data Protection Law”)

1) Why you are receiving this communication

Istituto Marangoni Middle East Limited as the Data Controller wants to inform you about what data it collects and how, so as to ensure that your fundamental rights and freedoms are respected, with particular reference to the confidentiality and security with which the data are processed.

2) What personal data we collect

Istituto Marangoni Middle East Limited collects and stores your data:

- personal and identifying information (such as name, surname, residential address, e-mail address, courses of interest,
- citizenship, gender, place and date of birth, telephone number, copy of identity document)
- own bank account and/or the bank account of the person making the payment;
- educational background/curriculum vitae;

Data are collected at the time of enrollment and/or subsequently, through the following channels:

- a. Web form completion.
- b. Forms collected at the time of accreditation to the Istituto Marangoni Open Day.
- c. Others events organized at our campus or other locations.

We may ask social channels to send information about our courses based on the profiles of their users and in accordance with their data processing policy, but we are not aware of your name.

3) For which purposes we use your personal data.

Istituto Marangoni Middle East Limited uses your data for the following purposes:

- a. To enable you to enroll in the course of your choice, as well as for the provision of related services.
- b. Accrediting you for events related to your training plan.
 - In relation to the purposes under 3 (a) and (b), the lawful basis of processing is that it is necessary for the performance of a contract to which you are a party (Art. 10(1)(b) DIFC Data Protection Law).
- c. Exercising the rights of the Data Controller.
 - In relation to the purpose under d), processing is necessary for the pursuit of legitimate interest (Art. 10 (f) of the DIFC Data Protection Law).
- d. Contacting you and sending you information about our courses by e-mail or telephone following your requests
- e. Send you information and updates on Istituto Marangoni and your membership via Whatsapp.
- f. For profiling purposes.

In relation to the purposes in (d), (e) (f) the legal basis for processing is your consent (Art. 10(a) of the DIFC Data Protection Law).

4) How long we keep your personal data.

For the purposes under 3 (a), (b), (c), we keep your personal data for the duration of the contractual relationship being established and also beyond the six (6) year limitation period from the termination of the relationship in order to fulfil legal obligations as well as for the purposes of legal protection.

In the event that the registration process is not completed for any reason, Istituto Marangoni will retain your data for a period not exceeding 12 months after collection.

For the purposes of (d), (e) and (f) we will keep your data for up to 3 years, without prejudice to your right to revoke your consent at any time.

Once the retention period has expired, the data will be destroyed or made anonymous.

Please note: If, in the event of litigation, it is necessary to ascertain, exercise or defend the rights of the Data Controller, the retention period of the data collected, for the above-mentioned purposes, may be extended due to the possibility that it may be necessary to prepare defensive elements within this timeframe. In this case, the data will only be kept until the conclusion of the litigation.

5) The security of your personal data

The processing of your data will be carried out by means suitable to guarantee its confidentiality, integrity and availability. The processing is carried out by means of information systems and/or automated systems and will include all the operations or set of operations provided for under the definition of “Processing” in the DIFC Data Protection Law and necessary for the processing in question, including communication to the persons in charge of the processing itself. The data in question will not be subject to dissemination; instead, it will or may be communicated to public or private entities operating within the scope of the purposes described above.

6) Who can access your personal data

Only authorized persons within the scope of the tasks assigned by Istituto Marangoni Middle East Limited, including those located outside the Dubai International Financial Centre (“DIFC”) , can access your data.

Istituto Marangoni Middle East Limited is part of Galileo Global Education Italia. Employees of Galileo Global Education Italia, as well as employees of NABA (Nuova Accademia Middle East Limited) and Domus Academy, belonging to the same Galileo Global Education Italia Group, may also have access to some of your data. Non-economic public entities (e.g. MIUR, Lombardy Region) may also have access to some of your data when the communication is necessary for the performance of the institutional functions of the requesting entity.

Personal data will not be disclosed in any way, it may also be communicated to and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific instrumental services. Personal data may also be accessible or may be communicated to parties whose right to access your personal data is recognized by provisions of applicable laws or regulations.

7) Where your personal data reside.

Your personal data will be managed and stored on servers located within the European Economic Area (EEA) and belonging to the Data Controller and/or to third party companies appointed and duly identified as Data Processors.

Your data may also be processed by the other companies belonging to the Istituto Marangoni group, located outside the DIFC area, adopting appropriate security

measures to ensure an adequate level of protection.

In addition, some third-party companies appointed as Data Processors may transfer your personal data to servers located in other jurisdictions outside the DIFC area by using appropriate safeguards to ensure protection. All transfers of your personal data to Data Controllers or Data Processors outside of the DIFC will be done in accordance with either Art. 26 or Art 27 of the DIFC Data Protection Law, where applicable. Further information on these safeguards can be obtained from the Controller.

8) Is it mandatory to consent to the provision of your data?

The provision of your data under point 3 a), b) and c) is necessary to enter into and execute the contract. For the purposes of point 3 d), e) and f) is optional, if you do not consent you will not be able to learn about our initiatives, events, courses that we will activate.

9) What are your rights in relation to the DIFC Data Protection Law?

In accordance with the provisions of the DIFC Data Protection Law, Istituto Marangoni Middle East Limited guarantees you the following rights:

- to obtain confirmation of whether or not your personal data is being processed and, if so, obtain access to such data without charge and within one (1) month of the request (Art. 33, Right of access);
- to obtain, without undue delay, without charge and within one (1) month of the request the rectification of inaccurate personal data concerning you (Art. 33, Right to rectification);
- to obtain the erasure of personal data concerning you without undue delay, without charge and within one (1) month of the request Istituto Marangoni Middle East Limited is obliged to erase personal data without undue delay, provided certain conditions apply Art 33, 'Right to be forgotten');
- to obtain the restriction of processing in certain cases (Article 35, Right to restriction of processing);
- to receive, in a structured format, in common use and readable by an automatic device, the personal data that you have provided to us and where applicable to transmit it to another Controller (Art. 37, Right to data portability”);
- to object at any time, for reasons connected with your particular situation, to the processing of personal data concerning you (Art. 34, Right to object);
- to object at any time, to decisions based solely on automated Processing, including Profiling, which produces legal consequences concerning you or other seriously impactful consequences and to require such decision to be reviewed manually (Art. 38, Right to object to Automated Processing).
- to receive, without undue delay, communication of any personal data breach suffered by Istituto Marangoni Middle East Limited (Art. 42, Notification of Personal Data Breaches to the Data Subject);
- to not be discriminated against by the Data Controller for the exercise of any of your rights under the DIFC Data Protection Law whether through denial of goods or services, charging different prices or rates, or by providing or suggesting a less favorable level or quality of goods or services (Article 39, Non-discrimination)
- to withdraw your expressed consent at any time (Article 32, Right to withdraw consent).

10) Right to lodge a complaint (Art. 60 of the DIFC Data Protection Law).

If you believe that we have not complied with your rights regarding the protection of personal data, you can contact the DIFC Commissioner of Data Protection. Alternatively, if you live in another country, you can contact your local Data Protection Authority.

11) Data Controller

The Data Controller is: Istituto Marangoni Middle East Limited – Gate Village 8, Level 4, DIFC, Dubai, U.A.E.

Mail: privacy@istitutomarangoni.com

The Data Protection Officer can be contacted at the following e-mail address: dpo@istitutomarangoni.com

12) Updating of this policy

This policy is subject to change. Any substantial changes will be communicated to you by email or through our website.

ACKNOWLEDGEMENT OF THE PRIVACY NOTICE AND GIVING OF CONSENT:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice.

In addition:

- ☐ I give my consent for receive information about courses via email or telephone as a result of my requests.
- ☐ I agree to receive information and updates about Istituto Marangoni and your membership also via Whatsapp.
- ☐ I give my consent for profiling purposes.

Signature (legible) of Data Subject

Place and Date

